

**PONTESBURY PUBLIC HALL**

**TRUSTEE REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**

**Charity Number 1017796**

## **PONTESBURY PUBLIC HALL**

### **Trustee Report for the Year Ended 31<sup>st</sup> August 2021**

The trustees present their financial report for the year ended 31<sup>st</sup> August 2021.

The Charity commenced on the 30<sup>th</sup> December 1925 with the transfer into trust of the building known as the Pontesbury Public Hall. The document outlining the terms of this transfer is the charity's governing document.

#### **Objectives and activities for the public benefit**

The object of the charity is to provide public space for social and other purposes for the residents of Pontesbury and the surrounding area.

#### **Trustees**

The trustees of the Charity who served during the period are as follows:

Mr R J Martinali (Treasurer)  
Mr N Lewis (Booking Secretary)  
Mr N Hignett  
Mr R Woodvine  
Mr D Charles (Chairman & Secretary)  
Mr W Hill  
Mrs D Todd

A third of the trustees will become liable for re-election each year. Election is by ballot of those village residents attending the AGM.

#### **Charity's activities and achievements during the year**

The Trustees acknowledge that there has been a substantial drop in lettings income due to Coronavirus and the hall being closed in lockdown. However, things are starting to get back to normal, with a few regular lettings now back and the other regular lettings have said they will be returning soon.

#### **Reserves Policy**

The Trustees of the charity try to maintain a cash reserve of £12,000 which under normal circumstances would ensure the hall could meet its debts for the next 12 months. At the year end the charity had net cash reserves of £59,021.

**PONTESBURY PUBLIC HALL**

**Trustee Report for the Year Ended 31<sup>st</sup> August 2021 (Continued)**

**Investment Policy**

Given the size of the charity the Trustees are of the opinion that holding anything other than bank deposit type investments would be inappropriate.

**Review of Major Risks**

The Trustees have undertaken a review of the major risks to which the charity is exposed and believe that adequate systems and insurance are in place to mitigate those risks.

Signed for and on behalf of the committee of Trustees on 3<sup>rd</sup> November 2021.

**Mr. R.J. Martinali**  
**Trustee**

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF THE PONTESBURY PUBLIC HALL**

I report on the accounts of the charity for the year ended 31<sup>st</sup> August 2021, which are set out on pages 4 to 10.

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.
  - have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Jonathan Rimmer, F.C.A.,  
James, Holyoak & Parker Limited  
1 Knights Court, Archers Way,  
Battlefield Enterprise Park,  
Shrewsbury,  
SY1 3GA**

**3<sup>rd</sup> November 2021**

**PONTESBURY PUBLIC HALL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**

	<u>Note</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2021</u>	<u>Total 2020</u>
<b>Incoming Resources</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations, Legacies, Grants and similar incoming resources	2	27,931	500	28,431	-
Income from activities in furtherance of charitable objectives		2,509	-	2,509	8,224
Investment Income		270	-	270	248
Other Incoming Resources		-	-	-	-
<b>Total Incoming Resources</b>		<b>30,710</b>	<b>500</b>	<b>31,210</b>	<b>8,472</b>
<hr/>					
<b>Resources Expended</b>					
Costs of activities for charitable objectives	3	8,851	-	8,851	9,905
Management and Administration	4	1,801	-	1,801	1,564
<b>Total Resources Expended</b>		<b>10,652</b>	<b>-</b>	<b>10,652</b>	<b>11,469</b>
<hr/>					
<b>Net Incoming/(Outgoing) Resources before transfers</b>		<b>20,058</b>	<b>500</b>	<b>20,558</b>	<b>(2,997)</b>
<hr/>					
Gross transfers between funds		500	(500)	-	-
<b>Net Incoming/(Outgoing) Resources after transfers</b>		<b>20,558</b>	<b>-</b>	<b>20,558</b>	<b>(2,997)</b>
<b>Total Funds brought forward</b>		<b>214,219</b>	<b>-</b>	<b>214,219</b>	<b>217,216</b>
<b>Total Funds carried forward</b>		<b>234,777</b>	<b>-</b>	<b>234,777</b>	<b>214,219</b>

**PONTESBURY PUBLIC HALL**

**BALANCE SHEET AS AT 31<sup>ST</sup> AUGUST 2021**

	<u>Notes</u>	£	<u>2021</u> £	£	<u>2020</u> £
<b>Fixed Assets</b>					
Tangible Assets	7		175,756		179,223
<b>Current Assets</b>					
Debtors & Prepayments		231		468	
Cash at Bank and in Hand		58,947		34,850	
		-----		-----	
		59,178		35,318	
<b>Creditors:</b> falling due within one year		(157)		(322)	
		-----		-----	
<b>Net Current Assets</b>			<b>59,021</b>		<b>34,996</b>
			-----		-----
<b>Net Assets</b>			<b>234,777</b>		<b>214,219</b>
			-----		-----
<b>Unrestricted Funds</b>	<b>9</b>		<b>234,777</b>		<b>214,219</b>
<b>Restricted Funds</b>	<b>9</b>		<b>-</b>		<b>-</b>
			-----		-----
			<b>234,777</b>		<b>214,219</b>
			-----		-----

Approved by the Committee Trustees on 3<sup>rd</sup> November 2021 and signed on its behalf.

.....  
**Mr D Charles**  
**Chairman**

.....  
**Mr R J Martinali**  
**Treasurer**

**PONTESBURY PUBLIC HALL**  
**NOTES TO THE ACCOUNTS FOR THE YEAR**  
**ENDED 31<sup>ST</sup> AUGUST 2021**

1. **Accounting Policies**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**Donations and Grants**

Income from donations and grants, including capital grants, are included in incoming resources when these are received, except as follows:-

- When donors specify that donations and grants given to the Charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions, which have to be fulfilled before the Charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable

Furniture donated for distribution is recognised as income when distributed, at the trustees' estimate of its second hand market value.

**Interest receivable**

Interest is included when receivable by the Charity.

**Resources Expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT, which cannot be recovered.

**PONTESBURY PUBLIC HALL**  
**NOTES TO THE ACCOUNTS FOR THE YEAR**  
**ENDED 31<sup>ST</sup> AUGUST 2021**

**Tangible Fixed Assets**

Tangible Fixed Assets are depreciated on a straight line basis over their estimated useful lives as follows:

Freehold Land	Nil
Freehold buildings and improvements	2% per annum

**Fund Accounting**

Funds held by the Charity are either:

- a) Unrestricted general funds – these are funds that can be used in accordance with the charitable objects at the discretion of the Trustees.
- b) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**PONTESBURY PUBLIC HALL**

**NOTES TO THE ACCOUNTS FOR THE YEAR  
ENDED 31<sup>ST</sup> AUGUST 2021 (Continued)**

**2. Donations, Legacies, Grants and Similar Incoming Resources**

	<u>Restricted</u>		<u>Unrestricted</u>	<u>Total</u>	<u>Total</u>
	<u>Revenue</u>	<u>Capital</u>	<u>Revenue</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£	£
SCC Grants re COVID	-	-	27,431	27,431	-
SCC Grant re Hall Refurb	-	500	-	500	-
Legacies	-	-	500	500	-
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Total	-	500	27,931	28,431	-
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**3. Costs of activities in furtherance of the Charity's objects**

	<u>2021</u>	<u>2020</u>
	£	£
Cleaning & Caretaking costs	3,437	2,720
Other Premises costs	1,779	3,057
Licence & Affiliation fees	168	261
Depreciation	3,467	3,867
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	8,851	9,905
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**4. Management & Administration Costs**

	<u>2021</u>	<u>2020</u>
	£	£
Insurance costs	1,175	1,206
Sundry costs	319	358
Phone costs	307	-
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	1,801	1,564
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**PONTESBURY PUBLIC HALL**  
**NOTES TO THE ACCOUNTS FOR THE YEAR**  
**ENDED 31ST AUGUST 2021 (Continued)**

**5. Staff Costs and Numbers**

Staff costs were as follows:	<b><u>2021</u></b>	<b><u>2020</u></b>
	<b>£</b>	<b>£</b>
Gross wages and salaries	3,243	2,452
Social Security Costs	-	-
Pension Costs	-	-
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	3,243	2,452
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**6. Trustees**

The trustees did not receive any remuneration or reimbursement of expenses in the year.

**7. Tangible Fixed Assets**

	<b><u>Freehold Land &amp; Buildings</u></b>	<b><u>Total</u></b>
	<b>£</b>	<b>£</b>
<b><u>Cost</u></b>		
As at 1 September 2020	213,370	213,370
Additions	-	-
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<b>As at 31 August 2021</b>	<b>213,370</b>	<b>213,370</b>
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<b><u>Depreciation</u></b>		
As at 1 September 2020	34,147	34,147
Charge of the year	3,467	3,467
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<b>As at 31 August 2021</b>	<b>37,614</b>	<b>37,614</b>
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<b>Net Book Value</b>		
<b>At 31 August 2021</b>	<b>175,756</b>	<b>175,756</b>
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<b>At 31 August 2020</b>	<b>179,223</b>	<b>179,223</b>
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Any additions during the year relate to freehold improvements. Depreciation will commence in the year after completion.

The Freehold title deed for the Hall is held in trust by the Charities Commission.

**PONTESBURY PUBLIC HALL**

**NOTES TO THE ACCOUNTS FOR THE YEAR  
ENDED 31ST AUGUST 2021 (Continued)**

**8. Creditors: amounts falling due within one year**

	<b><u>2021</u></b>	<b><u>2020</u></b>
	£	£
Accruals	157	322
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	157	322
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**9. Movements in Funds**

	<b><u>At</u></b>	<b><u>Income</u></b>	<b><u>Outgoing</u></b>	<b><u>Transfers</u></b>	<b><u>At</u></b>
	<b><u>1/9/20</u></b>	<b><u>Resources</u></b>	<b><u>Resources</u></b>		<b><u>31/8/21</u></b>
	£	£	£	£	£
<b>Restricted</b>					
Hall Refurbishment Fund	-	500	-	(500)	-
<b>Unrestricted</b>					
General Fund	214,219	30,710	(10,652)	500	234,777
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	214,219	31,210	(10,652)	-	234,777
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