

**East Kent Rape Crisis Centre**  
**Unaudited Financial Statements**  
**31 March 2024**

**BURGESS HODGSON LLP**

Chartered accountants  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

# **East Kent Rape Crisis Centre**

## **Financial Statements**

**Year ended 31 March 2024**

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# East Kent Rape Crisis Centre

## Trustees' Annual Report

### Year ended 31 March 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

#### Reference and administrative details

**Registered charity name** East Kent Rape Crisis Centre

**Charity registration number** 1017581

**Principal office** PO BOX 353  
Canterbury  
CT2 9WA

#### The trustees

C Perks (Resigned 13 December 2023)

A Lyttle

A Kosaraju (Appointed 13 December 2023)

E J Milburn

S McCusker

J Beale

**Independent examiner** Thomas Saltmer

#### Structure, governance and management

East Rape Crisis Centre is a registered charity and governed by a trust deed adopted on 17 June 1991 and amended on 19 Jan 1993, 22 Feb 1994 and 8 Jan 2016.

Reference and administration information is set out on page 1 of the financial statements.

The charity is controlled by the trustees who delegate the day to day running of the charity to the Director. Trustees are elected under the terms of the trustee deed.

The charity has a board of trustees who meet regularly. Between board meetings, the Chair and Director of the centre are responsible for the necessary decisions and actions and report to the board on such matters accordingly.

#### Objectives and activities

The Charity's principal activities are to relieve trauma symptoms and distress in the aftermath of rape and sexual abuse. We support all survivors and extend the provision of specialist services to their families, partners and other individuals supporting them.

Our mission is to create a community where women and girls are free from all forms of sexual violence and to achieve this within a feminist, equalities and human rights framework. We provide help/hope and healing to all those impacted by sexual violence and cultivate a safe, non-violent community.

# East Kent Rape Crisis Centre

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2024

#### **Achievements and performance**

We celebrated 50 years of the feminist women's movement and RCEW celebrated 20 years of activism and support work to support those impacted by sexual violence.

EKRCC achieved UKAS accreditation for the first time through The Survivors Trust (TST).

Client numbers remain high : > 6000 clients have accessed the service in the last year

Service provision has developed in line with key issues identified by the core team including:

3 ISVAs are now trained as IDVAs also to address the overlap in domestic abuse and sexual violence.

We have increased capacity for specialist trauma-informed counselling by 43% and supported staff in training in specialist techniques such as EMDR.

We have expanded the outreach provision for the Dolphin service for children in collaboration with local schools.

We have opened a Women's Resource Centre in Cliftonville in Margate.

We have moved and developed the Dover counselling service also moved to improve accessibility.

We have built a new robust safeguarding framework that now offers a team of designated safeguarding officers.

The Kick Back Group (survivors groups) has gone from strength to strength and the collaboration and innovative partnership is fostering the lived experience voice throughout the provision we offer.

We have increased our staffing through recruitment of an additional administrator, employment of a freelance fundraiser, and employment of 2 salaried counsellors (one to support outreach work and one to support all three counselling services) and new sessional counsellors.

We have trained 6 new helpline operatives with a new course starting in January 2025 also.

We have had another successful funding year attracting new funders and secured funding from the Rape Support Fund and PCC for another year.

We have also created a 3-year strategic business plan 2024-2027.

The accredited NOCN courses we offer now have national coverage with many participants from our sister centres.

We have a new comms and media strategy and have increased our presence on social media and improved the website.

We now have an Equity and Inclusion Lead and an antiracism lead and have developed and implemented anti-racist policies and training.

We have improved oversight of the organisation by diversifying our trustee board, in terms of qualifications, experience, skills and lived experience and are continuing to do this.

The trustees have developed and implemented key documents (The Trustee Governing Policy) and processes (e.g. A Risk Register) to safeguard the charity.

# East Kent Rape Crisis Centre

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2024

We invested in a HR and health and safety system and an EAP provision to support staff.

#### **Financial review**

The net deficit for the year amounted to £7,172 (2023: Net surplus £147,435), which when added to the funds brought forward gives a surplus of £497,268 (2023: £504,440), of which £Nil is restricted (2023: £Nil).

#### **Plans for future periods**

Achieve professional approval by RCEW against the national service standards.

Develop a management team to lead the day to day work of the charity.

Review staffing to build and streamline our work.

We will continue to build our fundraising strategy using a freelance fundraiser, and a member of staff is completing a fundraising apprenticeship to support this work.

We will continue the current training provisions, and will also develop a series of CPD training opportunities to support staff development in the sector and also to generate income.

Each trustee will oversee a core aspect of the business to ensure all aspects are supported and progressing.

The trustees' annual report was approved on ..... and signed on behalf of the board of trustees by:



[Shauna McCusker \(Jan 29, 2025 21:40 GMT\)](#)

S McCusker  
Chair of Trustees

# East Kent Rape Crisis Centre

## Independent Examiner's Report to the Trustees of East Kent Rape Crisis Centre

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of East Kent Rape Crisis Centre ('the charity') for the year ended 31 March 2024.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Thomas Saltmer*

[Thomas Saltmer \(Jan 29, 2025 09:08 GMT\)](#)

Thomas Saltmer  
Independent Examiner

Burgess Hodgson LLP  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

# East Kent Rape Crisis Centre

## Statement of Financial Activities

Year ended 31 March 2024

		2024		2023
	Note	Unrestricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>				
Donations and legacies	4	885,873	885,873	914,073
Charitable activities	5	30	30	254
Other trading activities	6	–	–	140
Investment income	7	3,954	3,954	728
<b>Total income</b>		<u>889,857</u>	<u>889,857</u>	<u>915,195</u>
<b>Expenditure</b>				
Expenditure on charitable activities	8,9	897,029	897,029	767,760
<b>Total expenditure</b>		<u>897,029</u>	<u>897,029</u>	<u>767,760</u>
<b>Net (expenditure)/income and net movement in funds</b>		<u>(7,172)</u>	<u>(7,172)</u>	<u>147,435</u>
<b>Reconciliation of funds</b>				
Total funds brought forward		504,440	504,440	357,005
<b>Total funds carried forward</b>		<u>497,268</u>	<u>497,268</u>	<u>504,440</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these financial statements.

# East Kent Rape Crisis Centre

## Statement of Financial Position

31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible fixed assets	15	631	1,975
<b>Current assets</b>			
Debtors	16	184,378	89,047
Cash at bank and in hand		317,886	427,373
		<u>502,264</u>	<u>516,420</u>
<b>Creditors: amounts falling due within one year</b>	17	<u>5,627</u>	<u>13,955</u>
<b>Net current assets</b>		<u>496,637</u>	<u>502,465</u>
<b>Total assets less current liabilities</b>		<u>497,268</u>	<u>504,440</u>
<b>Net assets</b>		<u>497,268</u>	<u>504,440</u>
<b>Funds of the charity</b>			
Unrestricted funds		297,268	504,440
Designated funds		200,000	–
<b>Total charity funds</b>	19	<u>497,268</u>	<u>504,440</u>

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:



[Shauna McCusker \(Jan 29, 2025 21:40 GMT\)](#)

S McCusker  
Chair of Trustees

The notes on pages 8 to 15 form part of these financial statements.

# East Kent Rape Crisis Centre

## Statement of Cash Flows

Year ended 31 March 2024

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
Net (expenditure)/income	(7,172)	147,435
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	1,679	2,198
Other interest receivable and similar income	(3,954)	(728)
Accrued expenses	120	60
<i>Changes in:</i>		
Trade and other debtors	(95,331)	(25,900)
Trade and other creditors	(8,448)	(76,256)
Cash generated from operations	(113,106)	46,809
Interest received	3,954	728
Net cash (used in)/from operating activities	<u>(109,152)</u>	<u>47,537</u>
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	(335)	(399)
Net cash used in investing activities	<u>(335)</u>	<u>(399)</u>
<b>Net (decrease)/increase in cash and cash equivalents</b>	(109,487)	47,138
<b>Cash and cash equivalents at beginning of year</b>	<u>427,373</u>	<u>380,235</u>
<b>Cash and cash equivalents at end of year</b>	<u>317,886</u>	<u>427,373</u>

The notes on pages 8 to 15 form part of these financial statements.

# East Kent Rape Crisis Centre

## Notes to the Financial Statements

Year ended 31 March 2024

### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is PO Box 353, Canterbury, Kent, CT2 9WA.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# East Kent Rape Crisis Centre

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2024

#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# East Kent Rape Crisis Centre

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2024

#### 3. Accounting policies *(continued)*

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 33% straight line

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

##### Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at present value.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Donations and legacies

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
<b>Donations</b>				
Donations	19,561	19,561	37,444	37,444
Online chat income	–	–	1,868	1,868
Digital support	17,865	17,865	17,483	17,483

# East Kent Rape Crisis Centre

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2024

#### 4. Donations and legacies *(continued)*

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
<b>Grants</b>				
Philips Foundation	15,000	15,000	7,000	7,000
Ministry of justice	330,063	330,063	336,236	336,236
Children in need	10,000	10,000	44,876	44,876
NHS	151,218	151,218	142,918	142,918
Brook trust	45,000	45,000	40,000	40,000
Colyer fergusson	10,000	10,000	–	–
CCG	30,000	30,000	30,000	30,000
Kent police	219,076	219,076	207,916	207,916
Hypatia	38,090	38,090	42,001	42,001
PCC	–	–	1,928	1,928
KCF	–	–	4,403	4,403
	<u>885,873</u>	<u>885,873</u>	<u>914,073</u>	<u>914,073</u>

#### 5. Charitable activities

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
Fees & other income	<u>30</u>	<u>30</u>	<u>254</u>	<u>254</u>

#### 6. Other trading activities

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
Fundraising events	<u>–</u>	<u>–</u>	<u>140</u>	<u>140</u>

#### 7. Investment income

	Unrestricted Funds £	<b>Total Funds 2024 £</b>	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>3,954</u>	<u>3,954</u>	<u>728</u>	<u>728</u>

# East Kent Rape Crisis Centre

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2024

#### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Charitable activities	658,174	–	658,174
Support costs	238,855	–	238,855
	<u>897,029</u>	<u>–</u>	<u>897,029</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Charitable activities	478,272	39,992	518,264
Support costs	249,496	–	249,496
	<u>727,768</u>	<u>39,992</u>	<u>767,760</u>

#### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Charitable activities	658,174	197,143	855,317	727,028
Governance costs	–	41,712	41,712	40,732
	<u>658,174</u>	<u>238,855</u>	<u>897,029</u>	<u>767,760</u>

#### 10. Analysis of support costs

	General support £	Total 2024 £	Total 2023 £
Staff costs	51,323	51,323	75,326
Premises	49,310	49,310	57,397
Communications and IT	12,208	12,208	10,217
General office	84,302	84,302	65,824
	<u>197,143</u>	<u>197,143</u>	<u>208,764</u>

#### 11. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>1,679</u>	<u>2,198</u>

#### 12. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,200</u>	<u>1,080</u>

# East Kent Rape Crisis Centre

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2024

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2024</b>	2023
	£	£
Wages and salaries	399,883	363,454
Employer contributions to pension plans	8,969	8,121
	<u>408,852</u>	<u>371,575</u>

The average head count of employees during the year was 12 (2023: 12).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 15. Tangible fixed assets

	<b>Equipment</b>
	£
<b>Cost</b>	
At 1 April 2023	15,850
Additions	335
<b>At 31 March 2024</b>	<u>16,185</u>
<b>Depreciation</b>	
At 1 April 2023	13,875
Charge for the year	1,679
<b>At 31 March 2024</b>	<u>15,554</u>
<b>Carrying amount</b>	
<b>At 31 March 2024</b>	<u>631</u>
At 31 March 2023	<u>1,975</u>

#### 16. Debtors

	<b>2024</b>	2023
	£	£
Prepayments and accrued income	2,280	2,280
Other debtors	182,098	86,767
	<u>184,378</u>	<u>89,047</u>

#### 17. Creditors: amounts falling due within one year

	<b>2024</b>	2023
	£	£
Trade creditors	4,427	12,875
Accruals and deferred income	1,200	1,080
	<u>5,627</u>	<u>13,955</u>

# East Kent Rape Crisis Centre

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2024

#### 18. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £8,969 (2023: £8,121).

#### 19. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
General funds	504,440	889,857	(897,029)	(200,000)	297,268
Designated Fund - Building contingency fund	–	–	–	200,000	200,000
	<u>504,440</u>	<u>889,857</u>	<u>(897,029)</u>	<u>–</u>	<u>497,268</u>

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
General funds	317,013	915,195	(727,768)	–	504,440
Designated Fund - Building contingency fund	–	–	–	–	–
	<u>317,013</u>	<u>915,195</u>	<u>(727,768)</u>	<u>–</u>	<u>504,440</u>

#### 20. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2024 £
Tangible fixed assets	631	631
Current assets	502,264	502,264
Creditors less than 1 year	(5,627)	(5,627)
<b>Net assets</b>	<u>497,268</u>	<u>497,268</u>

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	1,975	1,975
Current assets	516,420	516,420
Creditors less than 1 year	(13,955)	(13,955)
<b>Net assets</b>	<u>504,440</u>	<u>504,440</u>

# East Kent Rape Crisis Centre

## Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2024

### 21. Analysis of changes in net debt

	At 1 Apr 2023	Cash flows	At 31 Mar 2024
	£	£	£
Cash at bank and in hand	<u>427,373</u>	<u>(109,487)</u>	<u>317,886</u>