

AGM – Yorkley Playgroup

Tuesday 28th June 2022

3.00pm

1. Welcome and Introductions

- Sophie Thorne – Manager
- Amanda Mason – Deputy Manager
- Fiona Thomas – Chair
- Sara Warren
- Kelly Barclay
- Suzanne Randor
- Damien Randor
- Anita Thomas
- Emma Pitts

2. Apologies

- Nadine Summers

3. Minutes from last AGM

- These were read out by Sophie Thorne and agree and signed by the chair.

4. Matters Arising

- Not matters arising from previous meeting. Nobody had anything to bring up

5. Chair and Staff report

- The Chair and staff report was written together due to a close working relationships.
 - o There is currently a good up take of children attending the setting with 32 children currently on register due to increase in the coming months
 - o The fundraising page, has slowed down this is due to staff not having the time to continue to keep doing this.
 - o We would like to get a grant to get the outside area updated, we spend lots each year doing this however we would like to spend some more out this year to make it more weather proof and hopefully last longer we have received a grant for £1500 from West Dean Parish Council.
 - o The baby group is going well, and we have a good uptake, the money made from baby group will go into the fundraising account too. However in December we need to send a report to the community centre with incoming and outgoings so we

can ensure they will continue to allow us to have the room for free otherwise it would be not beneficial to continue

- o Lisa left us in April 2022, due to qualification changes, Lauren will be going on maternity leave in September and Mel will be finishing in July.
- o We have more children accessing the funding on a weekly basis and this is helping with funds
- o We are struggling with staff, and this is having an impact on the number of children we are able to allow into the setting.

6. Treasures Report

- The report was handed out and everyone was given the opportunity to look and ask any questions. No questions were asked this year report. A copy has been attached

7. Any other business

- We agreed we need to make a fundraising plan for the year to help support with different ideas.

8. Election of new committee

- Fiona agreed to be chair again this was seconded by Kelly Barclay
- Nadine will remain treasurer as a paid position, this was seconded by Amanda Mason
- Emma Pitts will remain secretary this was seconded by Sophie Thorne
- Sara Warren offered to come onto committee this was seconded by Suzanne Radnor
- Kelly Barclay offered to come onto committee this was seconded by Sara Warren.

Date of next meeting to be arranged when all DBS and OFSTED checks completed.

PLEASE SEND TO PATA AFTER YOUR AGM

Charity Name

Yorkley Playgroup

Charity number

1017810

Receipts and payments accounts for the period

Period start date 01.10.2020 Period end date 30.09.2021

RECEIPTS AND PAYMENTS

Receipts

Nursery Education Funding (Free for 2,3 &4)		_____
Children's Fees/YORKLEY		_____
PARKEND		_____
Grants (specify) westdean parish		_____
Grants JRS Income		_____
dinner fees		_____
Fundraising		_____
Donations		_____
Interest		_____
Other Receipts		_____
Sub Total		=====
Income from the sale of Equipment		_____
TOTAL RECEIPTS	A	=====

PAYMENTS

Employment Cost (wages plus HMRC)		_____
Training Cost		_____
Premises (rent heat etc)		_____
BBL Repayment		_____
Insurance		_____
Administration		_____
Food		_____
Consumables (paint paper ect equipment)		_____
cleaning		_____
Other		_____
stationery		_____
Sub Total		=====
Purchases of equipment and other assets		_____
TOTAL PAYMENT	B	=====
NET OF RECEIPTS AND PAYMENT	(A-B=C)	=====
Cash funds last year end	D	=====
Cash Fund this year end	(c+D)	=====

STATEMENT OF ASSETS AND LIABILITIES

Cash funds (agree with the balance of the receipts and payment account

Debtors(money owed to the charity on the period end date

Value of building and equipment (original cost)

Liabilities(loans and any other money owed on the period end date)

Signed for the committee

Role

Date

Bank 2295
Fundraising
Reserve
Petty Cash
Petty cash

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Previous Year	Current Year
57,691.70	116324.62
23,896.34	7356.16
2,639.60	25442.58
12,000.00	2198.00
12,531.94	11228.22
1,124.28	871.15
5,775.90	8820.11
0.24	0.02
1,075.63	399.76
116,735.63	172,640.62

See summary sheet for grant breakdown

116,735.63	172,640.62
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104,457.04	-130378.10
4,566.53	-3488.83
4,449.60	-7247.26
	-212.97
	-798.93
	-750
5,102.33	-5220.12
8,509.53	-9838.72
1,144.77	-1450.24
15,552.61	-10438.69
1,130.47	-992.21
144,912.88	-170,816.07

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-28,177.25	1,824.55
40,955.73	12,778.48
12,778.48	14,603.03

Current Value

-31.87

£12,778.48 Opening Bank 01/10/2020

Closing Bank

	9,478.48	12,419.04
	472.34	1,514.09
	91.23	162.98
	75.96	89.69
	101.21	1.60
	2,460.79	447.50
P/Cash adj	98.47	
	12,778.48	14,634.90

30-09-2021

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