

Annual Chair's Report 2020-2021

Report by the Chair for Hinckley Homeless Group
For 12 months from 1st April 2020 to 31st March 2021

Hinckley Homeless Group. A company limited by guarantee, registered number 2707595. Registered charity No.1016170

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Hinckley Homeless Group

" A good place to set you up in life. Gets you on your feet. You get back from Lawrence House what you put in"

" Would recommend to anyone who needs housing and very supportive"

Introduction

Welcome to the Annual Report for Hinckley Homeless Group for the 12 Month period ending 31 March 2021. Hinckley Homeless Group is a limited company with charitable status with a Board of seven Trustees/Directors and a staff team of seven. Hinckley Homeless Group raises awareness of local homeless issues and specifically runs two projects: a supported hostel called Lawrence House which is owned by housing association Paragon Asra Housing, and a Move-on House which is owned by Hinckley Homeless Group.

Lawrence House provides friendly, safe, good quality accommodation for 12 homeless people aged between 16 and 25 years for up to 24 months. As well as providing accommodation, Lawrence House aims to enable individuals to develop essential life skills, overcome significant challenges in their lives, engage with education, training, and work, and grow in confidence so that they can make a successful transition to independent living. It is this support that helps young people turn their lives around and it is what is so special about Lawrence House.

The Hinckley Homeless Group Move-on House offers young people from Lawrence House the opportunity to experience increased independence whilst still receiving support from our Project Workers. Three young people aged between 17 and 26 years are able to share this comfortable little house, located in close proximity to Lawrence House.

This report outlines the delivery and development of our service to homeless young people this year.

Our Mission Statement

To provide accommodation and support for homeless individuals aged between 16 and 26 in the borough of Hinckley and Bosworth with a view to helping them resettle in independent accommodation and fulfil their potential.

Our Outcomes

- During 2020/21 Lawrence House accommodated 32 young people, 19 Males and 13 Females. The total the previous year was 26.
- The average occupancy was 93%. This meets our target occupancy of 93% but is down from 99% in 2019/20 and 96% in 2018/19. The pandemic had an unexpected and fluctuating effect on occupancy.

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" A welcoming place, if someone asked if they should apply I'd say go for it"

- We received 41 referrals in 2020/21, only slightly down from 44 in 2019/20. 22% of referrals came from Hinckley & Bosworth Borough Council, 37% were self-referrals, 22% came from Social Services and 22% from Probation. 42% had been sofa-surfing, 17% came from B&Bs, 5% were rough sleeping. 22 referrals were accepted. 37% of these were female, 63% male. 40% had some form of disability or special need.
- Overall the profile of referrals was noticeably different this year, with self-referrals decreasing from 57% to 37% and Social services and Probation each increasing from 5% to 22%. Also the risk profile of individuals referred was higher than usual.
- During 2020/21 the average stay at Lawrence House or at a combination of Lawrence House and the Move-on House was 8 months. This is an increase from 6.8 months at Lawrence House alone in 2019/20 and can probably be attributed to the beneficial effect of the Move-on House. The longest stay was 18 months.
- 17 residents moved on during the year. This includes two who moved into the Move-on House for a period before moving on. 76% (13) moved-on in a planned way including four who moved to rented property provided by Local Authority or to Housing Association flats, five who moved back to family and three who moved into a Mother&Baby hostel, before successfully moving into suitable rented accommodation when it became available.
- The number of planned move-ons was reduced compared to 2019/20 when 86% moved-on in a planned way. We always aim for a planned move-on as this offers the best chance of ongoing success but each person is an individual and sometimes things do not go to plan. This year one individual was evicted, two individuals chose to move out unexpectedly, and one was moved as a result of a Police intervention.
- 91% of those who completed an exit interview felt confident their move-on would be successful. 91% said they felt motivated to maintain a positive way of life. This is a very encouraging outcome for these individuals.
- The Move-on House was occupied for the first time in June 2020. Our first resident here stayed 5.4 months, having been at Lawrence House for 10.8 months. Our second resident here stayed 1.4 months having been at Lawrence house for 3.7 months. Both made successful moves onto individual rented property and both benefitted from using the Move-on House as a stepping-stone to full independence.
- Lawrence House staff provide a structured move-on package of support for those moving onto independent accommodation. This involves visiting the

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young person in their new home to give practical support and advice, the degree of support tapering off over time. Ten young people took up this offer, five engaged with it for the full six-month support period, and one for a shorter period; they are all doing well and their tenancies are secure. Three are still ongoing at the end of the year and one stopped engaging after the first visit.

"Lawrence House is very good at helping residents overcome struggles"

- Our outcomes based personal development plan allows each individual young person and their key-worker to capture improvements and focus on challenges. Ten different areas are scored: Budgeting and paying rent; Tenancy and accommodation; Meaningful occupation; Life skills; Physical health; Emotions and Mental health; Sexual health; Drugs and alcohol; Relationships with friends and family; Motivation and taking responsibility. Each area is scored from 1-10 at a monthly meeting between the young person and their key-worker.
- Nine out of the eleven young people who completed more than one outcomes star showed an overall improvement in their outcomes score, improving in an average of 6 areas. Two people improved in all ten areas.
- There were improvements in all areas. All nine young people improved their independent living skills. The other areas that improved the most were: budgeting; meaningful occupation; physical health; emotions and mental health; sexual health; and drugs and alcohol.
- The areas that improved the least were Relationships with friends and family and Motivation and taking responsibility. This is different from last year but given the effect of the pandemic on relationships and on motivation this does not seem surprising. On the plus side, Drugs and alcohol showed an improvement on last year.
- When they arrived at Lawrence House, 61% of the young people were not in employment, education or training (NEET), 8% were at college and 31% were working. We aim to improve their status during their time at Lawrence House. This may be by encouraging them to stay in, or resume education, by finding them training appropriate to their needs and ambitions or by helping them search for jobs, engage with external help, and persuading them to keep trying.
- This year, however, the job situation for young people was very challenging. Those who were in education, training or work generally managed to maintain this but new jobs were difficult to find. Of the 13 who moved on in a planned way during the year, 6 (46%) were working when they left Lawrence House.
- We are very pleased to have been able to continue offering professional counselling at Lawrence House for residents with mental health issues. When lockdown commenced the counsellor started to offer sessions by video-link, but the young people did not find this met their needs and as soon as it was allowed the counsellor returned on-site, using PPE and a screen. Ten residents have

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taken up the offer of counselling, having a varying number of sessions each according to their need. The counsellor helped the young people with issues including: anxiety, bereavement, relationship stress, childhood abuse, self-harm, suicidal thoughts, and loss of motivation. One young person just had a short period of counselling to get them through a challenging and stressful period and said it really helped them cope. Another young person had three separate periods of counselling, returning whenever their mental health became unmanageable. Another successfully combined this counselling with the phone support offered by the NHS, finding it helpful that they could see our counsellor while waiting for the NHS CPN provision. The counselling was also invaluable for helping young people cope with the emotional impact of the pandemic.

“Counselling has helped me get through the loneliness of lockdown”.

Our Funding and Finances

- . The Annual Accounts show that the Group returned a small operating surplus in 2020/21 and continues to maintain reserves of nine months operating costs. All the details can be found in the financial report.
- . By the purchase of the Move-on house in January 2020 Hinckley Homeless Group secured a significant tangible fixed asset, and this increases the Trustees confidence in the future viability of the project.
- . Our funding comes from a mixture of fundraising, grants, Housing Benefit, and residents' payments. This mixture of funding sources is vital for our sustainability, but due to the pandemic fundraising has inevitably been significantly less this year. So trustees have sought out new funders to apply to, and consequently the variety and type of grants has been different.
- . Our Friends however, individuals who give regularly by standing order, continued their support, and even increased their contribution from £6,149 to £7,530. We are so grateful to our Friends for maintaining this dependable income during this difficult time.
- . VirginMoney Giving, which is linked to our website, is proving to be a popular way to give and we have seen an encouraging increase in both one-off and regular donations through this platform. Thank you to everyone who supports us in this way.
- . Schools have also been innovative and caring in their support even though it has been such a difficult time for them, including some socially distanced fundraising and thoughtful Christmas presents. Huge thanks to John Cleveland 6th form at Hinckley Academy and St Peter's Primary School in Market Bosworth.
- . Thank you to all the churches who remembered us despite not being able to meet in their normal way - All Saints Sheepy Magna, Cross Hills Baptist, Hinckley Great Meeting, Hinckley United Reformed, Our Lady&St Gregory Market Bosworth

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Sapcote Methodists, Stoke Golding Methodists, St Mary's Hinckley, St Peter's Market Bosworth, St Peter's Witherley. Thank you to the organisers of Alternativity which was successfully held entirely online this year.

- Special thanks also to local fundraisers Hinckley Tangent, 60 for Sarah, and Hinckley Lions.
- Thank you to the Heart of England Co-op and Cadent for their valuable support. And to Inkymole for donating the proceeds from designing and making face-masks, and Bond Street Distillery for supplying Lawrence House with hand sanitiser.
- As we are still unable to hold our Ball, we initiated the Hinckley Homeless Hike, a socially distanced way of raising money in your own time frame. Many thanks to all who took part.
- And it was very welcome that the overall decrease in income from fundraising was mitigated by the substantial Gift-aid we received this year following on from an especially generous donation towards the Move-on House last year.
- Leicestershire County Council kindly allowed us to extend our Shire Community Grant for counselling sessions. They also allowed us to delay the start of a grant to cover new Project Worker hours until after the first lockdown when we were able to interview and appoint a new employee.
- The Lottery Community Fund grant for Project Worker hours, the Groundwork grant for cleaning supplies, and the Morrisons Foundation grant for the shower in the Move-on House were all a result of funders seeking to help charities that were continuing to provide services for vulnerable people during the pandemic.
- We were pleased to be successful in securing funding both from the Leicestershire Police & Crime Commission and from the Leicestershire Police Home Office Winter Violence Prevention Fund.
- The Catherine Hickinbotham Trust helped us to furnish and equip the Move-on house and we have been able to re-carpet the hallways and stairs of Lawrence House thanks to a grant from the Hinckley&Bosworth Borough Council Initiative Fund and donations from The Helen Jean Cope Charity and Hinckley Past and Present group.

Health and Safety

Health & Safety is reviewed at each weekly staff meeting and each monthly Management Committee meeting and any issues are quickly dealt with. A Covid risk assessment was carried out and cross-infection controls to keep residents and staff safe have been put in place. The annual Lawrence House and Move-on House H&S assessments were carried out in September. The annual Fire Risk

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assessment for Lawrence House and the Move-on House were carried out in October. The Lawrence House fire alarm is tested weekly and serviced annually and a fire drill is carried out quarterly.

Safeguarding

Safeguarding is of paramount importance to us. All staff, volunteers and trustees are DBS checked. Safeguarding is reviewed at each weekly staff meeting and each monthly Management Committee meeting. Residents are informed how to raise safeguarding issues and staff receive training in Safeguarding annually. Three trustees have also undertaken Safeguarding training especially for trustees.

Challenges this year

At the beginning of this year, 2020/21, the first Covid-19 lockdown had just started, at the end we were still in a lockdown. Consequently and unsurprisingly the main challenge this year has been to keep updated on the changing rules and guidance, and ensure the continued functioning of Lawrence House, and the safety and wellbeing of our staff and our residents. This timeline indicates the challenges faced and the actions taken:

March 2020

- First lockdown announced 23rd March
- Lawrence House locks down as a household. All visitors barred. Residents encouraged to take their daily exercise allowance.
- Updated Business Continuity Plan
- Procedure for managing infectious diseases such as Covid-19 written and circulated to staff. Advice circulated to residents.
- Extra daily cleaning instigated.
- Hand sanitiser in all communal areas.

April 2020

- Covid risk analysis completed.
- Masks, goggles and gloves procured for staff in case of an infectious resident.
- Cleaning firm stopped working so staff and residents undertaking cleaning.
- Counsellor working via video-link.
- Trustee meetings being held via video-link.
- Project Worker rota adjusted and Cover workers increase their hours to ensure Lawrence House has a member of staff on site 24/7 to maintain safety and compliance.
- Manager and Admin Assistant adjusting shifts and doing some work from home to avoid being in the office simultaneously.

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- Local Police Officer came to give a talk to residents in the garden to help them understand about social distancing and abiding by the terms of lockdown.

May 2020

- Masks and Visors provided for staff to wear when with a resident.

June 2020

- Lockdown restrictions start to be relaxed.
- Guidance issued to staff on working practice as lockdown is eased, including compulsory use of PPE. Guidance issued to residents on how Lawrence House will operate following the easing of restrictions.
- Perspex counter screen purchased so that Counsellor can return on site.
- Free-standing Perspex screens purchased for staff to use in the offices.
- Masks available in front office for anyone needing one.
- Essential visitors only

July 2020

- Government issues Covid guidance for homelessness hostels, mainly what we were doing already but HHG Covid risk assessment updated accordingly.

August 2020

- Some restricted resident visiting allowed.

September 2020

- Additional guidance issued to staff on monitoring symptoms amongst residents and staff and how to respond.

November 2020

- Second lockdown
- Visitor ban reimposed with the exception of the counsellor.

December 2020

- Tier 4 restrictions locally

January - March 2021

- Third lockdown
- New legislation for hostels, masks to be worn in all communal areas.
- Local Police Officer returns to talk to residents about the new rules and why what they do matters.
- Staff encouraged to take up the offer of vaccination.
- Lateral Flow testing introduced for staff.

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One resident has tested positive for Covid, probably infected by a contact at their place of work. Their symptoms were mild and isolation was successful in preventing any transmission at Lawrence House. All staff have remained healthy.

The lockdowns had a curious effect on occupancy and disrupted the anticipated resident journey and the usual flow of Lawrence House occupancy. During the first lockdown it was not possible for anyone to move on. So when this was lifted 4 people immediately moved out, and 4 moved in, and occupancy remained high. But when the second lockdown was announced referrals fell drastically and during November, December and January occupancy was unusually low. Over the third lockdown occupancy increased gradually, reaching full occupancy again in March.

Developments this year

The first lockdown frustrated our efforts to get the Move-on House ready for occupation. The building work had been completed just before lockdown and the white goods delivered, and two trustees were able to work their way through the decorating over the first weeks of lockdown. But with supplies and deliveries affected by the pandemic there was some delay before it became possible to have the shower installed and furniture delivered, and to make the final preparations for residence.

We were finally able to move in our first resident in June. He loved it and we were delighted. Although the House was fully occupied in October and November, it has been affected by the unpredictable occupancy of Lawrence House this year and most of the time it has been under-occupied. We are now developing our vision for the House and look forward to seeing it fully occupied and reaching its potential.

During the ten months the House has been operational two young people have moved onto full independence. One said,

“All staff, part time and key workers, are legend. You have all been lovely.”

Our plans to have a new Project Worker in post when we opened the Move-on House were also thwarted by the difficulty of interviewing anyone during the lockdown. However, we were delighted to welcome Jordan Bennett in August. Jordan is a Hinckley resident, has recently graduated from De Montford University, and has supported young people in a school environment. She has a very positive attitude to helping young people achieve their potential and has quickly become a valued member of our team.

We said good-bye to Project Worker Steve Widdowson. Steve initially came to Lawrence House as a volunteer running a football team, he then became a cover worker and more recently a weekend Project Worker. He used to cook an excellent Christmas dinner at Lawrence House! We would like to thank Steve for all he has done for Lawrence House and wish him well.

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We are pleased to report that we now have an improved working relationship with the local Police as a result of the visit from the Police & Crime Commissioner, Lord Willy Bach, in March 2020. It was especially helpful that local Officers came to speak to residents during the lockdown.

And we are delighted to be able to announce that The Henry Smith Charity is granting us £80,700 over 3 years, 2021/22 - 2023/24, to pay one Project Worker's salary and on-costs. This will be the second three-year period that The Henry Smith Charity has given us this generous grant, for which we are exceedingly grateful.

Our Feedback

We aim to provide an excellent service for our residents that provides individualised support to address specific, often complex, personal challenges and also enables them to successfully interact as a group and encourage each other. Feedback from residents is always welcome and helps us to keep improving our service. There are monthly residents meetings and exit-interviews and residents are informed how to complain. We have received no formal complaints this year.

“Friendly but professional, helped in any aspect they could”

At exit-interview residents gave an average score of 8.5 out of 10 for the amount of support Project Workers gave, with six residents rating this as 10 out of 10. Residents rated the quality of the support given as 8 out of 10, with five residents giving 10 out of 10.

There are quotes from this year's exit interviews throughout this report, here are some more:

“Always there when needed. Always informed who was working”

“Amazing, always able to help no matter what time of day”

“I Just didn't do a good job of listening to it”

“Linda's budget cook really good and gets everyone together. Charlotte 10/10 for a key worker”

“It was helpful and relevant to what I was being supported with.”

“It's a good place to find yourself and sort your life out, but as long as you don't take the piss you'll be happy”

“If you are in a bad place and need somewhere to stay it is a good place to be”

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Footnote from the Chair

“Staff always make sure we are ok, they actually care”

Our greatest achievement this year was simply to keep being Lawrence House, caring about young homeless people, helping them to make positive progress in their lives.

A pandemic was not something we had ever expected to encounter and to keep Lawrence House functioning and keep residents and staff safe was of paramount importance to the Hinckley Homeless Group trustees. Initially it was an anxious scramble to get our heads around this new challenge and to keep up with ever changing Government announcements.

Then came the long, hot lockdown! Bored young people unable to go out and meet up with family or friends, some anxious about this unknown threat called Covid-19, needed to be entertained, encouraged and supported. And our staff did all this and more. With nowhere for young people to move onto, no jobs or training to apply for and those in work being furloughed, much of the normal activity at Lawrence House ceased. But the caring never ceased.

As lockdown restrictions eased it was a matter of working out what the so called ‘new normal’ looked like and adapting accordingly. Constantly adapting. Many services remained virtual and some, such as The Princes Trust, resumed but with restricted numbers. Jobs remained hard to find. And as property finally became available and many residents moved out, those moving in came with more issues than usual. And then came more lockdowns, in many ways harder for young people than the first one. It is not surprising that the residents said they were losing motivation and that their relationships with family and friends were suffering.

It is a great credit to all our staff that not only did Lawrence House keep going, and the Move-on House opened, but Outcomes were achieved. Young people did overcome challenges, make significant progress, hold down jobs, maintain their education and move-on successfully. Trustees cannot thank staff enough for their tenacity and flexibility in this strange and stressful year when every challenge became greater because of Covid. They kept on caring and that is fundamental to who we are.

And to all our supporters, thank you for remembering that youth homelessness remains a significant issue and for continuing to care. Your support has helped us to keep going too.

This year, Hinckley Homeless Group have shown ourselves to be an adaptable and resilient little charity, and I am proud of us, and of all that trustees, staff and residents have achieved.

Diana Morgan
Chair of Trustees

Hinckley Homeless Group

Company Number: 2707595
Charity Number: 1016170

HINCKLEY HOMELESS GROUP
DIRECTORS' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2021

HINCKLEY HOMELESS GROUP

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HINCKLEY HOMELESS GROUP

CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

CHARITY NUMBER: 1016170

COMPANY NUMBER: 2707595

DIRECTORS/TRUSTEES: Mrs D Morgan (Chair)
Mrs S Hines
Mr S Morgan
Mr D N Steer
Mrs A Young
Mr P Trickett
Ms A Pendlebury

CENTRE MANAGER: Mrs L Adams

COMPANY SECRETARY: Mrs L Adams

REGISTERED OFFICE: Lawrence House
Wood Street
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LE10 1JQ

INDEPENDENT EXAMINER: Steven R Mugglestone BA(Hons) FCA
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CV34 4EW

BANKERS: National Westminster Bank plc
13 The Borough
Hinckley
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LE10 1NW

HINCKLEY HOMELESS GROUP

**TRUSTEES ANNUAL REPORT
(Including Directors' Report)**

The Trustees (who are also directors of Hinckley Homeless Group for the purposes of company law) present their report and the financial statements of the charity for the year ended 31st March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

ORGANISATION

Hinckley Homeless Group is a charitable company limited by guarantee (Company no. 2707595 & Charity no. 1016170). The Trustees have no interest in the company's assets or surplus and receive no remuneration. The company is governed by its Memorandum and Articles of Association incorporated 15th April 1992 as amended by special resolutions on 28th October 1992 and 22nd July 2019.

The Board of Trustees consists of 7 volunteers with employment experience within a diverse range of companies in industry, commerce and the public sector.

The Board of Trustees appoint the employees who run the hostel and the move-on house on a day-to-day basis. Currently there is one part-time Project Manager, two full-time Project Workers, one part-time Project worker and a part-time Administration Assistant.

The Board of Trustees met 12 times during the 12 month period. All Trustee meetings have been held virtually due to the Covid pandemic.

TRUSTEE INDUCTION AND TRAINING

Hinckley Homeless Group recruits Board of Trustees members from local interested members of the community and professionals. Prospective trustees are invited to view Lawrence House with the Project Manager and are interviewed by a Board Member, before attending Management Committee meetings as a guest.

Induction to Hinckley Homeless Group is carried out by the Chair. All Trustees receive an induction package which includes information on the work of the charity, the duties and responsibilities of our trustees/directors, and guidance on what is expected from trustees by the Charity Commission. All Trustees have online access to all our policies and procedures.

OBJECTIVES AND ACTIVITIES

The Trustees have had due regard to the guidance published by The Charity Commissioners on public benefit, and consider that the objectives and activities of the charity fulfil this requirement.

The objects of Hinckley Homeless Group are the relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage, in particular but not exclusively, by providing accommodation and support for homeless young people with a view to helping them settle in independent accommodation and fulfil their potential.

Lawrence House is the charity's main project and is managed by Hinckley Homeless Group on behalf of PA Housing. Lawrence House is a hostel containing 12 single bedrooms together with communal areas. It provides friendly, safe, good quality accommodation and support for young, homeless individuals aged between 16 and 25 years for up to 24 months. Lawrence House aims to enable individuals to develop essential life skills, overcome significant challenges in their lives, engage with education, training, and work, and grow in confidence so that they can make a successful transition to independent living. We always aim for a successful outcome, and it is this support, given by the staff based at Lawrence House, that helps young people turn their lives around. We also provide counselling sessions from a professional counsellor for those who have mental health issues.

HINCKLEY HOMELESS GROUP

TRUSTEES ANNUAL REPORT (Continued)

When a young person is ready to move into independent accommodation, they are offered a structured move-on package of support. Lawrence House staff visit the young person in their new home to give practical support and advice, the degree of support tapering off over time.

Hinckley Homeless Group also runs a Move-on Project for young homeless individuals who have lived at Lawrence House and are ready for some independence but still need ongoing support. The charity owns this Move-on house which is in close proximity to the Lawrence House hostel, and has three single bedrooms plus communal areas. The purchase of this property in January 2020 enables the charity to increase its impact on local youth homelessness.

REVIEW OF THE YEAR

Lawrence House has remained open and functioning throughout the Covid pandemic, complying with cross-infection rules and guidance to ensure the safety of residents and staff, and it has been a difficult and unpredictable year. Each lockdown had an unexpected and different effect on the movement of young people in and out of the hostel, and overall the risk profile of referrals was higher than usual. There has, however, continued to be a high level of need. During the year Hinckley Homeless Group accommodated a total of 32 young people, 63% male and 37% female. 40% had some form of disability or special need. The average stay was 8 months, and the longest stay was 18 months, for young people moving out within this year.

The average occupancy of Lawrence House was 93%, meeting the target occupancy of 93% but being lower than last year, which was 99%.

Our service remains focused on young people who are homeless within the Borough of Hinckley and Bosworth. We received 41 referrals in 2020/21; 37% were self-referrals; the main referring agencies were the Local Council (22%), Social Services (22%) and Probation (12%). This is an increase in referrals from Social Services and Probation compared to 2019/20. 42% had been sofa-surfing, 17% came from B&Bs, and 5% were rough sleeping.

17 residents moved on during the year. 76% moved-on in a planned way, including 18% who moved directly to rented property, 29% who moved back to family and 18% who moved into a Mother&Baby hostel before successfully moving into suitable rented accommodation, when it became available.

The number of planned move-ons was reduced compared to 2019/20 when 86% moved-on in a planned way. We always aim for a planned move-on as this offers the best chance of ongoing success but each person is an individual and sometimes things do not go to plan. This year one individual was evicted, two individuals chose to move out unexpectedly, and one was moved as a result of a Police intervention.

91% of those who completed an exit interview felt confident their move-on would be successful. 91% said they felt motivated to maintain a positive way of life. This is very encouraging outcome for these individuals.

Comments made by residents at exit interviews included:

"Lawrence House is very good at helping residents overcome struggles"

"A good place to set you up in life. Gets you on your feet. You get back from LH what you put in"

"Would recommend to anyone who needs housing and very supportive"

"Staff always make sure we are OK, they actually care"

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are also directors of Hinckley Homeless Group for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

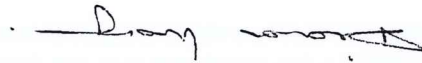
Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report of the directors has been prepared having taken advantage of the small companies' exemption in the Companies Act 2006.

On behalf of the board



Mrs D Morgan

Chair

Date: 9th August 2021

HINCKLEY HOMELESS GROUP

TRUSTEES ANNUAL REPORT (Continued)

The completion of the renovation and furnishing of the Move-on House was delayed by the Pandemic. The first young person moved-in in June 2020. During the period June 2020 - March 2021 four young people have lived in the Move-on House, and it has provided a useful stepping-stone to successful full independence. This is a service that will develop over time.

The pandemic has caused this year to be an especially challenging one for fundraising, and extra expenses have been incurred for PPE, screens and extra cleaning materials. However various grants have been successfully secured to mitigate against both these factors and the total income in the financial year has exceeded the expenditure. This was helped by the regular giving by the Friends group as well as fundraising and gift-aid. The Trustees continue to be extremely grateful to the local community for their ongoing support.

RESERVES POLICY

The Board of Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charity Commission.

The policy is to aim for reserves at a level consistent with six months of operating expenses and at current levels this is approximately £122,000. The Board of Trustees recognise that this may not always be possible. As a minimum, reserves should stand at no lower than two months operating costs, currently approximately £40,500. This is to ensure that should the charity become insolvent or cease to operate, it would be able to meet its outstanding commitments.

The actual level of unrestricted reserves held as at 31st March 2021 is £195,181. This allows the Trustees to remain confident that the project remains a going concern whilst still continuing to apply for short- and longer-term funding from a variety of sources. By the purchase of the Move-on house in January 2020 the Charity secured a significant tangible fixed asset, and this increases the Trustees confidence in the future viability of the project.

As there remains a need for services targeted on young people, general uncertainty around government spending plans and welfare reform, and an unpredictability around the availability of suitable grant funding at any given time, the Board of Trustees considers this level of reserves to be reasonable.

RISK POLICY

The Trustees have considered the risks to which the company is exposed and this risk analysis and mitigating actions forms part of their Strategic Business Plan. This is a live document that is reviewed and updated quarterly. Internal risks are minimised by implementing procedures for authorising transactions and to ensure consistent quality of delivery for all operational aspects of the charity. The Trustees have a structure for ensuring these procedures are reviewed regularly.

GOING CONCERN

With the current level of unrestricted reserves and success of grant applications and fundraising, the Trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the going concern basis has been adopted in preparing these financial statements.

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31st March 2021 which are set out on pages 7 to 17.

Responsibilities and basis of report

As the charity Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Steve Russell

Steven R Muggleston BA(Hons) FCA
 Michael Harwood & Co
 Chartered Accountants
 Greville House
 10 Jury Street
 Warwick
 CV34 4EW

Date: 9 August 2021

HINCKLEY HOMELESS GROUP

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)
For the year ended 31st March 2021

	Note	Unrestricted £	Restricted £	Total £
INCOME				
Charitable activities		171,991	-	171,991
Donations and grants	2	60,582	31,253	91,835
Investment income		29	-	29
Other income		236	-	236
Coronavirus Job Retention Scheme grants		1,431	-	1,431
TOTAL INCOME		234,269	31,253	265,522
EXPENDITURE				
Charitable activities	3	208,641	30,253	238,894
Other costs	4	4,360	-	4,360
TOTAL EXPENDITURE		213,001	30,253	243,254
NET INCOME / (EXPENDITURE)				
for the year before transfers		21,268	1,000	22,268
Transfers between funds		-	-	-
Net movement in funds for the year		21,268	1,000	22,268
Fund balances brought forward		173,913	152,707	326,620
FUND BALANCES at 31st March 2021	10	195,181	153,707	348,888

The notes on pages 10 to 17 form an integral part of the accounts.

HINCKLEY HOMELESS GROUP (Company no. 2707595)

BALANCE SHEET
As at 31st March 2021

	2021	2020
FIXED ASSETS		
Tangible assets	147,256	146,502
CURRENT ASSETS		
Debtors & Prepayments	21,769	19,968
Cash at bank and in hand	182,572	162,463
	<u>204,341</u>	<u>182,431</u>
CURRENT LIABILITIES		
Creditors	2,709	2,313
NET CURRENT ASSETS	201,632	180,118
TOTAL ASSETS LESS		
CURRENT LIABILITIES	<u>348,888</u>	<u>326,620</u>
INCOME FUNDS:		
RESTRICTED FUNDS		
10	153,707	152,707
10	195,181	173,913
	<u>348,888</u>	<u>326,620</u>

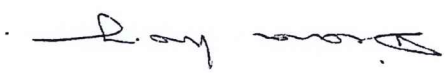
Directors' statements:

- The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies;
- No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on 9th August 2021.

On behalf of the Trustees



Mrs D Morgan
Chair

The notes on pages 10 to 17 form an integral part of the accounts.

HINCKLEY HOMELESS GROUP

COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)
For the year ended 31st March 2020

	Note	Unrestricted £	Restricted £	Total £
INCOME				
Charitable activities		166,169	-	166,169
Donations and grants	2	48,277	87,358	135,635
Investment income		190	-	190
Other income		274	-	274
TOTAL INCOME		<u>214,910</u>	<u>87,358</u>	<u>302,268</u>
EXPENDITURE				
Charitable activities	3	197,733	32,070	229,803
Other costs	4	2,631	-	2,631
TOTAL EXPENDITURE		<u>200,364</u>	<u>32,070</u>	<u>232,434</u>
NET INCOME / (EXPENDITURE)				
for the year before transfers		14,546	55,288	69,834
Transfers between funds		(64,142)	64,142	-
Net movement in funds for the year		<u>(49,596)</u>	<u>119,430</u>	<u>69,834</u>
Fund balances brought forward		223,509	33,277	256,786
FUND BALANCES at 31st March 2020	10	<u>173,913</u>	<u>152,707</u>	<u>326,620</u>

The notes on pages 10 to 17 form an integral part of the accounts.

1. ACCOUNTING POLICIES

(a) Basis of Accounting and Going Concern

Hinckley Homeless Group is a company limited by guarantee in England & Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 and the nature of the charity's operations and principal activities are given on page 2. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

With the current level of unrestricted reserves and continued success of fundraising efforts, the Directors have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Income

Rent receivable is accounted for on an accruals basis. General donations and legacies are brought into account when received. Donations, grants and gifts given for specific purposes are treated as income in the year of receipt. Unspent restricted income is included under restricted funds as it is fully committed. No amounts are included in the financial statements for services donated by volunteers.

(c) Government Grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

(d) Expenditure

Expenditure is included on an accruals basis.

The resources used are classified under the charity's functional categories of expenditure as well as the type of expense in order to provide more useful information. The functional categories are explained in note 1(e).

Resources expended in each functional category comprise direct expenditure including direct staff costs attributable to the activity. Where costs cannot be directly attributed they have been allocated to activities based on the number of rooms available. In addition to this, salary costs

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
For the year ended 31st March 2021

1. ACCOUNTING POLICIES (Continued)

- (d) **Expenditure (cont.)**
of the administrative officer and project manager, not grant funded, have been allocated to administrative expenses and support costs accordingly.

- (e) **Expenditure categories**
Expenditure that is not directly attributable is allocated to one of three functional categories that reflect the charitable activities of the company based on the number and usage of the rooms at Lawrence House.

Provision of Accommodation and Support:
The direct cost of provision of accommodation and support to the residents.

Support Costs:
These include services in support of the various teams.

Management and Administration:
Costs of the administrative support function of the charity.

- (f) **Fixed Assets**
Items of equipment costing over £200 are capitalised and are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

As it is the charity's policy to maintain the property in good condition, no depreciation is provided and the property is valued at its valuation on acquisition which is considered to be a fair value.

Depreciation is provided on all other tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

- Fixtures, Fittings & Equipment	25% straight line
----------------------------------	-------------------

- (g) **Debtors and creditors receivable / payable within one year**
Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

- (h) **Funds**
General funds comprise the accumulated surplus or deficit on the income and expenditure account. They are available for use at the discretion of the Directors in furtherance of the general objectives of the company.

Designated funds comprise unrestricted funds that have been set aside by the Directors for particular purposes as set out in note 10 to the financial statements.

Restricted funds are funds subject to specific restricted conditions imposed by donors. The purposes and use of restricted funds are set out in note 11 to the financial statements.

- (i) **Pensions**
The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
For the year ended 31st March 2021

1. ACCOUNTING POLICIES (Continued)

(j) Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

2. DONATIONS & GRANTS

	Unrestricted	Restricted	2021	2020
	£	£	£	£
Donations:				
Friends of LH	7,530	-	7,530	6,149
MyDonate	-	-	-	414
Virgin Money Giving	5,308	-	5,308	2,247
HMRC Gift Aid	14,024	-	14,024	1,237
WK Construction	-	-	-	8,000
Mrs Hurst	-	-	-	50,000
The George Ward Charitable Trust	-	-	-	3,000
Mayors Charity Donation	-	-	-	3,364
Hinckley Baptist Church	-	-	-	2,000
St Peters Catholic Parish	-	-	-	2,316
The Helen Jean Cope Charity	1,000	-	1,000	-
Miscellaneous donations	6,713	-	6,713	17,370
Miscellaneous fundraising	14,026	-	14,026	8,038
Grants:				
The Albert Hunt Trust	-	-	-	25,000
Leicestershire County Council	-	4,913	4,913	1,500
Screwfix Foundation	-	-	-	5,000
Groundwork UK	-	500	500	-
Co-Op	6,981	-	-	-
Hickinbotham Trust	-	1,000	1,000	-
The Morrisons Foundation	-	1,840	1,840	-
Lottery Community Fund	-	9,492	9,492	-
Cadent Charities Trust	5,000	-	5,000	-
Leicestershire Police	-	11,607	11,607	-
HBBC Initiative Fund	-	1,901	1,901	-
	11,981	31,253	43,234	31,500
	60,582	31,253	91,835	135,635

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31st March 2021

3. CHARITABLE ACTIVITIES EXPENDITURE

	Unrestricted				Restricted £	2021 £	2020 £
	Accommodation & Support £	Support Costs £	Management & Admin £	Move-On Property £			
Staff costs (see note 5)	103,356	8,091	6,423	-	24,512	142,382	129,483
Counselling	2,040	-	-	-	20	2,060	2,520
Project costs	-	-	-	-	1,230	1,230	826
Miscellaneous client expenses	1,272	-	160	-	-	1,432	1,021
Ball costs	-	-	-	-	-	-	5,093
Rent & rates	46,620	-	-	1,651	-	48,271	47,402
Heat & light	5,678	-	710	628	-	7,016	6,574
Telephone	964	-	121	336	-	1,421	1,490
Insurance	2,475	-	309	1,620	-	4,404	2,470
Repairs & renewals	6,082	-	760	4,405	3,741	14,988	10,120
Security	160	-	20	-	-	180	1,714
Depreciation	659	-	82	172	250	1,163	682
Cleaning	7,522	-	940	-	500	8,962	8,196
Training	255	-	32	-	-	287	468
Print, postage & stationery	781	-	98	-	-	879	922
Computer costs	772	-	97	-	-	869	541
Subscriptions	387	-	48	-	-	435	432
Sundry expenses	1,824	-	228	210	-	2,262	2,159
Staff travel	40	-	5	-	-	45	421
Bank charges	531	-	66	11	-	608	374
Legal & professional fees	-	-	-	-	-	-	6,895
	<u>181,418</u>	<u>8,091</u>	<u>10,099</u>	<u>9,033</u>	<u>30,253</u>	<u>238,894</u>	<u>229,803</u>

4. OTHER COSTS

	2021 £	2020 £
Independent Examiner	1,980	1,980
Filing fees	48	48
Trustee/Staff meeting costs	707	603
Legal & professional fees	1,625	-
	<u>4,360</u>	<u>2,631</u>

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31st March 2021

5. EMPLOYEE EMOLUMENTS

	2021	2020
Gross wages	126,783	118,695
Social security costs	6,106	6,231
Pension costs	4,493	4,557
Compensation	5,000	-
Total emoluments	142,382	129,483
Average number of employees	7	7

No employee earned £60,000 per annum or more. All staff are employed by the Charity.

6. TRUSTEE REMUNERATION AND EXPENSES

No Trustee or connected person received any remuneration or expenses either directly or indirectly.

7. TANGIBLE FIXED ASSETS

	Freehold Property	Fixtures, Fittings & Equipment	Total
COST			
At 31 st March 2020	145,000	15,688	160,688
Additions	-	1,917	1,917
Disposals	-	(7,281)	(7,281)
At 31 st March 2021	145,000	10,324	155,324
DEPRECIATION			
At 31 st March 2020	-	14,185	14,185
Charge for the year	-	1,164	1,164
Eliminated on disposal	-	(7,281)	(7,281)
At 31 st March 2021	-	8,068	8,068
NET BOOK VALUE			
At 31 st March 2021	145,000	2,256	147,256
At 31 st March 2020	145,000	1,502	146,502

All fixed assets are used for direct charitable purposes.

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31st March 2021

8. DEBTORS:**AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Debtors	13,309	9,464
Prepayments	5,047	5,004
Grants receivable	3,413	5,000
Other debtors	-	500
	<u>21,769</u>	<u>19,968</u>

9. CREDITORS:**AMOUNTS FALLING DUE WITHIN ONE YEAR**

Creditors	329	-
Accrued expenses	2,380	2,313
	<u>2,709</u>	<u>2,313</u>

10. MOVEMENT ON FUNDS

	Balance at 31.03.20 £	Income in year £	Expenditure in year £	Transfers £	Balance at 31.03.21 £
RESTRICTED FUNDS					
Move-on Property	145,000	-	-	-	145,000
Resettlement Programme	2,929	-	(961)	-	1,968
Education & Training	4,390	-	(269)	-	4,121
Skills for Independent Living project	368	-	-	-	368
LCC Shire Community Grant	20	1,500	(20)	-	1,500
Groundwork Grant	-	500	(500)	-	-
HBBC Initiative Fund	-	1,901	(1,901)	-	-
Leicestershire Police Grants	-	11,607	(11,607)	-	-
Lottery Community Fund	-	9,492	(9,492)	-	-
Hickinbotham Trust Grant	-	1,000	(250)	-	750
Morrisons Foundation Grant	-	1,840	(1,840)	-	-
Leicestershire County Council	-	3,413	(3,413)	-	-
	<u>152,707</u>	<u>31,253</u>	<u>(30,253)</u>	<u>-</u>	<u>153,707</u>
UNRESTRICTED FUNDS					
General fund	143,913	234,269	(213,001)	-	165,181
Designated funds:					
- IT Equipment Reserve	10,000	-	-	-	10,000
- Building Repairs & Renewals Reserve	10,000	-	-	-	10,000
- Move-on Property Fund	10,000	-	-	-	10,000
	<u>173,913</u>	<u>234,269</u>	<u>(213,001)</u>	<u>-</u>	<u>195,181</u>
	<u>326,620</u>	<u>265,522</u>	<u>(243,254)</u>	<u>-</u>	<u>348,888</u>

Company Number: 2707595
Charity Number: 1016170

HINCKLEY HOMELESS GROUP
DIRECTORS' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2021

HINCKLEY HOMELESS GROUP

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HINCKLEY HOMELESS GROUP

CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

CHARITY NUMBER: 1016170

COMPANY NUMBER: 2707595

DIRECTORS/TRUSTEES: Mrs D Morgan (Chair)
Mrs S Hines
Mr S Morgan
Mr D N Steer
Mrs A Young
Mr P Trickett
Ms A Pendlebury

CENTRE MANAGER: Mrs L Adams

COMPANY SECRETARY: Mrs L Adams

REGISTERED OFFICE: Lawrence House
Wood Street
Hinckley
Leicestershire
LE10 1JQ

INDEPENDENT EXAMINER: Steven R Mugglestone BA(Hons) FCA
Michael Harwood & Co
Greville House
10 Jury Street
Warwick
Warwickshire
CV34 4EW

BANKERS: National Westminster Bank plc
13 The Borough
Hinckley
Leicestershire
LE10 1NW

HINCKLEY HOMELESS GROUP

**TRUSTEES ANNUAL REPORT
(Including Directors' Report)**

The Trustees (who are also directors of Hinckley Homeless Group for the purposes of company law) present their report and the financial statements of the charity for the year ended 31st March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

ORGANISATION

Hinckley Homeless Group is a charitable company limited by guarantee (Company no. 2707595 & Charity no. 1016170). The Trustees have no interest in the company's assets or surplus and receive no remuneration. The company is governed by its Memorandum and Articles of Association incorporated 15th April 1992 as amended by special resolutions on 28th October 1992 and 22nd July 2019.

The Board of Trustees consists of 7 volunteers with employment experience within a diverse range of companies in industry, commerce and the public sector.

The Board of Trustees appoint the employees who run the hostel and the move-on house on a day-to-day basis. Currently there is one part-time Project Manager, two full-time Project Workers, one part-time Project worker and a part-time Administration Assistant.

The Board of Trustees met 12 times during the 12 month period. All Trustee meetings have been held virtually due to the Covid pandemic.

TRUSTEE INDUCTION AND TRAINING

Hinckley Homeless Group recruits Board of Trustees members from local interested members of the community and professionals. Prospective trustees are invited to view Lawrence House with the Project Manager and are interviewed by a Board Member, before attending Management Committee meetings as a guest.

Induction to Hinckley Homeless Group is carried out by the Chair. All Trustees receive an induction package which includes information on the work of the charity, the duties and responsibilities of our trustees/directors, and guidance on what is expected from trustees by the Charity Commission. All Trustees have online access to all our policies and procedures.

OBJECTIVES AND ACTIVITIES

The Trustees have had due regard to the guidance published by The Charity Commissioners on public benefit, and consider that the objectives and activities of the charity fulfil this requirement.

The objects of Hinckley Homeless Group are the relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage, in particular but not exclusively, by providing accommodation and support for homeless young people with a view to helping them settle in independent accommodation and fulfil their potential.

Lawrence House is the charity's main project and is managed by Hinckley Homeless Group on behalf of PA Housing. Lawrence House is a hostel containing 12 single bedrooms together with communal areas. It provides friendly, safe, good quality accommodation and support for young, homeless individuals aged between 16 and 25 years for up to 24 months. Lawrence House aims to enable individuals to develop essential life skills, overcome significant challenges in their lives, engage with education, training, and work, and grow in confidence so that they can make a successful transition to independent living. We always aim for a successful outcome, and it is this support, given by the staff based at Lawrence House, that helps young people turn their lives around. We also provide counselling sessions from a professional counsellor for those who have mental health issues.

HINCKLEY HOMELESS GROUP

TRUSTEES ANNUAL REPORT (Continued)

When a young person is ready to move into independent accommodation, they are offered a structured move-on package of support. Lawrence House staff visit the young person in their new home to give practical support and advice, the degree of support tapering off over time.

Hinckley Homeless Group also runs a Move-on Project for young homeless individuals who have lived at Lawrence House and are ready for some independence but still need ongoing support. The charity owns this Move-on house which is in close proximity to the Lawrence House hostel, and has three single bedrooms plus communal areas. The purchase of this property in January 2020 enables the charity to increase its impact on local youth homelessness.

REVIEW OF THE YEAR

Lawrence House has remained open and functioning throughout the Covid pandemic, complying with cross-infection rules and guidance to ensure the safety of residents and staff, and it has been a difficult and unpredictable year. Each lockdown had an unexpected and different effect on the movement of young people in and out of the hostel, and overall the risk profile of referrals was higher than usual. There has, however, continued to be a high level of need. During the year Hinckley Homeless Group accommodated a total of 32 young people, 63% male and 37% female. 40% had some form of disability or special need. The average stay was 8 months, and the longest stay was 18 months, for young people moving out within this year.

The average occupancy of Lawrence House was 93%, meeting the target occupancy of 93% but being lower than last year, which was 99%.

Our service remains focused on young people who are homeless within the Borough of Hinckley and Bosworth. We received 41 referrals in 2020/21; 37% were self-referrals; the main referring agencies were the Local Council (22%), Social Services (22%) and Probation (12%). This is an increase in referrals from Social Services and Probation compared to 2019/20. 42% had been sofa-surfing, 17% came from B&Bs, and 5% were rough sleeping.

17 residents moved on during the year. 76% moved-on in a planned way, including 18% who moved directly to rented property, 29% who moved back to family and 18% who moved into a Mother&Baby hostel before successfully moving into suitable rented accommodation, when it became available.

The number of planned move-ons was reduced compared to 2019/20 when 86% moved-on in a planned way. We always aim for a planned move-on as this offers the best chance of ongoing success but each person is an individual and sometimes things do not go to plan. This year one individual was evicted, two individuals chose to move out unexpectedly, and one was moved as a result of a Police intervention.

91% of those who completed an exit interview felt confident their move-on would be successful. 91% said they felt motivated to maintain a positive way of life. This is very encouraging outcome for these individuals.

Comments made by residents at exit interviews included:

"Lawrence House is very good at helping residents overcome struggles"

"A good place to set you up in life. Gets you on your feet. You get back from LH what you put in"

"Would recommend to anyone who needs housing and very supportive"

"Staff always make sure we are OK, they actually care"

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are also directors of Hinckley Homeless Group for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

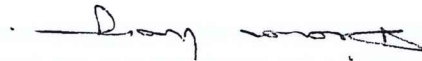
Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report of the directors has been prepared having taken advantage of the small companies' exemption in the Companies Act 2006.

On behalf of the board



Mrs D Morgan

Chair

Date: 9th August 2021

HINCKLEY HOMELESS GROUP

TRUSTEES ANNUAL REPORT (Continued)

The completion of the renovation and furnishing of the Move-on House was delayed by the Pandemic. The first young person moved-in in June 2020. During the period June 2020 - March 2021 four young people have lived in the Move-on House, and it has provided a useful stepping-stone to successful full independence. This is a service that will develop over time.

The pandemic has caused this year to be an especially challenging one for fundraising, and extra expenses have been incurred for PPE, screens and extra cleaning materials. However various grants have been successfully secured to mitigate against both these factors and the total income in the financial year has exceeded the expenditure. This was helped by the regular giving by the Friends group as well as fundraising and gift-aid. The Trustees continue to be extremely grateful to the local community for their ongoing support.

RESERVES POLICY

The Board of Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charity Commission.

The policy is to aim for reserves at a level consistent with six months of operating expenses and at current levels this is approximately £122,000. The Board of Trustees recognise that this may not always be possible. As a minimum, reserves should stand at no lower than two months operating costs, currently approximately £40,500. This is to ensure that should the charity become insolvent or cease to operate, it would be able to meet its outstanding commitments.

The actual level of unrestricted reserves held as at 31st March 2021 is £195,181. This allows the Trustees to remain confident that the project remains a going concern whilst still continuing to apply for short- and longer-term funding from a variety of sources. By the purchase of the Move-on house in January 2020 the Charity secured a significant tangible fixed asset, and this increases the Trustees confidence in the future viability of the project.

As there remains a need for services targeted on young people, general uncertainty around government spending plans and welfare reform, and an unpredictability around the availability of suitable grant funding at any given time, the Board of Trustees considers this level of reserves to be reasonable.

RISK POLICY

The Trustees have considered the risks to which the company is exposed and this risk analysis and mitigating actions forms part of their Strategic Business Plan. This is a live document that is reviewed and updated quarterly. Internal risks are minimised by implementing procedures for authorising transactions and to ensure consistent quality of delivery for all operational aspects of the charity. The Trustees have a structure for ensuring these procedures are reviewed regularly.

GOING CONCERN

With the current level of unrestricted reserves and success of grant applications and fundraising, the Trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the going concern basis has been adopted in preparing these financial statements.

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31st March 2021 which are set out on pages 7 to 17.

Responsibilities and basis of report

As the charity Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Steven R Muggleston BA(Hons) FCA
 Michael Harwood & Co
 Chartered Accountants
 Greville House
 10 Jury Street
 Warwick
 CV34 4EW

Date: 9 August 2021

HINCKLEY HOMELESS GROUP

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)
For the year ended 31st March 2021

	Note	Unrestricted £	Restricted £	Total £
INCOME				
Charitable activities		171,991	-	171,991
Donations and grants	2	60,582	31,253	91,835
Investment income		29	-	29
Other income		236	-	236
Coronavirus Job Retention Scheme grants		1,431	-	1,431
TOTAL INCOME		234,269	31,253	265,522
EXPENDITURE				
Charitable activities	3	208,641	30,253	238,894
Other costs	4	4,360	-	4,360
TOTAL EXPENDITURE		213,001	30,253	243,254
NET INCOME / (EXPENDITURE)				
for the year before transfers		21,268	1,000	22,268
Transfers between funds		-	-	-
Net movement in funds for the year		21,268	1,000	22,268
Fund balances brought forward		173,913	152,707	326,620
FUND BALANCES at 31st March 2021	10	195,181	153,707	348,888

The notes on pages 10 to 17 form an integral part of the accounts.

HINCKLEY HOMELESS GROUP (Company no. 2707595)

BALANCE SHEET
As at 31st March 2021

	2021	2020
FIXED ASSETS		
Tangible assets	147,256	146,502
CURRENT ASSETS		
Debtors & Prepayments	21,769	19,968
Cash at bank and in hand	182,572	162,463
	<u>204,341</u>	<u>182,431</u>
CURRENT LIABILITIES		
Creditors	2,709	2,313
NET CURRENT ASSETS	201,632	180,118
TOTAL ASSETS LESS		
CURRENT LIABILITIES	<u>348,888</u>	<u>326,620</u>
INCOME FUNDS:		
RESTRICTED FUNDS	153,707	152,707
10	195,181	173,913
10		
UNRESTRICTED FUNDS	348,888	326,620

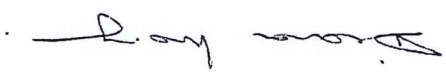
Directors' statements:

- The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies;
- No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on 9th August 2021.

On behalf of the Trustees



Mrs D Morgan
Chair

The notes on pages 10 to 17 form an integral part of the accounts.

HINCKLEY HOMELESS GROUP

COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)
For the year ended 31st March 2020

	Note	Unrestricted £	Restricted £	Total £
INCOME				
Charitable activities		166,169	-	166,169
Donations and grants	2	48,277	87,358	135,635
Investment income		190	-	190
Other income		274	-	274
TOTAL INCOME		<u>214,910</u>	<u>87,358</u>	<u>302,268</u>
EXPENDITURE				
Charitable activities	3	197,733	32,070	229,803
Other costs	4	2,631	-	2,631
TOTAL EXPENDITURE		<u>200,364</u>	<u>32,070</u>	<u>232,434</u>
NET INCOME / (EXPENDITURE)				
for the year before transfers		14,546	55,288	69,834
Transfers between funds		(64,142)	64,142	-
Net movement in funds for the year		<u>(49,596)</u>	<u>119,430</u>	<u>69,834</u>
Fund balances brought forward		223,509	33,277	256,786
FUND BALANCES at 31st March 2020	10	<u>173,913</u>	<u>152,707</u>	<u>326,620</u>

The notes on pages 10 to 17 form an integral part of the accounts.

1. ACCOUNTING POLICIES

(a) Basis of Accounting and Going Concern

Hinckley Homeless Group is a company limited by guarantee in England & Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 and the nature of the charity's operations and principal activities are given on page 2. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

With the current level of unrestricted reserves and continued success of fundraising efforts, the Directors have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Income

Rent receivable is accounted for on an accruals basis. General donations and legacies are brought into account when received. Donations, grants and gifts given for specific purposes are treated as income in the year of receipt. Unspent restricted income is included under restricted funds as it is fully committed. No amounts are included in the financial statements for services donated by volunteers.

(c) Government Grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

(d) Expenditure

Expenditure is included on an accruals basis.

The resources used are classified under the charity's functional categories of expenditure as well as the type of expense in order to provide more useful information. The functional categories are explained in note 1(e).

Resources expended in each functional category comprise direct expenditure including direct staff costs attributable to the activity. Where costs cannot be directly attributed they have been allocated to activities based on the number of rooms available. In addition to this, salary costs

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
For the year ended 31st March 2021

1. ACCOUNTING POLICIES (Continued)

- (d) **Expenditure (cont.)**
of the administrative officer and project manager, not grant funded, have been allocated to administrative expenses and support costs accordingly.

- (e) **Expenditure categories**
Expenditure that is not directly attributable is allocated to one of three functional categories that reflect the charitable activities of the company based on the number and usage of the rooms at Lawrence House.

Provision of Accommodation and Support:
The direct cost of provision of accommodation and support to the residents.

Support Costs:
These include services in support of the various teams.

Management and Administration:
Costs of the administrative support function of the charity.

- (f) **Fixed Assets**
Items of equipment costing over £200 are capitalised and are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

As it is the charity's policy to maintain the property in good condition, no depreciation is provided and the property is valued at its valuation on acquisition which is considered to be a fair value.

Depreciation is provided on all other tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

- Fixtures, Fittings & Equipment	25% straight line
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- (g) **Debtors and creditors receivable / payable within one year**
Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

- (h) **Funds**
General funds comprise the accumulated surplus or deficit on the income and expenditure account. They are available for use at the discretion of the Directors in furtherance of the general objectives of the company.

Designated funds comprise unrestricted funds that have been set aside by the Directors for particular purposes as set out in note 10 to the financial statements.

Restricted funds are funds subject to specific restricted conditions imposed by donors. The purposes and use of restricted funds are set out in note 11 to the financial statements.

- (i) **Pensions**
The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
For the year ended 31st March 2021

1. ACCOUNTING POLICIES (Continued)

(j) Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

2. DONATIONS & GRANTS

	Unrestricted	Restricted	2021	2020
	£	£	£	£
Donations:				
Friends of LH	7,530	-	7,530	6,149
MyDonate	-	-	-	414
Virgin Money Giving	5,308	-	5,308	2,247
HMRC Gift Aid	14,024	-	14,024	1,237
WK Construction	-	-	-	8,000
Mrs Hurst	-	-	-	50,000
The George Ward Charitable Trust	-	-	-	3,000
Mayors Charity Donation	-	-	-	3,364
Hinckley Baptist Church	-	-	-	2,000
St Peters Catholic Parish	-	-	-	2,316
The Helen Jean Cope Charity	1,000	-	1,000	-
Miscellaneous donations	6,713	-	6,713	17,370
Miscellaneous fundraising	14,026	-	14,026	8,038
Grants:				
The Albert Hunt Trust	-	-	-	25,000
Leicestershire County Council	-	4,913	4,913	1,500
Screwfix Foundation	-	-	-	5,000
Groundwork UK	-	500	500	-
Co-Op	6,981	-	-	-
Hickinbotham Trust	-	1,000	1,000	-
The Morrisons Foundation	-	1,840	1,840	-
Lottery Community Fund	-	9,492	9,492	-
Cadent Charities Trust	5,000	-	5,000	-
Leicestershire Police	-	11,607	11,607	-
HBBC Initiative Fund	-	1,901	1,901	-
	11,981	31,253	43,234	31,500
	60,582	31,253	91,835	135,635

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31st March 2021

3. CHARITABLE ACTIVITIES EXPENDITURE

	Unrestricted				Restricted £	2021 £	2020 £
	Accommodation & Support £	Support Costs £	Management & Admin £	Move-On Property £			
Staff costs (see note 5)	103,356	8,091	6,423	-	24,512	142,382	129,483
Counselling	2,040	-	-	-	20	2,060	2,520
Project costs	-	-	-	-	1,230	1,230	826
Miscellaneous client expenses	1,272	-	160	-	-	1,432	1,021
Ball costs	-	-	-	-	-	-	5,093
Rent & rates	46,620	-	-	1,651	-	48,271	47,402
Heat & light	5,678	-	710	628	-	7,016	6,574
Telephone	964	-	121	336	-	1,421	1,490
Insurance	2,475	-	309	1,620	-	4,404	2,470
Repairs & renewals	6,082	-	760	4,405	3,741	14,988	10,120
Security	160	-	20	-	-	180	1,714
Depreciation	659	-	82	172	250	1,163	682
Cleaning	7,522	-	940	-	500	8,962	8,196
Training	255	-	32	-	-	287	468
Print, postage & stationery	781	-	98	-	-	879	922
Computer costs	772	-	97	-	-	869	541
Subscriptions	387	-	48	-	-	435	432
Sundry expenses	1,824	-	228	210	-	2,262	2,159
Staff travel	40	-	5	-	-	45	421
Bank charges	531	-	66	11	-	608	374
Legal & professional fees	-	-	-	-	-	-	6,895
	<u>181,418</u>	<u>8,091</u>	<u>10,099</u>	<u>9,033</u>	<u>30,253</u>	<u>238,894</u>	<u>229,803</u>

4. OTHER COSTS

	2021 £	2020 £
Independent Examiner	1,980	1,980
Filing fees	48	48
Trustee/Staff meeting costs	707	603
Legal & professional fees	1,625	-
	<u>4,360</u>	<u>2,631</u>

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31st March 2021

5. EMPLOYEE EMOLUMENTS

	2021	2020
Gross wages	126,783	118,695
Social security costs	6,106	6,231
Pension costs	4,493	4,557
Compensation	5,000	-
Total emoluments	142,382	129,483
Average number of employees	7	7

No employee earned £60,000 per annum or more. All staff are employed by the Charity.

6. TRUSTEE REMUNERATION AND EXPENSES

No Trustee or connected person received any remuneration or expenses either directly or indirectly.

7. TANGIBLE FIXED ASSETS

	Freehold Property	Fixtures, Fittings & Equipment	Total
COST			
At 31 st March 2020	145,000	15,688	160,688
Additions	-	1,917	1,917
Disposals	-	(7,281)	(7,281)
At 31 st March 2021	145,000	10,324	155,324
DEPRECIATION			
At 31 st March 2020	-	14,185	14,185
Charge for the year	-	1,164	1,164
Eliminated on disposal	-	(7,281)	(7,281)
At 31 st March 2021	-	8,068	8,068
NET BOOK VALUE			
At 31 st March 2021	145,000	2,256	147,256
At 31 st March 2020	145,000	1,502	146,502

All fixed assets are used for direct charitable purposes.

HINCKLEY HOMELESS GROUP

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31st March 2021

8. DEBTORS:**AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Debtors	13,309	9,464
Prepayments	5,047	5,004
Grants receivable	3,413	5,000
Other debtors	-	500
	<u>21,769</u>	<u>19,968</u>

9. CREDITORS:**AMOUNTS FALLING DUE WITHIN ONE YEAR**

Creditors	329	-
Accrued expenses	2,380	2,313
	<u>2,709</u>	<u>2,313</u>

10. MOVEMENT ON FUNDS

	Balance at 31.03.20 £	Income in year £	Expenditure in year £	Transfers £	Balance at 31.03.21 £
RESTRICTED FUNDS					
Move-on Property	145,000	-	-	-	145,000
Resettlement Programme	2,929	-	(961)	-	1,968
Education & Training	4,390	-	(269)	-	4,121
Skills for Independent Living project	368	-	-	-	368
LCC Shire Community Grant	20	1,500	(20)	-	1,500
Groundwork Grant	-	500	(500)	-	-
HBBC Initiative Fund	-	1,901	(1,901)	-	-
Leicestershire Police Grants	-	11,607	(11,607)	-	-
Lottery Community Fund	-	9,492	(9,492)	-	-
Hickinbotham Trust Grant	-	1,000	(250)	-	750
Morrisons Foundation Grant	-	1,840	(1,840)	-	-
Leicestershire County Council	-	3,413	(3,413)	-	-
	<u>152,707</u>	<u>31,253</u>	<u>(30,253)</u>	<u>-</u>	<u>153,707</u>
UNRESTRICTED FUNDS					
General fund	143,913	234,269	(213,001)	-	165,181
Designated funds:					
- IT Equipment Reserve	10,000	-	-	-	10,000
- Building Repairs & Renewals Reserve	10,000	-	-	-	10,000
- Move-on Property Fund	10,000	-	-	-	10,000
	<u>173,913</u>	<u>234,269</u>	<u>(213,001)</u>	<u>-</u>	<u>195,181</u>
	<u>326,620</u>	<u>265,522</u>	<u>(243,254)</u>	<u>-</u>	<u>348,888</u>

