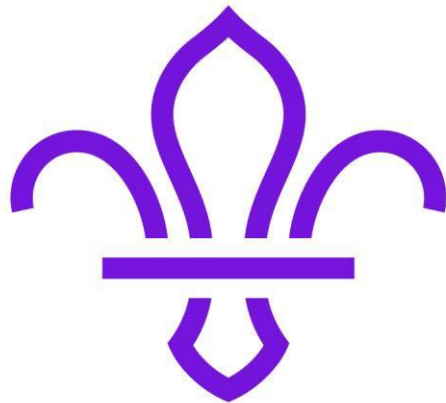


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East Cleveland  
District Scout Council

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**Scouts**

Annual Report and Accounts  
2022 - 2023

# EAST CLEVELAND DISTRICT SCOUT COUNCIL

**President:** Vacant

**Trustees:**

**Ex Officio:**

District Chairman	Vacant	<i>Ex-officio all sub-committees</i>
District Commissioner	Rachel Hannah	<i>Ex-officio all sub-committees</i>
District Secretary	Cheryl Allison	
District Treasurer	Vacant	
District Explorer Scout Commissioner	Vacant	

**Nominated**

Mark Lightfoot  
Jen Hannah  
Sue Pinder

*Kettleness*

**Elected:**

Ben Fountain YP rep  
Sean Champion

**BANKERS:**

HSBC Bank plc  
12 Westgate, Guisborough, TS14 6BE

**INDEPENDENT EXAMINER:**

**David Scaife**

**SCOUT ASSOCIATION REGISTRATION:** 015603

**CHARITY REGISTRATION:**

**Registration Number:** 1015637

**Contact Name and Address:** Rachel Hannah  
20 Marton Grove  
Brotton  
TS12 2RF

## Trustees Annual Report for

### Structure, Governance and Management

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The District is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer (currently vacant) and Secretary together with the District Commissioner, District Explorer Scout Commissioner (currently vacant), nominated and elected members and meets 4-6 times a year. This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

### Objectives and Activities

The objectives of the District are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The progressive Training Programme operates successfully through all Sections in the District, ensuring the provision of varied and thematic activities. Experiences based on a varied activities programme has ensured all young people are achieving their potentials.

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The trustees have paid due regard to guidance issued by the Charities Commission on public benefit in deciding what activities the charity should undertake.

## **Financial Review**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District. The District Executive Committee considers that the District should hold a sum equivalent to 12 months running costs, circa £11k.

The District's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks. The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.

Approved by the Trustees and signed on their behalf by:

**A Woolf**  
**Acting District Commissioner**

**F Rose**  
**Acting District Chair**

## Independent Examiner's Report to the Trustees of the East Cleveland District Scout Council

I report on the accounts of the District for the year ended 31<sup>st</sup> March 2023 which are set out on pages 4 to 7 of this Report.

### Respective responsibilities of Trustees and Examiner

As the charity's trustees, you are responsible for the preparation of the accounts. The District considers that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: David Skaife

Date: 24<sup>th</sup> October 2023

Name:

Address:

## East Cleveland District Scout Council

### Receipts & Payments Account Summary for the year ended 31<sup>st</sup> March 2023

	2022-2023 general funds	2022-2023 Restricted funds	2022-2023 Total	2021-2022 Total
Total receipts for the year (p 4)	36576.69		36,576.69	25,804.04
Total payments for the year (p 5)	(18,377.52)		( 18,377.52)	( 23,988.27)
Net receipts (payments) for the year	18199.17		18,199.17	1,815.77
Cash, bank and similar funds b/f	50104.05		50,104.05	48,288.28
Cash, bank and similar funds c/f	68,303.22		£ 68,303.22	£ 50,104.05

#### Note

The District acts as an agent for The Scout Association and Cleveland Scout Council for the HQ and County Levies that are collected from each group and then forwarded to Cleveland Scout Council. These sums would, unless deducted from both Total Receipts and Total Payments, distort the value of both gross income and total expenditure of the District as defined by The Charity Commission and by which The Scout Association determines the level of 'audit'

The above account summary, receipts and payments details, and accompanying statement of assets and liabilities were approved by the Trustees on \_\_\_\_\_ and signed on their behalf by:

District Chairman

District Commissioner

## East Cleveland District Scout Council

### Receipts for the year ended 31<sup>st</sup> March 2023

	2022-2023	2022-2023 Restricted	2022-2023 Total	2021-2022 Total
MEMBERSHIP SUBSCRIPTIONS			32,487.95	
less: Paid			( 16,177.20)	
			16,310.75	-
INVESTMENT INCOME RECEIVED				
			-	-
DONATIONS / GRANTS				
Church Collection				
External Grants				10,667.00
Gift Aid donations				
Gift Aid HMRC				
Miscellaneous				250.00
			-	10,917.00
ACTIVITIES				
Training			-	-
Seeonee Lair Fees			14,740.00	9,555.00
District Events			-	-
Beavers				
Cub Scouts			-	-
Scouts			580.00	
Explorer Scouts			-	-
Explorer subs			( 25.70)	1,161.00
Young Leaders				
Development				-
			15,294.30	10,716.00
			-	-
			-	-
OTHER INCOME				
Badge sales (Kettleness)			85.00	32.50
Badge/necker sales			5,050.27	3,920.94
Less outstanding receipt			( 193.63)	
Equipment Hire			30.00	30.00
			4,971.64	3,983.44

Sundry Income		187.60
	-	187.60
<b>TOTAL RECEIPTS FOR THE YEAR</b>	<b>£ 36,576.69</b>	<b>£ 25,804.04</b>

## East Cleveland District Scout Council

### Payments for the year ended 31<sup>st</sup> March 2023

	2022-2023	2022-2023 restricted funds	<b>2022-2023 General Funds</b>	<b>2021-2022 General Funds</b>
<b>PREMISES (Seeonee Lair)</b>				
Rent			238.80	238.80
Rates			256.00	130.68
Utilities			1,834.55	2,111.46
Insurance			1,536.81	1,310.26
Repairs and renewals			7,789.01	16,067.07
			<hr/> 11,655.17	<hr/> 19,858.27
<b>DONATIONS / GRANTS</b>				
Miscellaneous			<hr/> -	<hr/> -
<b>ACTIVITIES</b>				
Training				
District Events				
Beaver Scouts				-
Cub Scouts				
Scouts			580.00	
Explorer Scouts			917.17	
Young Leaders			-	-
Development				
Miscellaneous				-
			<hr/> 1,497.17	<hr/> -
<b>FUND RAISING EXPENSES</b>			-	-
<b>ADMIN/ESTABLISHMENT EXPENSES</b>				
Admin/Establishment			408.00	620.50
Less outstanding cheque			( 178.54)	
Insurance				
			<hr/> 229.46	<hr/> 620.50
<b>TRUSTEES EXPENSES</b>			-	-
<b>OTHER EXPENSES</b>			<hr/> -	<hr/> -
<b>OTHER EXPENDITURE</b>				
Equipment Purchases				
Badge Purchases			6,070.48	3,886.84
Less outstanding cheques			(1,253.42)	(435.14)

Bank charges (Kettleness)	77.06	18.20
Bank charges (Badges)	81.60	20.60
Sundries	20.00	19.00
	<hr/>	<hr/>
	4,995.72	3,509.50
TOTAL PAYMENTS FOR THE YEAR	£ 18,377.52	£ 23,988.27

## East Cleveland District Scout Council

### Statement of Assets & Liabilities for the year ended 31<sup>st</sup> March 2023

		2022-2023 General Funds £	2021-2022 General Funds £
<b>MONETARY ASSETS</b>			
Bank Current Account	-- District	30,407.47	14,096.72
	Young Leaders	202.40	
	District ESU	343.00	
Held in District Account	Scouts	396.88	
	Cub Scouts	622.46	
	Beaver Scouts	555.94	
	-- Kettleness	28,211.62	25,338.31
	-- Badges	1,110.23	1,107.10
	-- Explorers	8,561.77	9,504.64
Cash in hand	-- District	-	-
	Kettleness		
	Explorers		
	Badges	12.13	57.28
		<hr/>	<hr/>
		£ 68,303.22	£ 50,104.05
 <b>DEBTORS</b>			
Outstanding debts owing to	Kettleness(Overdue fees)		£0.00
	Badge		£0.00
			<hr/>
			£0.00
 <b>NON-MONETARY ASSETS</b>			
Badge stocks (resale valuation)	District		£2,778.91
	Kettleness		£160.50
			<hr/>
			£2,939.41
 <b>Equipment</b>			
	District		8130.00

Kettleiness	30150
Beaver Scouts	100.00
Cub Scouts	900.00
Scouts	250.00
Explorers	<u>£1,000.00</u>
	£40,530.00

**LIABILITIES**

The District has no liabilities



DS comment - add comment to 'Less Outstanding receipt' to say when they cleared bank

DS comment - add comment to 'Less Outstanding Cheque' to say when they cleared bank

DS comment - add comment to 'Less Outstanding Cheques' to say when they cleared bank

## **Independent Examiner's Report to the Trustees of the East Cleveland District Scout Council**

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Date: 24<sup>th</sup> October 2023

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