



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2020		30	09	2021

Section A Reference and administration details

Charity name ELMSTEAD COMMUNITY CENTRE

Other names charity is known by

Registered charity number (if any) 1018831

Charity's principal address COMMUNITY CENTRE

SCHOOL ROAD

ELMSTEAD

Postcode CO7 7ET

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SID WRIGHT	CHAIRMAN		
2	RON FAIRWEATHER	TREASURER		
3	DAWN STAMMERS			
4	LINDA SCOTT			
5				
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION 1975
How the charity is constituted (eg. trust, association, company)	UNINCORPORATED ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	APPOINTED ANNUALLY AT AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE FACILITIES FOR LOCAL GROUPS AND ORGANISATIONS TO CONDUCT THEIR DAY-TO-DAY ACTIVITIES

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

MANY ORGANISATIONS HAVE HIRED OUR PREMISES BENEFITTING OLD AND YOUNG ALIKE TO FURTHER THEIR WELLBEING AND SOCIAL AWARENESS.
THE TRUSTEES ARE SATISFIED THAT THE ACTIVITIES MEET THE CHARITY COMMISSION PUBLIC BENEFIT TEST.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

BEING A YEAR OF EXCEPTIONAL TIMES, WE HAVE STRIVED WHEREVER POSSIBLE TO KEEP THE CENTRE OPEN FOR OUR USERS.

WE HAVE PUT IN PLACE COVID 19 PRECAUTIONS AND RISK ASSESSMENTS TO ENSURE THE CENTRE OPERATES WITHIN THE REQUIRED GUIDELINES.

THIS HAS MEANT THAT MANY LOCAL PEOPLE COULD STILL ATTEND THE CENTRE WHEREVER POSSIBLE TO MEET AND SOCIALISE AND ATTEND CLASSES AND GROUPS.

WE ORGANISED A LOCAL GARAGE SALE IN THE VILLAGE WHICH WAS WELL ATTENDED AND GENERATED OVER £500 FOR OUR FUNDS.

Section E

Financial review

Brief statement of the charity's policy on reserves

WE AIM TO MAINTAIN A RESERVE OF OVER 3 MONTHS OPERATIONAL NEEDS.
AT THE MOMENT WE HAVE A MUCH GREATER SUM WHICH IS BEING ACCUMULATED IN READINESS FOR THE OPENING OF OUR NEW CENTRE TO PROVIDE NEW FIXTURES AND FITTINGS

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

WE ARE IN CONSULTATION WITH LOCAL DEVELOPERS TO BUILD A NEW COMMUNITY CENTRE ON AN ADJACENT SITE TO OUR EXISTING BUILDING.
THIS LARGER BUILDING WILL ENABLE US TO OFFER MORE SPACE TO SOME OF OUR EXISTING USERS (CUBS, SCOUTS, WW, BOWLS) THE ROOM TO EXPAND THEIR ACTIVITIES AND HELP MORE PEOPLE IN THE NEIGHBOURHOOD.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	RAFairweather	
Full name(s)	RONALD ALFRED FAIRWEATHER	
Position (eg Secretary, Chair, etc)	TREASURER/MANAGER	
Date	08.11.2021	

ELMSTEAD COMMUNITY CENTRE

Registered Charity No.1018831

Income & Expenditure Account for the Year Ended 30th September 2021

	2020/21	2019/20
INCOME		
From Trading Activities		
Regular Lettings	5,950.00	6,555.00
Private Lettings	1,145.00	990.00
Booking Deposits		
Other Income		
Fundraising	883.00	1,162.12
Donations		
Government Grant	19,891.62	10,000.00
Interest from Assets	462.99	980.41
TOTAL INCOME	28,332.61	19,687.53
EXPENDITURE		
Cleaning	- 1,382.06	- 1,054.40
Repairs & Mntce	- 309.84	- 146.89
Energy	- 970.10	- 1,335.60
Water	- 295.36	- 222.07
Rates	- 49.59	- 294.00
Insurance	- 324.52	- 329.84
Waste	-	- 519.65
RCCE audit fee+TDC licence	- 182.00	- 183.00
New Equipment	- 91.56	- 238.71
Office Supplies	- 10.95	- 45.00
TOTAL EXPENDITURE	- 3,615.98	- 4,369.16
NET SURPLUS	24,716.63	15,318.37
Balance Brought Forward	84,801.31	69482.94
Balance Carried Forward	109,517.94	84,801.31

ELMSTEAD COMMUNITY CENTRE

Registered Charity No.1018831

Statement of Assets & Liabilities at 30th September 2021

MONETARY ASSETS	2021	2020
Bank Balances		
Current Account	2,099.14	1,834.24
Deposit Account	47,000.00	23,007.79
NCC Account	9,007.56	9,006.68
Metro Bank Account	51,411.24	50,952.60
Petty Cash		
Total	109,517.94	84,801.31
Debtors		
Unpaid letting Invoices	70.00	270.00
Creditors		
Outstanding bills		
NON MONETARY ASSETS		
Tables & chairs	4500.00	4500.00
Kitchen Equipment	1000.00	1000.00
Fire Extinguishers	500.00	500.00
PA System	2000.00	2000.00
Office equipment	0.00	0.00
Cleaning Equipment	1643.00	1643.00
AV Equipment	380.00	380.00
	10023.00	10023.00

**Independent Examiner's Report to the Trustees of Elmstead Community Centre
(Registered Charity No. 1018831)**

I report to the trustees on my examination of the accounts of Elmstead Community Centre for the year ended 30th September 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
26th October 2021

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