



Trustees' Annual Report for the period

From 1 September 2021 Period start date

To 31 August 2022 Period end date

Charity name: City of Bristol Choir

Charity registration number: 1015961

Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>"To promote, improve, develop and maintain public education in and appreciation of the art and science of music in all its aspects by the presentation of public concerts and recitals and by such other means as the Choir, through its committee, shall determine from time to time."</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>City of Bristol Choir 30th Anniversary Season</p> <p>2 October 2021 – Mozart's Requiem, St Alban's Church, Westbury Park</p> <p>Mozart's Requiem, St Alban's Westbury Park 4.30 pm and 7.00 pm performances. Soloists Esther Mallet, Nick Mulroy, Annie Gill, Kieran Rayner with the Brandon Hill Chamber Orchestra.</p> <p>12 November 2021 'Wonderful World', Clifton Cathedral</p> <p>Toby Young 'Raise A Voice' songbook Performed with Bristol Youth Choir and the University of the West of England ("UWE") Singers</p> <p>18 December 2021 Christmas Spectacular, St George's Bristol With Bristol Ensemble</p> <p>21 December 2021 Festive Fiesta, St George's, Bristol With Bristol Ensemble</p>

	<p>5 February 2022, Recording 'The Passion of Christ' by Roger Hewetson, All Saints' Church Southbourne, Dorset.</p> <p>2 April 2022 Handel's 'Messiah' St George's, Bristol With soloists Kerry Fuge, Felicity Buckland Gavan Ring and Alex Ashworth, and with Bristol Ensemble.</p> <p>2 July 2022 Songs of Celebration, St Mary Redcliffe Parry, Handel, Barnard, Walton, McDowell, Brahms, Summers, Essenvalds, Rutter and Moore.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	There is no policy but decisions are taken on a case by case basis by the Trustees and the committee for the commission of new musical works and to award Bursary Scholarships for young singers.
Policy on social investment including program related investment	N/A
Contribution made by volunteers	Volunteer stewards, committee members, librarian and front of house team are thanked publicly and thanks are published in the concert programmes.
Other	N/A

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>2 October 2021 – Mozart's Requiem, St Alban's Church, Westbury Park</p> <p>City of Bristol Choir ('CBC') was joined by soloists Esther Mallet, Nick Mulroy, Annie Gill, Kieran Rayner with the Brandon Hill Chamber Orchestra. We gave two performances of Mozart's Requiem, one at 4.30 pm and one at 7.30 pm. Both performances were sold out. We sold tickets at a significantly reduced rate to encourage a local audience to feel able and confident to return to watching live music even as the pandemic, and associated restrictions, continued. Prescribed social distancing meant that the audience numbers were capped at just under 50% of the venue capacity which is why we performed the concert twice. A late afternoon performance of this popular work meant that we were able to offer a larger audience the opportunity to enjoy the music. We were keen to use a local orchestra for whom this was one of their first 'post lockdown' concerts and we specifically chose to use professional soloists whose engagements had all but disappeared in the preceding year and a half as a result of the pandemic. It was, in the event, a profoundly moving performance of exceptional quality and the positive audience feedback was fulsome.</p> <p>12 November 2021 'Wonderful World', Clifton Cathedral</p> <p>This concert was one element of a large project at the heart of which City of Bristol choir commissioned and performed Toby Young's <i>'Raise A Voice'</i> songbook, to reflect the themes and work of the Global COP 26 Environmental Conference taking place in Glasgow at the same time. CBC invited Bristol Youth Choir to perform part of the work that the composer wrote for children and we invited the University of the West of England (<i>'UWE'</i>) Singers to perform with us to reflect another dimension of our city and the role that the university plays in educating students from all over the world and attracting them to Bristol. The concert featured diverse expert speakers on environmental and conservation issues making it a unique fusion of words, as well as new and classic music, performed by over 200 people. The concert sold out. The audience comprised many primary school aged children</p>
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and their families which was a key objective for us when designing the programme and when setting the ticket prices. Our collaboration with UWE and Bristol Youth Choir provided each of those long established choirs with one of their first opportunities to perform to an audience after the pandemic, which was another important objective when putting together the programme.

18 December 2021 Christmas Spectacular, St George's Bristol and 21 December 2021 Festive Fiesta, St George's, Bristol

Each of these concerts is a highlight of the City's Christmas classical music offering and despite the resurgence of Covid at the time, the concerts were well attended and afforded the audience an opportunity to enjoy traditional and new Christmas music and entertainment. For CBC, the hard work and commitment involved in taking part cements the choir's profile as one of the region's leading choirs and raises funds to support our programming for the remainder of the season.

**5 February 2022,
Recording 'The Passion of Christ' by Roger Hewetson, All Saints' Church Southbourne, Dorset.**

CBC was retained by the composer of this new sacred work to perform it on 5 February 2022. However, owing to the ongoing concerns about Covid, the venue cancelled the performance. CBC and the composer therefore worked to find a venue and professional producer to record the work on that date instead. This took place over the course of a day, working with an orchestra of professional musicians and professional soloists. This enabled CBC to learn and perform a challenging piece to a high standard, and to raise funds for our ongoing projects, at the same time as supporting the dissemination of new classical music

**2 April 2022
Handel's 'Messiah' St George's, Bristol**

It was an easy choice to select what we wanted to perform for our pinnacle concert in our 30th Anniversary season. In performing 'Messiah' at the City's premier classical music venue, we were delighted to welcome the exceptional talents of the soloists Kerry Fuge, Felicity Buckland Gavan Ring and Alex Ashworth as well as Bristol Ensemble. The media reviews and audience feedback confirmed that this was a performance of the highest quality. This reflected the work and preparation

	<p>done by the choir not only in the weeks leading up to the concert but also during lockdown when the rehearsals were online.</p> <p>2 July 2022 Songs of Celebration, St Mary Redcliffe, Bristol</p> <p>By way of a celebratory conclusion to our 30th Anniversary season we performed a concert of rousing and familiar, as well as new, works. The programme provided an opportunity to premiere another new piece we had commissioned by former CBC chorister Amy Summers and to give a nod to the recent Platinum Jubilee celebrations by singing Parry and Handel. We chose to perform this concert in a different part of Bristol from our previous concerts this season, at a venue which is more accessible to residents in the South of the city. It was a very well-attended concert at which we were able to provide complimentary refreshments to our loyal audience, thanking them for thirty years of support and following.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>CBC's September 2021– August 2022 programme was among its most ambitious in its thirty year history and was executed wholly successfully. Following the restrictions of the previous year, CBC was able to '<i>hit the ground running</i>' when we were able to perform again because we had been agile and responsive in offering online and socially distanced rehearsals during the height of the pandemic. This meant that we retained an excellent level of membership when many amateur choirs lost members and second, it meant that we had maintained high technical standards in our singing. Key objectives included; to commission new works, to perform in different venues across the city and to collaborate expansively with other performers in order to, '<i>promote, improve, develop and maintain public education in and appreciation of the art and science of music in all its aspects</i>'. These objectives were met. We also saw excellent ticket sales throughout the year, enabling us to meet another objective of protecting and, where possible, <i>growing</i> our audience figures.</p>
<p>Performance of fundraising</p>	<p>N/A</p>

activities against objectives set	
Investment performance against objectives	N/A
Other	N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Choir's finances have held up well despite emerging from the difficulties of the lockdown following the pandemic and embarking on ambitious programming to celebrate the choir's 30th Anniversary season. This has been mainly due to the loyalty of our members.</p> <p>Subscription income returned to pre-pandemic levels providing the choir with a secure financial basis for the 30th Anniversary season.</p> <p>The choir secured significant funding to commission new works and the choir saw maximum ticket sales for our October and November programming.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>City of Bristol Choir tries to maintain a reserve of at least £5000 to support the Choir's on-going activities and to provide a contingency fund in case of poor ticket sales or unexpected costs. The accompanying Accounts quantify three designated funds (the CBC Bursary Fund, the Commissions Fund and the CBC Tour Fund) and explain their purposes.</p>
Amount of reserves held	Para 1.22	Minimum of £5000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Subscriptions from members</p> <p>Concert income</p> <p>Grants and awards for specific projects or concerts (in this season, for example, the 'Raise a Voice Songbook' and the 'Wonderful World' concert)</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
		The principal risks to the Choir are first; ensuring

A description of the principal risks facing the charity	Para 1.46	that audiences continue to attend concerts following the pandemic and secondly, that membership remains at an optimum level to deliver the aims and objectives of the choir and to generate subscription income. The Trustees continue to review this, and are pleased to report that, while income has been reduced, costs have been controlled similarly, and the Choir's position remains satisfactory.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Written constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	City of Bristol Choir is an unincorporated association regulated by its constitution, adopted at a specially convened Extraordinary General Meeting of the Choir on 26 th November 1992 and amended at specially convened EGMs of the Choir on 9 th September 2001, 29 th June 2003 and at the AGM on 19 th June 2014.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In accordance with the amended Constitution adopted at the AGM on 19 th June 2014, the Trustees are drawn from the members of the Choir and elected by a simple majority of members at the Charity's Annual General Meeting or at an Extraordinary General Meeting. They hold office until the next Annual General Meeting and are eligible for re-election.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>New Trustees are mentored and meet with outgoing or current Trustees depending what, if any role, they will play on the committee.</p> <p>All Trustees are advised of the expectations and duties of Trustees and their attention is specifically drawn to www.Gov.uk/guidance/charity-trustee-whats-involved</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

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Reference and Administrative details

Charity name	City of Bristol Choir
Other name the charity uses	N/A
Registered charity number	1015961
Charity's principal address	City of Bristol Choir 9 Sandstone Rise, Winterbourne, Bristol BS36 1BB

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth A. Cunningham	
Position (eg Secretary, Chair, etc)	Chair	
Date	25.3.23	

CITY OF BRISTOL CHOIR

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

STATEMENT OF FINANCIAL ACTIVITIES

		UNRESTRICTED FUNDS					2021
		2022					£
INCOME	Notes	£	£	£	£	£	£
		Other	CBC Bursary	CBC Tour	Commissions	Total	
		Funds	Fund	Fund	Fund		
Subscriptions		16,516				16,516	13,106
Gift Aid		2,670				2,670	3,048
Donations and grants		400			2,500	2,900	1,500
Concert Income	2	17,209				17,209	
Performance Fees		4,439				4,439	1,386
Sponsorship and fundraising		0				0	
Sale of goods	3	166				166	
Interest received		6				6	
		<u>41,406</u>			<u>2,500</u>	<u>43,906</u>	<u>19,040</u>
EXPENDITURE							
Rehearsal Costs		13,802				13,802	12,050
Concert expenditure	2	22,478				22,478	
Performance Costs		1,108				1,108	400
Cost of goods sold	3	0				0	0
Grants and commissions		0			4,500	4,500	1,610
Subscriptions paid		40				40	25
Insurance		137				137	137
Amortisation		785				785	436
Other costs		492				492	729
		<u>38,842</u>			<u>4,500</u>	<u>43,342</u>	<u>15,387</u>
NET INCOME/(EXPENDITURE)		2,564			(2,000)	564	3,653
FUNDS AT 1 SEPTEMBER		<u>22,426</u>	<u>627</u>	<u>(248)</u>	<u>6,176</u>	<u>28,981</u>	<u>25,328</u>
FUNDS AT 31 AUGUST		<u>24,990</u>	<u>627</u>	<u>(248)</u>	<u>4,176</u>	<u>29,545</u>	<u>28,981</u>

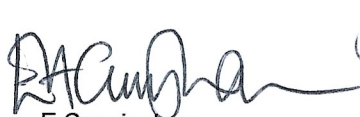
CITY OF BRISTOL CHOIR

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

BALANCE SHEET

	Notes	UNRESTRICTED FUNDS					2021 £
		£ Other Funds	£ CBC Bursary Fund	£ CBC Tour Fund	£ Commissions Fund	£ Total	
FIXED ASSETS	4	10,709				10,709	117
CURRENT ASSETS							
Music Library	1,5	1,385				1,385	1,585
Stock		861				861	861
Gift Aid receivable		5,309				5,309	6,159
Debtors and prepayments		3,236				3,236	547
Cash at bank		3,942	627	(248)	4,176	8,497	22,789
COIF Deposit Account		1,000				1,000	1,000
		15,733	627	(248)	4,176	20,288	32,941
CURRENT LIABILITIES							
Creditors and Accruals		1,452				1,452	4,077
		1,452				1,452	4,077
NET CURRENT ASSETS		14,281	627	(248)	4,176	18,836	28,864
NET ASSETS		24,990	627	(248)	4,176	29,545	28,981
RESERVES							
General Funds		24,990				24,990	22,426
CBC Tour Fund	6			(248)		(248)	(248)
CBC Bursary Fund	6		627			627	627
CBC Commissions Fund	6				4,176	4,176	6,176
		24,990	627	(248)	4,176	29,545	28,981

Approved by the Trustees and signed on their behalf



E Cunningham
Chairman
June 29 2023



I S Blenkinsop
Treasurer

CITY OF BRISTOL CHOIR

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS

1. Accounting policies

Basis of Accounting

These accounts have been prepared on the basis of historic costs in accordance with Accounting and Reporting by Charities (SORP 2015), and with the Charities Act 1993. The basis of accounting has not changed during the year

Going concern

There are no material uncertainties which might affect the ability of the Choir to continue

Public benefit

The Choir is a public benefit entity

Recognition of income

Income is recognised in the Statement of Financial Activities (SofA) when the charity becomes entitled to the resources; the Trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability

Income with related expenditure

Where income has related expenditure, such as concert income, the income and related expenditure are reported gross in the SofA

Grants and donations

Grants and donations are only included in the SofA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations, subscriptions and gifts

Income from tax reclaims is included in the SofA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SofA once the related services have been delivered.

Investment Income

This is included in the accounts when receivable.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources

Fixed Assets

Fixed assets comprise folding chairs used in concert performances, which are depreciated over 10 years on a straight-line basis, recording equipment, which is depreciated on a straight line basis over 5 years, and concert staging, which is depreciated to net residual value on a straight line basis over 20 years

CITY OF BRISTOL CHOIR

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS

Music Library

Items held by the choir for its own use, or for rental by other choirs, are the subject of an annual stocktake. To recognise the reducing value of copies over time, their value is amortised over a period of 5 years, on a reducing balance basis

Stock

Stock comprises compact disc recordings and music folders, which are valued at the lower of cost and net realisable value.

2. Concert income and expenditure

	Mozart Requiem £	Wonderful World £	Messiah £	Celebration £	2022 Total £	2021 Total £
Income						
Ticket Sales	2,170	3,329	9,065	2,645	17,209	6,967
Programme Sales						387
Total Income	2,170	3,329	9,065	2,645	17,209	7,354
Expenditure						
Musicians and soloists	3,211	1,340	6,280	150	10,981	9,023
Venue costs	618	1,300	2,232	1,350	5,500	994
Music Hire	31	433		700	1,164	1,596
Programme Costs	205		270	175	650	399
Refreshment Costs				172	172	
Publicity and postage	1,076	365	1,242	1,147	3,830	2,201
Commission on ticket sales	51	79	1,356	56	1,542	584
Other costs	338	2,066	584	51	3,039	466
Grants received		(4,400)			(4,400)	(750)
	5,530	1,183	11,964	3,801	22,478	14,513
Surplus/(deficit)	(3,360)	2,146	(2,899)	(1,156)	(5,269)	(7,159)

CITY OF BRISTOL CHOIR

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS

3. Sale of goods

	Music Sales £	CD Sales £	2022 Total £	2021 Total £
Income	140	26	166	1,592
Expenditure				1,749
Surplus/Deficit	<u>140</u>	<u>26</u>	<u>166</u>	<u>(157)</u>

4. Fixed Assets

	Cost £	Depreciation £	2022 Net Book Value £	2021 £
Brought forward	435	(318)	117	24
Additions during the year	11,031		11,031	195
Depreciation charge		<u>(439)</u>	<u>(439)</u>	<u>(63)</u>
Carried forward	<u>11,466</u>	<u>(757)</u>	<u>10,709</u>	<u>156</u>

5. Music Library

	2022 £	2021 £
Net book value b/fwd	1,586	1,765
Additions during the year	146	269
Amortization	<u>(346)</u>	<u>(407)</u>
Net book value c/fwd	<u>1,386</u>	<u>1,627</u>

CITY OF BRISTOL CHOIR

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

NOTES TO THE ACCOUNTS

6. Designated funds

The CBC Bursary Fund is a designated fund established to provide funds to advance the musical education of young singers, who are required to join the choir during the period for which they are in receipt of bursary funding.

The CBC Tour Fund is a designated fund established to meet the incidental costs associated with overseas and domestic concert tours which the choir may undertake periodically.

7. Trustee's remuneration and expenses

No trustees were in receipt of remuneration or expenses during the year

8. Related party transactions

There were no related party transactions during the year.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
City of Bristol Choir

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1015961

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Bacon

Date:

29 June 2023

Name:

Richard Francis Bacon

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

8 Eastfield

BRISTOL

BS9 4BQ