

**WEST BRADFORD VILLAGE HALL
CHARITY ACCOUNTS
YEAR ENDING 31st January 2023**

	<u>Total</u>	<u>Primary</u>	<u>Non Primary</u>
Bank and Cash 1st February 2022	71,015		
Hall Rentals	36,338	4,903	31,435
Fund Raising & Charity Ticket Sales			
Income	6,243	6,243	0
Expenditure	-3,365	-3,365	0
Grants	23,134	23,134	0
Bar			
Sales	29,627	11,237	18,389
Cost of Sales	-15,541	-5,601	-9,941
Wages	-1,558	-60	-1,498
Sundry Income	2,340	2,340	0
Payments			
Hall Costs	-23,220	-3,089	-20,131
Repairs and Renewals	-4,860	-2,430	-2,430
Plant and Equipment	-18,711	-9,356	-9,356
Net Receipts / (Payments)	30,426	23,957	6,470
Bank & Cash 31st January 2023	101,442		

Signed;

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Date:

Date:

WEST BRADFORD VILLAGE HALL RECEIPTS & PAYMENTS ACCOUNT YEAR ENDING 31st January 2023

	<u>2023</u>	<u>2022</u>
Bank and Cash 1st February 2022	71,015	47,577
Hall Rentals	36,338	25,304
Fund Raising & Charitable Events	Income 6,243	4,134
	Expenditure -3,365	-2,222
Grants	23,134	10,096
Bar	Sales 29,627	
	Cost of Sales -15,541	
	Wages -1,558	
	Net position under old process	2,029
Sundry Income	2,340	1,849
Payments	Hall Costs -23,220	-10,488
	Repairs and Renewals -4,860	-3,983
	Plant and Equipment -18,711	-3,250
Net Receipts / (Payments)	30,426	23,469
Bank & Cash 31st January 2023	101,442	71,046

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WEST BRADFORD VILLAGE HALL
FUNCTIONS
YEAR ENDING 31st January 2023

			<u>2023</u> <u>Net Receipts</u>	<u>2022</u> <u>Net Receipts</u>
Hall Rentals			36,338	25,304
Fund Raising & Charitable Events	<u>Receipts</u>	<u>Payments</u>		
250+ Club	3,123	-1,202	1,920	2,030
Children's Christmas Party	2,096	-388	1,708	405
Food Bingo	3,093	-695	2,397	0
Table Top Sale	965	-179	786	0
Senior Citizens Christmas Party	885	-901	-15	-523
Items reported under Bar on Receipts & Payments Account	-3,918	0	-3,918	0
	<u>6,243</u>	<u>-3,365</u>	<u>2,878</u>	<u>1,911</u>

**WEST BRADFORD VILLAGE HALL
SUNDRY INCOME
YEAR ENDING 31st January 2023**

	<u>2023</u>	<u>2022</u>
Donation for Pump track	600	1,084
Senior Citizens	506	0
Tractor Run Donation	475	605
Oak Trees - LCC	305	0
* Bank Interest	295	50
Car Park Honesty Box / Book Sales	159	50
Miscellaneous	0	60
	<u>2,340</u>	<u>1,849</u>

** Bank Interest - majority is from Skipton Building Society*

**WEST BRADFORD VILLAGE HALL
HALL COSTS
YEAR ENDING 31st January 2023**

	<u>2023</u>	<u>2022</u>
* Electricity	-6,641	-118
* Miscellaneous	-4,150	-355
* Gas	-3,538	-800
Wages Cleaner	-3,405	-2,890
Booking Secretary Wages & Telephone	-2,372	-1,975
Insurance	-1,547	-1,554
Water	-552	-78
* Wi-Fi	-360	-619
* Cleaning Materials	-350	-1,101
Licence Fees	-329	-955
Postage & Stationery	-9	-43
	<u>-23,254</u>	<u>-10,488</u>

* Electricity / Gas - large spend due to increase in usage after Covid / Plus increased use due to Vaccination centre hire

* Miscellaneous - SME Safety Solutions - Fire Risk Review, Rospa play safety, Septic Tank x2 years, Signage, RVBC Wastage, Upgrades to Speaker system, Longridge Timber and various repairs

* Wi-fi - better rates / contract sourced

* Cleaning materials - 2022 incurred a one off deep clean during Covid

**WEST BRADFORD VILLAGE HALL
BAR - CASH ACCOUNT
YEAR ENDING 31st January 2023**

2023

Bar Income	29,627	
* Payments for Stock	-15,541	
* Bar Staff Wages	-1,558	
Total Net Income		12,528

Bar Income Detail

Weddings	9,330	
Private Parties	6,525	
Sports Day	2,460	
* Cash float handed over to Treasurer	1,959	
Jubilee	1,446	
Family Pop Up Event	1,124	
Christmas Party	1,018	
Funerals	967	
Bingo - Community	914	
Car Rally	690	
Table Top Sale	667	
Senior Citizens Party	661	
Christening	654	
Queens Street Party	503	
Bingo - Private	415	
Luncheon Club	217	
Tractor Run	110	
		29,661

* Payments for Stock - these are not specific to one event

* Bar Staff Wages - only applicable to Non Primary events (breakdown available if required)

* Cash float handed over to Treasurer - under old process cash handed over on an adhoc basis. All cash is now with Treasurer and banked accordingly

Note: New format / more detail this year, than what was reported last year in 2022

**WEST BRADFORD VILLAGE HALL
BAR PROFIT & LOSS ACCOUNT
YEAR ENDING 31st January 2023**

Bar Sales			29,627
<hr/>			
Cost of Sales			
	Stock start of year	1,895	
	Stock Purchases	15,541	
	Bar Staff Wages	1,558	
	Stock end of year	<u>-2,936</u>	
			16,058
Net Profit			13,569
Margin			46%
<hr/>			

WEST BRADFORD VILLAGE HALL STATEMENT OF ASSETS YEAR ENDING 31st January 2023

	<u>2023</u>	<u>2022</u>
Freehold Property	371,017	371,017
 Plant & Equipment		
Cost at 31st January 2022	28,266	
Additions in Year	18,711	
Cost at 31st January 2023	46,977	
Depreciation 31st January 2022	9,485	
Depreciation at 10% in year	4,698	
Depreciation 31st January 2023	14,183	
 Net Value	 32,794	 18,358
 Bank		
Barclays Current Account	44,998	40,896
Barclays Deposit Account	781	710
*Skipton Building Society	54,184	28,965
	99,963	70,572
 Cash	 1,478	 474
 Bar		
Stock	2,936	1,895
* Cash	0	840
	2,936	2,735
	508,189	463,156

**Skipton Building Society - a final year end bank statement has not yet been received - balance is per latest Sept-21 statement*

** Cash - in 2023, Cash does not just relate to the Bar - held as a float in total*

** These values are carry forwards. Note: no external market valuation has been carried out*

**WEST BRADFORD VILLAGE HALL
TREASURERS REPORT
YEAR ENDING 31st January 2023**

Cash / Bank

There was a large increase in funds this year compared to last year. £30,427 versus prior year of £23,469

Overview

The increase in funds from last year is mainly due to a general increase in Hall rentals coming through since Covid ended. The note from last year which continues to be present was "This year we have seen the reopening of the hall, which has generated an increase in income from certain Rentals and Events taking place, which hasn't been to the full capacity we have seen in previous years, however activity is picking back up slowly. The main sources attributable to this increased income is the vaccination centre rental and the one off Coronavirus Business Support Grant. These are seen as one off / temporary"

Coronavirus Business Support Grant

During the year, we were in receipt of several grants. 1. Ribble Valley Borough Council for a total of £13,134 (Pump Track Grant £7,500, Omicron Hospitality and Leisure Grant £3,134, Covid Grant £2,500). 2. One from the Lottery for the meeting room refurb works for £10,000.

Hall Rentals

An increase in income since last year from £25,304 to £36,338 is a result of activity picking back up due to the reopening of the village hall. The contribution also relates to the ongoing use of the rental by the Vaccination centre and the remainder being adhoc private rental increases now that people are adjusting to normality post covid

Fund Raising & Charitable Events

2021 saw a net income on Fund Raising & Charitable Events of £1,142 and in 2022 it was £1,911. This year for 2023 it was £2,878. Again during Post covid times, the events are starting to gain more interest from the community

Bar

Last year in 2022 the bar takings and cash float was maintained by the previous bar team. Cash balances was submitted adhocly and registered on the accounts as and when handed over. Fast forward to 2023, all the cash now sits with the Treasurer and we have now introduced the use of card reader machines which have proven successful with customers. Any cash floats are provided for an event and then returned within the week back to the Treasurer, showing the full 100% cash flow sat with the Treasurer.

A full break down of the Bar takings per event can be found in this report under the heading section "Bar Account". To summarise; Income for 2023 was £29,661. The main income streams are private parties of £18,700, which is mainly Weddings or birthday parties. The remainder is mainly due to events the Committee arrange for the community (Sports Day, Christmas parties for example). Bar takings are also shown in the monthly accounts split as either "Cash takings" or Square card reader"

Sundry Income

As can be seen from the detailed information within the "Sundry Income" account section; collected year ending 2023 was £2,340. This is mainly made up of donations such as the Donation for the Pump track, Senior citizens event collections, Tractor run donation, Oak tree funding from LCC, increased Bank interest from the Skipton Building Society as a result of deciding to move funds into savings to increase interest gained and donations received from the Car Park Honesty Box & Book Sales

Hall Costs

Last years accounts shows a full years cost of £10,488. This years Hall running costs were £23,254. As noted in the "Hall Costs" section within this report; it shows the breakdown of costs. The difference is mainly due to Electricity / Gas - large spend due to increase in usage after Covid / plus increased use due to Vaccination centre hire and Miscellaneous spend on - SME Safety Solutions - Fire Risk Review, Rospa play safety, Septic Tank x2 years, Signage, RVBC Wastage, Upgrades to Speaker system, Longridge Timber and various repairs

Repairs and Renewals

The typical spend within this category are works such as boiler services, general lighting or general repairs. Last years spend on Repairs and Renewals was £3,983. This years spend was £4,860, which was mainly for Electrical, Plumbing and Heating repairs

Plant and Equipment

Last years spend on Plant and Equipment was £3,250. The main items on this spend were for the new Picnic Table purchased & installed and the Covid Perspex screens.

This years pend is £18,711, which was made up of the following;

Pump Track materials	£14,500
New Cleaning Utility equipment	£1,500
New Catering Fridges	£1,373
Electrical (Light Replacements)	£980
New Card Reader machines	£358
	<u>£18,711</u>

Charity Commission and HMRC

An abbreviated version of these accounts will now be prepared and analysed between Primary and Non Primary income and Expenditure as required by the mentioned authorities. These accounts will be submitted to our Independent Examiner for approval prior to submission to the Charity Commission and available at the request of HMRC

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YEAR ENDING 31st January 2023

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Stock	2,936	1,895
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YEAR ENDING 31st January 2023**

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Independent Examiner's report to the trustees of

West Bradford Village Hall

Year ended 31 January 2023

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 January 2023.

Responsibilities and Basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sally Blenkinship ACA
Chartered Accountant

The Coach House
Waddington

July 2023