



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Matthew First School Parent Teacher
Association

1016173

Receipts and payments accounts

CC16a

For the period from	01/10/2023	To	30/09/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from main events	30,961	-	-	30,961	26,968
Income from minor events	8,575	-	-	8,575	6,422
Other income	-	-	-	-	247
Sponsorship	3,700	-	-	3,700	5,320
Donations	13,800	-	-	13,800	1,733
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	57,036	-	-	57,036	40,690
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	57,036	-	-	57,036	40,690
A3 Payments					
Direct costs for events	10,884	-	-	10,884	10,951
Sundry expenses	300	-	-	300	955
Donations to school	44,751	-	-	44,751	21,728
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	55,935	-	-	55,935	33,634
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	55,935	-	-	55,935	33,634
Net of receipts/(payments)	1,101	-	-	1,101	7,056
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,718	-	-	27,718	20,662
Cash funds this year end	28,819	-	-	28,819	27,718

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Bank account	28,819	-	-
	Cash on hand	-	-	-
		-	-	-
	Total cash funds	28,819	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	n/a	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	n/a		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	n/a		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	n/a		-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Nataly Chadwick</i>	NATALY CHADWICK	29-Sep-25
<i>Amy Hollins</i>	AMY HOLLINS	29-Sep-25



Trustees' Annual Report for the period

From 01 October 2023

To 30 September 2024

Charity name: St Matthew First School Parent Teachers Association

Charity registration number: 1016173

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils at the school by providing and assisting in the provision of facilities for the education at the school (not normally provided by the Local Education Authority).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activity of the PTA is fundraising to provide facilities, equipment, and educational resources not funded by the school's budget. In addition, the PTA strives to create links between the school, parents and the local community through the organisation of social events and activities which fosters the sense of community, which is at the heart of our school
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have carefully considered and followed the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.
SORP reference - para 1.20
<p>In 2023/2024 the PTA delivered a full calendar of fundraising and community events, raising an impressive £57,036 in total gross income, with a net income of £45,852 after costs. This was only possible thanks to the continued generosity and support of St Matthew's families, staff, and the wider Raynes Park community.</p> <p>These funds have directly enhanced the educational experience of all pupils and helped strengthen the sense of community across the school.</p> <p>Main Events</p> <p>Our large annual events remained the backbone of fundraising, together generating a net surplus of over £20,000.</p> <ul style="list-style-type: none"> • The Light Festival raised £3,269 net. • The Christmas Fair and associated seasonal activities, including a Wreath Night, were the most successful winter fundraisers, producing £6,908 net.

- The School Disco was another highlight, with a net return of £1,731, while the Quiz Night contributed £637.
- The Summer Fair, our biggest single fundraiser, delivered £7,556 net.
- The Family Picnic, impacted by the weather, returned a modest £82 but played an important role in bringing families together at the end of the school year.

Smaller Events and Activities

A diverse programme of smaller activities proved both popular and highly effective, together raising a net total of £8,470. These included:

- Readathon (£1,631) and Plant Sale (£918), reinforcing both learning for our children and community involvement.
- Cake sales (£822), movie nights (£2,006), and ice lolly sales (£884), which were especially valued by the children.
- Second-hand uniform sales (£499) and Bags2School (£177), which also promoted sustainability.
- The Easter Egg tombola, where the PTA funded the eggs rather than requesting donations resulted in a small loss of £25 but helped ensure inclusivity.
- Further to events, by utilising a new high interest business savings account, the PTA generated £632 in interest income during the year

External Funding and Support

The PTA was proactive in seeking additional sources of income to ease pressure on families:

- Sponsorship cash receipts totalled £3,700, with Coombe Estate Agents continuing their generous support.
- We were also grateful to receive two workplace donations and direct contributions from three parents, all of which provided valuable additional support to our income with £3,127 raised.
- The PTA issued a parent survey during the year to gather feedback from parents and caregivers, which was used to help shape our planning of events and activities.

Sports Fund

Following feedback from parents regarding the lack of funding for sports provision, the PTA launched the St Matthew's Sports Fund. In March 2023, 21 parents, governors, and friends took part in the Hampton Court Half Marathon, raising an exceptional £10,673. The event was further supported by David Lloyd Gym in Raynes Park, who generously sponsored the branded t-shirts worn by the team. Funds raised through the Sports Fund contributed to the installation of a new playground activity trail and outside gym, covered staff costs to enable participation in ten external sports events during the year, and provided new balls, nets, and other essential equipment.

Impact on St Matthew's School:

Thanks to this success, the PTA was able to donate over £44,750 to St Matthew's School in 2023/2024. These funds were used to provide:

- Reading materials, educational resources and online subscriptions as well as costs for printing and school administration
- New playground equipment including an outdoor gym and trim trail to improve play and wellbeing
- Replacement of various sports equipment
- A Christmas pantomime to celebrate the festive season
- 30 new iPads for the school as well as secure storage
- Termly Amazon vouchers for teachers to spend on their classes, depending on their individual requirements.
- £500 contribution of new books
- Funding of external sporting events and the hire of additional staff to facilitate this.

Wider Benefit to St Matthew's

The PTA's activities have not only delivered financial support but also built stronger community bonds. Events have brought together parents, carers, staff, children, and local businesses, creating a vibrant and supportive school environment. The funds raised have ensured all pupils benefit from enhanced learning and enrichment opportunities, while the community at large has enjoyed inclusive and memorable events throughout the academic year.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period the charity had funds of £28,819 (PY: £27,718) all of which was unrestricted. The £2,290 ringfenced in previous years for the garden, has been fully utilised during the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Sufficient reserves are held to meet the financial obligations that arise from expenditure and other projects identified by the PTA and the school that require additional funding.
Amount of reserves held	Para 1.22	£28,819
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The ongoing impact of the cost-of-living crisis and a decrease in the school's population will both have an adverse impact on the PTA's ability to fund raise in the coming year.</p> <p>The trustees continue to monitor the situation and together with the school will adjust the planned expenditure. The trustees consider it appropriate to prepare the accounts on a going concern basis as it has sufficient reserves to meet its current financial obligations.</p>

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Committee members/trustees are elected by the members of the PTA at the AGM and shall hold office for two academic years.</p> <p>All parents or guardians of children attending the school, the teaching and support staff and others at the discretion of the committee are considered members of the PTA and are eligible to be nominated as a committee member/trustee.</p>

Reference and Administrative details

Charity name	St Matthew First School Parent Teachers Association
Other name the charity uses	St Matthew's CoE Primary School PTA
Registered charity number	1016173
Charity's principal address	Cottenham Park Road West Wimbledon SW20 0SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amy Hollins	Treasurer	23 September 2023 to date	
2	Nataly Chadwick	Co-Chair	23 September 2023 to date	
3	Caroline McCall	Co-Chair	23 September 2023 to date	
4	Susannah Forland Butten	Co-Chair	23 September 2023 to date	
5	Sophiya Morgan	Co-Chair	23 September 2023 to date	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Amy Hollins</i>	<i>Nataly Chadwick</i>
Full name(s)	Amy Hollins	Nataly Chadwick
Position (eg Secretary, Chair, etc)	Treasurer	Co-Chair
Date	29/9/2025	



Section A

Independent Examiner's Report

Report to the trustees/ members of	St Matthew First School Parent Teachers Association		
On accounts for the year ended	30 September 2024	Charity no	1016173
Set out on pages	1-2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2024.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:**

Name:

Relevant professional qualification:

Address:

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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