



**Trustees' Annual Report for the period**

**From 1<sup>st</sup> September 2021 To 31<sup>st</sup> August 2022**

**Charity name: Friends Of Newnham Junior School Association**

**Charity registration number: 1014929**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The objectives of the association are to advance the education of the pupils of the school by providing and assisting in the provision of facilities for the education at the school (not normally provided by the location Education Authority).</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>Covid restrictions had been mainly lifted this year. The main fundraiser from last year was postponed to begin our fundraising this year, and again repeated at the end of the year, making this a particularly successful year for fundraising (our family fun night, raising £4,376 in June 22 and £3,389 in Sept 2021). Other significant events and profits were Christmas disco £1,258, Spring raffle £1,397, Summer disco £1,547 and Easter disco £1,334.</b></p> <p><b>New funds were raised in a variety of ways:</b></p> <p><b>Parents gave one off payments (voluntary contributions), some of which are eligible for gift aid.</b></p> <p><b>Local businesses supported us through monetary contribution, Christmas tree supplies and raffle prizes (two raffles held).</b></p> <p><b>Online sales to school families were utilised. Themed filled bags or knitted items were paid for online and sent home with the children (Halloween bags, Christmas Knits, Easter Knits, Doughnuts, DVD sales of school performances).</b></p> <p><b>Other events; lasertag provided by an outside company for the school children, Christmas gift shop, non uniform day</b></p>

		<p><b>(Break the rules day), sports day and tuck shop refreshment sales.</b></p> <p><b>These funds have been used for computing equipment for the school, Educational and fun visits by external providers (Panto, science drama workshop), year 6 leaver events and coins to celebrate the school and Queens Jubilee. PE, equipment and a shed to house it. A keyboard for musical events and a reward trip for year 6 pupils.</b></p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>Trustees have had regard to the guidance issued by the Charity Commission on public benefit. To this end, the benefits funded by the charity have been to enhance the educational learning of the full range of pupils within Newnham Junior School.</b></p>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p><b>Grant requests and benefits are put to the committee for consideration and approval before being funded.</b></p>
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p><b>All parents or guardians of the children at the school and all the teachers are deemed to be voting members of the association. The contribution by each individual varies. A core group of approximately 12 parents contribute to the main planning of events, who are strongly supported by the teaching staff. Other parents also volunteer to run and assist with events.</b></p>
Other		<p><b>Newnham Junior school is a three form entry public school in the London Borough of Hillingdon. It has approximately 360 pupils and occupies a single site.</b></p>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The additional educational provisions made by the charity have enhanced the learning, enjoyment and love of learning in its pupils. The fundraising events themselves have been dual purpose, allowing the children to enjoy their educational setting, building relationships and confidence, as well as raise funds to give them further opportunities to learn. It has built stronger bonds between parents and staff which strengthens the understanding and shared responsibility to nurture pupils and assist them in achieving their potential. The rocket fund and outreach for support to the wider community and businesses has given the community a shared ownership in the success of the school and its pupils.</b></p> <p><b>More obvious achievements have been the funds raised and the supply of sports and IT equipment for the pupils to use for their learning and physical development.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>A strong year of fundraising with £22,760 raised after costs, which includes £2,358 donated as voluntary contributions from parents and £2,493 in gift aid against previous years Rocketfund. School trips and workshops resumed after pandemic restrictions so spending was closer to a normal year, although still lower than usual. The charity started the year with £26,780, spent £7,412 on school benefits, £5,438 donated to the school and ended the year with £22,896 plus Rocket fund (restricted funds) £13,794.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Currently we aim to retain funds to provide a year's operating cost.</b>
Amount of reserves held	Para 1.22	<b>£22,896</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>This year; £22,760 from fundraising after costs, which includes £2,358 parental voluntary contributions and £2,493 gift aid from previous years Rocketfund</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>There is some risk to the ongoing running of this charity as it relies on volunteers from the parent/guardian community. Volunteer numbers dropped during the pandemic but numbers have started to climb again this year.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Head Teacher is president and the following officers are elected annually at the Annual General Meeting:</b> <b>Chairman</b> <b>Vice Chairman</b> <b>Treasurer</b> <b>Secretary</b> <b>Minute Secretary</b> <b>Publicity Officer</b> <b>Catering Officer</b> <b>Parent Representatives for each class</b> <b>Up to four members of the staff of the school (selected by staff among themselves)</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Handover from previous trustee when available. Previous event notes are available on a shared drive for new trustees to access.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>One level structure with Chair as lead coordinator and head teacher as president. No wider network of structure. Decisions are made by committee or by trustees when committee decision is not possible due to timescales. Committee can vote to pass responsibility down to a sub-committee created for particular purposes or events and co-opt members can be appointed as circumstances require (i.e. when specialist skills or knowledge required).</b>
Relationship with any related parties	Para 1.51	<b>Committee made up of parents/guardians and teachers of school. The committee deals directly with the headteacher at meetings or through trustees for matters arising outside meeting windows. Meetings are at least termly.</b>
Other		

## Reference and Administrative details

Charity name	Friends Of Newnham Junior School Association
Other name the charity uses	FONJSA
Registered charity number	1014929
Charity's principal address	Newnham Junior School Newnham Avenue Eastcote Middlesex HA4 9RW

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy Limb	Chair		
2	Alison Curtin	Secretary	7 September 2022 - to date	
3	Jennifer Smith	Treasurer	7 September 2022 - to date	
4	Kulvinder Nahal			
5	Joanna Wong			
6	Stephanie Hayward			
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20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
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Full name(s)	Lucy Elizabeth Limb	<i>Lucy Limb</i>
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Position (eg Secretary, Chair, etc)	Chair	
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Date	26/06/2023
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

FRIENDS OF NEWNHAM JUNIOR SCHOOL

1014929

## Receipts and payments accounts

CC16a

For the period from	01-Sep-21	To	31-Aug-22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
FUNDRAISING ACTIVITIES	31,907	2,493	-	34,400	22,806
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>31,907</b>	<b>2,493</b>	<b>-</b>	<b>34,400</b>	<b>22,806</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,907</b>	<b>2,493</b>	<b>-</b>	<b>34,400</b>	<b>22,806</b>
<b>A3 Payments</b>					
FUNDRAISING ACTIVITIES	11,640	-	-	11,640	11,391
PURCHASES FOR THE SCHOOL	7,412	-	-	7,412	-
DONATIONS TO THE SCHOOL	5,438	-	-	5,438	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>24,490</b>	<b>-</b>	<b>-</b>	<b>24,490</b>	<b>11,391</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,490</b>	<b>-</b>	<b>-</b>	<b>24,490</b>	<b>11,391</b>
<b>Net of receipts/(payments)</b>	<b>7,417</b>	<b>2,493</b>	<b>-</b>	<b>9,910</b>	<b>11,415</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,479	11,301	-	26,780	15,365
<b>Cash funds this year end</b>	<b>22,896</b>	<b>13,794</b>	<b>-</b>	<b>36,690</b>	<b>26,780</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CASH AT BANK	22,816	13,794	
	CASH IN HAND	80	-	
		-	-	-
	<b>Total cash funds</b>	<b>22,896</b>	<b>13,794</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Details	OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B2 Other monetary assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B3 Investment assets**

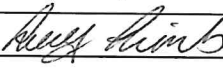
Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

**B5 Liabilities**

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LUCY LIMB	26/6/23



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
FRIENDS OF NEWNHAM JUNIOR SCHOOL

**On accounts for the year  
ended**

31 August 2022	<b>Charity no (if any)</b>	1014929
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**Set out on pages**

1 and 2  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 26 JUNE 2023

**Name:** MIKE HABERFELD

**Relevant professional  
qualification(s) or body  
(if any):** INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES

**Address:** LANDAU MORLEY LLP, 325-327 OLDFIELD LANE NORTH,  
GREENFORD, UB6 0FX

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

