

ANNUAL REPORT OF THE TRUSTEES OF HDSK FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their annual report and accounts for the year ended 31 December 2022.

The Trustees are satisfied with the performance of the Charity during the year and the position at 31 December 2022 and consider that the Charity is in a satisfactory position to continue its activities during the coming year, and that the Charity's resources are adequate to fulfil its obligations in view of the undertakings of continued support received.

SUMMARY OF THE YEAR

In 2022 the Charity has maintained its commitment to the promotion of self-knowledge, based on the teachings of Prem Rawat (Maharaji), and that message continues to generate enthusiastic interest around the world.

In the UK, the activities of the Charity are concentrated on providing support for the promotion of Prem Rawat's message. The foremost and most effective way for promoting the message continues to be through events at which Prem Rawat speaks to present his message, in person.

The Charity maintains a successful working relationship with Dutch Charity *Stichting Words of Peace Global* (WOPG) which acts as the fulcrum for the international promotion of Prem Rawat's message.

In 2022, Prem Rawat has continued to speak by invitation at events, in Europe and around the world, including a five day event at Peak Crossing (Amaroo) in Australia. These events were attended by those interested in his message of peace, many of whom were listening to him in person for the first time.

Many supporters of the Charity were able to attend one or more of these international events.

In the UK, Prem Rawat was the keynote speaker at two events held in the UK as follows:

28 May	London	1780 attendees
17 June	Glastonbury	30 attendees

These events cost £133,355 to produce. Expenses for the London event were primarily covered by a combination of Ticket Sales £83,233 and Donations £31,715 including a grant from WOPG of £28,566 in support of the event; the Glastonbury event was at the kind invitation of the Mayor of Glastonbury, to acknowledge Prem Rawat's 50 years of working for peace across the world and for his services to humanity.. It marked 51 years to the day his first public speaking engagement in the West which was at the Glastonbury Festival in 1971, by presenting him with the "Key of Avalon" on behalf of the city council.

Attendance was severely limited by the size of the council chamber where the award was presented, yet knowing the event would generate significant interest, a decision was taken to film and live stream the proceedings free of charge via WOPG's YouTube channel which meant that many thousands more both in the UK and around the world could attend the ceremony virtually. Since that time the footage has been watched more than 130,000 times. The cost of the event including the filming and livestreaming was £18,380 and was fully funded by HDSK from general donations.

A clear path has been established for those that become interested in learning more about Prem Rawat's message following an initial introduction, which they can follow entirely at their own initiative and at their own pace. This pathway leverages 'The Keys', a media-enabled self-learning process, which provides a step-by-step learning course.

The Charity makes the 'Keys' media available for sale, at cost, and including in USB format, via the internet. In recent times sales of the Keys have declined significantly - largely as a result of the continuing and growing success of the Peace Education and Peace Education and Knowledge ('PEAK') programmes, promoted by WOPG.

Key 6 is presented at an in-person event where the practical steps for experiencing self-knowledge, based on Prem Rawat's message, are taught. Normally these Key 6 events are held regularly for people who have completed the Keys process; a similar in-person event is made available for those who have completed the PEAK learning programme, who wish to learn these practical steps

Almost all who do come to events to hear Prem Rawat speak in person, and those who complete the Keys and/or PEAK programme, express that they have received great benefit in individual well-being, from having a practical way, through self-knowledge, to experience the feeling of peace that exists in their own lives.

For those who have previously undertaken Key 6 but want to refresh their understanding, regular Key 6 review events are also made available throughout the country.

All these sessions continue to be made available free of charge, with costs covered by donations, including the generous contributions of donors who wish others to benefit as they have.

In summary, the core activities of the Charity are as follows:

1. Inviting Prem Rawat to speak at events in the UK
2. Arranging events at which people can be taught or review the techniques of Knowledge
3. Database maintenance
4. Maintaining the Keys website and distribution
5. Supporting various initiatives to promote Prem Rawat's message, in the UK and internationally, as agreed from time to time.

The Trustees wish to express their thanks for the continuing support received from the many volunteers and other supporters, throughout the year, whose enthusiasm, consistent commitment and generosity enable HDSK to fulfil its objectives.

**ANNUAL REPORT OF THE TRUSTEES OF HDSK
FOR THE YEAR ENDED 31 DECEMBER 2022 - CONTINUED**

Name, registered office and constitution of the charity

Name: **HDSK**
Charity registration number: **1016818**
Registration as a Charity:
28 January 1993
Registered office:
148 Portland Road, Hove, BN3 5QL

The Trustees:
Roland Peter Klepzig,
James William Shaw;
Frederick Grant

Bankers: Lloyds Bank plc, 74/78 Church Road, Hove, East Sussex BN3 2EE

Solicitors: Bates Wells Braithwaite LLP, 10 Queen St Pl, London EC4R 1BE

Independent Examiners: Jason Foxwell FCCA FCIE, 39 Enfield Road, Poole, BH15 3LJ (independent-examiner.net)

OBJECTIVES AND ACTIVITIES OF THE CHARITY

The objectives of the Charity are set out in the Trust Deed, and are “to advance public education in the understanding and realisation of human potential through self-knowledge based upon the teachings of Prem Pal Singh Rawat k/a ‘Maharaji’ ”.

The Trustees have found from years of practical experience that, among the ways which the Charity employs to achieve its charitable objectives, the addresses given by Prem Rawat in person, at the events organised each year within the UK and throughout the world, are not only highly effective but are also instrumental to the success of the Charity’s other activities.

In the UK the Charity’s objectives have continued to be pursued in the following ways, all of which flow from Prem Rawat’s personal attendance at the events described above, including those in the UK. These consist of:

- Live presentations by Prem Rawat
- Support for the international promotion of Prem Rawat’s message
- Websites, Keys distribution, information and events
- Collaboration with WOPG in relation to the above, and

- generally in support of the promotion of Prem Rawat's message.

These activities are explained in greater detail, as follows:

1. Inviting Prem Rawat to the UK to speak at events, at which he can personally present his message and his teaching.

At such events, Prem Rawat addresses and often interacts with

- those who have never previously had an opportunity to listen to him in person;
- those who have heard him speak before, who want to learn more of his message and teachings;
- those who already enjoy hearing him and have benefited from 'Knowledge' as a practical way of experiencing self-knowledge.

In May and June of 2022 the Charity was pleased to support the events mentioned above in conjunction with WOPG.

2. International support

WOPG's remit is now mainly focused on supporting the worldwide events attended by Prem Rawat. It also continues to keep people from all around the world in touch via its website and emails, and also via its YouTube channel, which draws on its extensive library of audio and visual materials which are developed from or comprise compilations from broadcasts of Prem Rawat's worldwide presentations and have been shown to be a very effective tool in introducing members of the public to his message.

WOPG also continues to ensure the Keys are made available (including maintaining the standards for Key 6 and Key 6 reviews)

In 2022 the Trust continued to work closely with WOPG and gratefully acknowledges the support it received from WOPG for its general and event activities by way of grants totalling £81,750.

ACHIEVEMENTS, PERFORMANCE AND PUBLIC BENEFIT

A review of the activities undertaken by the Charity is set out under Objectives and Activities, above. As mentioned above, in 2022 outreach initiatives have included:

- Arranging and supporting live events with Prem Rawat in the UK
- Maintaining inventory of materials freely distributed to the public.
- Maintenance of the Keys distance learning program
- Support for the international promotion of Prem Rawat's message

Financial support for the Charity has continued at satisfactory levels, in line with budget and as required to cover the Charity's core activities.

The Trustees and management team have always recognised that the success and stability of the Charity, since its inception, is founded on the broad base of support from those who enjoy Prem Rawat's presentations. The Charity's activities to develop promotional initiatives for the future will continue to ensure that mainstream UK activities continue to be adequately funded.

The message which Prem Rawat delivers represents the continuation of an oral teaching tradition, whose origins predate this era by many thousands of years. This tradition seeks to promote an understanding within each individual, referred to as self-knowledge, that can enable a feeling of peace, fulfilment and happiness.

The Charity seeks to make this message available to all who are interested in the UK, and actively supports the promotion of the message internationally. Those who have undertaken the 'Keys' self-learning process and continue to practice, and those who simply enjoy watching the broadcasts and/or reading the materials, are appreciative of the benefits to be felt in their own lives.

The Trustees are satisfied that the benefits described above are consistent with the Charity Commission's guidance on public benefit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitutional Structure

HDSK was established as a charitable trust (under the name Elan Vital) by Deed of Trust dated 22 October 1991 ('the Trust Deed'). The name of the Charity was changed to HDSK with effect from 1 January 2010.

The Trust Deed provides that the statutory power of removing a trustee or trustees and of appointing new or additional trustees is vested in the Settlor during its existence and thereafter in the Trustees for the time being. The minimum number of trustees is three and the maximum is seven. The named Settlor is Elan Vital Foundation of Hirschmattstrasse 36, 6002 Luzern, Switzerland.

The general powers of the Trustees are set out in the Trust Deed and include the power to organise and hold conventions and conferences, both in the UK and throughout the world, and to co-operate with other organisations carrying out similar work in organising and holding such conventions and conferences and other meetings, and to contribute to the cost of these activities.

The Trust Deed gives the power of investment to the Trustees including the power to invest in the purchase or acquisition of real or personal property rights or interests of every kind.

There are no specific restrictions imposed by the Trust Deed concerning the way in which the Charity may fulfil its objectives.

Organisational Structure

The management of the Charity is the responsibility of the Trustees, who work closely in this regard with the Trust's Financial Controller and with key volunteers. This management team meets formally or informally, and its members liaise regularly throughout the year, via email and telephone conference calls, to review the activities, policies and progress of the Charity.

The Trustees and other representatives of the Charity meet regularly with representatives of other not-for-profit organisations around the world, with objectives similar to those of the Charity, in order to promote cooperation and liaison in the convening of events and other initiatives for making Prem Rawat's message available on a worldwide basis.

As at 31 December 2022 the Charity had a total staff of 7: 6 full-time employees, 1 part-time employees, and 1 part-time contractor. Their costs have been allocated with regard to their time spent under the appropriate cost headings.

Governance, Risk assessment, Policies and Procedures, and Complaints.

Good governance has always been recognised as the cornerstone of the management of the Charity; the Trustees work closely with the Financial Controller who in turn works with the staff and volunteers involved to ensure that there are strong financial controls in place and the Trustees are therefore confident that the fiscal integrity of the Charity has at all times been maintained.

The Trustees have prepared a Risk Schedule and this is kept under review including as to appropriate priorities, and scores for frequency and consequences.

The Trustees have identified that a major risk to which the Charity is exposed is that of Health and Safety at local video and broadcast events and in particular at International events held in the UK. The Trustees have adopted a Health and Safety Policy, which includes risk assessments of these events, and this policy is implemented by the Charity's appointed Health and Safety manager and a team of volunteers, many of whom have attended appropriate internal and external training courses.

Much of the work of the charity is conducted by volunteers, and the Trustees have adopted a volunteer policy, set out in its People Manual, comprising policies including the HDSK Ethical Policy, the Statement of Purpose, Policy on Volunteering, Volunteer Agreement, Equal Opportunities Policy, Code of Conduct, Advertising Policy, Induction Policy, Duty of Care, Grievance Procedure and Disciplinary Procedure. All of this information is made available via the Charity's website www.hdsk.org.uk.

Financial risk assessments are carried out regularly by a sub group of Trustees and the Financial Controller.

PR risk assessments are also carried out by a sub group of Trustees, in conjunction with key volunteers with experience in this area; where necessary advice is obtained from specialist media lawyers and consultants.

In relation to volunteers, any complaints and concerns are dealt with in

accordance with the policies, particularly the grievance procedure, set out in the People Manual.

FINANCIAL REVIEW

Overview

The financial statements are set out on pages * to *. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The year ended 31st December 2022 with recorded net income over expenditure of £1,920,391. Total reserves now stand at £1,969,368, all of which is unrestricted. By comparison, the year ended 31st December 2021 recorded net expenditure over income of £14,509, all unrestricted. Total reserves in 2021 stood at £48,977 all of which was unrestricted.

Total income for the year ended 31st December 2022 amounted to £2,319,649 compared to £546,884 in the previous year, an increase of £1,772,765 from 2021. However, this is due to the accrual of £1.9m in legacy income to be received during 2023. A breakdown of grants received is shown in Note 2 to the accounts. Voluntary donations received by the Charity into the unrestricted general fund for the period totalled £221,728 plus £1.9m legacy accrued income (2021: £264,713).

Total expenditure for the year ended 31st December 2022 amounted to £399,258 compared to £561,393 in the previous year, a decrease of £162,135 from 2021.

In line with SORP (FRS 102), expenditure is analysed into two main categories; charitable activities and raising funds for the charity. In 2022, £398,564 expenditure relates to charitable activities (2021: £560,262) and £694 relates to raising funds (2021: £1,131).

Financial position and Reserve Policy

The financial position of the Charity is satisfactory and the Trustees have satisfied themselves that the current level of activities can be maintained for the foreseeable future.

All assets of the Charity other than those donated for specific purposes in which case are held in a restricted fund, are held in the unrestricted general fund.

The assets of the Charity are all held for the purpose of its objects and none have a value materially different from that shown in the accounts.

The Trustees have decided that it is prudent to designate the sum of £30,000 from its free unrestricted liquid reserves for the purpose of a contingency to ensure statutory costs (including staff and premises) could be met in full should donations fail to reach their expected level in any particular year.

In 2022 it was recognised that in 2023 the Charity would likely be in receipt of a significant (but one off) legacy. The Trustees have resolved that part of that legacy should be applied to make provision to cover 'normal' expenditure, including normal operational and event costs.

NB (post year end event) Following an application to the Charity Commission on behalf of the Board, on 28 June 2023 the Charity Commission has granted the Charity an audit dispensation from the accounts scrutiny requirements of section 144(2) of the Charities Act 2011, under Regulation 34(3)(b) of the Charities (Accounts and Reports) Regulations 2008.

Subject to the above it continues to be the policy of the Trustees not to hold other general reserves but rather to maximise the application of income in furtherance of the Trust's objectives. This policy is based on the fact that the Trust has low fixed costs, which are budgeted to be covered by fixed income from standing orders and other regular income throughout the year.

In any year the major financial commitment may comprise the cost of holding or supporting a major international event in the UK. A detailed budget is carefully worked out for each such event in advance and the Trustees do not commit to supporting such an event unless they are satisfied that funds raised from those attending the event, and other donations, will more than cover the cost as has always been the case in the past.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Charities Act 2011 requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit for that period.

In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Comply with applicable accounting standards subject to any material departures disclosed and explained in the financial statements, and whether the financial statements have been prepared in accordance with the Charities SORP; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for:

- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity; and
- Safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board of Trustees on 10th August and signed on its behalf:
2023



James Shaw

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Although the income for the year is above the audit threshold, a dispensation for the financial year ended 31 December 2022 was granted by the Charity Commission on 28 June 2023 under Regulation 34(3)(b) of the Charities (Accounts and Reports) Regulations 2008. This dispensation allows an independent examination in place of an audit for this year. The independent examination has taken place instead of an audit (Regulation 31(f)).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of both the Association of Chartered Certified Accounts (ACCA) and the Association of Charity Independent Examiners (ACIE), both of which are listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act;
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jason Foxwell FCCA FCIE
independent-examiner.net
39 Enfield Road, Poole, BH15 3LJ

Date: 16 August 2023

HDSK

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31 DECEMBER 2022

	Note	Unrestricted <u>Funds</u> £	Total <u>2022</u> £	Total <u>2021</u> £
Income from:				
Donations and grants	2	2,121,728	2,121,728	264,713
Charitable activities:				
<i>Events</i>		83,233	83,233	169,756
<i>Sale of keys</i>		228	228	360
Investment income		27	27	2
Other income	3	114,433	114,433	112,053
Total		<u>2,319,649</u>	<u>2,319,649</u>	<u>546,884</u>
Expenditure on:				
Raising funds		694	694	1,131
Charitable activities	4	398,564	398,564	560,262
Total		<u>399,258</u>	<u>399,258</u>	<u>561,393</u>
Net movement in funds		1,920,391	1,920,391	(14,509)
Reconciliation of funds:				
Total funds brought forward		48,977	48,977	63,486
Total funds carried forward		<u><u>£1,969,368</u></u>	<u><u>£1,969,368</u></u>	<u><u>£48,977</u></u>

(The notes on pages 14 to 19 form part of these financial statements)

HDSK

BALANCE SHEET AS AT 31 DECEMBER 2022

	<u>Note</u>	2022	2021
		£	£
FIXED ASSETS			
Tangible Assets	9	2,352	3,136
Investments		<u>1</u>	<u>1</u>
		2,353	3,137
CURRENT ASSETS			
Debtors	10	1,909,520	8,390
Cash at Bank & in hand		<u>64,873</u>	<u>44,196</u>
		1,974,393	52,586
CREDITORS			
Amounts falling due within one year	11	<u>(7,378)</u>	<u>(6,746)</u>
NET CURRENT ASSETS		<u>1,967,015</u>	<u>45,840</u>
NET ASSETS		<u><u>£1,969,368</u></u>	<u><u>£48,977</u></u>
FUNDS			
Unrestricted Funds - General		1,939,368	18,977
- Designated		30,000	30,000
TOTAL FUNDS		<u><u>£1,969,368</u></u>	<u><u>£48,977</u></u>

The financial statements were approved by the board of Trustees on 10th August 2023
 and were signed on its behalf by:


 James Shaw
 Trustee

(The notes on pages 14 to 19 form part of these financial statements)

HDSK

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDING 31 DECEMBER 2022

	Note	2022 £	2021 £
Net cash used in operating activities	12	20,650	(19,263)
<i>Cash flows from investing activities:</i>			
Interest and dividends		27	2
Purchase of fixed assets		-	(2,303)
Net cash provided by investing activities		27	(2,301)
Change in cash and cash equivalents in the year		20,677	(21,564)
Cash and cash equivalents brought forward		44,196	65,760
Cash and cash equivalents carried forward		64,873	44,196

HDSK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historical cost convention and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

(b) Funds

The Charity has various types of funds for which it is responsible:-

Unrestricted Funds – these funds are for use on the general charitable objectives of the charity.

Restricted Funds – these funds are for use as directed by the donor. HDSK does not currently have any restricted funds.

(c) Income

Grants

Grants are recognised on an accruals basis, accounted for in relation to the period that they relate. Where grants have been received for capital items, the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet.

(d) Expenditure

Expenditure is recognised in the period in which it is incurred.

Expenditure on grants is recorded once the Charity has made an unconditional commitment to pay the grant and this has been communicated to the beneficiary or the grant has been paid, whichever is the earlier.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. Support costs include central functions and have been allocated to activity cost categories on the basis consistent with the use of resources.

In line with SORP 2015 (FRS 102), expenditure is analysed into two main categories; charitable activities and raising funds for the charity. Support costs have been allocated on the basis of staff time expended, (see Note 4).

(e) Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided to write down the cost less estimated residual values of tangible fixed assets over their estimated useful lives on a 25% reducing balance basis. There is a minimum value of £100 for capitalisation of fixed assets.

HDSK

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022 – CONTINUED

(f) Fund Accounting

The accounts distinguish between restricted and unrestricted funds. The former have been raised by the charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

(g) Operating Leases

Rentals payable under operating leases are charged on a straight line basis over the terms of the lease.

(h) Material Legacies

Legacy income is only included in incoming resources where the legacy has been received, or both the receipt and the amount is known with sufficient certainty.

2. Income from donations and grants

	Unrestricted Fund £	2022 Total £	2021 Total £
General donations	74,107	74,107	43,950
Gift aid donations & tax credits	37,305	37,305	61,895
Legacy income (accrued)	1,900,000	1,900,000	-
Words of Peace Global & Peace Partners	110,316	110,316	158,868
	<u>2,121,728</u>	<u>2,121,728</u>	<u>264,713</u>

3. Other income

	Unrestricted Fund £	2022 Total £	2021 Total £
Secondment to 'Words of Peace Global'	114,376	114,376	111,788
Other income	57	57	265
	<u>114,433</u>	<u>114,433</u>	<u>112,053</u>

As from April 2016, two members of staff have been seconded to Words of Peace Global (WOPG) (P.O. Box 20627, 1001 NP, Amsterdam, The Netherlands). WOPG paid the total staff costs of £114,376 (2021: £111,788) for this secondment.

HDSK

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022 – CONTINUED

4. Expenditure on charitable activities

	Events	Other	2022	2021
	£	£	£	£
<u>Direct costs</u>				
Venue hire	40,150	2,551	42,701	112,330
Equipment hire	69,793	-	69,793	120,577
Supplies	-	139	139	190
MC fees	-	-	-	4,800
Salaries	114,376	69,588	183,964	173,772
Insurance	521	-	521	1,478
Travel, subsistence and accommodation	9,666	590	10,256	18,854
Communication	-	1,009	1,009	959
Educational materials and courses	-	367	367	432
Warehousing costs	-	5,334	5,334	5,479
Safety & security	11,456	-	11,456	3,733
Depreciation & loss on disposal	58	317	375	501
Other costs	1,769	980	2,749	24,341
	<u>247,789</u>	<u>80,875</u>	<u>328,664</u>	<u>447,446</u>
<u>Support costs</u>				
Salaries & other staff costs	14,790	44,369	59,159	71,769
Premises & facilities	1,728	5,183	6,911	36,805
Insurance	398	1,194	1,592	1,975
Bank charges and exchange differences	165	494	659	753
Depreciation	101	303	404	539
<u>Governance:</u>				
Accountancy & independent examination	294	881	1,175	975
	<u>17,476</u>	<u>52,424</u>	<u>69,900</u>	<u>112,816</u>
	<u><u>265,264</u></u>	<u><u>133,299</u></u>	<u><u>398,564</u></u>	<u><u>560,262</u></u>

Support costs

Support costs are apportioned on the basis of staff time. The charity initially identifies the costs of its support functions, classified as above. These support costs are then apportioned between the key functions of the charity; raising funds and charitable activities on a percentage basis.

HDSK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022 – CONTINUED

5. Net movement in funds	2022 £	2021 £
This is stated after charging:		
Depreciation	<u>784</u>	<u>1,045</u>
Independent examiner's fees	<u>1,175</u>	<u>975</u>

6. Staff costs

	2022 £	2021 £
Wages and salaries	217,596	217,740
Social security costs	23,188	22,322
Pension	2,383	1,958
	<u>243,167</u>	<u>242,020</u>

The average monthly number of employees during the year was as follows:

	2022	2021
	<u>7</u>	<u>7</u>

One employee received emoluments in excess of £60,000 (2021: 1) but this individual was on secondment to WOPG.

HDSK considers that the key management personnel comprise the Board of Trustees and the Financial Controller. The total employee benefits of the key management personnel of the charity were £nil (2021: £37,364) in the year.

7. Related party disclosures

On 15th February 2017 one of HDSK's Trustees, Roland Klepzig, was appointed to Words of Peace Global, (WOPG); PO Box 20627, 1001 NP, Amsterdam, The Netherlands, (RSIN 819929803) as President, Chief Executive Officer and Treasurer. The Trust works closely with WOPG who act as the fulcrum for the international promotion of Prem Rawat's message.

In 2022, HDSK continued to work closely with WOPG and gratefully received grants from WOPG totalling £110,316 (2021 - £156,868). Of this, £28,566 (2021 - £51,868) was in support of UK events with Prem Rawat and £81,750 (2021 - £105,000) was in support of its general activities.

HDSK

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022 – CONTINUED

8. Trustee remuneration and expenses

No trustee received any emoluments or were reimbursed any expenses (2021: £NIL) during the year.

9. Tangible Fixed Assets

	General Equipment £	Computer Equipment £	Furniture, Fixtures & Fittings £	Total £
Cost:				
At 1 January 2022 and 31 December 2022	<u>7,041</u>	<u>2,782</u>	<u>8,370</u>	<u>18,193</u>
Depreciation:				
At 1 January 2022	5,971	827	8,259	15,057
Charge for the year	269	489	26	784
Disposal	-	-	-	-
At 31 December 2022	<u>6,240</u>	<u>1,316</u>	<u>8,285</u>	<u>15,841</u>
Net Book Value:				
At 31 December 2022	<u>801</u>	<u>1,466</u>	<u>85</u>	<u>2,352</u>
At 31 December 2021	<u>1,070</u>	<u>1,955</u>	<u>111</u>	<u>3,136</u>

10. Debtors

	2022 £	2021 £
Legacy income receivable (see note 13)	1,900,000	-
Income tax recoverable	1,139	5,769
Deposits	316	316
Other debtors	4,828	-
Prepayments	<u>3,237</u>	<u>2,305</u>
	<u>1,909,520</u>	<u>8,390</u>

11. Creditors – amounts falling due within one year

	2022 £	2021 £
Trade creditors	136	448
Other taxes & social security costs	5,874	4,363
Accruals	<u>1,368</u>	<u>1,935</u>
	<u>7,378</u>	<u>6,746</u>

HDSK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022 – CONTINUED

12. Reconciliation of net movement in funds to net cash flow from operating activities

	2022	2021
	£	£
Net movement in funds	1,920,391	(14,509)
Add back depreciation charge	784	1,045
Deduct interest income shown in investing activities	(27)	(2)
Decrease (increase) in debtors	(1,901,130)	(5,302)
Increase (decrease) in creditors	632	(495)
Net cash used in operating activities	<u><u>20,650</u></u>	<u><u>(19,263)</u></u>

13. Accrued legacy income

HDSK have been informed that they will receive a substantial legacy as residual legatee. The amount is not yet certain and includes several assets and investments which have not yet been converted into cash. However, the current valuation of the total estate due to HDSK is in excess of £1.9m. An accrual for this estimate has been included in these accounts. £300k has already been received by the charity in March 2023 with further sums due shortly. A full reconciliation of the final amount will take place in a future set of accounts.