



Trustees' Annual Report for the period

From April 2024 Period start date To March 2025 Period end date

Charity name: **Broadway Youth & Community Centre**

Charity registration number: **1017828**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objectives of BYCC shall be:</p> <ul style="list-style-type: none">a) To further or benefit the residents of Grindon and the surrounding neighbourhoods, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effortb) To establish or to secure the establishment of a Community Centre (hereinafter called 'the centre') and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre, for activities promoted by BYCC and its constituent bodies in furtherance of the above objectivesc) promote community participation in social, physical and healthy activities with a particular emphasis on utilising the facilities for bringing marginalised cohorts of the community together and acting as a hub for local residentsd) advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents
Summary of the main activities in relation to those purposes for the public	Para 1.17 and 1.19	Broadway Youth & Community Centre provides a hall with facilities for community use in the Grindon/Barnes area of

benefit, in particular, the activities, projects or services identified in the accounts.		Sunderland. Current activities include Children's Dance lessons, Toddler groups, fitness classes for all ages with Active Families NE, a meeting venue for the Association of Sunderland Town Women's Guilds, Broadway Towns Womens Guild and Sunderland & District Model Railway Society.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Confirmation that all trustees have had regard to the guidance issues by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Despite escalating overheads and energy costs Broadway Youth and Community Centre has had an extremely positive year both in terms of community services delivered from the centre and financially. There has been a small decrease in income this financial year but this coincides with a reduction in expenditure resulting in a similar surplus to 2023-24 of £3,744.16 for this financial year.</p> <p>We delivered some amazing interventions during school holiday periods providing activities and support services to over 100 children and families from the local area.</p> <p>The charity continues to gain financial support from the local authority and wider funders thanks to the trust, reputation and impact they have made to the local community.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has continued to increase is income whilst maintaining expenditure at a manageable level despite increasing energy and operational costs. The sound financial planning and management by the committee has ensured a small surplus of £3,744 was generated at the end of the financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The committee continues to have aspirations to generate a 6-month operating cost reserve in due course and the surplus from this financial year will be added to the small unrestricted reserve account.
Amount of reserves held	Para 1.22	The committee has aspirations to grow the unrestricted reserves however due to the income generated primarily through funding and commissioned services it is not possible or a desire to generate a surplus from these activities. The reserves held are currently £5,000.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Whilst the increasing energy and operational costs are a key element to monitor within our financial management planning there are no concerns in the immediate future of the charity not continuing to exist and grow as it has done over the last 2 financial years.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Constituted as a charity registered with the Charity Commission.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Committee members are voted in on an annual basis during the Annual General Meeting. A skills matrix has been undertaken and scope for further

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Broadway Youth & Community Centre
Other name the charity uses	n/a
Registered charity number	1017828
Charity's principal address	Broadway Youth & Community Centre 8, Cortina Avenue, Sunderland, Tyne & Wear SR4 8NE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kelly Brougham		02 November 2022	
2	Ashleigh Thompson		24 May 2022	
3	Samantha Candler		02 November 2022	
4	Jessica Drennan		02 November 2022	
5	Amy Swan		02 November 2022	
6	Kelly Brougham		02 November 2022	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The secretary holds a laptop which is the only asset held by any committee member. No funds are held by any committee member with all cash income banked on a weekly basis into the charity account.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Ashleigh Thompson (Secretary) holds a HP laptop as detailed above. This is to enable essential operational and management tasks on behalf of the charity to be undertaken.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	A signed pro-forma regarding the laptop and safe custody of this is one file and would be returned should said committee member leave their position within the charity.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a



Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kelly Brougham	Ashleigh Thompson
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	7 th November 2025	7 th November 2025

Broadway Youth & Community Centre Recipients & Payments 2024-25

Month	Incomings	Description
<u>Apr-24</u>		
02/04/2024		
02/04/2024	£200.00	Room rent
02/04/2024	£20.00	Room rent
03/04/2024		
05/04/2024		
12/04/2024	£200.00	Room Rent
15/04/2024		
15/04/2024	£90.00	Room rent
15/04/2024		
15/04/2024		
17/04/2024		
18/04/2024		
22/04/2024		
22/04/2024		
22/04/2025		
24/04/2024		
26/04/2024		
30/04/2024		
Total	£510.00	

Month	Incomings	Description
<u>May-24</u>		
01/05/2024	£20.00	Room Rent
01/05/2024		
02/05/2024	£120.00	Room Rent
02/05/2024		
07/05/2024		
07/05/2024		
07/05/2024		
08/05/2024		
09/05/2024		
14/05/2024		
15/05/2024		

15/05/2024		
15/05/2024		
17/05/2024		
17/05/2024	£200.00	Room Rent
20/05/2025		
20/05/2024		
21/05/2024		
22/05/2024	£240.00	Room Rent
22/05/2024	£360.00	Room Rent
22/05/2024	£630.00	Room Rent
22/05/2024	£89.23	Room Rent
31/05/2024		
31/05/2024		
31/05/2024		
TOTAL	£1,659.23	

Month	Incomings	Description
Jun-24		
03/06/2024		
03/06/2024	£20.00	Room rent
03/06/2024		
04/06/2024		
05/06/2024		
05/06/2024		
06/06/2024	£2,400.00	NHS Funding
06/06/2024		
07/06/2024		
10/06/2024	£60.00	Room rent
10/06/2024		
11/06/2024		
13/06/2024		
14/06/2024		
17/06/2024		
17/06/2024		
17/06/2024		
17/06/2024	£1,146.00	Cash Deposit into the bank
18/06/2024		
18/06/2024		
20/06/2024	£200.00	Room rent

20/06/2024		
20/06/2024		
21/06/2024	£200.00	Room rent
21/06/2024		
24/06/2024		
26/06/2024		
TOTAL	£4,026.00	

Month	Incomings	Description
Jul-24		
01/07/2024		
01/07/2024		
01/07/2024	£20.00	Room rent
04/07/2024		
05/07/2024		
08/07/2024		
08/07/2024		
08/07/2024		
08/07/2024	£100.00	Room Rent
09/07/2024	£120.00	Room rent
09/07/2024		
12/07/2024	£6,190.00	Community Foundation Funding
12/07/2024	£200.00	Room rent
15/07/2024		
15/07/2024		
15/07/2024		
16/07/2024		
17/07/2024	£1,440.00	Room rent
18/07/2024		
19/07/2024	£150.00	Sunderland City Council
22/07/2024		
25/07/2024		
26/07/2024		
26/07/2024		
29/07/2024		
31/07/2024		
TOTAL	£8,220.00	

Month	Incomings	Description
<u>Aug-24</u>		
01/08/2024	£20.00	Room rent
05/08/2024		
05/08/2024		
06/08/2024		
07/08/2024		
08/08/2024		
09/08/2024	£200.00	Room rent
09/08/2024	£96.43	Active Families - receipt where card was
12/08/2024		
12/08/2024		
12/08/2024		
12/08/2024	£150.00	Room rent
14/08/2024		
14/08/2024		
15/08/2024		
15/08/2024		
15/08/2024		
19/08/2024		
20/08/2024		
20/08/2024		
23/08/2024		
27/08/2024		
28/08/2024		
30/08/2024		
TOTAL	£466.43	

Month	Incomings	Description
<u>Sep-24</u>		
02/09/2024	£20.00	Room Rent
03/09/2024		
03/09/2024		
04/09/2024		
05/09/2024		
09/09/2024		

10/09/2024		
11/09/2024	£90.00	Room Rent
16/09/2024		
16/09/2024		
18/09/2024	£200.00	Room Rent
18/09/2024	£20.00	Room Rent
18/09/2024		
23/09/2024		
24/09/2024		
24/09/2024		
25/09/2024		
25/09/2024		
26/09/2024		
26/09/2024		
27/09/2024		
27/09/2024		
27/09/2024		
TOTAL	£330.00	

Month	Incomings	Description
<u>Oct-24</u>		
01/10/2024	£20.00	Room rent
01/10/2024		
01/10/2024		
04/10/2024		
04/10/2024		
07/10/2024		
08/10/2024		
08/10/2024		
09/10/2024	£150.00	Room rent
10/10/2024		
14/10/2024		
15/10/2024		
15/10/2024		

17/10/2024	£200.00	Room rent
17/10/2024		
23/10/2024		
23/10/2024		
29/10/2024		
30/10/2024		
30/10/2024		
TOTAL	£370.00	

Month	Incomings	Description
<u>Nov-24</u>		
01/11/2024	£20.00	Room rent
04/11/2024	£624.00	Currys refund for cooker
04/11/2024		
04/11/2024		
05/11/2024		
08/11/2024	£200.00	Room rent
11/11/2024	£25.00	Currys refund for removal of old cooker
11/11/2024	£115.00	Currys refund for installation of cooker
11/11/2024		
12/11/2024		
13/11/2024	£120.00	Room rent
15/11/2024		
15/11/2024		
18/11/2024		
25/11/2024		
25/11/2024		
26/11/2024		
26/11/2024		
28/11/2024		
TOTAL	£1,104.00	

Month	Incomings	Description
<u>Dec-24</u>		
02/12/2024	£20.00	Room rent

03/12/2024		
04/12/2024		
04/12/2024		
05/12/2024		
09/12/2024		
09/12/2024		
13/12/2024	£200.00	Room rent
13/12/2024		
16/12/2024		
16/12/2024		
18/12/2024		
18/12/2024		
18/12/2024	£120.00	Room rent
18/12/2024		
30/12/2024	£600.00	Room rent
31/12/2024		
	£940.00	

Month	Incomings	Description
<u>Jan-25</u>		
02/01/2025	£20.00	Room rent
03/01/2025		
03/01/2025		
06/01/2025		
08/01/2025		
08/01/2025		
08/01/2025		
13/01/2025	£120.00	Room rent
13/01/2025		
15/01/2025		
15/01/2025		
15/01/2025		
15/01/2025		
16/01/2025	£600.00	Sunderland City Funding
20/01/2025		
20/01/2025		
20/01/2025		

21/01/2025		
30/01/2025		
TOTAL	£740.00	

Month	Incomings	Description
<u>Feb-25</u>		
03/02/2025		
03/02/2025	£20.00	Room rent
03/02/2025		
06/02/2025		
11/02/2025	£120.00	Room rent
17/02/2025		
17/02/2025		
17/02/2025		
18/02/2025		
19/02/2025		
19/02/2025		
20/02/2025		
21/02/2025		
24/02/2025	£270.00	Room rent
26/02/2025		
27/02/2025		
28/02/2025	£1,665.00	Room rent
	£2,075.00	

Month	Incomings	Description
<u>Mar-25</u>		
03/03/2025	£20.00	Room rent
03/03/2025		
07/03/2025	£7,570.00	Lottery Funding
10/03/2025		
12/03/2025		
12/03/2025		
12/03/2025	£120.00	Room rent

12/03/2025		
14/03/2025		
17/03/2025	£200.00	Room rent
17/03/2025		
17/03/2025		
17/03/2025		
18/03/2025		
20/03/2025		
24/03/2025		
24/03/2025		
26/03/2025		
26/03/2025		
27/03/2025		
27/03/2025		
TOTAL	£7,910.00	

Annual Income Summary

Category	Amount
Facility Hire	£9,434.23
Funding & Grants	£16,910.00
Charitable Activities	£1,242.43
Other	£230.00
TOTAL	£27,816.66

2024/25 End of Year Surplus	£3,744.16
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Outgoings	Description
£39.24	Refreshments
£266.66	British Gas
£10.51	Sunderland City Council
£50.09	B&M - Kitchen/cleaning supplies
£60.00	Anglian Water Bill
£313.00	EDF - Electricity Bill
£31.97	Aldi - refreshments for toddlers
£5.99	Microsoft
£84.96	Sunderland City Council
£510.00	Sunderland City Council
£719.28	Sunderland City Council
£53.42	Asda
£40.87	Aldi - refreshments
£2.00	One Below - cleaning supplies
£2,187.99	

Outgoings	Description
£13.85	One Stop - kitchen supplies
£15.77	Co-Op - refreshments
£27.44	Amazon - Toilet Rolls
£5.00	Sunderland City Council
£206.32	British Gas
£10.16	Aldi - refreshments
£6.68	Asda
£18.10	Aldi - Bingo prizes
£60.00	Anglian Water Bill

£313.00	EDF Electricity Bill
£400.00	Consultancy Fees
£150.00	Sunderland City Council
£5.99	Microsoft
£20.45	Aldi - Refreshments
£8.97	Home Bargains - Bingo prizes
£62.48	Aldi - Social Supper Food
£0.30	Aldi - carrier bag
£24.40	Co-Op - refreshments
£1,348.91	

Outgoings	Description
£143.79	British Gas
£500.00	Consultancy fee
£45.34	Aldi - Social supper
£5.00	Sunderland City Council
£45.95	Amazon - paper towels
£157.00	Zurich - Insurance
£6.66	Aldi - refreshments
£70.00	Staff Wages - Elizabeth
£21.73	Aldi - refreshments
£5.50	One Stop - kitchen supplies
£11.61	Aldi - refreshments
£2.67	Aldi - refreshments
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill
£5.99	Microsoft
£12.07	Aldi - refreshments

£210.00	Staff Wages - Kelly
£350.00	Consultancy fee
£13.83	Asda - refreshments
£700.00	Staff Wages - Active Families NE
£15.59	Aldi - refreshments
£2,695.73	

Outgoings	Description
£12.60	Morrisons - refreshments
£18.91	Aldi - Bingo and Lunch
£96.73	British Gas
£5.00	Sunderland City Council
£400.00	Consultancy Fees
£18.31	Morrisons - refreshments
£105.00	Staff Wages - Elizabeth
£13.28	Aldi - Refreshments
£13.25	Morrisons - cleaning supplies
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill
£32.18	Aldi - Refreshments
£5.99	Microsoft
£37.49	Morrisons - bingo prizes
£500.00	Consultancy Fees
£250.00	Marketing
£11.89	Asda - refreshments
£55.37	Amazon - Kitchen/Toilet rolls
£399.00	Currys - Air Conditioning Unit
£2,348.00	

Outgoings	Description
£5.00	Sunderland City Council
£70.61	British Gas
£14.94	Aldi - refreshments
£70.00	Staff Wages - Elizabeth
£7.16	Aldi - refreshments
used	
£27.00	Iceland - food
£32.47	B&M Camp supplies
£36.96	Asda - food
£36.21	Lidl - food
£48.64	Aldi - food
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill
£250.00	Marketing
£5.99	Microsoft
£35.48	Aldi - food
£48.90	Aldi - food
£4,510.00	Active Families - Delivering of camps
£22.74	Morrisons - food
£2.78	Sainsburys - cleaning supplies
£6.15	Aldi - refreshments
£5,604.03	

Outgoings	Description
£56.21	British Gas
£31.78	Aldi - food
£54.00	1st Locate - Mobile Phone payment
£5.00	Sunderland City Council
£47.12	Amazon - Carbon Monoxide Monitor and Extension cable

£22.74	Aldi - food
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill
£5.99	Microsoft
£2.90	Aldi - refreshments
£29.90	Amazon - fitness equipment
£15.00	Ikea
£24.00	Poundland - bingo prizes
£37.11	B&M - cleaning supplies
£825.00	Active Families Delivery of Activities
£770.00	Active Families Delivery of Activities
£4.35	Iceland - Refreshments
£4.99	Card Factory - Bingo Prize
£20.50	Poundland - bingo prizes
£2,329.59	

Outgoings	Description
£99.12	Sunderland City Council
£5.20	Aldi - refreshments
£81.13	British Gas
£105.00	Staff Wages - Elizabeth
£5.00	Sunderland City Council
£15.29	Aldi - refreshments
£45.95	Amazon - paper towels
£624.00	Currys - Gas cooker and installation
£12.00	B&M - Bingo prizes
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill

£5.99	Microsoft
£60.46	Asda - food for camp
£775.30	Asda - food
£91.72	Aldi - food
£624.00	Currys - Gas cooker and installation (1st delivery failed had to re-b
£33.70	Poundland
£2,956.86	

Outgoings	Description
£140.00	Staff Wages - Isra
£150.15	British Gas
£5.00	Sunderland City Council
£350.00	Sunderland City Council
£3.30	Aldi - milk
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill
£5.99	Microsoft
£250.00	Consultancy Fees
£250.00	Marketing
£3.30	Aldi - milk
£56.64	Sunderland City Council
£105.00	Staff Wages - Isra
£1,692.38	

Outgoings	Description

£49.13	Aldi - social supper food
£5.00	Dunelm - cutlery
£42.45	Pounland - cleaning supplies
£5.00	Sunderland City Council
£18.75	Argos - Christmas Tree
£19.88	B&M - Christmas Decorations
£70.00	Staff wages - Isra
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill
£400.00	Consultancy Fees
£250.00	Marketing
£52.80	Text marketer - promotion marketing
£5.99	Microsoft
£100.00	Prezzee - gift voucher for volunteer
£1,392.00	

Outgoings	Description
£5.44	Aldi - refreshments
£10.17	B&M - cleaning
£5.00	Sunderland City Council
£105.00	Staff wages - Elizabeth
£140.00	Staff wages - Elizabeth
£105.00	Staff wages - Elizabeth
£4.05	Co-op refreshments
£500.00	Consultancy Fees
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill
£84.96	Sunderland City Council
£23.99	Amazon - Toilet Rolls
£5.99	Microsoft
£6.48	Aldi - refreshments
£220.00	Seaburn Gas Services - fix heater in back room

£300.00	Consultancy Fees
£140.00	Staff wages - Isra
£2,029.08	

Outgoings	Description
£0.47	Aldi
£200.00	Consultancy Fees
£3	Co-op Milk
£200.00	Marketing
£60.00	Anglian Water Bill
£313.00	EDF Electricity bill
£8.49	Microsoft Office
£140	Staff Wages - Elizabeth
£6.12	Co-op - refreshments
£70	Staff Wages - Isra
£500	Consultancy Fees
£13.19	Co-op - refreshments
£105	Staff Wages - Elizabeth
£1,619.27	

Outgoings	Description
£885	Staff Delivery - Active Families
£18.80	B&M - bingo prizes
£697.20	Staff Delivery - Active Families
£300.00	Staff Delivery - Active Families

£14.73	Co-op - refreshments
£72.03	Lidl - Food for recipes
£250.00	Marketing
£60.00	Anglian Water Bill
£313.00	EDF Electricity Bill
£8.49	Micrsoft Office
£51.38	Aldi - Food
£2.00	Co-op - refreshments
£2.60	Aldi - refreshments
£3.30	Co-op - refreshments
£6.23	Co-op - refreshments
£744.32	Amazon - Nerf Gun Equipment
£11.39	Aldi - refreshments
£3,440.47	

Annual Expenditure Summary

Category	Amount
Staff Costs	£8,772.20
Utilities	£7,437.60
Capital Improvements	£1,481.85
Marketing	£1,502.80
Catering/Refreshment	£2,101.05
Insurance	£157.00
Services Provided	£2,620.00
Equipment/Products	£1,998.87
TOTAL	£24,072.50

£18,152.43



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Broadway Youth & Community Centre

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1017828

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

04/11/2025

Name:

Jenny Brown

**Relevant professional
qualification(s) or body
(if any):**

Address:

4 Rose Lea, Hillam,

Leeds,

LS25 5HE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No items of concern to disclose.