



**Section A Independent Examiner's Report**

**Report to the trustees**

Charity Name  
The Parent Teacher Association (PTA) Of The Cookham Dean Church of  
England (controlled) Primary School

**On accounts for the year  
ended**

31 August 2023	<b>Charity no (if any)</b>	1014698
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**Set out on pages**

1-4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** 

**Date:** 16 Jan 2024

**Name:** Emma Goodman

**Relevant professional  
qualification(s) or body  
(if any):**

Qualified ACA Member  
ICAEW

**Address:** 9 Flowers Piece, Ashampstead, Berkshire RG8 8SG

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



# The Parent Teacher Association (PTA) Of The Cookham Dean Church of England (controlled) Primary School

Registered charity number: 1014698

## AGM Treasurer's Report for Year Ending 31 August 2023

The balance of the PTA account was **£25,310 (2022: £46,639)** and the balance of the Voluntary Contribution Fund (VCF) account was **£22,326 (2022: £24,157)** at 31 August 2023.

### Receipts

#### Fundraising

- 2022/23 was another successful year for fundraising, with total funds raised of £22,627. The amount raised through the summer fayre was phenomenal – accounting for almost £9k of income. The breakdown of funds raised after expenses is provided below.

	2022/23	2021/22
Events	23,687	27,437
Uniform sales	1,153	7,944
<b>Total funds raised excluding VCF</b>	<b>24,840</b>	<b>35,381</b>
(Payments)/receipts to VCF account	(2,213)	2,718
<b>Total funds raised</b>	<b>22,627</b>	<b>38,099</b>

Total funds raised in the current year are down circa £3,680 after when we exclude the one-off buyback of uniforms by Goyal's amounting to £6,862 in the prior year. The remaining delta is explained by a one off car rally, two swimarathons and a more successful leavers vs remainers cricket event in the prior year.

- The payment of £2,213 from the PTA to the VCF account in 22/23 year corresponds to the income shown in the prior year, which was not transferred.
- The breakdown of the fundraising for the current year is presented below.

Headline events for terms 1 & 2 are The Gravity Grand Prix with the headteacher competing, generating donations as well as funds from the usual café. Christmas tree sale and Christmas raffle are also significant money makers.



Terms 1 & 2	2022/23	2021/22
Gravity Grand Prix	1,513	1,879
Village Fete	65	755
Autumn Disco	649	672
Christmas Events (Raffle)	1,514	1,765
Christmas Tree Sale	1,985	2,454
Boundary Walk	762	277
Quiz (usually in term 5/6)	1,047	0
Swimarathon from 20/21	0	1,490
Other events (<£500)	822	1,649
<b>Total term 1 &amp; 2</b>	<b>8,357</b>	<b>10,941</b>

Terms 3 & 4 saw Cookham Dean and Cookham Rise collaborate with a new Easter trail event which raised £346 for the Cookham Dean PTA. This was the first time the two schools had worked together on a community event and aligned with PTA objectives of building a stronger community.

Terms 3 & 4	2022/23	2021/22
Swimarathon	1,251	1,093
Other events (<£500)	346	210
<b>Total term 3 &amp; 4</b>	<b>1,597</b>	<b>1,303</b>

The key event for terms 5 & 6 is the summer fete. This generated a record profit in the year.

Terms 5 & 6	2022/23	2021/22
Quiz	729	0
Summer Fete	8,830	8,238
Summer Disco	506	696
Leavers vs remainers cricket match	657	1,896
Car rally fundraiser	0	1,781
Other events (<£500)	689	276
<b>Total term 5 &amp; 6</b>	<b>11,411</b>	<b>12,888</b>

Other general income generating sources of PTA funds during the year are outlined below.

General	2022/23	2021/22
Uniform (profit)	0	6,862
Second hand uniform	1,153	1,082
50/50 Club	823	806
Running club	832	795
Other events (<£500)	667	704
<b>Total general</b>	<b>3,475</b>	<b>10,249</b>

#### Voluntary Contributions Fund

- Parent contributions into the VCF totaled **£11,169** for the year ended 31 August 2023 (**2022: £10,065**).



### Expenditure

- Total PTA expenditure for the year ended 31 August 2023 was **£43,961 (2022: £21,793)**.
- The money donated to school to spend on the curriculum was **£9,000**. This is the new ongoing level agreed by the PTA (**2022: £6,825**) .
- Donations of **£28,458 (2022: £9,073)** were made to school to allow them to fund new projects. Headline expenditure was **£9,060** on new school carpets, **£10,000** on a MUGA which was inaugurated at sports day, as well as **£7,300** on new blinds and chairs.
- The PTA donated **£564 (2022: £599)** towards the year 6 leavers events.
- **£190 (2022: £258)** was spent to buy commemorative coronation keyrings for the children.
- **£331 (2022: £713)** was spent on PTA expenses. This included the purchase new parent refreshments and insurance.

### Voluntary Contributions Fund Expenditure

- The school withdrew **£13,000 (2022: £13,000)** from the VCF during the year. This was used to balance the school budget and support other curriculum resources.

### Outlook

- The PTA bank account balance as at 31 August 2023 was **£25,310**.
- The following amounts are earmarked for use from the PTA account in the 2023/24 year:
  - **£505** to be transferred to VCF account (match funding)
  - **£9,000** for curriculum support and other regularly funded projects
  - **£170** for neurodiversity resources
  - **£968** for the 2020/21 leavers gift, and year 1 outside equipment
  - **£1,200** committed spend for the reading shed and zones of regulation training
- This leaves funds of approximately **£14,000**, allowing the PTA scope to support school projects in 2023/24 without pressure of increased short term fundraising. Whilst the PTA needs to be sensitive to the current financial climate where families have less disposable income, thought should be given to the amount of expenditure incurred in 2022/23 and profitability of events in order to ensure that there are plenty of funds raised to support upcoming projects in the coming years.



- It should also be noted that as in previous years, the VCF balance continues to decline and future school budgets should take this into account.

Michelle Patiar, Treasurer