



## Trustees' Annual Report for the period

From **31 Aug 2019** Period start date To **31 aug 2020**  
Period end date

Charity name: **Tutbury preschool**

Charity registration number: **1015234**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide session care for children aged 2-4</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We offer flexible care from 9-3 Monday to Thursday and 9 -12 on a Friday. Term time only Due to covid-19 we had to finish on a Friday to deep clean in March 2019</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes they have</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>None</b>
Policy on social investment including program related investment	Para 1.38	<b>None</b>
Contribution made by volunteers	Para 1.38	<b>None</b>
Other		<b>None</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We raised money this year to try and stay financially viable. Covid-19 had a massive impact on the setting. We had fewer child and at one point we closed completely to stay safe.</b></p> <p><b>We reopened for key worker children and tried our best to keep the preschool open.</b></p> <p><b>We made a small loss this year however this was due to the fundraising that the community did to keep us a float.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>In September 2019 our goal was to open a wildlife garden. By the end of the year the goal was to still have a preschool due to Covid-19.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We are still open so we achieved the goal.</b>
Investment performance against objectives	Para 1.41	<b>none</b>
Other		<b>none</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We are in a reasonable financially state after this year.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have to hold 3 months running cost in the bank plus an emergency fund.</b>
Amount of reserves held	Para 1.22	<b>22126.72</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>We are solely reliant on the number of children that want spaces so if this decreases we could get into financial trouble.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Funding for children from Staffordshire county council for 2,3, and 4 year olds.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>If we not get enough children we will be in finical trouble.</b> <b>The building leases could not be renewed and we would lose our base.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Memorandum and articles association</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Committee made up of parents</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected from membership</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Tutbury preschool
Other name the charity uses	
Registered charity number	1015234
Charity's principal address	The old school house cornmill lane tutbury DE13 9HA

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Caroline acton	Manager		
2	Victoria Ambrose	Chair		
3	Sophie Elley	Treasurer		
4	Catrin dhanha	Secretary		
5	Christen robinson			
6	Sara Alkis			
7	Magda tutt			
8	Ellen pigott	Administrator		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Caroline acton	
<b>Full name(s)</b>	Caroline acton	
<b>Position (eg Secretary, Chair, etc)</b>	Manager	
<b>Date</b>	09/07/2020	

**TUTBURY PRE-SCHOOL PLAYGROUP**

**Income & Expenditure Account**

**For The Year Ended 31 August 2020**

Charity Number                      1015234

TUTBURY PRE-SCHOOL PLAYGROUP

Notes to the Accounts for the Year Ended 31 August 2020

Note 1

Spilsby (307651) - Open Gardens	817.06
Tutbury - Disco	219.45
Raffle	286.00
	<u>1,322.53</u>

Note 2

Peveril Homes	450.00
Easy Fundraising	16.31
Just Giving 1625777 Tutbury Pr 2338986481513192CN	369.17
Donation - Jo James Raffle for Preschool	145.00
Giving Com Ltd SAF 1628669 Tutbury Pre 5850085502302282C	418.65
Justgiving 1634145 Tutbury Preschool 3131011481517317CN	96.40
Donation from Choir	8.00
Grant - Groundwork UK - TE GWUK - From Tesco	500.00
	<u>2,006.53</u>

TIMBURY PRE-SCHOOL PLAYGROUP

Income & Expenditure Account  
For the year ended 31 August 2020

	Summer Term 2019/2020 £	Spring Term 2019/2020 £	Autumn Term 2019/2020 £	Year ended 31/08/20 £	Notes
<b>Income</b>					
Fees	465.00	3,110.00	2,849.00	6,424.00	
Staffs CC	103.35			65,662.96	
Fundraising	-	44,051.69	21,507.92	1,322.53	1
Donations & Grants	-	-	1,322.53	2,006.53	2
Bank Interest	1,540.22	16.31	450.00	10.94	
Toddlers	3.54	3.70	3.70	230.00	
Sale of uniforms	-	60.00	160.00	60.50	
Cleaning	-	-	93.50	751.00	
Other	-	-	751.00	1,698.77	
	1,680.67	-	16.10		
<b>Total Income</b>	<b>4,017.78</b>	<b>47,231.70</b>	<b>28,839.75</b>	<b>78,200.23</b>	
<b>Expenditure</b>					
Wages inc NI	25,119.70	16,230.66	22,442.61	63,792.97	
Rent	1,734.00	2,805.00	3,404.25	7,943.25	
Events - Non fundraising	-	120.00	60.00	200.00	
Food & Drink	167.22	235.38	323.49	716.09	
Equipment, books & crafts	601.70	967.94	2,470.32	4,239.96	
Insurance	-	678.66	-	678.66	
Postage, Stationery & Pcopy	-	43.97	6.40	52.37	
Sundries	20.00	182.90	200.00	402.90	
Petty cash items	180.00	60.00	535.00	775.00	
Cleaning	229.36	-	224.12	453.51	
Subscriptions	79.00	79.99	50.00	298.99	
<b>Total Expenditure</b>	<b>28,321.01</b>	<b>21,494.70</b>	<b>29,738.19</b>	<b>79,463.90</b>	
<b>Surplus(Deficit)</b>	<b>(24,303.23)</b>	<b>25,827.00</b>	<b>(2,898.44)</b>	<b>(1,263.67)</b>	

Opening Balance as at 1 September 2019

	£
Lloyds TSB Account	3344789 22,115.78
Treasurers Account	63900860 16,243.64
Cash in hand	-
	<u>39,359.42</u>

Surplus(Deficit) (1,263.67)

37,095.75

Closing Balance as at 31 August 2020

	£
Lloyds TSB Account	3344789 22,126.72
Treasurers Account	63900860 14,969.03
Cash in hand	-
	<u>£37,095.75</u>


37,095.75



TUTBURY PRE-SCHOOL PLAYGROUP

**Independent Examiner's Report**

The accounts prepared by the Treasurer, and presented on pages 1 & 2, are a fair and accurate record of the Income & Expenditure of Tutbury Pre-school Playgroup during the 12 months to 31 Aug

Signed: 

Date: 19.5.21

Name & Qualifications: JANE TAYLOR AEMA