

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to end date

3 1 0 3 2 5

Section A

Reference and administration details

Charity name

1st Finchampstead Scout Group

Other names the charity is known by

Registered charity number (if any)

1 0 1 5 7 5 4

HQ registration number

1 9 1 8 8

Charity's principal address

Finchbase, California Country Park, Nine Mile Ride,

Finchampstead, Wokingham, Berkshire

Postcode

R G 4 0 4 X E

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Matt Radford	Chair	From 19/01/2025
2	Kate Harrison	Treasurer	From 13/09/2023
3	Sarah Handy	Secretary	From 28/11/2022
4	Matthew Radford	Group Scout Leader	Until 18/01/2025
5	Benjamin Rowley	Group Lead Volunteer	From 19/01/2025
6	Daniel Ledger	Group Lead Volunteer	From 19/01/2025
7	Jake Taylor	Trustee	From 01/06/2025
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Banker	HSBC	1-2 Market Place, Wokingham, RG40 1AL

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Trustee Board consists of the Chair, Treasurer and a minimum of 3 other Trustees (including the Group Scout Leader as Ex-Officio Trustees). It will meet every 2 months.

a) the induction and training of trustees; b) tr

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control (Specimen 1)

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The group operates six sections: 2 Scout Sections, 2 Cubs Sections and 2 Beaver Sections.

The group follows a balanced programme of activities across all age ranges in order to develop all children in scouting principles. Each section meets weekly in term time. Each section leader prepares a termly programme to ensure that a wide variety of themed activities are organised. Working towards badges is an important part of the programme. Many meetings are held at "Finchbase", but throughout the programme all children have the opportunity, and are encouraged to engage in camping and other community based projects. These activities happen to be on and off site and are planned in accordance with scouting regulations, safeguarding practices and are fully risk assessed.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group has continued to provide varied and exciting experiences for our Young People throughout the year. We have extensively fundraised for our trip to the Kandersteg International Scout Centre in Switzerland, and took 20 Scouts there for a week in August.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 4 months running costs, circa £10,000.

The Group hold further reserves for the spend of "Finchbase" modification and refurbishment and for replacement of the Groups minibus, should this be required. The Group held total reserves of £49,876 at the end of FY23/24.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

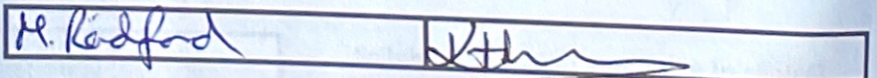
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Matt Radford Kate Harrison

Position (eg Secretary, Chair)

Chair Treasurer

Date

280925

1st Finchampstead Scout Group (Charity 1015754)

Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2024	To	31st March 2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,799	11,242
Less: Membership subscriptions paid on (National/County/Area/District)	(6,820)	(7,020)
Net membership subscriptions retained	4,979	4,222
Explorer Subscription	496	768
Donations (Wokingham Marathon and Circle Trust and minibus use)	800	680
Gift Aid	-	1,462
Other similar income (Scout shop rebate; refund business rates, uniform donations)	127	222
Sub total	6,403	7,353
Grants		
Maintenance grant	-	-
Other grants - Small Business Rate Relief Recipient 2020 and National Lockdown Grant 2020 and Omicron Hospitality and Leisure Grant 2021	-	-
Sub total	-	-
Fundraising (gross)		
Amazon Smile and similar	257	426
Lottery (OneLottery for 1st Finchampstead Scouts Group)	862	990
Other fundraising activities (Wokingham Winter Carnival, Burns Night, Curry Night, Quiz Night) includes corporate match fundraising	6,023	14,411
Sub total	7,142	15,827
Investment income		
Bank interest	1,253	1,226
Sub total	1,253	1,226
Youth Activities (gross)		
Beavers Outings	40	92
Cubs Outings	1,536	2,768
Scouts Outings	2,054	4,005
Beavers Camp	1,033	-
Cubs Camps	1,906	2,574
Scout Camps	2,029	3,546
Group Activities (Kandersteg 2024)	10,726	20,600
Sub total	19,324	33,586
Total Gross Income	34,122	57,992
Asset and investment sales, etc.	-	-
Total receipts	34,122	57,992

1st Finchampstead Scout Group (Charity 1015754)

Receipts and Payments Account

	Year start date	To	Year end date
For the year from	1st April 2024		31st March 2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Payments		
Charitable Payments		
Rent & Rates	657	1,058
IT subscriptions (e.g. Zoom meetings)	181	15
Water (Hut only)	161	117
Electricity (Hut and Stores)	1,930	2,268
Gas for camps	-	256
Insurance	2,218	2,483
Materials and equipment	392	990
Finchbase & Stores maintenance	1,363	1,865
Minibus	696	3,317
Uniforms/Badges	1,559	808
AGM and trustee expenses		-
Miscellaneous (Bank charges)	526	623
Sub total	9,684	13,800
Fundraising expenses		
Details		-
Other fundraising costs	2,571	3,860
Sub total	2,571	3,860
Youth programme and activities		
Beavers Outings	53	-
Cubs Outings	2,181	3,539
Scouts Outings	2,073	1,086
Beavers Camp	1,055	
Cubs Camp	2,499	2,768
Scouts Camps	419	8,241
Group Activities (inc. Kandersteg24)	28,990	12,725
Pack Activities	2,675	1,191
Sub total	39,945	29,550
Total Gross Expenditure	52,200	47,210
Asset and investment purchases, etc.		-
Total payments	52,200	47,210
Net of receipts/(payments)	- 18,078	10,783
Cash funds last year end	89,218	78,435
Cash funds this year end	71,140	89,218

Statement of assets and liabilities at the end of the year

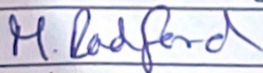
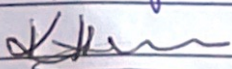
	31-Mar-25 Unrestricted funds £	31-Mar-24 Unrestricted funds £
Cash funds		
Bank current accounts (income and payments)	21,263	40,281
Bank deposit accounts: Finchbase extension	13,100	13,100
Bank deposit accounts: Minibus Replacement	18,000	18,000
Bank deposit account: Reserves	18,776	17,837
Cash/Floats		-
Total cash funds	71,140	89,218
Other monetary assets		
Payments made for future event	474	14,389
Sub total	474	14,389
Non monetary assets for charity's own use		
Scouting equipment, furniture etc	1,500	1,500
Sub total	1,500	1,500
Liabilities		
Camp and Activity Fees received in advance	1,335	20,600
Sub total	1,335	20,600

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on ~~1st October 2024~~ and signed on their behalf by

28th Sept 2025

Signature

Print Name

Matt Radford	Chair
Kate Harrison	Treasurer

Examiner's unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year.

Independent examiner's report to the trustees of the 1st Finchampstead Scout Group

I report to the trustees on my examination of the accounts of the 1st Finchampstead Scout Group (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Steve Brown

Institute of Chartered Accountants of Scotland – Chartered Accountant

Address: 4 Japonica Close, Wokingham, RG41 4XJ

Date: 16 September 2025