

Trustees' Annual Report

For the period

From (start date)

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 to end date

2	8	0	2	2	4
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Section A Reference and administration details

Charity name

1st Knutsford Scout Group					
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Other names the charity is known by

none					
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Registered charity number (if any)

1	0	1	64	0	1
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HQ registration number

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Charity's principal address

1st Knutsford Scouts,							
Charlton Lodge							
Moorside, Knutsford							
Postcode	W	A	1	6	6	D	J

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Matthew Strong	Chair	
2	Joanna Lees	Treasury	
3	Pamela Taylor	Secretary	
4	Robert Allen	GSL	
5	Jonathan Hills		
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
none		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Royal Charter (granted 4th January 1912)

(e.g. trust deed, constitution)

How the charity is constituted

Trust

(e.g. trust, association, company)

Trustee selection methods

Elected by members and executive committee

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<div style="border: 1px solid black; height: 100%; width: 100%;"></div>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<div style="border: 1px solid black; height: 100%; width: 100%;"></div>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs.

The Group held reserves of approximately £5,000 against this at year end. New income has been generated through the hiring of the new hut to the community. It is under discussion how best to use these reserves for scouting purposes and hut maintenance / development.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

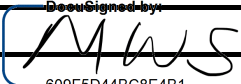
Plans for future periods (details of any significant activities planned to achieve them)

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Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<small>DocuSigned by:</small> 	
Full name(s)	Matthew Strong	
Position (eg Secretary, Chair)	CHAIR	
Date	17/11/2024	M Y Y

1st Knutsford Scout Group (Charity no. 1016401)

Receipts and payments account

	Year start date		Year end date
For the year from	3/1/2023	To	2/28/2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	5,720.00	2,280.00
Donations	16,860.00	11,705.71
Legacies	-	-
Gift Aid	-	3,035.70
Other similar income	-	-
Sub total	22,580.00	17,021.41
Events		
Scouts events and camps	1,383.38	-
Cubs events and camps	1,224.37	-
Beavers events and camps	335.00	-
Sub total	2,942.75	-
Fundraising events (gross)		
Scouts Bonfire	334.00	4,632.23
Knutsford Races	800.00	-
The Great Race	2,117.88	-
May Day Sales	64.25	120.00
Other fundraising activities	1,034.57	477.76
Sub total	4,350.70	5,229.99
Scout hut income		
Hire of Charlton Lodge	14,440.66	2,540.00
Hire of equipment	-	-
Bunny Business Parties	75.00	-
Sub total	14,515.66	2,540.00
Investment income		
Bank interest	150.00	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	150.00	-
Total Gross Income	44,539.11	24,791.40
Asset and investment sales, etc.	-	-
Total receipts	44,539.11	24,791.40

1st Knutsford Scout Group (1016401)

Receipts and payments account

	Year start date		Year end date
For the year from	3/1/2023	To	2/28/2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
General Payments		
Membership subscriptions paid on (National/County/Area/District)	2,184.00	2,808.00
Admin	480.62	95.00
Ground Rent	125.00	125.00
Hire of halls for meetings	-	630.00
Water and Sewerage	-	-
Electricity	626.55	308.00
Calor Gas	1,920.08	506.43
Insurance	1,715.23	1,739.00
Repairs	458.00	-
Materials and equipment	1,762.33	18.69
Meetings - Scouts	4.99	-
Meetings - Cubs	-	-
Meetings - Beavers	192.70	-
Camping equipment	258.40	-
Fire Protection	87.19	100.00
Group wide events	670.29	-
Events - Scouts	1,514.34	-
Events - Cubs	1,031.26	-
Events - Beavers	200.00	-
Uniforms and badges	320.08	108.51
Cleaning	907.03	301.23
Sanitary bins	68.95	65.05
Sub total	14,527.04	6,804.91
Building Expenses		
Electrical installation		8,747.01
Live In Developments	15,000.00	-
Flooring		4,414.78
Hugo McCorkell building costs		32,961.78
Fencing		682.33
Alarm System		720.00
Fire Protection		576.00
Heating Units		1,443.60
Lyons Property Maintenance building costs	3,375.00	3,087.00
Grand Opening		461.97
Misc building costs		905.10
Sub total	18,375.00	53,999.57
Bank Fees	776.00	282.84
Sub Total	776.00	282.84
Total Gross Expenditure	33,678.04	61,087.32
Asset and investment purchases, etc.	-	-
Total payments	33,678.04	61,087.32
Net of receipts/(payments)	10,861.07	- 36,295.92
Cash funds last year end	-	35,880.90
Cash funds this year end	10,446.05	- 415.02

1st Knutsford Scout Group (Charity no. 1016401)

Receipts and payments account

	Year start date		Year end date
For the year from	3/1/2023	To	2/28/2024

Statement of assets and liabilities at the end of the year

	28th Feb 2024 Unrestricted funds	28th Feb 2023 Unrestricted funds
	£	£
Cash funds		
Bank current account	10,354.44	14,590.33
Bank deposit account	-	-
Bounce back loan		15,005.35
The Scout Association Short Term Investment Service		-
Cash/Floats	91.61	-
Total cash funds	10,446.05	- 415.02
(agree balances with receipts and payments account) ok		
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Charlton Lodge	450,000.00	450,000.00
Other	-	-
Sub total	450,000.00	450,000.00
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	460,446.05	449,584.98

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 13th November 2024 and signed on their behalf by

Signature

DocuSigned by:

 Joanna Lees (Nov 18, 2024 16:42 GMT)

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Joanna Lees (Nov 18, 2024 16:42 GMT)

Print Name

Matthew Strong	Chair
Joanna Lees	Treasurer

1st Knutsford Accounts 2023-24 Final.xlsx

Final Audit Report

2024-11-18

Created:	2024-11-18
By:	MATT STRONG (matt@laidir1938.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAACR6dTGGGL8SmbwdxKO9hUL1A36GPOmBg

"1st Knutsford Accounts 2023-24 Final.xlsx" History

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 Signer joasialees@hotmail.com entered name at signing as Joanna Lees

2024-11-18 - 4:42:46 PM GMT- IP address: 86.22.89.71

 Document e-signed by Joanna Lees (joasialees@hotmail.com)

Signature Date: 2024-11-18 - 4:42:48 PM GMT - Time Source: server- IP address: 86.22.89.71

 Agreement completed.

2024-11-18 - 4:42:48 PM GMT

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of the 1st Knutsford Scouts Council

I report on the accounts of the Group/District for the year ended28 February 2024.....

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 2 to 4

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Rebecca Strong

Address: 8 Watch Lane
Moston
Sandbach
Cheshire
CW11 3PD

Signed by: 

Date:CAXCC43E10AE497.....

11/11/2024