



Trustees' Annual Report for the period

From **31 Aug 2021** Period start date To **31 Aug 2022**
Period end date

Charity name: **Tutbury preschool**

Charity registration number: **1015234**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide session care for children aged 2-4
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We offer flexible care from 9-3 Monday to Friday. Term time only.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes they have

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	None
Other		None

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We raised money this year to try and stay financially viable. Covid-19 had a massive impact on the setting. We had fewer children and at one point and it was very difficult.</p> <p>We made a loss this year however this was due to the fundraising that the community did to keep us afloat.</p> <p>This financial year has been very difficult.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	In September 2022 our goal was to open a wildlife garden. By the end of the year this goal was achieved.
Performance of fundraising activities against objectives set	Para 1.41	We are still open so we achieved the goal.
Investment performance against objectives	Para 1.41	none
Other		none

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are in a reasonable financially state after this year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have to hold 3 months running cost in the bank plus an emergency fund.
Amount of reserves held	Para 1.22	22131.67
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are solely reliant on the number of children that want spaces so if this decreases we could get into financial trouble.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funding for children from Staffordshire county council for 2,3, and 4 year olds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	If we do not have enough children on role we will be in financial trouble. The building could make a loss and we would be forced to close. No members on the committee.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum and articles association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Committee made up of parents
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected from membership

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We have a welcome booklet and information for all new trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Tutbury preschool
Other name the charity uses	
Registered charity number	1015234
Charity's principal address	The old school house cornmill lane tutbury DE13 9HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline acton	Manager		
2	Sophie Elley	Chair		
3	Sara Alkis	Treasurer		
4	Becki Jerom	Secretary		
5	Catrin Danda			
6	Abi Bond			
7	Anna Mahoney			
8	Jane Taylor			
9	Chole fowers			
10	Kirsty Taylor			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Caroline acton	
Full name(s)	Caroline acton	
Position (eg Secretary, Chair, etc)	Manager	
Date	06/06/2023	

Tutbury Preschool					
Year ended 31 August 2022					
	Autumn	Spring	Summer	Total	
	2021	2022	2022	2021/22	
	£	£	£	£	
Income					
Fees	4,114.00	5,415.00	4,980.46	14,509.46	
Staffs CC	25,123.14	36,499.94	28,746.96	90,370.04	
Fundraising	210.00	40.79	940.38	1,191.17	
Donations & grants	-	750.00	-	750.00	
Toddlers	472.80	260.98	495.94	1,229.72	
Uniform	177.00	20.00	-	197.00	
Cleaning	-	406.00	168.00	574.00	
HMRC RJS - furlough	-	-	-	-	
Other	80.56	151.52		232.08	
Bank interest	0.56	1.28	0.92	2.76	
Total Income	30,178.06	43,545.51	35,332.66	109,056.23	
Expenditure					
Employment costs	25,653.38	31,221.68	30,092.10	86,967.16	
Rent	3,238.50	2,932.50	3,029.50	9,200.50	
Events - Non F/raising	-	64.87	70.00	134.87	
Food & drink	393.83	606.46	513.97	1,514.26	
Books	125.61	78.31	28.34	232.26	
craft	196.88	349.70	125.93	672.51	
Equipment	493.27	609.23	687.60	1,790.10	
Repairs & renewals	169.97	381.45	853.00	1,404.42	
Insurance	-	635.56	-	635.56	
Postage, printing & stationery	104.00	19.18	35.09	158.27	
Ink	229.11	307.46	135.24	671.81	
Training	-	522.40	60.00	582.40	
Uniform	925.51	127.71	-	1,053.22	
Sundries	249.46	195.57	911.74	1,356.77	
Petty cash payments	-	-	-	-	
Cleaning	1,036.10	118.71	130.78	1,285.59	
Sage payroll	320.88	241.70	353.00	915.58	
Subscriptions	299.95	358.52	114.40	772.87	
Total Expenditure	33,436.45	38,771.01	37,140.69	109,348.15	
Surplus/(Deficit)	- 3,258.39	4,774.50	- 1,808.03	- 291.92	
Cash Book Balance as at					
	£		Bank Balance as at	£	
Balance b/fwd 01/09/2021	13,672.08		Lloyds	03344789	22,131.67
Income	109,056.23		Lloyds	63900860	13,314.50
	122,728.31				
Expenditure	109,348.15				
Surplus/(Deficit)		(291.92)	Cash in hand		68.40
	13,380.16				35,514.57
Lloyds 03344789 on 01/09/2021	22128.93				

Tullery Preschool

Year ended 31 August 2022

	Autumn 2021 €	Spring 2022 €	Summer 2022 €	Total 2021/22 €
Income				
Fees	4,114.00	3,413.00	4,980.46	14,509.46
Staffs CC	25,123.54	36,499.94	28,346.96	90,170.04
Fundraising	310.00	40.79	940.38	1,291.17
Donations & grants	-	750.00	-	750.00
Toddlers	472.80	260.38	495.94	1,229.12
Uniforms	177.00	30.00	-	197.00
Cleaning	-	406.00	168.00	574.00
HMRC 425 - Keshigh	-	-	-	-
Other	80.54	551.52	-	632.06
Bank interest	0.56	1.18	0.33	2.07
Total Income	30,178.44	41,545.51	35,932.04	109,056.23
Expenditure				
Employment costs	25,653.38	31,221.68	30,093.10	86,967.16
Rent	3,238.50	3,992.50	3,029.50	9,200.50
Events - Non-Fundraising	-	64.87	70.00	134.87
Food & drink	893.83	613.46	513.97	1,523.26
Rocks	125.41	78.33	28.34	232.08
craft	196.88	343.30	125.99	672.55
Equipment	493.27	609.23	687.60	1,790.10
Repairs & renewals	189.97	381.45	803.00	1,404.42
Insurance	-	635.54	-	635.54
Postage, printing & stationery	104.00	29.18	35.09	158.27
ink	128.11	307.46	135.24	671.81
Training	-	522.40	60.00	582.40
Uniform	305.51	127.71	-	1,053.22
Sundries	249.46	195.57	911.74	1,356.77
Petty cash payments	-	-	-	-
Cleaning	1,016.10	118.71	130.78	1,285.59
Sage payroll	120.88	241.70	353.00	915.58
Subscriptions	299.95	358.52	114.40	772.87
Total Expenditure	33,436.45	38,778.01	37,148.69	109,355.15
Surplus/(Deficit)	(3,258.01)	4,767.50	(1,216.65)	(298.92)

Cash Book Balance as at 31/08/22

	€
Balance b/wed 01/09/2021	35,813.49
Income	109,056.23
	144,869.72
Expenditure	109,355.15
Surplus/(Deficit)	35,514.57

Bank Balance as at 31/08/22

Depts 03344789
Depts 63900960

Petty cash balance

REVIEWED BY TOLERY TUTT ON 23RD APRIL

Seremy Tuttt ACMA CGMA

1 Cloe Bank, Tubbury, PE13 9HD