

**TRULL SAPLINGS PRESCHOOL (REGISTERED CHARITY NO: 1018745)**  
**TRUSTEES REPORT FOR**  
**THE YEAR ENDED 20 AUGUST 2020**

The trustees present their report of the charity for the year ended 20 August 2020.

**Address:**

The Charity operates from:

Trull Church Community Centre  
Church Road  
Trull  
Taunton  
TA3 7JZ

**Public benefit:**

The Trustees confirm that they have complied with section 17(5) of the Charities Act 2011 to have due regard to the benefit guidance published by the Charity Commission.

**Structure, governance and management**

Trull Saplings Preschool is an unincorporated charitable association and is governed by its constitution dated 5 October 1981 and as amended on 13 October 2011 and 27 June 2018.

All the business of the charity is conducted in accordance with its governing document, along with the rules incorporated within this document.

The Trustees who have held office since the AGM in October 2019 are:

|             |                           |
|-------------|---------------------------|
| J Gibson    | Resigned 11 November 2020 |
| K Morey     |                           |
| M J Cahill  |                           |
| R Saunders  | Resigned 11 November 2020 |
| E McElwaine | Resigned 5 March 2021     |
| A Wiggans   | Resigned 11 November 2020 |
| C Gibbons   | Resigned 2 February 2020  |
| J Pollard   |                           |
| K Gapper    | Appointed 15 October 2019 |
| J Durnell   | Appointed 15 October 2019 |
| A Temblett  | Appointed 15 October 2019 |

The following trustees have been appointed since 20 August 2020

|          |                            |
|----------|----------------------------|
| M Bodman | Appointed 11 November 2020 |
| A Duncan | Appointed 11 November 2020 |
| A Martin | Appointed 11 November 2020 |
| C Martin | Appointed 11 November 2020 |
| L Powers | Appointed 11 November 2020 |

The overall management and control of the Preschool rests with the individual members of the Preschool's management committee who are also the Trustees of the Preschool.

The Board of Trustees must consist of Chairperson, Treasurer and Secretary together with not less than 2 and not more than 9 other elected members, with up to a further 3 co-opted members. Co-opted members can be brought in at any point during the academic year to ensure continuity of governance.

Not less than 60% of the Trustees shall be Family Members (i.e. individuals who are a parent or guardian of a child attending any group run by the Preschool.

Members of the Preschool can put themselves forward for election to the Committee at the Annual General Meeting. Committee members are elected for a period of one year and must retire at the next Annual General Meeting but can stand for re-election unless they have already served on the Committee in any capacity for ten consecutive years.

### **Objectives and activities:**

The objective of the Charity is to advance the education of children below compulsory school age by:

- Providing a safe and satisfying group play, in which parents have a right to take part;
- Encouraging other charitable activities through which parents may help the children;
- Furthering the aims of the Pre-school Learning Alliance

The charity aims to provide a safe, secure and stimulating environment, offering a range of fun and educating activities within a happy atmosphere.

### **Achievements and performance:**

During the year the preschool advanced its objectives in the following ways:

- As part of our planned curriculum a wide range of toys and equipment have been available to enable the children to learn through play
- We have continued to maintain strong links with Trull Primary school, and enhanced the children' s learning by using their outdoor space. This had to stop in March 2020 due to the COVID-19 pandemic
- We continue to build upon the hard work that awarded the Pre-School an Ofsted 'Good' in its last inspection;
- Following the announcement of the national lockdown on 23 March 2020 in response to the COVID-19 pandemic the pre-school remained open to keyworker children. This included keyworker children already using the setting as well as children of keyworkers who required an alternative solution where their usual childcare provider had been unable to remain open. The pre-school was only available for keyworker children between March – June 2020 due to the government guidance which placed restrictions on the amount of children in one room and despite some later changes in the guidance we continued to operate at a reduced capacity in order to protect the wellbeing of our staff and children.

The staff and trustees have worked tirelessly to make sure that the pre-school continued to deliver a service to the community when it was needed most and the Board of Trustees would like to place on record their thanks to all of the staff for their commitment and contribution made during this difficult period.

### **Financial review:**

The year ending 20 August 2020 was a challenging year for the preschool due to the COVID-19 pandemic.

This year, funding totalling £66,109 (2019 - £74,485) was received from Somerset County Council in respect of the preschool services provided to the community. Fees from parents, other fundraising activities and a small amount of interest contributed additional income of £16,973 (2018 - £21,185), which along with the COVID-19 grant of £5,500 (2019 - £nil) brings total income to for the year to £88,582 (2019 - £95,670).

The COVID-19 grant received from Somerset County Council totalling £5,500 relates to the grant given to all Early Years Providers within Somerset.

Our fundraising ability was restricted and in particular our main fundraising event for the year, the Trull Party in the Park which is held every other year and was due to take place in July 2020, was cancelled as a result of the government restrictions in place at the time.

The largest expense in the year was the wages of the preschool staff, the quality of whom is critical to the realisation of the charity's objectives. The total cost to the charity was £64,131 (2019 - £63,244) which represents over 78% of the charity's total expenditure in the year amounting to £81,814 (2019 - £82,574).

As a result of the above a net surplus of £6,769 (2019 - £13,096) has been generated which has increased the surplus reserve held by the charity to £32,586 (2019 - £25,817).

**Plans for future periods:**

- To continue with our fundraising activities when government restrictions allow
- To increase our intake of children
- To continue to work in partnership with the local schools to ease transition for the older children by inviting the reception teachers for visits
- To continue monitoring our budget to ensure that the future of the Preschool is sustainable

Signed by order of the Trustees on 14 June ..... 2021 for the year ending 20 August 2020.



M J Cahill  
Treasurer



**INDEPENDENT EXAMINERS REPORT  
TO THE TRUSTEES OF TRULL SAPLINGS PRESCHOOL  
FOR THE YEAR ENDED 20 AUGUST 2020**

I report to the trustees on my examination of the accounts for Trull Saplings Preschool ("the charity") for the year ended 20 August 2020.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Peter Watkins ACA  
Blue Penguin  
16 Claremont Drive  
Taunton  
Somerset  
TA1 4JF

Date..... 14/6/2021



## Trull Saplings Preschool

### Accounts for the year ended 20 August 2020

|                                             | 2019/20              | 2018/19              |
|---------------------------------------------|----------------------|----------------------|
|                                             | £                    | £                    |
| <b>INCOME</b>                               |                      |                      |
| Fees                                        | 15,535               | 17,076               |
| Funding                                     | 66,109               | 74,485               |
| Fundraising                                 | 769                  | 3,404                |
| Trips                                       | -                    | 353                  |
| Milk                                        | 492                  | 271                  |
| Other                                       | 139                  | 47                   |
| Grants                                      | 5,500                | -                    |
| Deposit Account Interest                    | 39                   | 35                   |
| <b>TOTAL INCOME</b>                         | <b><u>88,583</u></b> | <b><u>95,670</u></b> |
| <b>EXPENDITURE</b>                          |                      |                      |
| Salaries                                    | 64,131               | 63,244               |
| Payroll Costs                               | 497                  | 587                  |
| Admin                                       | 800                  | 1,654                |
| Staff Training                              | 167                  | 1,125                |
| Rent & Utilities                            | 10,402               | 10,277               |
| Insurance                                   | 590                  | 591                  |
| Equipment & Consumables                     | 3,867                | 3,018                |
| Refreshments                                | -                    | -                    |
| Present & Parties                           | 303                  | 422                  |
| Subscriptions                               | 728                  | 554                  |
| Trips                                       | -                    | 458                  |
| Milk                                        | 269                  | 552                  |
| Fundraising                                 | 20                   | 85                   |
| Grants                                      | -                    | -                    |
| Other                                       | 40                   | 8                    |
| <b>TOTAL EXPENDITURE</b>                    | <b><u>81,814</u></b> | <b><u>82,574</u></b> |
| <b>SURPLUS</b>                              | <b><u>6,769</u></b>  | <b><u>13,096</u></b> |
| <b><u>RECONCILIATION</u></b>                |                      |                      |
| Current Account Bank Balance as at 20/08/20 | 31,010               |                      |
| Add outstanding bankings                    | 244                  |                      |
| Less outstanding payments                   | <u>(6,465)</u>       |                      |
|                                             | 24,789               |                      |
| Deposit Account Bank Balance as at 20/08/20 | <u>7,797</u>         |                      |
|                                             | <b><u>32,586</u></b> |                      |
| Surplus brought forward at 21/08/19         | 25,817               |                      |
| Add surplus for the year                    | <u>6,769</u>         |                      |
|                                             | <b><u>32,586</u></b> |                      |

