



# Trustees' Annual Report for the period

Period start date: **From** Day 01, Month 03, Year 2020  
 Period end date: **To** Day 28, Month 02, Year 2021

## Section A Reference and administration details

**Charity name** 1"Knutsford Scout Group

**Other names charity is known by**

**Registered charity number (if any)** 1016401

**Charity's principal address**

1st Knutsford HQ  
 Church Walk, Knutsford  
 Cheshire  
**Postcode** WA16 6DR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lisa Barcroft-Lee	Chair		
2	James Charlton	Treasurer		
3	Robert Allen	GSL		
4	Sue Primrose			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Royal Charter (granted 4 <sup>th</sup> January 1912).
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust.
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by members and executive committee.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. Promotion of good citizenship, self-discipline, awareness of, and consideration for, others through a cohort group and a pre-set practical and theoretical group of activities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Our activities all involve the provision of education, training, enjoyment and land life experiences for young people. This is achieved by way of:

Weekly meetings for three age groups of young people ranging from 5 to 14 years old, providing education from the nationally recognised syllabus of the Scout Movement. Including skills for life training, promotion of good citizenship, promotion of physical and adventurous activities with particular focus on outdoor pursuits.

Camping trips in various locations and situations, ranging from fully equipped sites to green field "wild" camping. Activities such as shelter building, pioneering, survival and self-sufficiency training.

Outdoor pursuits training including water sports, mountain and hill walking, hiking, and climbing.

Citizenship promotion by involvement in community projects such as litter picks, local charity fundraising (ours and others) and involvement in local events and services. In respect of the above and to decision making processes, Trustees have had regard to the guidance issued by the Charity Commission on public benefit. However, not all Trustees have read and are up-to date with the guidance and this is to be addressed as a priority with up-to-date guidance being issued.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The main achievements during the year were:

The continuance of weekly meetings for the young people, despite having no Scout hut or HQ at present due to the demolition of the previous one and ongoing construction of the replacement. During lockdown restrictions, the providing of on-line meetings using a variation of the usual activities including virtual camps and competitions.

Various hikes and competition hikes. Indoor wall climbing activities at several locations.

Participation in St George's Day and Remembrance Day parades and local Church services.

The promotion, ticket sales and construction, marshalling and general assistance in the local community bonfire.

Litter picks at local community parkland and play areas.

Fundraising and promotion of fundraising for new Scout Hut/HQ, also to be used by other community groups once complete.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

No reserves policy.

**Details of any funds materially in deficit**

Temporary £40,000 loan from Knutsford District Scout funds to help facilitate completion of new building. Our aim is for this to be repaid over 2 – 3 years.

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of income are from donations and for ticket sales and share of income from local community bonfire.

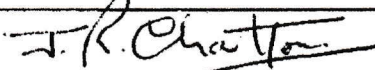
Income also derived from member subscriptions and other, smaller fundraising events.

However, in this reporting year we have also had major fundraising and grant monies specifically for the construction of a new Scout Hut/HQ to replace the previously condemned and now demolished one. This has included grants obtained using the services of a professional fundraiser. This has seen our usual small income and expenditure rise dramatically this year but is not projected to continue once the new premises are built and the relevant funds spent.

**Section F****Other optional information**

--

**Section G****Declaration****The trustees declare that they have approved the trustees' report above.****Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	James Charlton	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	19/12/2021	

FIRST KNUTSFORD SCOUT GROUP

Charity No. 1016401

RECEIPTS AND PAYMENTS SUMMARY FOR YEAR ENDING 28/2/2021

	This year	Last year
Total receipts for year	£116,106.45	£57,970.99
Total payments for year	£173,548.65	£145,707.76
Net receipts/deficit for year	-£57,442.20	-£87,736.77
Cash, Bank & similar funds brought forward	£81,373.39	£169,110.16
Carried Forward	£23,931.19	£81,373.39

ASSETS / RECONCILIATION AS AT 28/2/2021

Monies		Accounts	
Cash	£0.00	General A	£9,894.18
NatWest Bank	£23,931.19	Buiding A	£14,037.01
	£23,931.19		£23,931.19

NON MONETARY ASSETS

Headquarters Building (under construction)

LIABILITIES

£40,000 owed to District



A.J. Wates  
BA(Hons), ACA  
18.3.21

J.R.Charlton  
Hon. Treasurer  
05-Mar-21

# 1st KNUTSFORD SCOUT GROUP

Charity No. 1016401

Receipts for year ended 28/2/2021

Payments for the year ended 28/2/2021

## GENERAL FUND

	This Year	Last Year
Membership subscriptions	£2,615.00	£3,578.75
less Capitation to District	£2,264.00	£2,007.00
<b>TOTAL</b>	<b>£351.00</b>	<b>£1,571.75</b>
Tax Refund	£562.81	£760.48
Interest	£17.63	£31.56
<b>TOTAL</b>	<b>£580.44</b>	<b>£792.04</b>
Donations		
<b>TOTAL</b>	<b>£0.00</b>	<b>£0.00</b>
ACTIVITIES		
Beaver activities		
Cub activities		£25.47
Scout activities		£126.75
<b>TOTAL</b>	<b>£0.00</b>	<b>£152.22</b>
FUND RAISING		
<b>TOTAL</b>	<b>£0.00</b>	<b>£0.00</b>
<b>GRAND TOTAL</b>	<b>£931.44</b>	<b>£2,516.01</b>

	This Year	Last Year
PREMISES		
Rent	£125.00	£125.00
Electricity	£84.00	£124.00
Water		
Gas		
Insurance		
Repairs and Renewals		
HQ cleaning		
HQ Equipment		
Hire of halls for Meetings	£168.75	£688.75
<b>TOTAL</b>	<b>£377.75</b>	<b>£937.75</b>
ACTIVITIES		
AGM	£3.20	
Beaver activities		£46.65
Cub activities		
Scout activities		
Scouting equipment		
<b>TOTAL</b>	<b>£3.20</b>	<b>£46.65</b>
FUND RAISING		
<b>TOTAL</b>	<b>£0.00</b>	<b>£0.00</b>
ADMINISTRATION/ESTABLISHMENT EXPENSES		
Uniforms		
Badges and Awards	£39.70	£251.47
Training		
<b>TOTAL</b>	<b>£39.70</b>	<b>£251.47</b>
<b>GRAND TOTAL</b>	<b>£420.65</b>	<b>£1,235.87</b>

P T O

**BUILDING FUND**

	This Year	Last Year		This Year	Last Year
Tax Refund	£1,250.00		Planning Permission		£116.00
Interest	£141.71	£565.38	Craig Brown Fees		£1,800.00
Grants		£45,211.00	Survey fees etc		£3,600.00
Building Donations -	£40,843.30	£6,739.15	Demolition costs		£8,175.00
Building Donations -Veolia	£32,940.00	£1,394.46	Sundry preparary activities		£300.00
Bonfire		£544.99	Construction costs	£172,128.00	£130,480.89
Short term loan		£1,000.00	Repayment of short term loan	£1,000.00	
Loan from District	£40,000.00				
TOTAL	£115,175.01	£55,454.98	TOTAL	£173,128.00	£144,471.89
<b>TOTAL RECEIPTS FOR YEAR</b>	<b>£116,106.45</b>	<b>£57,970.99</b>	<b>TOTAL PAYMENTS FOR YEAR</b>	<b>£173,548.85</b>	<b>£145,707.76</b>



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

1st KNUTSFORD SCOUT GROUP

On accounts for the year  
ended

28th February 2021

Charity no  
(if any)

1016401

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A. J. Waters

Date:

18/3/21

Name:

ALISON WATERS

Relevant professional  
qualification(s) or body  
(if any):

BA(Hons), ACA



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

1<sup>st</sup> KNUTSFORD SCOUT GROUP

On accounts for the year  
ended

28<sup>th</sup> February 2021

Charity no  
(if any)

1016401

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A. J. Waters

Date:

18/3/21

Name:

ALISON WATERS

Relevant professional  
qualification(s) or body  
(if any):

BA(Hons), ACA