

**MARKET WEIGHTON COMMUNITY HALL MANAGEMENT COMMITTEE**  
**CHAIRMAN'S REPORT 2020-2021**  
**(Presented to the AGM on 11th August 2021)**

In common with many similar community facilities, local charities and small businesses the 2020-2021 reporting year was a very difficult period for the Community Hall.

The COVID-19 pandemic meant that virtually all events at the hall were either suspended during the Government imposed lockdowns or, when we were allowed to open, strict rules and guidance meant that the hall was only available to very specific groups. This obviously resulted in a decline in income generated from bookings whilst at the same time our expenditure on staff salaries, insurance, licences, utility bills and maintenance work had still to be met.

Fortunately, as a leisure-related business, we were able to take advantage of the various Government and East Riding of Yorkshire Council financial support schemes and we were also able to take advantage of the Government 'furlough' scheme for our staff.

As you will see from our Treasurer's report and annual accounts we have managed to survive the worst of the possible financial implications of a lack of business for most of the reporting period and, in this respect, I would like to thank our Treasurer and our accountants for their endeavours in researching and accessing those financial lifelines.

By way of an update: In the current reporting year, although we entered Stage 4 of the Government's lifting of Covid restrictions in July regular bookings are only slowly returning and, understandably, many of our regular hirers with members amongst the more elderly in the town are wary of returning to the hall too soon, and some have regrettably decided not to return at all.

In May of this year we came to an agreement with Rimmington Pharmacy of Bradford - working in conjunction with NHS England - for the hire of part of the premises for use as a Covid-19 Vaccination Centre. The initial period of hire runs from 21st May to 16th September 2021 or possibly later, depending upon the Government's vaccination programme and the availability of vaccines. The vaccination centre operates very Friday and possibly up to two additional days each week - depending upon existing bookings in the large hall. The agreement means that the small hall is not available to other groups or individuals during the entire period of hire and the large hall is used on each day of vaccinations as a rest/recovery area for up to 30 people. The centre also has sole use of the stage toilet and storeroom adjacent to the small hall for the period of hire. The storeroom houses a refrigerator (for the safe storage of vaccine), PPE and other items supplied by the NHS. Although the operation of the centre has not been without its drawbacks and operational difficulties - particularly for our Booking Clerk and Caretakers - the facility has been welcomed by residents of Market Weighton and further afield and has proved popular for both scheduled appointments and non-scheduled drop-in vaccinations and has played no small part in meeting the Government's national vaccination targets.

Two of the hall's Trustees have given notice that they wish to resign from the committee and these resignations will be reported to the Charity Commission after this AGM. The contributions these Trustees made to the smooth running of the hall and the development of our client base over the past many years will be missed and these resignations once again highlight the need for new members to join the Management Committee as representatives of our user groups or as elected or co-opted members and we must continue to try to attract new Trustees in order that we can fully develop the facility and reflect the wishes and requirements of the community in the future.

In closing, my thanks go to all members of the Committee for their support during the past year. In particular I would like to thank our Treasurer, Vice Chairman and Booking Clerk and Secretary for their commitment to the on-going, day-to-day management of the hall during this extremely difficult period and I would also like to thank our two Caretakers for their understanding and commitment to the hall during their periods of forced inactivity and furlough.

Thank you.

Cllr Stephen King  
Chairman  
11th August 2021

**MARKET WEIGHTON COMMUNITY HALL  
INCOME AND EXPENDITURE ACCOUNT  
FOR YEAR ENDED 31 MARCH 2021**

	2021		2020	
<b>Income</b>	£	£	£	£
Hire of Hall	2,780.50		22,383.75	
Fund Raising	0.00		976.90	
Donations	5.00		1,000.00	
Bank Interest	157.56		201.47	
Grants incl. furlough	31,706.00		994.00	
Active Town Funds	<u>20000.00</u>	54,649.06	<u>0</u>	25,556.12
<b>Expenditure</b>				
Caretaker's Wages & PAYE	10,432.04		12,487.90	
Booking Clerk	100.00		1,100.00	
Treasurer Expenses	0.00		100.00	
Heat, Light, Water	2,572.24		4,820.45	
Repairs and Renewals	1,428.24		6,523.68	
Cleaning Materials & Covid expenses	584.38		469.30	
Performing Rights	602.72		1,342.88	
Stationery & Postage	64.44		110.69	
Insurance	1,948.00		2,050.00	
Accountancy	36.00		36.00	
Miscellaneous	109.00		75.00	
Fund Raising Expenses	10.00		41.47	
Book-keeping/PAYE	168.00		192.00	
Depreciation	91.00		108.00	
Refuse	257.92		255.46	
Card Payment/Bank Charges	0.00	<u>18,403.98</u>	29.95	<u>29,742.78</u>
Excess of Income over			↘	
Expenditure/Expenditure over Income	£	<u><u>36,245.08</u></u>	£	<u><u>-4,186.66</u></u>

# MARKET WEIGHTON COMMUNITY HALL

## Independent Examiner's Report

To the Trustees of Market Weighton Community Hall

I report on the accounts of Market Weighton Community Hall for the year ended 31 March 2021.

### Respective Responsibilities of Trustees and Examiner

As trustees, you are responsible for the preparation of accounts. You consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. ↘

It is my responsibility to state, on the basis of procedures specified in the General Directions of the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.


### Scope of Independent Examination

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by Market Weighton Community Hall, and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  


S K Vicary FCCA, CTA, BSc (Hons)  
Bridgeholm Farm  
Riverhead  
Market Weighton  
York YO43 4LY

Date..... 19.7.21 .....