
BRUCE WAKE CHARITY

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 5 APRIL 2020

BRUCE WAKE CHARITY

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BRUCE WAKE CHARITY

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 5 APRIL 2020**

Trustees	Mrs P D Wake Mr R G Rowley Mr P K Hems
Charity registered number	1018190
Principal office	Oakview House Wakerley Road Barrowden Rutland LE15 8EP
Independent Examiner	Christopher Frostwick ACA Grant Thornton UK LLP Chartered Accountants Regent House 80 Regent Road Leicester LE1 7NH
Bankers	Cater Allen 9 Nelson Street Bradford BD1 5AN
Solicitors	Freeths LLP One Colton Square Leicester LE1 1QH
Investment Advisers	Rathbone Investment Management Limited 1 Curzon Street London W1J 5FB 1825 Financial Planning 1 Holly Street Sheffield S1 2GT

BRUCE WAKE CHARITY

TRUSTEES' REPORT FOR THE YEAR ENDED 5 APRIL 2020

The Trustees present their report together with the financial statements of Bruce Wake Charity ("the charity") for the year ended 5 April 2020. The trustees confirm that the trustees' report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

a. Policies and objectives

The objectives of the charity are to apply the funds thereof on or towards the relief and assistance of disabled persons in the United Kingdom including the provision of leisure facilities.

It is not the intention of the trustees to raise funds for the charity from the public. The settlement deed permits the trustees to hold investment assets to generate income for future donations.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Grant-making policies

The trustees consider all written applications for grants at trustees' meetings, which are held quarterly. Applications are considered on merit based on how closely the activities of the applicant fit with the objectives of the charity.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2020**

Achievements and performance

a. Review of activities and financial review

The income for the year amounted to £197,025 compared with £210,452 for the previous year, comprising investment income. The investment management costs amounted to £50,932 as compared with £54,583 the previous year.

The expenditure on direct Charitable activities amounted to £833,816 compared with £699,302 for the previous year, comprising both direct grants to other charitable organisations to fund projects which meet with the objects of the trust and direct grants to individuals where appropriate. An overall target level of annual grant expenditure is determined every three years and reviewed annually based on projected levels of income and growth from the investment portfolios and the long term strategy of the Charity.

The Trustees took the decision to close the boat operation at the end of the 2018 season and as a consequence of this "Charlotte III" was sold in June 2019, the proceeds of which were accounted for in the 2019 accounts.

The figure of net expenditure for the year amounted to £716,230 (2019 - £604,551) which is then adjusted for realised and unrealised gains and losses on investments, the net movement in funds is then transferred to the General Fund. No funds have been received for restricted purposes.

During the year the funds available for investment have been managed by Rathbone Investment Management and 1825 Financial Planning and the movement on those investments are set out in Note 9. The investments held by the charity have been acquired in accordance with the trustees' powers.

b. Information on fundraising practices

There were no fundraising activities in the year, and it is the trustees' general policy not to engage in fundraising activities.

c. Investment policy

The trustees' investment policy is to generate sufficient income each year to enable the trustees to make donations such as they see fit. Any excess or deficit of income over expenditure for the period to be added to or transferred from the balance brought forward from general fund, the balance thereof being carried forward.

d. Going concern

The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Other than the potential effect on investment valuations, the impact of COVID-19 is relatively minimal. The charity has confirmed that it has adequate cash and investment resources for at least the next 12 months and for this reason they continue to adopt the going concern basis in preparing the financial statements.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2020**

Other

a. Reserves policy

It is not the policy of the charity to hold reserves committed or designated for specific purposes. The trustees look to retain sufficient cash reserves as they consider necessary to respond to requests for grants.

The trustees' intention is to ensure that the charity has a long term future whilst also looking to maintain a reasonable level of grant aid in the short term. Having carried out long term projections on income and growth the trustees' intention is to maintain grant aid and expenditure at levels commensurate with those projections and to fund that principally from income generated from investments but with encashment of capital growth and the utilisation of cash reserves as and when necessary.

b. Principal funding

The trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations.

Structure, governance and management

a. Constitution

The trust was created on 8 February 1993 by Mrs P D Wake, the settlor, with an initial settlement of £10.

The charitable status of the trust has been approved by HM Revenue & Customs and no taxation is payable on the income or gains of the trust.

The charity is run by the trustees who are listed below:

Mrs P D Wake
Mr R G Rowley
Mr P K Hems

Mr T A Wake ceased to be a trustee on 3 May 2019.

b. Methods of appointment or election of Trustees

The power to appoint and remove trustees is vested with the trustees.

c. Organisational structure and decision-making policies

The trustees have the same full and unrestricted powers of investing and transferring investments as if they are beneficially entitled to the Trust Fund.

d. Policies adopted for the induction and training of Trustees

The trustees are mindful of their duties in connection with the induction and training for trustees and appropriate steps have been taken.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2020**

Structure, governance and management (continued)

e. Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

The charity uses financial instruments comprising cash and investments. The main purpose of these is to finance the working capital cycle of the charity and the longer term income and capital needs.

The charity considers movements in investment prices and returns to be its main risk and uses fund managers to manage this risk.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and regulations.

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year. The trustees have to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland. The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 26 August 2020 and signed on their behalf by:

Mrs P D Wake
(Trustee)

BRUCE WAKE CHARITY

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 5 APRIL 2020

Independent Examiner's Report to the Trustees of Bruce Wake Charity ('the charity')

I report on the accounts of Bruce Wake Charity for the year ended 5 April 2020, which are set out on pages 8 to 18.

Your attention is drawn to the fact that the charity's trustees have prepared the charity's accounts in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) issued in October 2019 in preference to the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2005)' issued in April 2005 which is referred to in the Charities (Accounts and Reports) Regulations 2008 but has been withdrawn. I understand that the charity's trustees have done this in order for the charity's accounts to give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

This report is made solely to the charity's trustees, as a body, in accordance with the regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a comparison of the accounts with the accounting records kept by the charity. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

BRUCE WAKE CHARITY

**INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2020**

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011;
 - to prepare accounts which accord with the accounting records; and
 - to comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008

have not been met; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 26 August 2020

Christopher Frostwick ACA

Grant Thornton UK LLP
Chartered Accountants
Leicester

BRUCE WAKE CHARITY

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2020**

	Note	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:				
Investments	2	197,025	197,025	210,452
Total income		<u>197,025</u>	<u>197,025</u>	<u>210,452</u>
Expenditure on:				
Raising funds	3	50,932	50,932	54,583
Charitable activities:				
Direct activities	4	833,816	833,816	699,302
Support costs	5	24,504	24,504	36,500
Other expenditure	6	4,003	4,003	-
Boat operations subsidy	7	-	-	24,618
Total expenditure		<u>913,255</u>	<u>913,255</u>	<u>815,003</u>
Net (losses)/gains on investments		(570,551)	(570,551)	419,519
Net movement in funds		<u>(1,286,781)</u>	<u>(1,286,781)</u>	<u>(185,032)</u>
Reconciliation of funds:				
Total funds brought forward		8,349,841	8,349,841	8,534,873
Net movement in funds		(1,286,781)	(1,286,781)	(185,032)
Total funds carried forward		<u><u>7,063,060</u></u>	<u><u>7,063,060</u></u>	<u><u>8,349,841</u></u>

The notes on pages 10 to 18 form part of these financial statements.

BRUCE WAKE CHARITY

**BALANCE SHEET
AS AT 5 APRIL 2020**

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	8	285	428
Investments	9	6,265,932	7,600,746
		<u>6,266,217</u>	<u>7,601,174</u>
Current assets			
Debtors	10	2,263	6,498
Assets held for sale		-	60,320
Cash at bank and in hand		874,925	737,766
		<u>877,188</u>	<u>804,584</u>
Creditors: amounts falling due within one year	11	(80,345)	(55,917)
Net current assets		<u>796,843</u>	<u>748,667</u>
Total net assets		<u><u>7,063,060</u></u>	<u><u>8,349,841</u></u>
Charity funds			
Restricted funds		-	-
Unrestricted funds		7,063,060	8,349,841
Total funds		<u><u>7,063,060</u></u>	<u><u>8,349,841</u></u>

The financial statements were approved and authorised for issue by the Trustees on 26 August 2020 and signed on their behalf by:

Mrs P D Wake

Mr P K Hems

The notes on pages 10 to 18 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Bruce Wake Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in Sterling (£).

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

1.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

It is not the intention of the charity to seek donations but as and when they are received they are accounted for on a receipts basis.

Interest and dividends are accounted for on a receivable basis. Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020**

1. Accounting policies (continued)

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs are allocated to the applicable expenditure headings.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.5 Going concern

The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Other than the potential effect on investment valuations, the impact of COVID-19 on the charity is relatively minimal. The charity has confirmed that it has adequate cash and investment resources for at least the next 12 months and for this reason they continue to adopt the going concern basis in preparing the financial statements.

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment	- 33.3% reducing balance
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The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Assets held for sale are held at the lower of net book value and realisable value.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020**

1. Accounting policies (continued)

1.8 Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

1.9 Debtors

Debtors are recognised at the settlement amount after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation.

1.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Quoted investments	194,787	194,787	209,195
Bank interest	2,238	2,238	1,257
	<u>197,025</u>	<u>197,025</u>	<u>210,452</u>

BRUCE WAKE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020**

3. Investment management costs

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Investment management fees	50,932	50,932	54,583

4. Analysis of grants

	Grants to Institutions 2020 £	Grants to Individuals 2020 £	Total funds 2020 £
Grants	714,283	119,533	833,816

	<i>Grants to Institutions 2019 £</i>	<i>Grants to Individuals 2019 £</i>	<i>Total funds 2019 £</i>
Grants	627,269	72,033	699,302

There were 251 (2019 - 206) grants or commitments made to institutions during the year amounting to £714,283 (2019 - £627,269). Grants to institutions greater than £5,000 are set out below.

BRUCE WAKE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020**

Analysis of grants (continued)

	Unrestricted funds 2020 £
Grants to institutions	
Wheelpower	25,000
MNDA	25,000
Charity Link Leicester	21,000
The Back-Up Trust	14,000
Disability Snowsport UK	10,000
Revitalise Respite Holidays	6,000
Grants of £5,000 and less	613,283
	714,283

Grants were made in the year direct to 64 (2019 - 43) individuals amounting to £119,533 (2019 - £72,033) and through Charity Link Leicester operations amounting to £21,000 (2019 - £28,000) and Charity Link Northampton operations amounting to £4,500 (2019 - £6,000).

5. Support costs - governance

	Unrestricted funds 2020 £	<i>Unrestricted funds 2019 £</i>
Accountancy fees	10,254	8,700
Legal and administration charges	-	15,300
Accountancy and administration charges	14,250	12,500
	24,504	36,500

Accountancy fees include £850 in respect of Independent Examination fees (2019 - £810).

BRUCE WAKE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020**

6. Other expenditure

	Unrestricted funds 2020 £	<i>Unrestricted funds 2019 £</i>
Telephone	1,222	-
Stationery, postage and computer expenses	1,222	-
Computer depreciation	143	-
Sundry	1,416	-
	<hr/> 4,003 <hr/>	<hr/> - <hr/>

7. Boat operations subsidy

	Total funds 2020 £	<i>Total funds 2019 £</i>
Hire fees	-	(15,990)
Boat expenses	-	40,608
Net subsidy	<hr/> - <hr/>	<hr/> 24,618 <hr/>

BRUCE WAKE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020**

8. Tangible fixed assets

	Office equipment £
Cost	
At 6 April 2019	642
At 5 April 2020	<u>642</u>
Depreciation	
At 6 April 2019	214
Charge for the year	143
At 5 April 2020	<u>357</u>
Net book value	
At 5 April 2020	<u><u>285</u></u>

9. Fixed asset investments

	Listed investments £
Market value	
At 6 April 2019	7,600,746
Additions	356,375
Disposals	(1,143,955)
Revaluations	(547,233)
At 5 April 2020	<u><u>6,265,932</u></u>
Net book value	
At 5 April 2020	<u><u>6,265,932</u></u>
<i>At 5 April 2019</i>	<u><u>7,600,746</u></u>

BRUCE WAKE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020**

9. Fixed asset investments (continued)

Rathbone Investment Management comprises listed investments amounting to £4,487,708 (2019 - £5,493,742) and cash deposits amounting to £310,749 (2019 - £159,124).

1825 Financial Planning comprises listed investments amounting to £1,778,224 (2019 - £2,107,004) and cash deposits amounting to £87,151 (2019 - £225,280).

All the fixed assets investments are held in the UK.

The difference between the historical cost (£4,900,011) and the market value of the listed investments (£6,265,932) amounting to £1,365,921 is include within unrestricted funds.

There were no listed investments which comprise over 5% of the value of the portfolio.

The funds are managed on a discretionary basis by investment managers.

10. Debtors

	2020	2019
	£	£
Due within one year		
Accrued interest and dividends	2,263	4,365
Prepayments	-	1,997
Tax recoverable	-	136
	<u>2,263</u>	<u>6,498</u>

11. Creditors: Amounts falling due within one year

	2020	2019
	£	£
Grants pledged	59,910	33,000
Accruals	20,435	22,917
	<u>80,345</u>	<u>55,917</u>

BRUCE WAKE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2020**

12. Financial instruments

	2020	<i>2019</i>
	£	£
Financial assets		
Listed investments at market value	6,265,932	<i>7,600,746</i>
Financial assets measured at amortised cost	877,188	<i>742,267</i>
	<u>7,143,120</u>	<i><u>8,343,013</u></i>
	2020	<i>2019</i>
	£	£
Financial liabilities		
Financial liabilities measured at amortised cost	59,910	<i>33,000</i>
	<u>59,910</u>	<i><u>33,000</u></i>

Financial assets measured at amortised cost comprise accrued interest and dividends and tax reclaimable and cash at bank and in hand.

Financial liabilities measured at amortised cost comprise grants pledged.

13. Related party transactions

None of the trustees, who are the key management personnel, receive any remuneration for their position as trustees of the charity.

Mr P K Hems provides administrative and accounting services to the charity and received fees of £14,250 (2019 - £12,500). At 5 April 2020 there was an amount of £3,000 (2019 - £3,000) due to Mr P K Hems.

Mr R G Rowley is a consultant in Freeths LLP, a firm of solicitors, which provides administrative and legal services to the charity. During the year Freeths LLP have received fees of £nil (2019 - £15,300) for the services provided. At 5 April 2020 there was an amount of £nil (2019 - £3,000) due to Freeths LLP.

No trustees were reimbursed any travel expenses during the year (2019 - none).

There were no employees of the charity during the year (2019 - Nil).