

LIST OF OFFICERS AND PROFESSIONAL ADVISERS

YEAR ENDED 31ST AUGUST 2020

Charity Number: 1016388

Committee:

Chair: Sarah Lucas

Secretary: Kelly Hutton

Treasurer: Sarah Clayton

Current committee:

Donna Newman
Charmaine Walker
Clare Bradshaw
Jessica Brazier

Principal Address: Dudley Winterbottom Village Hall
Hackleton
Northants

Bankers: Barclays
Northampton

Independent Examiners: Leslie Robert Clarke F.C.C.A
8 The Ashes, Wootton, Northampton, NN4 6AQ

REPORT TO THE COMMITTEE

FOR THE YEAR ENDED 31st AUGUST 2020

The Trustees being the members of the committee present their Report and the Financial Statements of the Charity for the year ended 31st August 2020.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is governed by its constitution and is managed by the Trustees.

Most Trustees are already familiar with the work of the Charity when appointed and are encouraged to visit regularly as part of the induction process.

OBJECTIVES AND ACTIVITIES

Charitable Objectives:

The aim of the Charity is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for their children through community groups and by:

- Offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, regardless of race, culture, religion or means;
- Encouraging the study needs of such children and their families and promoting public interest in and recognition of such needs in local areas;
- Instigating and adhering to and furthering the aim of the Pre-School Learning Alliance.

The Trustees review the objectives and activities each year to ensure they continue to reflect the organisation's aims. In carrying out this review, the Trustees consider the Charity Commission's general guidance on public benefit.

REPORT OF THE COMMITTEE**FOR THE YEAR ENDED 31ST AUGUST 2020**

Review of Developments, Activities and Achievements:

We continue to offer 5 morning sessions, 5 lunch clubs and 4 afternoon sessions. We open at 9am daily in line with the introduction of extended hours offering to eligible parents. This gives parents and carers as much choice and flexibility as the village hall permits. However, government lockdowns in relation to covid that came into force in March 2020 provided challenges in relation to being able to offer the full suite of hours, we had reduced staff available to work in the setting meaning we opened for reduced days and hours to keyworker children.

We offer a stimulating and supportive environment in which children thrive and become well equipped in readiness for their transition to primary school. The setting fully adopts the Early Year's Foundation Stage Framework, each child is treated as an individual and their developments together with their next learning goals are documented in their own personal 'learning journeys' which are now on an interactive platform so parents can add information and key learning achievements to their child's profile.

Emphasis this year initially continued on the basis of planning for each child as a unique individual, focusing on early speech and language skills and increasing the multi-cultural awareness of the children. During the national covid pandemic a lot of time and focus was spent on achieving the necessary requirements for the preschool to be a covid safe setting. This required increased policies, procedures and communications with parents/guardians and staff. We are proud that as a preschool we were able to remain open to parents of key workers during this period of the pandemic.

Funding from our local government has been significantly reduced and although we made some good efforts at the start of the financial year, two of our large fundraising events due to be held in April and June 2020 had to be cancelled. These are repeated events yearly or bi-yearly so not something that we will be able to repeat until the next financial and academic year, pandemic restrictions allowing.

Report of the Committee:

The setting has a highly motivated team of staff who all work together. There was a dedicated Business Manager, Setting Manager and Deputy Manager until the end of this financial year. We also have SENCO, Safeguarding, Speech and Language Lead staff to ensure these remain highly focused and developed areas.

We have found that in the moment planning has been hugely successful and we believe this encourages further development for the children's learning.

The team regularly share ideas with each other in regards to new methods of learning, play and craft an activity, which shows dedication to the children along with a understanding of their job function.

REPORT TO THE COMMITTEE

FOR THE YEAR ENDED 31st AUGUST 2020

The continued voluntary support from parents, friends, family and the local community remain vital and are greatly appreciated, especially in times where government funding has been reduced. We especially are grateful to the Village Hall for making the building covid safe, understanding the preschool requirements to continue using the building and at a reduced cost in rent whilst we managed a difficult period. We look forward to our continued relationship with the committee of the village hall where the setting is operated from, to see how we can secure any flexibility in terms of the settings operating hours and availability to hold fundraising events. During this year we have successfully held one fundraising event, Quiz night. Due to the pandemic the two other large events – Ladies Night and Bingo Night were cancelled, it has always been clear that to meet the overheads of the preschool we must fundraise continuously and potentially hold 2-3 big events per year along with general fundraising such as cake, coffee and craft sales where possible.

Trustees

The trustees of the Charity throughout the year, being the members of the Committee, are listed on page 1.

This report was approved by the trustees at a management meeting held on 14th July 2021 and signed on their behalf



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Signed on behalf of the Trustees
Sarah Lucas – Chairperson

Independent Examiners Report On The Accounts

I have independently examined the Receipts and Payments Account and Statement of Assets and Liabilities as Attached for the Year Ending August 2018

Respective responsibilities of Members and Examiner

As members you are responsible for the preparations of the Accounts. As it is considered that an Audit is not required for this year although an Independent Examination is needed.

It is our Responsibility to

- Examine the Accounts under The Charities Act
- To follow the Procedures laid down in the General Directions given by the Charity Commission
- To State, whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission and with my experience as a Qualified Accountant. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit and consequently no opinion is given as to whether the accounts present a True and Fair view and the report is limited to those matters set out in the next Statement.

Independent Examiner's Statement

In connection with my Examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements

To keep accounting records in a correct and fit manner

To prepare monthly accounts using the accounting records kept and comply with general accounting requirements

Have not been met or in my opinion any attention should be drawn in order to enable a proper understanding of the accounts to be reached

Leslie Robert Clarke F.C.C.A.
8 The Ashes, Wootton, Northampton, NN4 6AQ

Signature:

19th June 2019

HACKLETON PRE SCHOOL
Registered Charity No 1016388
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st AUGUST 2018

Page 2

	12 Months to 31/08/2018	12Months to 31/08/2017
RECEIPTS AND PAYMENTS ACCOUNT		
RECEIPTS	£	£
N.C.C. Free Entitlement Grant	66,779.40	49,432.84
Fees from Families	26,283.99	26,383.97
Donations	1,083.50	404.50
Income Generated from Activities	2,190.25	1,416.10
Other Income	208.64	438.14
Total Receipts for the Year	96,545.78	78,075.55
PAYMENTS		
Employment Costs	65,331.55	63,478.27
Fund Raising Expenses	772.34	82.36
Sensory Garden Balance Scheme	2,830.00	NIL
Property Costs	7,929.74	7,269.45
General Expenses	5,335.12	9,794.96
Total Expenditure for the Year	82,198.75	80,625.04
NET RECEIPTS (PAYMENTS)	14,347.03	(2,549.49)
Cash Funds at 01/09/17	41,191.01	43,740.50
Cash Funds at 31/08/18	55,538.04	41,191.01
STATEMENT OF ASSETS AND LIABILITIES		
ASSETS	£	£
Cash Funds		
Bank Accounts	55,538.04	41,191.01
Cash in Hand	1,085.50	--
Outstanding Fees	456.25	456.35
Total	57,079.79	41,647.36
Liabilities		
Nest Pensions	1,969.96	--
Rent for Period	1,069.75	840.00
Total	3,039.71	840.00

To The Members

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Hackleton Pre School

Registered Charity Number 1016388

Independent Examiners report on The Accounts

I have Independently Examined the Receipts and Payments Account and Statement of Assets and Liabilities as Attached for the Year Ending August 2020

Respective Responsibilities of Members and Examiner

As members you are responsible for the preparations of the Accounts . It is considered that an Audit is not required for this year although an Independent Examination is Needed.

It is my Responsibility to

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- To Follow the Procedures laid down in the General Directions given by the Charity Commission
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Basis of Independent Examiners Report

My examination was carried out in accordance with General Directions given by the Charity Commission and with my experience as a Qualified Accountant. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records, it also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the information that would be required in an Audit and consequently no opinion is given as to whether the accounts present a True and Fair View and the Report is limited to those matters set out in the next Statement

Independent Examiners Statement

In connection with my Examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements have not been followed

- To keep accounting records in a correct and fit manner
- To prepare monthly accounts using the accounting records kept which comply with general accounting requirements

In my opinion the Accounts and Accounting Records have been kept and prepared with proper understanding of Accounting Procedures

Leslie Robert Clarke F.C.C.A.

8 The Ashes Wootton Fields Northampton NN4 6AQ

Signed



9th July 2021

HACKLETON PRE SCHOOL

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Registered Charity No 1016388

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31ST AUGUST 2020

	12 Months to 31/08/2020	12 Months to 31/08/2019
Receipts and payments Account		
Receipts	£.P.	£.P.
N.C.C. Free Entitlement Grant	37,963.19	51,822.85
Fees from Families	17,204.91	15,790.37
Grant From S.Northants Council	5,000.00	Nil
Donations	56.00	295.00
Income Generated From Activities	1,408.00	1,818.00
Furlough Grant	21347.04	NIL
Other Income	63.30	2.041.76
TOTAL RECEIPTS FOR THE YEAR	83,042.44	71,767.98
Payments		
Employment Costs Inc Pensions	70,885.54	73,902.00
Fund Raising Expenses	1,194.25	1,325.53
Subscriptions & Donations	1,781.65	Nil
Property Costs	4,783.77	7,043.72
General Expenses	4,711.66	5971.82
TOTAL EXPENDITURE FOR THE YEAR	83,356.87	88,243.07
NET RECEIPTS (PAYMENTS)	(314.43)	(16,475.09)
Cash Funds 01/09/2019	39,062.95	55,538.04
Cash Funds 31/08/2020	38,748.52	39,062.95

HACKLETON PRE SCHOOL

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Registered Charity No 1016388

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st AUGUST 2020

STATEMENT OF ASSETS AND LIABILITIES

ASSETS	£.P.	£.P.
Cash Funds		
Bank Accounts	38748.52	39,062.95
Cash in Hand	450.00	575.50
Outstanding Fees	NIL	201.00
TOTAL	39,198.52	39,839.45
Liabilities		
Nest Pensions	NIL	NIL
Kids Lingo Summer Term	120.00	Nil
Rent for Period	Nil	1,458.92
Total	120.00	1,458.92

To The Members

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Hackleton Pre School

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