

For the Annual General Meeting (AGM) to be held on  
17<sup>th</sup> March at 3.00pm at Playgroup.

1. Welcome and Introductions
2. Apologies
  - a. Nadine Summers – Accountant
3. Minutes from last AGM
  - a. Read out by Sophie and agreed by Amanda Mason.
4. Treasurers Report
  - a. We currently this year have made £1946262 and our outgoings are £206664 there is a bigger outgoing due to lots of building work which has been required over the last year.
5. Staff annual report
  - a. Attached
6. Matters Arising
  - a. NA
7. Any other business
8. Election of new members.
  - a. Kelly Barclay Joining seconded by Sara Warren
  - b. Sara Warren Joining seconded by Kelly Barclay
  - c. Amy Edmonds Joining seconded by Lauren James
  - d. Lauren James Joining seconded by Amanda Mason
  - e. Sophie Thorne – Remaining seconded by Kelly Barclay
  - f. Amanda Mason – Remaining seconded by Sophie Thorne

## Staff Report

- We have recently had our OFSTED inspection and was graded Outstanding in all areas of the report, we were not given any recommendation to work towards which is brilliant.
- We currently have 33 children registered with us with a waiting list of around 4 children who would like spaces, but currently do not have capacity to allow the extra children in. We have already opened bookings for September up as we were receiving lots of interest due to not being able to start now.
- The fundraising aspects we do still have the fundraising page, however raffles are once a week as it was very time consuming for me, during special occasions ie easter ect we do have hampers on their. We have our Christmas fundraising night which does bring in lots of money, and we are planning another one. In April we have the blue tokens in Tesco too.
- We are still running the baby group, however we have faced lots of conflict with the community centre which is showing to make it very challenging to run, we are still aiming to run the group however it is reviewed often as we cant always do what the centre are expecting of us.
- Since the last AGM we have taken on 2 members of staff, Kelly and Lucy, who have both settled in well. Lauren has since gone on maternity leave, we are unsure when she is returning, we also have one staff member on long term sickness from Parkend so Yorkley staff are supporting with this.
- Following the governments announcements on funding changes this is something we currently have no information on so we can not update you on this, however it is phased and not looking likely for this year. The ratio change is something that is an individuals choice and we will make the decision based on the needs of our children.
- At present we do not have any staffing concerns and have enough staff to operate without agency.
- We are aware the building will need some high maintenance over the coming years and conversations with the local authority have been started.

PLEASE SEND TO PATA AFTER YOUR AGM

Charity Name

Yorkley Playgroup

Charity number

1017810

**Receipts and payments accounts for the period**

Period start date

01.10.2021

Period end date

30.09.2022

**RECEIPTS AND PAYMENTS**

<b>Receipts</b>		<b>Previous Year</b>	
Nursery Education Funding (Free for 2,3 &4)		£	116,324.62
Children's Fees/YORKLEY		£	7,356.16
PARKEND		£	25,442.58
Grants (specify) westdean parish		£	2,198.00
Grants		£	11,228.22
dinner fees		£	871.15
Fundraising		£	8,820.11
Donations			
Interest		£	0.02
Other Receipts		£	399.76
Sub Total		£	172,640.62
Income from the sale of Equipment			
<b>TOTAL RECEIPTS</b>	<b>A</b>	£	172,640.62

**PAYMENTS**

Employment Cost (wages plus HMRC)		£	130,378.10
Training Cost		£	3,488.83
Premises (rent heat etc)		£	7,247.26
BBL Repayment		£	212.97
Insurance		£	798.93
Administration		£	750.00
Food		£	5,220.12
Consumables (paint paper ect equipment)		£	9,838.72
cleaning		£	1,450.24
Other		£	10,438.69
stationery		£	992.21
Sub Total		£	170,816.07
Purchases of equipment and other assets			
<b>TOTAL PAYMENT</b>	<b>B</b>	£	170,816.07
<b>NET OF RECEIPTS AND PAYMENT (A-B=C)</b>		£	1,824.55
Cash funds last year end	<b>D</b>	£	12,778.48
Cash Fund this year end <b>(c+D)</b>		£	14,603.03

**STATEMENT OF ASSETS AND LIABILITIES**

**Current Value**

**Cash funds (agree with the balance of the receipts and payment account**

**Debtors(money owed to the charity on the period end date**

**Value of building and equipment (original cost)**

**Liabilities(loans and any other money owed on the period end date)**

**Signed for the committee F. Thomas**

**Role**

Chair

**Date**            05.09.2023

**Current Year**

£ 114,054.09
£ 43,307.10
£ 17,558.84
£ 10,368.47
£ 645.85
£ 6,202.00
£ 0.12
£ 2,490.05

See summary sheet for grant breakdown

£ 194,626.52

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£ 147,889.52
£ 3,593.05
£ 15,318.77
£ 2,555.64
£ 1,721.85
£ 446.25
£ 11,265.58
£ 8,101.09
£ 1,951.70
£ 13,375.07
£ 446.25
<u>£ 206,664.77</u>

£ 206,664.77

<u>£ (12,038.25)</u>
<u>£ 14,634.50</u>
<u>£ 2,596.25</u>

**From:** Alice Lane <scowlesfarm@hotmail.com>  
**Date:** 25 September 2023 at 22:32:11 WEST  
**To:** Nadine Summers <nadinemsummers@gmail.com>  
**Subject: Yorkley playgroup Accounts 21.22**

Hi Nadine,

Apologies for the delay in getting to look at these and returning the info to you.

I am happy with the accounts for 21.22 and I have attached the AGM proforma with the relevant information for Sophie.

Please let me know if you need anything else.

Kind regards

Alice Lane