



## Trustees' Annual Report for the period

From April 2023 To March 2024

Charity name: **Broadway Youth & Community Centre**

Charity registration number: **1017828**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objectives of BYCC shall be:</p> <ul style="list-style-type: none"><li>a) To further or benefit the residents of Grindon and the surrounding neighbourhoods, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort</li><li>b) To establish or to secure the establishment of a Community Centre (hereinafter called 'the centre') and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre, for activities promoted by BYCC and its constituent bodies in furtherance of the above objectives</li><li>c) promote community participation in social, physical and healthy activities with a particular emphasis on utilising the facilities for bringing marginalised cohorts of the community together and acting as a hub for local residents</li><li>d) advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents</li></ul>
Summary of the main activities in relation to those purposes for the public	Para 1.17 and 1.19	Broadway Youth & Community Centre provides a hall with facilities for community use in the Grindon/Barnes area of

benefit, in particular, the activities, projects or services identified in the accounts.		Sunderland. Current activities include Children's Dance lessons, Toddler groups, fitness classes for all ages with Active Families NE, a meeting venue for the Association of Sunderland Town Women's Guilds, Broadway Towns Womens Guild and Sunderland & District Model Railway Society.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Confirmation that all trustees have had regard to the guidance issues by the Charity Commission on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Broadway Youth and Community Centre has continued to grow and flourish under the new stewardship and committee seeing increases in footfall, external organisational use and a 58% increase to its total income and a surplus profit of £3,802.00 for the financial year.</p> <p>The charity continues to gain financial support from the local authority and wider funders thanks to the trust, reputation and impact they have made to the local community.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has continued to increase is income whilst maintaining expenditure at a manageable level despite increasing energy and operational costs. The sound financial planning and management by the committee has ensured a small surplus of £3,802 was generated at the end of the financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The committee have aspirations to generate a 3-month operating cost reserve in due course and the surplus from this financial year will be added to the small unrestricted reserve account.
Amount of reserves held	Para 1.22	The committee has aspirations to grow the unrestricted reserves however due to the income generated primarily through funding and commissioned services it is not possible or a desire to generate a surplus from these activities.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Whilst the increasing energy and operational costs are a key element to monitor within our financial management planning there are no concerns in the immediate future of the charity not continuing to exist and grow as it has done over the last 2 financial years.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Constituted as a charity registered with the Charity Commission.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Committee members are voted in on an annual basis during the Annual General Meeting. A skills matrix has been undertaken and scope for further

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Broadway Youth & Community Centre
Other name the charity uses	n/a
Registered charity number	1017828
Charity's principal address	Broadway Youth & Community Centre 8, Cortina Avenue, Sunderland, Tyne & Wear SR4 8NE

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Kelly Brougham		02 November 2022	
2	Ashleigh Thompson		24 May 2022	
3	Samantha Candler		02 November 2022	
4	Jessica Drennan		02 November 2022	
5	Amy Swan		02 November 2022	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>n/a</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>n/a</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The secretary holds a laptop which is the only asset held by any committee member. No funds are held by any committee member with all cash income banked on a weekly basis into the charity account.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Ashleigh Thompson (Secretary) holds a HP laptop as detailed above. This is to enable essential operational and management tasks on behalf of the charity to be undertaken.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	A signed pro-forma regarding the laptop and safe custody of this is one file and would be returned should said committee member leave their position within the charity.

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Ashleigh Thompson	Kelly Brougham
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	Chair
<b>Date</b>	10th January 2025	

**Broadway Youth & Community Centre Recipients & Payments 2023-**

<b>Month</b>	<b>Incomings</b>	<b>Description</b>
<b><u>Apr-23</u></b>		
03/04/2023		
03/04/2023		
03/04/2023	£20.00	Room rent
05/04/2023		
05/04/2023		
06/04/2023	£120.00	Room Rent
11/04/2023		
12/04/2023		
12/04/2023	£930.00	Room Rent
14/04/2023	£1,000.00	Hospital of God funding
17/04/2023		
17/04/2023		
18/04/2023		
25/04/2023		
26/04/2023		
27/04/2023		
28/04/2023		
<b>Total</b>	<b>£2,070.00</b>	

<b>Month</b>	<b>Incomings</b>	<b>Description</b>
<b><u>May-23</u></b>		
02/05/2023	£20.00	Room Rent
02/05/2023		
03/05/2023	£5,000.00	Community Chest Funding SCC
03/05/2023		
04/05/2023		
05/05/2023		
05/05/2023		
05/05/2023		
09/05/2023	£90.00	Room Rent
10/05/2023		
15/05/2023		

16/05/2023		
19/05/2023		
19/05/2023		
23/05/2023	£500.00	Cash payment into bank
25/05/2023		
<b>TOTAL</b>	<b>£5,610.00</b>	

Month	Incomings	Description
<b><u>Jun-23</u></b>		
01/06/2023	£20.00	Room Rent
01/06/2023		
02/06/2023	£225.00	Sunderland City Council
05/06/2023		
05/06/2023		
05/06/2023		
05/06/2023		
12/06/2023	£60.00	Room Rent
15/06/2023		
16/06/2023		
20/06/2023		
22/06/2023	£150.00	Room Rent
26/06/2023		
<b>TOTAL</b>	<b>£455.00</b>	

Month	Incomings	Description
<b><u>Jul-23</u></b>		
02/07/2023		
03/07/2023	£20.00	Room Rent
04/07/2023		
05/07/2023		
05/07/2023		
05/07/2023		
05/07/2023		
07/07/2023		
10/07/2023	£120.00	Room Rent

12/07/2023		
14/07/2023	£692.50	Room Rent
14/07/2023		
14/07/2023		
17/07/2023		
17/07/2023	£2,160.00	Room Rent
17/07/2023		
18/07/2023		
28/07/2023		
<b>TOTAL</b>	<b>£2,993.00</b>	

Month	Incomings	Description
<b><u>Aug-23</u></b>		
01/08/2023	£20.00	Room rent
01/08/2023	£150.00	Room rent
01/08/2023		
01/08/2023		
03/08/2023		
04/08/2023		
07/08/2023		
07/08/2023		
07/08/2023	£200.00	Room rent
11/08/2023		
15/08/2023		
16/08/2023		
23/08/2023		
29/08/2023		
31/08/2023		
31/08/2023	£200.00	Room rent
<b>TOTAL</b>	<b>£570.00</b>	

Month	Incomings	Description
<b><u>Sep-23</u></b>		
01/09/2023	£20.00	Room Rent

01/09/2023		
04/09/2023	£90.00	Room Rent
04/09/2023		
05/09/2023		
11/09/2023		
13/09/2023	£295.00	Sunderland City Council funding
15/09/2023		
18/09/2023		
18/09/2023		
18/09/2023		
19/09/2023		
20/09/2023		
20/09/2023		
22/09/2023		
22/09/2023		
25/09/2023		
25/09/2023		
27/09/2023		
28/09/2023		
29/09/2023	£8,478.00	Lottery Funding
29/09/2023		
29/09/2023	£631.58	Sum up card payments
<b>TOTAL</b>	<b>£9,515.00</b>	

Month	Incomings	Description
<b>Oct-23</b>		
02/10/2023		
02/10/2023		
02/10/2023	£20.00	Room rent
02/10/2023		
02/10/2023	£35.40	Sum Up Card Payments
04/10/2023		
04/10/2023	£19.65	Sum Up Card Payments
04/10/2023	£120.00	Room rent
05/10/2023		
06/10/2023	£200.00	Room rent

10/10/2023	£49.36	Sunderland City Council
11/10/2023		
16/10/2023		
16/10/2023		
16/10/2023		
20/10/2023		
24/10/2023		
24/10/2023		
<b>TOTAL</b>	<b>£444.41</b>	

Month	Incomings	Description
<b><u>Nov-23</u></b>		
01/11/2023	£20.00	Room rent
01/11/2023		
01/11/2023		
02/11/2023	£150.00	Room rent
03/11/2023	£2,496.00	Sunderland City Council Funding
03/11/2023	£200.00	Room rent
03/11/2023	£298.81	Sum Up card payments
03/11/2023		
03/11/2023		
06/11/2023		
06/11/2023		
10/11/2023		
15/11/2023		
15/11/2023		
15/11/2023		
17/11/2023	£60.00	Room rent
17/11/2023		
20/11/2023		
23/11/2023		
24/11/2023		
29/11/2023		
30/11/2023	£30.00	Room rent

<b>TOTAL</b>	<b>£3,255.00</b>	
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Month	Incomings	Description
<b><u>Dec-23</u></b>		
01/12/2023	£20.00	Room rent
04/12/2023		
04/12/2023		
04/12/2023	£180.00	Room rent
05/12/2023		
05/12/2023	£38.33	Sum up card payments
05/12/2023		
06/12/2023	£200.00	Room rent
06/12/2023		
07/12/2023		
11/12/2023	£120.00	Room rent
13/12/2023		
14/12/2023		
14/12/2023		
14/12/2023		
15/12/2023	£1,710.00	Christmas event
15/12/2023		
15/12/2023		
15/12/2023		
18/12/2023		
18/12/2023		
19/12/2023		
20/12/2023		
21/12/2023		
21/12/2023		
21/12/2023		
27/12/2023		
	<b>£2,268.00</b>	

Month	Incomings	Description
<b><u>Jan-24</u></b>		
02/01/2024	£20.00	Room rent
03/01/2024		
04/01/2024	£200.00	Room rent

04/01/2024	£13.76	Sum Up card payments
08/01/2024	£60.00	Room rent
09/01/2024		
11/01/2024		
11/01/2024		
15/01/2024		
15/01/2024		
16/01/2024		
22/01/2024		
22/01/2024		
24/01/2024		
29/01/2024		
29/01/2024		
29/01/2024		
30/01/2024		
<b>TOTAL</b>	<b>£294.00</b>	

Month	Incomings	Description
<b><u>Feb-24</u></b>		
01/02/2024	£20.00	Room rent
01/02/2024	£120.00	Room rent
05/02/2024		
05/02/2024	£20.64	Sum up card payments
06/02/2024	£200.00	Room rent
06/02/2024		
08/02/2024		
12/02/2024		
12/02/2024		
12/02/2024	£100.00	Room rent
13/02/2024		
15/02/2024		
15/02/2024		
16/02/2024		
19/02/2024		

20/02/2024	£360.00	Room rent
20/02/2024	£90.00	Room rent
20/02/2024	£2,265.00	Room rent
20/02/2024		
23/02/2024	£4,880.00	Community Foundation Funding
26/02/2024		
27/02/2024	£100.00	Room rent
27/02/2024		
28/02/2024		
	<b>£8,516.00</b>	

Month	Incomings	Description
<b><u>Mar-24</u></b>		
01/03/2024	£20.00	Room rent
01/03/2024	£120.00	Room rent
05/03/2024		
08/03/2024		
11/03/2024		
12/03/2024		
13/03/2024	£200.00	Room rent
13/03/2024		
13/03/2024		
14/03/2024		
14/03/2024		
15/03/2024		
15/03/2024		
15/03/2024		
18/03/2024		
19/03/2024		
26/03/2024		
28/03/2024		
28/03/2024		
<b>TOTAL</b>	<b>£340.00</b>	

## Annual Income Summary

<b>Catergory</b>	<b>Amount</b>
Facility Hire	£10,277.50
Funding & Grants	£22,374.00
Charitable Activities	£2,768.17
Donations	£500.00
<b>TOTAL</b>	<b>£35,919.67</b>

<b>2023/24 End of Year Surplus</b>	<b>£3,801.24</b>
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<b>Outgoings</b>	<b>Description</b>
£27.06	Kitchen Supplies
£270.32	British Gas
£10.81	Sunderland City Coucil
£125.00	Staff Wages
£480.00	JK Entertainment DJ
£1,150.00	Staff Wages - Sam
£128.73	Sunderland City Council Bin
£234.00	EDF - Electricity Bill
£46.00	Anglian Water Bill
£5.00	Post Office
£12.00	Aldi - refreshments for toddlers
£240.00	JK Entertainment DJ
£25.00	Staff Wages
<b>£2,741.92</b>	

<b>Outgoings</b>	<b>Description</b>
£5,000.00	W H Surtees - Disabled Bathroom work
£1,000.00	W H Surtees - Disabled Bathroom work
£211.02	British Gas
£5.00	
£15.00	B&M Cleaning supplies
£25.67	Iceland - Bingo and Lunch
£8.55	Asda -Bingo and Lunch
£257.00	EDF Electricity Bill

£46.00	Water Bill
£15.00	Table for centre
£13.76	Heron - bingo and lunch
£20.19	Aldi - bingo and lunch
<b>£6,617.19</b>	

<b>Outgoings</b>	<b>Description</b>
£241.50	SCC Asbestos Work
£81.30	Staff Wages
£80.44	Amazon - Toilet rolls and Paper towels
£11.90	Cleaning Supplies
£5.00	SCC - Bin
£150.84	British Gas
£178.00	EDF - Electricity bill
£46.00	Water Bill
£14.99	Amazon
£180.00	Lock Fit
<b>£989.97</b>	

<b>Outgoings</b>	<b>Description</b>
£23.48	Aldi - Bingo and Lunch
£88.63	British Gas
£5.00	SCC Bin
£52.10	Staff Wages
£150.00	JLA Fire and Security
£23.70	Greenhome Heating
£18.49	Asda - bingo and lunch

£9.62	Home Bargains - cleaning
£55.30	Greenhome Heating
£26.81	Aldi - Bingo and Lunch
£178.00	EDF Electricity Bill
£3,000.00	Connor Young - Garden and Decking
£46.00	Water bill
£24.65	Tesco - bingo and lunch
<b>£3,701.78</b>	

<b>Outgoings</b>	<b>Description</b>
£52.10	Staff wages
£1,500.00	Services delivered - Active Families
£59.48	British Gas
£32.00	Aldi - lunch and bingo
£5.00	Sunderland City Council
£95.00	Sunderland City Council
£21.19	Aldi - lunch and bingo
£178.00	EDF Electricity Bill
£46.00	Water Bill
£45.95	Amazon - paper towels
£5.98	B&M
£36.70	Sunderland City Council
<b>£2,077.40</b>	

<b>Outgoings</b>	<b>Description</b>

£228.00	Connor Young - Garden
£66.03	British Gas
£5.00	Sunderland City Council
£37.88	B&M - Cleaning
£178.00	EDF Electricity Bill
£52.00	Water Bill
£111.52	Sunderland City Council
£261.36	Sunderland City Council
£269.98	Nisbets - Baby changing unit
£32.99	Amazon - toilet rolls
£11.63	Asda - bingo and lunch
£20.32	Aldi Bingo and lunch
£250.00	Cosultancy Fees
£2.00	Garage shop cakes
£3.79	Garage shop cakes
£40.58	Amazon
£250.00	Staff Costs
£24.68	Sunderland City Council
<b>£1,845.76</b>	

<b>Outgoings</b>	<b>Description</b>
£8.29	Aldi - refreshments
£10.80	Co-op refreshments
£89.98	Amazon
£68.19	British Gas
£5.00	Sunderland City Council

£25.96	Aldi -bingo and lunch
£52.00	Water Bill
£178.00	EDF Electricity Bill
£22.37	Amazon
£23.29	Aldi - bingo and lunch
£16.50	B&M Cleaning
£24.35	Iceland - bingo and lunch
<b>£524.73</b>	

<b>Outgoings</b>	<b>Description</b>
£3.38	Heron
£3.43	Fruit shop
£4.23	Home Bargains - cleaning
£20.04	Aldi - bingo and lunch
£5.00	Sunderland City Council
£120.88	British Gas
£400.00	Staff Costs
£52.00	Water Bill
£313.00	EDF Electricity Bill
£7.06	Aldi - bingo and lunch
£23.40	Aldi - bingo and lunch
£84.96	Sunderland City Council
£3.80	Fruit shop
£26.51	Aldi - bingo and lunch
£83.83	Safe & Sure fire protection

<b>£1,151.52</b>	
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<b>Outgoings</b>	<b>Description</b>
£201.50	Baker Ross - crafts for christmas event
£219.44	British Gas
£5.00	Sunderland City Council
£4.53	Refreshments
£2.00	Poundland
£39.99	Amazon - decorations for christmas event
£30.00	Elf hire for christmas event
£12.99	Amazon - decorations for christmas event
£52.80	Text marketer - promotion marketing
£70.09	Amazon
£52.00	Water Bill
£313.00	EDF Electricity Bill
£23.92	Aldi - bingo and lunch
£7.26	Heron
£150.00	Staff Costs
£169.18	Aldi - food for christmas event
£77.55	Iceland - food for christmas event
£13.50	Asda - decorations for christmas event
£3.30	Co-op
£4.70	Co-op
£400.00	Consultancy Fees
<b>£1,853.00</b>	

<b>Outgoings</b>	<b>Description</b>
£317.43	British Gas

£5.00	Sunderland City Council
£300.00	Staff Costs
£4.05	Co-op refreshments
£52.00	Water Bill
£313.00	EDF Electricity Bill
£13.27	Aldi - bingo and lunch
£9.12	Refreshments
£4,000.00	N.E Industrial Solutions - bathroom and roof
£3.79	B&M - cleaning
£23.47	B&M - cleaning
£500.00	Consultancy Fees
£23.96	Home Bargains
£28.01	Aldi - bingo and lunch
<b>£5,593.10</b>	

<b>Outgoings</b>	<b>Description</b>
£315.96	British Gas
£15.20	Aldi - bingo and lunch
£80.44	Amazon - toilet rolls/paper towels
£58.39	Amazon - damp proof paint
£11.07	Home bargains
£23.45	Aldi - refreshments
£52	Water bill
£313	EDF Electricity bill
£18.53	Amazon - exercise bands
£5.99	Microsoft Office

£16.55	Aldi - refreshments
£16.29	One Below - Cleaning/kitchen products
£17.83	Aldi
£29.97	Amazon - toilet rolls
<b><u>£974.67</u></b>	

<b>Outgoings</b>	<b>Description</b>
£302.78	British Gas
£11.60	Asda
£11.22	The range
£23.30	Aldi
£12.50	Asda
£15.43	B&M
£2,091.60	Active Families - Staff Costs
£1,875.00	Services Delivered - Active Families
£52.00	Water Bill
£313.00	EDF Electricity Bill
£70.80	Sunderland City Council
£5.99	Micrsoft Office
£19.59	Aldi
£5.65	Co-op
£8.80	Co-op
£19.98	Asda
<b>£4,839.24</b>	

## Annual Expenditure Summary

<b>Catergory</b>	<b>Amount</b>
Staff Costs	£4,677.10
Utilities	£5,610.12
Capital Improvements	£13,527.89
Marketing	£62.80
Catering/Refreshment	£916.12
Insurance	£767.73
Services Provided	£6,556.67
Equipment/Products	£1,168.43
<b>TOTAL</b>	<b>£32,118.43</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Broadway Youth & Community Centre

**On accounts for the year  
ended**

31<sup>st</sup> March 2023

**Charity no  
(if any)**

1017828

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**I report in respect of my examination of the Trust's accounts carried out** under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*J. Brown*

**Date:**

10/01/2025

**Name:**

Jenny Brown

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

4 Rose Lea, Hillam, Leeds, LS25 5HE

Only complete if the examiner needs to highlight matters of concern (see CC32. Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No items of concern to disclose.