



Trustees' Annual Report for the period

From **31 Aug 2023** Period start date To **31 Aug 2024**
Period end date

Charity name: **Tutbury preschool**

Charity registration number: **1015234**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide session care for children aged 2-4
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We offer flexible care from 9-3 Monday to Friday. Term time only.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes they have

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	None
Other		None

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year's goal was to improve the garden and update the equipment. We brought new pond and inset equipment. We built a bug hotel planted more fruit trees . We also had a new shed that we use as a interactive bug area. We brought new sensory toys for our children with SEN needs. We also tried to save money as much as we could has it had been a hard few years

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	In April 2024 we managed to reopen our wildlife garden which was much improved. I also book a member of staff on a forest school in 2024 to extend our outdoor learning.
Performance of fundraising activities against objectives set	Para 1.41	We are still open so we achieved the goal.
Investment performance against objectives	Para 1.41	none
Other		none

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are in a reasonable financially state after this year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have to hold 3 months running cost in the bank plus an emergency fund.
Amount of reserves held	Para 1.22	32539.30
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are solely reliant on the number of children that want spaces so if this decreases we could get into financial trouble.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funding for children from Staffordshire county council for 2,3, and 4 year olds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	If we do not have enough children on role we will be in financial trouble. The building could make a loss and we would be forced to close. No members on the committee.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum and articles association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Committee made up of parents
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected from membership

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We have a welcome booklet and information for all new trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Tutbury preschool
Other name the charity uses	
Registered charity number	1015234
Charity's principal address	The old school house cornmill lane tutbury DE13 9HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline acton	Manager		
2	Sophie Elley	Chair		
3	Sara Alkis	Treasurer		
4	Becki Jerom	Secretary		
5	Anna Mahoney			
6	Chole fowers			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Caroline acton	
Full name(s)	Caroline acton	
Position (eg Secretary, Chair, etc)	Manager	
Date	06/06/2024	

Section A

Independent Examiner's Report

Report to the trustees

TUTBURY PRE-SCHOOL PLAYGROUP

On accounts for the year ended

31st August 2024Charity no
(if any)

1015234

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Jeremy Tutt

Date:

13th June 2025

Name:

Jeremy Tutt

Relevant professional qualification(s) or body (if any):

Chartered Institute of Management Accountants

Address:

1 Close Bank

Tutbury

Staffordshire, DE13 9HD

Section A

Independent Examiner's Report

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Signed: Jeremy Tutt Date: 13th June 2025

Name: Jeremy Tutt

Relevant professional qualification(s) or body (if any): Chartered Institute of Management Accountants

Address: 1 Close Bank
Tutbury
Staffordshire, DE13 9HD

Tutbury Preschool

Year ended 31 August 2024

	Autumn 2023 £	Spring 2024 £	Summer 2024 £	Total 2023/24 £
Income				
Staffs CC County Fund				
Fees	31,206.13	60,675.63	47,777.51	139,659.27
Fundraising	8,658.73	9,134.08	981.00	18,773.81
Donations & grants	-	470.00	-	470.00
Toddlers	56.91	490.00	226.62	773.53
Uniform	663.93	771.16	336.14	1,771.23
Cleaning	114.00	286.00	28.00	428.00
Other	-	231.66	427.68	659.34
Bank interest	406.81	0.60	16.99	424.40
	91.29	95.60	110.62	297.51
Total Income	41,197.80	72,154.73	49,904.56	163,257.09

Expenditure				
Employment costs	34,134.33	42,242.16	42,708.44	119,084.93
Rent	3,845.00	7,380.00	4,170.00	15,395.00
Events - Non F/raising	130.53	384.29	991.00	1,505.82
Food & drink	824.86	1,267.50	762.59	2,854.95
Books	34.97	264.38	51.27	350.62
Craft	178.38	433.20	289.48	901.06
Equipment	584.00	1,386.00	1,712.02	3,682.02
Repairs & renewals	262.65	411.90	1,254.14	1,928.69
Insurance	-	684.99	-	684.99
Postage, printing & stationery	18.47	1.95	72.66	93.08
Ink	306.27	299.93	350.91	957.11
Training	254.85	110.90	166.15	531.90
Uniform	280.20	120.00	507.92	908.12
Sundries	637.74	29.00	607.86	1,274.60
Garden/outdoor	-	898.50	418.62	1,317.12
Cleaning	543.27	117.51	188.51	849.29
Sage payroll	388.36	312.45	320.40	1,021.21
Subscriptions	316.87	1,284.03	375.74	1,976.64
Total Expenditure	42,740.75	57,628.69	54,947.71	155,317.15

Surplus/(Deficit) (1,542.95) 14,526.04 (5,043.15) 7,939.94

Cash Book Balance as at 31 August 2024

Bank Balance as at 31 August 2024

	£			£	
Lloyds Treasurers (current) account	63900860	10,683.33	Lloyds Treasurers (current) account	63900860	8,203.70
Lloyds Bus Inst	03344789	22,241.79	Lloyds Bus Inst	03344789	32,539.30
Cash in hand		21.64	Cash in hand		143.70
	B/fwd	32,946.76			
Income		163,257.09			
Expenditure		(155,317.15)			
		40,886.70			40,886.70

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