

East Kent Rape Crisis Centre
Unaudited Financial Statements
31 March 2022

BURGESS HODGSON LLP

Chartered accountants
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

East Kent Rape Crisis Centre

Financial Statements

Year ended 31 March 2022

	Page
Trustees' annual report	1
Independent examiner's report to the trustees	4
Statement of financial activities	5
Statement of financial position	6
Statement of cash flows	7
Notes to the financial statements	8

East Kent Rape Crisis Centre

Trustees' Annual Report

Year ended 31 March 2022

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name	East Kent Rape Crisis Centre
Charity registration number	1017581
Principal office	PO BOX 353 Canterbury CT2 9WA
The trustees	C Perks E J Milburn S McCusker A Lyttle
Independent examiner	Thomas Saltmer

Structure, governance and management

East Kent Rape Crisis Centre is a registered charity and governed by a trust deed adopted on 17 June 1992 and amended on 19 Jan 1993, 22 Feb 1994 and 8 Jan 2016.

Reference and administration information is set out on page 1 of the financial statements.

The charity is controlled by the trustees who delegate the day to day running of the charity to the Director. Trustees are elected under the terms of the trust deed.

The charity has a board of trustees who meet regularly. Between board meetings, the Chair and the Director of the centre are responsible for the necessary decisions and actions and report to the board on such matters accordingly.

The Director of the centre, Zoe Bell has been in post since 31 March 2020.

Objectives and activities

The Charity's principal activities are to relieve the trauma distress of women and girls, men, children and young people who have experienced rape and sexual abuse. The provision is extended to their families, partners or other individuals supporting survivors and in particular by the provision of specialist counselling and supportive help those in need thereof and to advance the education of the public on the extent and impact of rape. Primarily services are carried out in East Kent.

East Kent Rape Crisis Centre

Trustees' Annual Report *(continued)*

Year ended 31 March 2022

Achievements and performance

This year has been another year of development seeing significant growth in referral numbers to all of our services. We have added a new clinical lead to the counselling team to coordinate and manage the adolescent service. We are seeing a rise in level of need in our community of survivors and the ongoing demand on service provision. On average we see 300 clients a week in the counselling department and peaked at 237 referrals in the month of October.

We have welcomed many new counsellors and psychotherapists to the team. EMDR (Eye Movement Desensitisation Reprogramming) is now available for children, young people and adults. All of our Outreach services are in constant demand and our schools outreach project is working at capacity.

The Dolphin service (13 and under) has seen a 40 % increase in demand for service provision. We need to continue to recruit and develop in line with successful funding bids.

We still hold a significant counselling waiting list and will continue to strive to support the community of survivors who access our services.

The ISVA team has again stayed dedicated during another year of devastating blows for survivors navigating the criminal justice process. We have experienced delays and barrister strike action. Many trials that were due to be heard this year have now been listed for 2024. This will see ISVA caseloads increasing with minimal movement in exiting the service. This has a resonating impact on all service provision seeing survivors needing longer term support.

On a more positive light we have developed and grown new partnerships within the criminal justice process.

The finance manager is now with us 2 days a week to support the financial growth and development of the agency and quality assurance.

We have offered training and workshops to schools, charities, universities and statutory services.

Our training lead is continuing to develop our training dept. EKRCC has now been accredited as an NOCN accredited training centre.

Our NOCN accredited courses are currently: Helpline training, Level 4 Introduction to Rape and Sexual Abuse Counselling and Level 5 Diploma in Rape and Sexual Abuse Counselling with Children. The new psychoeducation group for individuals on the counselling waiting list is being accessed well.

We have seen a year of difficulty with the helpline provision with some of the volunteers having less time to offer the service. We will continue to recruit and train volunteers as the helpline is a core part of our service. We must celebrate the fact that we still have a small but incredibly committed group of volunteers that continue to work on the helpline.

EKRCC has successfully recruited a community fundraising team and held several fundraising events throughout the year.

Our volunteer support workers have offered invaluable support throughout the year and although most have gone on to develop their careers, we still have a small team.

We have been part of many research projects through the year including the "Sibling sexual abuse project (Purple Leaf)" and "Strengthening services with The Centre of Expertise on Child Sexual Abuse."

We also supported worked on a documentary. Some of our service users also participated.

East Kent Rape Crisis Centre

Trustees' Annual Report *(continued)*

Year ended 31 March 2022

This year we were able to offer some of our client's food and toiletry hampers through donated items and fundraising efforts.

We have successfully upskilled individuals and now have a team of safeguarding officer's, well-being support staff and first aiders. This is to ensure safe practise in line with the growth and development of the EKRCC team and service provision.

EKRCC has been supported throughout this year by grants from Kent Police, CCG, Ministry of Justice, Ramsgate Town Council, NHS, Children in Need BBC, Brook Trust, Colyer Fergusson and Hypatia.

Financial review

The net surplus for the year amounted to £46,183 (2021: £81,191), which when added to the funds brought forward gives a surplus of £357,005 (2021: £310,822), of which £39,992 is restricted (2021: £40,000).

Plans for future periods

We will continue to improve and develop our services in consultation with our frontline practitioners and voices of the community of survivors that access our services.

In delivering services we will collaborate and expand our network through forums, panels, working groups and partnerships.

The helpline training, starting in early spring, will see a new cohort of qualified volunteer call operators working on the helpline.

As a charity we will continue to work to create a community where women and girls are free from all forms of sexual violence and to achieve this within a feminist, equalities and human rights framework.

Our preventative work will continue to challenge societal attitudes that condone and collude with sexual violence.

The trustees' annual report was approved on *31 Jan 23* and signed on behalf of the board of



E J Milburn
Treasurer

East Kent Rape Crisis Centre

Independent Examiner's Report to the Trustees of East Kent Rape Crisis Centre

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of East Kent Rape Crisis Centre ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Burgess Hodgson LLP (Jan 31, 2023 17:00 GMT)

Thomas Saltmer
Independent Examiner

Burgess Hodgson LLP
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

East Kent Rape Crisis Centre

Statement of Financial Activities

Year ended 31 March 2022

		2022	2021		
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	632,032	39,992	672,024	508,948
Charitable activities	5	118	–	118	1,975
Investment income	6	16	–	16	51
Total income		<u>632,166</u>	<u>39,992</u>	<u>672,158</u>	<u>510,974</u>
Expenditure					
Expenditure on charitable activities	7,8	<u>585,975</u>	<u>40,000</u>	<u>625,975</u>	<u>429,783</u>
Total expenditure		<u>585,975</u>	<u>40,000</u>	<u>625,975</u>	<u>429,783</u>
Net income and net movement in funds		<u>46,191</u>	<u>(8)</u>	<u>46,183</u>	<u>81,191</u>
Reconciliation of funds					
Total funds brought forward		270,822	40,000	310,822	229,631
Total funds carried forward		<u>317,013</u>	<u>39,992</u>	<u>357,005</u>	<u>310,822</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these financial statements.

East Kent Rape Crisis Centre

Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	14	3,774	1,110
Current assets			
Debtors	15	63,147	43,127
Cash at bank and in hand		380,235	327,322
		<u>443,382</u>	<u>370,449</u>
Creditors: amounts falling due within one year	16	<u>90,151</u>	<u>60,737</u>
Net current assets		<u>353,231</u>	<u>309,712</u>
Total assets less current liabilities		<u>357,005</u>	<u>310,822</u>
Net assets		<u>357,005</u>	<u>310,822</u>
Funds of the charity			
Restricted funds		39,992	40,000
Unrestricted funds		<u>317,013</u>	<u>270,822</u>
Total charity funds	19	<u>357,005</u>	<u>310,822</u>

These financial statements were approved by the board of trustees and authorised for issue on 31 Jan 23 and are signed on behalf of the board by:



E J Milburn
Treasurer

The notes on pages 8 to 15 form part of these financial statements.

East Kent Rape Crisis Centre

Statement of Cash Flows

Year ended 31 March 2022

	2022	2021
	£	£
Cash flows from operating activities		
Net income	46,183	81,191
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	2,165	977
Other interest receivable and similar income	(16)	(51)
Accrued expenses	60	40,225
<i>Changes in:</i>		
Trade and other debtors	(20,020)	(40,344)
Trade and other creditors	29,354	59,777
Cash generated from operations	<u>57,726</u>	<u>141,775</u>
Interest received	<u>16</u>	<u>51</u>
Net cash from operating activities	<u>57,742</u>	<u>141,826</u>
Cash flows from investing activities		
Purchase of tangible assets	(4,829)	(1,665)
Net cash used in investing activities	<u>(4,829)</u>	<u>(1,665)</u>
Net increase in cash and cash equivalents	52,913	140,161
Cash and cash equivalents at beginning of year	<u>327,322</u>	<u>187,161</u>
Cash and cash equivalents at end of year	<u>380,235</u>	<u>327,322</u>

The notes on pages 8 to 15 form part of these financial statements.

East Kent Rape Crisis Centre

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is PO Box 353, Canterbury, Kent, CT2 9WA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

East Kent Rape Crisis Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

East Kent Rape Crisis Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 33% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at present value.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations	6,955	–	6,955
Online chat income	7,874	–	7,874
Digital support	3,920	–	3,920

East Kent Rape Crisis Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

4. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Grants			
Ministry of justice	274,443	–	274,443
Children in need	44,877	–	44,877
Streynshams	–	–	–
NHS	20,060	–	20,060
Brook trust	40,000	–	40,000
Colyer fergusson	10,000	–	10,000
CCG	30,000	–	30,000
Ramsgate town council	20,000	–	20,000
NHS (SARC)	–	39,992	39,992
Kent police	152,061	–	152,061
Hypatia	21,842	–	21,842
	<u>632,032</u>	<u>39,992</u>	<u>672,024</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations	3,793	–	3,793
Online chat income	7,693	–	7,693
Digital support	7,222	–	7,222

Grants			
Ministry of justice	237,364	–	237,364
Children in need	26,687	–	26,687
Streynshams	400	–	400
NHS	49,983	–	49,983
Brook trust	40,000	–	40,000
Colyer fergusson	10,000	–	10,000
CCG	30,000	–	30,000
Ramsgate town council	–	–	–
NHS (SARC)	–	40,000	40,000
Kent police	55,806	–	55,806
Hypatia	–	–	–
	<u>468,948</u>	<u>40,000</u>	<u>508,948</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Fees & other income	<u>118</u>	<u>118</u>	<u>1,975</u>	<u>1,975</u>

East Kent Rape Crisis Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

6. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	16	16	51	51

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Charitable activities	361,381	40,000	401,381
Support costs	224,594	–	224,594
	<u>585,975</u>	<u>40,000</u>	<u>625,975</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Charitable activities	233,071	40,000	273,071
Support costs	156,712	–	156,712
	<u>389,783</u>	<u>40,000</u>	<u>429,783</u>

8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Charitable activities	401,381	188,185	589,566	392,527
Governance costs	–	36,409	36,409	37,256
	<u>401,381</u>	<u>224,594</u>	<u>625,975</u>	<u>429,783</u>

9. Analysis of support costs

	General support £	Total 2022 £	Total 2021 £
Staff costs	70,067	70,067	41,943
Premises	44,539	44,539	28,687
Communications and IT	12,863	12,863	6,412
General office	60,894	60,894	36,077
	<u>188,363</u>	<u>188,363</u>	<u>113,119</u>

10. Net income

Net income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	<u>2,165</u>	<u>977</u>

East Kent Rape Crisis Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

11. Independent examination fees

	2022	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	1,020	960
	<u> </u>	<u> </u>

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	296,636	209,749
Employer contributions to pension plans	6,320	6,210
	<u>302,956</u>	<u>215,959</u>

The average head count of employees during the year was 10 (2021: 10).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

14. Tangible fixed assets

	Equipment £
Cost	
At 1 April 2021	10,622
Additions	4,829
At 31 March 2022	<u>15,451</u>
Depreciation	
At 1 April 2021	9,512
Charge for the year	2,165
At 31 March 2022	<u>11,677</u>
Carrying amount	
At 31 March 2022	<u>3,774</u>
At 31 March 2021	<u>1,110</u>

15. Debtors

	2022	2021
	£	£
Prepayments and accrued income	2,428	2,070
Other debtors	60,719	41,057
	<u>63,147</u>	<u>43,127</u>

East Kent Rape Crisis Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

16. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	34,351	14,272
Accruals and deferred income	41,020	40,960
Social security and other taxes	14,780	5,505
	<u>90,151</u>	<u>60,737</u>

17. Deferred income

	2022	2021
	£	£
At 1 April 2021	<u>40,000</u>	<u>40,000</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £6,320 (2021: £6,210).

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021	Income £	Expenditure £	At 31 March 20 22
General funds	<u>270,822</u>	<u>632,166</u>	<u>(585,975)</u>	<u>317,013</u>

	At 1 April 2020	Income £	Expenditure £	At 31 March 20 21
General funds	<u>189,631</u>	<u>470,974</u>	<u>(389,783)</u>	<u>270,822</u>

Restricted funds

	At 1 April 2021	Income £	Expenditure £	At 31 March 20 22
NHS (SARC)	<u>40,000</u>	<u>39,992</u>	<u>(40,000)</u>	<u>39,992</u>

	At 1 April 2020	Income £	Expenditure £	At 31 March 20 21
NHS (SARC)	<u>40,000</u>	<u>40,000</u>	<u>(40,000)</u>	<u>40,000</u>

East Kent Rape Crisis Centre

Notes to the Financial Statements *(continued)*

Note

Year ended 31 March 2022

NHS (SARC)

The provision of specialist sexual violence counselling across Kent.

Steysshams

Grant funding received in order to be used for the benefit of the residents of the parish of St Dunstons.

Ramsgate Town Council

Grant funding received in order to be used for the benefit of the residents of the parish of Ramsgate.

BBC Children in Need

To assist with the costs associated with the provision of services to minors.

20. Analysis of net assets between fundss

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	3,774	–	3,774
Current assets	403,382	40,000	443,382
Creditors less than 1 year	(90,151)	–	(90,151)
Net assets	<u>317,005</u>	<u>40,000</u>	<u>357,005</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	1,110	–	1,110
Current assets	330,449	40,000	370,449
Creditors less than 1 year	(60,737)	–	(60,737)
Net assets	<u>270,822</u>	<u>40,000</u>	<u>310,822</u>

21. Analysis of changes in net debt

	At 1 Apr 2021 £	Cash flows £	At 31 Mar 2022 £
Cash at bank and in hand	<u>327,322</u>	<u>52,913</u>	<u>380,235</u>