

Trustees' Annual Report

Charity name: 1st Burton Latimer Scout Group

Charity number: 1014391

Principal address: The Jack Addis Centre, to the rear of 1 Higham Road, Burton Latimer, Northants, NN15 5PU

The trustees who served during the period were the members of the Group Executive Committee appointed in accordance with The Scout Association's Policy, Organisation and Rules, including:

Group Chair – Sam Bosworth

Group President – Phil Harpur

Group Lead Volunteer – Max Robinson

Treasurer - Chloe Smith

Section Leaders – Steve Smith, Sarah Wilford and Matthew Young

Structure, governance and management

The 1st Burton Latimer Scout Group is a registered charity established under a deed of covenant dated 23 September 1992. The charity is governed by its Group Executive Committee, which acts as the Board of Trustees and is responsible for ensuring the Group is run in accordance with its charitable purposes and the rules of The Scout Association.

The Executive Committee oversees governance, finance and compliance, while the delivery of scouting activities is carried out by volunteer leaders and helpers across the sections.

Objectives and public benefit

The purpose of the Group is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

The trustees have considered the Charity Commission's guidance on public benefit and confirm that the Group's activities are carried out in furtherance of its charitable objectives and provide clear public benefit. Activities are open to young people within the local community and are delivered in line with The Scout Association's programme.

Activities

The Group provides a balanced programme of activities for young people through weekly meetings, outdoor and adventurous activities, camps, skills development and community involvement. Activities are designed to encourage personal development, teamwork, leadership and practical life skills.

Review of the year

During the year, the Group supported approximately **100 young people** across **Squirrels, Beavers, Cubs and Scouts**. The Group operates **two sections for Beavers, Cubs and Scouts**, with a single Squirrels section.

The Group continued to deliver a full programme of activities and participated in a range of district and county events. Camps, badge work and outdoor activities formed a core part of the programme, supporting young people to develop confidence, resilience and independence.

The trustees wish to thank the volunteer leaders, helpers and members of the Executive Committee for their continued commitment. The support of parents, local businesses and the wider community is also gratefully acknowledged.

Financial review

The Group's income is generated primarily from member subscriptions, fundraising activities and donations, including Gift Aid. These funds are used to support the delivery of the scouting programme, pay capitation fees, maintain the Group's headquarters and equipment, and meet other running costs.

During the year, the trustees monitored income and expenditure closely to ensure the effective use of resources and to maintain the Group's financial stability in the face of rising operating costs.

Reserves policy

The trustees' policy is to hold sufficient unrestricted reserves to ensure the Group can continue to operate and meet its short-term commitments. Reserves are also maintained to support future activities, equipment replacement and the ongoing maintenance of the Group's facilities. The level of reserves is reviewed regularly by the trustees.

Risk management

The trustees are responsible for identifying and managing the main risks facing the Group. Key risks include safeguarding, health and safety, financial controls and volunteer capacity. These risks are mitigated through adherence to The Scout Association's policies and procedures, regular risk assessments and appropriate oversight by the Executive Committee.

Safeguarding

The Group is committed to safeguarding and promoting the welfare of young people. Safeguarding policies and procedures are in place in line with The Scout Association's national safeguarding framework. Appropriate DBS checks are obtained for all eligible roles, and safeguarding training is undertaken as required.

Plans for the future

The trustees aim to continue providing a high-quality scouting programme for young people in the local community. Priorities for the coming year include maintaining volunteer numbers, managing cost pressures, continuing fundraising activities and investing in equipment and facilities to support the Group's activities.

Declaration

The trustees confirm that they have approved this Trustees' Annual Report.

Signed on behalf of the trustees:

C. Smith

Group Treasurer

Date: 29.01.26

1st Burton Latimer Scout Group

Income and Expenditure

1 April 2024 to 31 March 2025

	2024-25		2023-24	
	£	£	£	£
INCOME				
Supporters Association				
Fundraising Events	512.88		112.05	
Christmas post	941.50		823.60	
Marquee erection	<u>2,975.00</u>		<u>3,025.00</u>	
		4,429.38		3,960.65
Group Efforts				
Group Camp	0.00		0.00	
Hall, Equipment & Mini bus hire	1,421.10		520.00	
Covenanting Tax Rebate (Gift Aid)	<u>4,260.14</u>		<u>1,312.04</u>	
		5,681.24		1,832.04
Section Income				
Subs	9,268.00		8,839.75	
Fundraising	456.32		441.05	
Activities	<u>9,568.22</u>		<u>8,319.00</u>	
		19,292.54		17,599.80
Sundries				
Commissions & Donations received	326.33		25.55	
Minibus Donation	10,000.00		0.00	
Interest received	<u>56.72</u>		<u>166.37</u>	
		10,383.05		191.92
TOTAL INCOME		<u>39,786.21</u>		<u>23,584.41</u>
EXPENDITURE				
HQ Expenses				
HQ Expenses	677.50		879.95	
Electricity, Gas and Water	4,444.40		4,016.84	
Insurance	1,426.04		1,369.14	
Printing and stationery	0.00		115.05	
Minibus and trailer expenses	12,098.08		0.00	
Donation made	<u>0.00</u>		<u>0.00</u>	
		18,646.02		6,380.98
Group Expenses				
Scouting expenses	806.24		116.00	
Capitation paid	7,129.50		5,429.00	
Badges, Uniforms etc.	448.60		41.15	
Group Camp	0.00		0.00	
		8,384.34		5,586.15
Section Expenses				
Badges, Uniform etc.	811.65		1,474.41	
Craft	498.27		1,882.02	
Section night Activities	12,833.07		11,255.67	
Admin	76.84		145.30	
		14,275.66		14,757.40
TOTAL EXPENDITURE		<u>41,306.02</u>		<u>26,724.53</u>
EXCESS OF INCOME OVER EXPENDITURE		<u>(1,519.81)</u>		<u>(3,140.12)</u>
Transferred to:				
Surplus/deficit of section funds				
Roof Reserve Fund				
Minibus Reserve Fund				
General Reserve Fund		(1,519.81)		(3,140.12)
		<u>(1,519.81)</u>		<u>(3,140.12)</u>

1st Burton Latimer Scout Group

(Registered Charity 1014391)

**Financial Statements
For the Year Ended
31st March 2025**

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the trust for the year ended 31 March 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts (under section 43(3) (a) of the 1993 Act);

to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) (b) of the 1993 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the 1993 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chloe Smith