

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

3	1	1	2	2	4
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**Section A Reference and administration details**

Charity name 

1st Ponteland Scout Group
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Other names the charity is known by 

Scout Association Registration No. 30757
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Registered charity number (if any) 

1	0	1	6	3	6	3
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Charity's contact address 

205 Middle Drive							
Ponteland							
Newcastle upon Tyne							
Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="padding: 2px 5px;">N</td><td style="padding: 2px 5px;">E</td><td style="padding: 2px 5px;">2</td><td style="padding: 2px 5px;">0</td><td style="padding: 2px 5px;">9</td><td style="padding: 2px 5px;">L</td><td style="padding: 2px 5px;">U</td></tr></table>	N	E	2	0	9	L	U
N	E	2	0	9	L	U	

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Barry Hirst	Head Volunteer/Custodian	
2	Alan Mundy	Chairman	
3	Chris Stonehouse	Treasurer	From July 2024
4	Pamela Frain	Trustee	
5	Martin Clark	Secretary (From July 2019)	
6	Elizabeth Neale	Treasurer	Until July 2024
7	Andrew Pile	Custodian Trustee	
8	Derek Deans	Trustee	Until July 2024
9	Richard Walker		
10	Jackie Walker		
11	Mark Wood	Custodian Trustee	
11			
12			
13			

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Bank	Barclays	Ponteland

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Lead Volunteer supported by the Group Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Trustees consist of the Group Lead Volunteer together with a Chair, Treasurer and Secretary, plus additional Trustees as notified and agreed at the Annual General Meeting of the Group Scout Council and meets four times per year.

This Group Trustees exists to support the Group Lead Volunteer in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

**Section C Objectives and activities**

Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout Association.

The Purpose of Scouting is to actively engage and support young people in their personal development empowering them to make a positive contribution to society. As Scouts we are guided by the values of Integrity, Respect, Care, Belief and Co-operation. The method of achieving this purpose is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law with the young people working in partnership with adult leaders.

Summary of the main activities in relation to these objects

The Group offers a wide programme of development activities appropriate to each age group and based upon the programme set out out by The Scout Association.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year

The Group provided an excellent range of Scouting activities for all its members.

**Section E Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustees considers that the group should hold a sum equivalent to 6 months running costs, circa £6,000.

In addition the Trustees have set aside funds to meet likely eventualities as follows: £7,000 to pay annual membership capitation fees in Spring of each year, £8,000 to pay for equipment renewals, £6,000 to pay for building maintenance, and £15,000 as part of an accumulating flood fund (the target is £70,000, based on estimates for restitution given serious flood incident). The Group had two flooding incidents in 2000 and 2008).

Details of any funds materially in deficit

None

**Section F Other Optional Information**

Plans for future periods

To continue to offer excellent Scouting programme to all our members.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

[Signature boxes]

Full name(s)

Barry Hirst                      Chris Stonehouse

Position (eg Secretary, Chair)

Group Lead Volnuteer                      Treasurer

Date

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**1st Ponteland Scout Group**

**Report and Accounts**

**For the year ended 31 December 2024**

## 1st Ponteland Scout Group

### Financial Statements for the year ended 31 December 2024

#### Statement of Financial Activities

<b>Incoming Resources</b>	<b>Notes</b>	<b>31-Dec-24</b>	<b>31-Dec-23</b>
		<b>£</b>	<b>£</b>
Incoming Resources from Generated Funds			
Voluntary income	3	8,954	7,323
Investment income	3	1,924	163
Incoming resources from Charitable Activities	3	18,083	15,672
Other incoming resources	3	3,751	3,063
<b>Total Incoming Resources</b>		<b>32,712</b>	<b>26,221</b>
<b>Resources expended</b>			
Costs of generating funds			
Costs of generating Voluntary income	4	8,783	7,036
Charitable activities	4	21,923	17,325
Other resources expended	4	2,487	2,881
Depreciation of assets for charity's own use	5	-	-
<b>Total Resources Expended</b>		<b>33,193</b>	<b>27,241</b>
<b>Net Incoming / (Outgoing) Resources</b>		<b>(481)</b>	<b>(1,020)</b>
Net movement in Funds		1,636	854
Net movement in General fund		(2,117)	(1,873)
Funds balances b/f as at 1 January		213,569	214,588
		<b>213,087</b>	<b>213,569</b>

# 1st Ponteland Scout Group

## Financial Statements for the year ended 31 December 2024

### Statement of Financial Activities

Balance Sheet	Notes	31-Dec-24	31-Dec-23
		£	£
Fixed Assets	5	145,000	145,000
Current Assets			
Cash at bank and in hand	6	69,630	68,935
Sundry debtors	7	1,213	-
Current Liabilities			
Sundry creditors	8	(2,756)	(366)
Net Current Assets		68,087	68,569
<b>Net Assets</b>		<b>213,087</b>	<b>213,569</b>

Represented by:

Designated Funds	9	12,000	10,364
Revaluation Reserve		145,000	145,000
General Fund		56,087	58,205
		<b>213,087</b>	<b>213,569</b>

The financial statements were approved by the trustees on behalf by:

23rd April 2025 and signed on their

Chairman

Treasurer



# 1st Ponteland Scout Group

## Financial Statements for the year ended 31 December 2024

### Notes to the accounts

#### 1. Basis of preparation

##### 1.1 Basis of Accounting

These accounts are prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP2005)
- Accounting Standards
- Charities Act 1993

##### 1.2 Change in Basis of Accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

##### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

#### 2. Accounting Policies

##### 2.1 Incoming Resources

Recognition of Incoming resources:

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Membership subscriptions:

Membership subscriptions collected on behalf of other parts of the Scout Movement are reported in the SoFA net of any amount paid out. This is because these subscriptions are in effect being held as agents before being paid out.

Incoming resources with related expenditure:

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and Donations:

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

## **1st Ponteland Scout Group**

### **Financial Statements for the year ended 31 December 2024**

#### **Notes to the accounts (continued)**

##### 2.1 Incoming resources (continued)

Tax reclaims on donations and gifts:

Incoming resources from tax reclaims are included in the SoFA when received.

Volunteer help:

The value of any volunteer help received is not included in the accounts.

Investment income:

This is included in the accounts when receivable.

##### 2.2 Expenditure and Liabilities

Liability recognition:

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

##### 2.3 Assets

Tangible fixed assets are for use by charity. These are capitalised if they can be used for more than one year and cost at least £5,000.

Depreciation is provided on tangible fixed assets held for use by the charity at rates calculated to write off the cost, less estimated residual value of each asset evenly over its expected useful life.

Equipment is depreciated on a straight line basis over a 5 year term.

Land and buildings are not depreciated.

Property has been valued by the trustees at estimated reinstatement value.

##### 2.4 Reserves

The group holds sufficient resources to continue the charitable activities should income and fundraising activities fall short.

In addition, the Trustees hold funds to meet likely eventualities such as:

- annual membership capitation fees in the spring
- equipment renewals
- building maintenance
- accumulating flood fund, where insurance is not available

**1st Ponteland Scout Group**

**Financial Statements for the year ended 31 December 2024**

**Notes to the accounts (continued)**

**3. Analysis of Incoming Resources**

	<b>31-Dec-24</b>	<b>31-Dec-23</b>
	<b>£</b>	<b>£</b>
Voluntary income		
Membership subscriptions	16,304	14,139
less Capitation fees	7,350	6,816
	<hr/> 8,954	<hr/> 7,323
Investment income		
Building society interest	<hr/> 1,924	<hr/> 163
Incoming resources from charitable activities		
Beavers	1,825	-
Cubs	5,260	14,759
Scouts	1,140	-
Other	8,324	913
	<hr/> 16,549	<hr/> 15,672
Fund raising events	<hr/> 1,533	<hr/> -
	<hr/> 18,083	<hr/> 15,672
Other incoming resources		
Tax refunds	-	-
Donations	750	98
Rent received	3,001	2,965
Grants	-	-
	<hr/> 3,751	<hr/> 3,063
<b>Total Incoming Resources</b>	<hr/> <b>32,712</b>	<hr/> <b>26,221</b>

**1st Ponteland Scout Group**

**Financial Statements for the year ended 31 December 2024**

**Notes to the accounts (continued)**

**4. Analysis of Resources Expended**

	<b>31-Dec-24</b>	<b>31-Dec-23</b>
	<b>£</b>	<b>£</b>
Costs of generating voluntary funds		
Broadband	452	370
Cleaning	1,906	1,920
Lighting, heating and water	2,592	2,971
Insurance	1,337	1,293
Repairs and renewals	1,196	482
	<hr/> 7,483	<hr/> 7,036
Administration expenses	1,300	-
	<hr/> 8,783	<hr/> 7,036
Charitable activities		
Camps	17,003	12,414
General activities	4,920	4,911
	<hr/> 21,923	<hr/> 17,325
Other resources expended		
Donations	1,280	-
Miscellaneous	1,207	2,881
	<hr/> 2,487	<hr/> 2,881
Depreciation	-	-
<b>Total resources expended</b>	<hr/> <b>33,193</b>	<hr/> <b>27,241</b>

**1st Ponteland Scout Group**

**Financial Statements for the year ended 31 December 2024**

**Notes to the accounts (continued)**

**5. Tangible Fixed Assets**

	Land & Buildings £
Cost	
As at 1 January 2024	145,000
Additions	-
As at 31 December 2024	<u>145,000</u>
Accumulated Depreciation	
As at 1 January 2024	-
Charge for the year	-
As at 31 December 2024	<u>-</u>
Net Book Value	
As at 1 January 2024	<u>145,000</u>
As at 31 December 2024	<u>145,000</u>

	31-Dec-24 £	31-Dec-23 £
<b>6. Cash at bank and in hand</b>		
Current account	12,628	38,857
Building Society account	57,002	30,078
	<u>69,630</u>	<u>68,935</u>

<b>7. Current Assets</b>	£	£
Sundry debtors and accrued income	<u>1,213</u>	-

<b>8. Current Liabilities</b>	£	£
Sundry creditors and deferred income	<u>2,756</u>	<u>366</u>

**1st Ponteland Scout Group**

**Financial Statements for the year ended 31 December 2024**

**Notes to the accounts (continued)**

**9. Reserves**

The trustees have created a designated "Flood damage fund". This is funded by a levy on member subscriptions.

**10. Independent Examiner's Fees**

The examiner has not charged a fee.



Section A Independent Examiner's Report

Report to the trustees 1st Ponteland Scout Group

On accounts for the year ended 31st Decemeber 2024 Charity no (if any) 1016363

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: [Signature] Date: 15/06/2025

Name: JOANNE WHEATLEY

Relevant professional qualification(s) or body ICAEW MEMBER

(if any):

Address:

24 DUNSGREEN  
PONTZLAND  
NEWCASTLE UPON TYNE NE20 9EH

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.