

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name Charity No (if any)

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To enhance and offer development and education of children under Statutory school age |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | To deliver Early Years foundation stage curriculum and identify and support areas of development that require support. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Trustees play a major role in regard to the guidance and running of the Nursery. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--------------------|
| Policy on grant making | Para 1.38 | Trustees' Policy |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | Volunteers' Policy |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | Ofsted Registered Have achieved/proven sustainable |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | SORP reference | |
|--|----------------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | The charity was seen to maintain its position as sustainable. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Any reserves is to ensure payment of ongoing overheads |
| Amount of reserves held | Para 1.22 | Income £207,950.52 Expenditure £191,189.79 |
| Reasons for holding zero reserves | Para 1.22 | To cover ongoing overheads |
| Details of fund materially in deficit | Para 1.24 | None |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|---|----------------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Nursery Education Grant |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Advertise Nuisery Number of places available Monitored by Local Authority. |
| A description of the principal risks facing the charity | Para 1.46 | low number of children on roll. |
| Other | | |

Structure, Governance and Management

| Description of charity's trusts: | SORP reference | |
|---|----------------|--|
| Type of governing document (trust deed, royal charter) | Para 1.25 | Unincorporated Association Volunteer Trustees Cofsted Registered |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | Elected Trustees Cofsted Registered |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Positions are via Committee Constitution and elected representatives hold positions. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|---|----------------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Community based setting. |
| Relationship with any related parties | Para 1.51 | Works alongside local Authority and outside agencies and professionals |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | WINDMILL HILL NURSERY |
| Other name the charity uses | — |
| Registered charity number | 1018587 |
| Charity's principal address | WINDMILL HILL NURSERY NORTON HILL WINDMILL HILL RUNCORN CHESHIRE WA7 6QE |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|-----------------|-----------------------------------|---|
| 1 | MICHELLE INMAN | CHAIR | 13TH FEBRUARY 2014 | |
| 2 | VICTORIA APPLEBY | NURSERY MANAGER | 13TH JANUARY 2014 | |
| 3 | EMMA SIMCOCK | NURSERY SENIORS | 4TH SEPTEMBER 2015 | |
| 4 | JENNIFER WHEATCROFT | TRUSTEE | 1ST SEPTEMBER 2016 | |
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
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Funds held as custodian trustees on behalf of others

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|---|------|
| Description of the assets held in this capacity | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | — |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | — |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| — | | |
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Name of chief executive or names of senior staff members (Optional information)

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| — |
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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| N/A |
|-----|

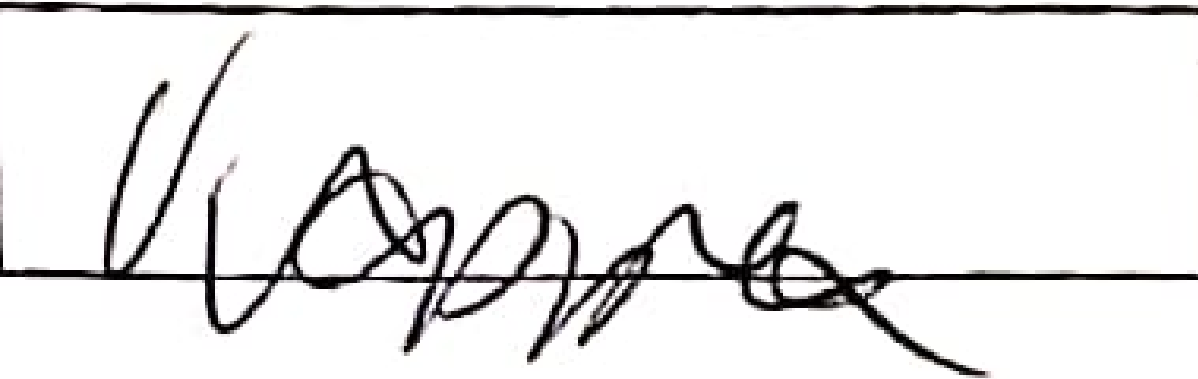
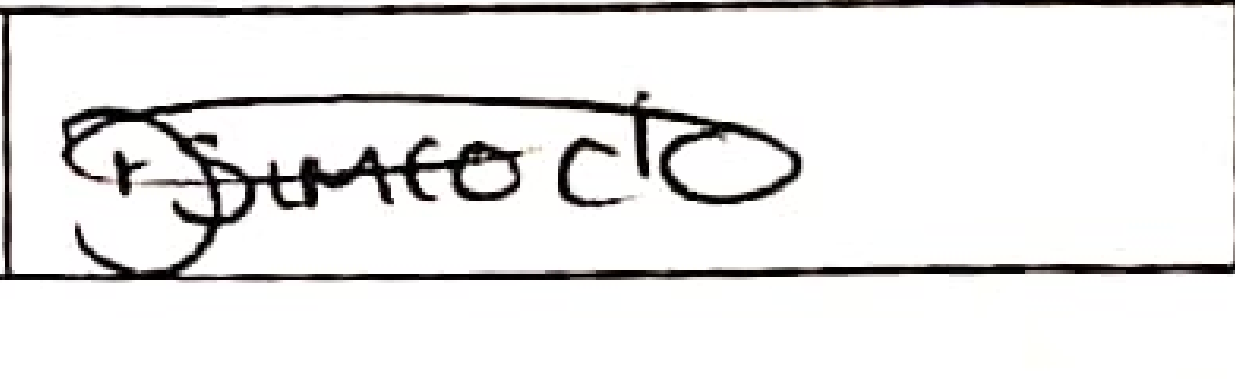
Other optional information

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| N/A |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--------------|--|---|
| Signature(s) |  |  |
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|--------------|------------------|--------------|
| Full name(s) | VICTORIA APPLEBY | EMMA SIMCOCK |
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|-------------------------------------|-------------------------|----------------|
| Position (eg Secretary, Chair, etc) | TRUSTEE NURSERY MANAGER | NURSERY SENDCO |
|-------------------------------------|-------------------------|----------------|

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|------|------------|
| Date | 24.03.2026 |
|------|------------|

Summary of Accounts 2024-2025

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|---|-------------|
| Fees into bank (Nursery & Afterschool) | £12,314.00 |
| Halton BC | £193,109.39 |
| Other Income | £1,062.00 |
| Strictly HMRC | £605.58 |
| Purchase Refunds | £49.92 |
| Bank Interest | £809.63 |

Total Income **£207,950.52**

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|---------------------------------|-------------|
| Nursery Staff Salaries | £163,246.67 |
| Cheque expenditure | £1,117.74 |
| Nursery Resources Bank card POS | £7,046.54 |
| Croner Group | £4,291.20 |
| Siemens | £1,473.60 |
| Bank Charges | £147.00 |
| On Line Banking | £13,867.04 |

Total Expenditure **£191,189.79**

Opening Balance £53,360.71

Closing Balance £71,121.44

Difference **£0.00**

Yearly Profit **£16,760.73**



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

Report to the trustees Charity Name
Windmill Hill Nursery

On accounts for the year ended 31/03/2025 Charity no (if any) 1018587

Set out on pages 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03/ 2025**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *Gillian Gleave* **Date:** 13.04.2026

Name: Gillian Gleave

Relevant professional qualification(s) or body (if any): Retired School Business Manager

Address: 2 Chesyre Drive, Halton Village, Runcorn, Cheshire WA7 2BL

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None