

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In planning our activities for the year we kept in mind the Charity Commissioner's guidance on public benefit at our trustee meetings.</p> <p>Charis Club is a registered charitable organisation which offers, assistance, support and representation to people with immigration, divorce, housing and general legal problems. Our aim is that all people who use our service may live their lives to the full.</p> <p>Charis Club aim is that individuals develop their existing knowledge and skills, take control and make choices; thus attaining their desired quality of life. Charis Club operates a personal service respecting people as individual's rather than merely clients or statistics.</p> <p>Charis Club provides opportunities for development and any necessary support that people may require achieving their development goals.</p> <p>How Do We Do This?</p> <p>THE SERVICE ENABLES PERSONAL DEVELOPMENT AND ENCOURAGES GROWTH IN INDEPENDENCE BY BEING:</p> <p><i>Highly personalised:</i></p> <ul style="list-style-type: none"> • Consultation involves assessment and programme planning by the service user, the sponsor/carer (wherever necessary) and the individual's legal advisor at the service, in line with the organisation's core value statement. Anybody can utilise this service without prior appointment. <p><i>Highly flexible:</i></p> <ul style="list-style-type: none"> • As stated above Charis Club advise and representation is available without an appointment either mornings or afternoons. With flexibility for service users to attend more than one consultation dependent on assessed need. Furthermore, Charis Club

opens during the weekends to enable access to individuals who are unable to visit the centre during the normal working week on account of their work restrictions.

- Extra voluntary support for service users out in the community dependent on the individuals needs. We always refer service users to registered Advisers and Solicitors and appropriate specialist statutory and voluntary agencies that will offer advice, assistance and support, which we are not authorised or equipped to provide.

Service User Led:

We send newsletters and information to our clients giving them the opportunity to express their concerns about the service, what it offers, whether it meets their expectations and the chance to suggest alternatives, increasing their involvement in it.

We provide housing for tenants who do not qualify for social housing. Charis Club has been mentioned in the local newspaper describing our community development.

Well resourced:

- The 'drop in centre is based at 38 Westow Hill, Crystal Palace, Lonon, SE19 1RX. The centre contains comprehensive and up to date information on immigration and nationality law and recent home office policies, and community-based facilities, local activities, college courses and internet news about the countries of our main user groups. Moreover, the centre provides free bread and cakes for individuals who cannot afford to buy these items or whom are struggling during to the financial impact of the COVID and the cost of living crisis. The centre provides a printing, canning and photocopying service to allow members of the public to search for employment and to complete Universal Credit, DHSS FORMS, IMMIGRATION and other government and local authority forms. The centre has fast broad band to assist members of the public. We up-date our resources when people from different nationalities use our facilities. The centre provides housing advice and assistance to homeless people referred to us from the local Authority Housing Solution Officer based in Southwark and Croydon.
- In addition Charis Club provides housing for tenants who do not qualify for social housing.

		<p>We have provided emergency housing for tenants who are homeless or at a risk of homelessness.</p> <p><i>Community based:</i></p> <ul style="list-style-type: none"> Charis Club base is situated on the main Westow Hill, Crystal Palace that is accessible to all. All the main buses stop on Westow Hill and the main Crystal Palace Bus Station is situated nearby. The Crystal Palace office allows easy access to all people living in Southwark, Lambeth, Croydon and beyond. The centre is wheel-chair friendly and assessable to parents and guardians with babies and young children. <p>Local information about college courses etc. Charis Club displays information about local College Courses. Moreover, we support local campaigns and community regeneration.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Charis Club will monitor the composition of its volunteers and workforce annually detailing:-</p> <ul style="list-style-type: none"> - Percentage of males and females. - Ethnic origin of all employees and volunteers. <p>Ensure people with disabilities and special needs are not discriminated against.</p>
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		<p>During the past year Charis Club has provided advice, assistance and representation to individual's regarding their immigration, divorce, debt and housing problems.</p> <p>A further development is that Charis Club has provided emergency and long term housing for tenants who do not qualify for social housing or are at a risk of homelessness.</p> <p>We have an extended weekly opening hours and when requested open on a Saturday and on a Sunday.</p> <p>Charis Club has an extensive administrative</p>

	<p>network of computers, printers and scanners available for the general public to use. These resources enable people to apply for their work, fill out benefits and housing claims and even apply for their oyster card and discount bus passes and pensions which all now have to be applied for online.</p> <p>Charis Club daily prepares affidavits, name change and statutory declarations for individuals referred to us from local Solicitors and advice agencies.</p> <p>Charis Club assists individuals applying for Housing Benefit, Council Tax benefits and Social and Private Housing.</p> <p>Lastly, Charis Club has a cake and bread shop that is noticeable in our shop window. Bread and cakes are given away free. Members of the public are invited to make a donation to the quality bread and cakes.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold cash at bank of £500, all of which is unrestricted funds. These funds may be used for repairs, maintenance and for any emergency payments. The charity operates a separate client account to avoid the misuse of client's money.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution adopted 28 July 1992
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution adopted 28 July 1992
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Constitution adopted 28 July 1992
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Charis Club
Other name the charity uses	Leone Consultancy
Registered charity number	1014221
Charity's principal address	38 WESTOW HILL CRYSTAL PALACE LONDON SE19 1RX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ABDUL CONTEH	CHAIRPERSON		
2	SIMONE STEPHENSON	TRUSTEE		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Abdul Conte</i>	
Full name(s)	ABDUL CONTEH	
Position (eg Secretary, Chair, etc)	CHAIR PERSON	
Date	20/05/24	

MR ABDUL CONTEH - T/A LEONE LEGAL CONSULTANCY
TRADING PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023

<u>Sales</u>	£	£	£
Fees Received			67,671
<u>Cost of Sales</u>			
Indemnity Insurance		2,889	
Contractors & Training		995	
Home Office Fees		16,373	
Home Office Fees - OISC		1,646	
Professional Fees		<u>1,864</u>	<u>23,767</u>
Gross Profit			43,904
<u>Premises Cost</u>			
Rent & Rates	15,561		
Light & Heat	<u>820</u>	16,381	
<u>General Administrative Expenses</u>			
Telephone & Internet	3,007		
Postage	230		
Website Fees	<u>234</u>		
Photo-copying & Rental of Machine	1,664		
Stationery	<u>895</u>	6,030	
<u>Motor Expenses</u>			
Motoring costs	3,456		
Leasing Cost	<u>4,768</u>		
	8,224		
Less Private Use 15%	<u>- 1,234</u>	6,990	
<u>Legal and Professional Cost</u>			
Accountancy Fees		1,000	
<u>Other Finance Charges</u>			
Bank Charges		366	
<u>Advertising & Promotion</u>			
Advertising		242	
<u>Depreciation</u>			
New Office Equipment at Cost	1,054		
Depreciation - 100% AIA	<u>1,054</u>	1,054	
Balance c/fwd	-		
<u>Other Costs</u>			
Sundry Cost		<u>73</u>	<u>32,136</u>
Profit for the Year			<u>11,768</u>

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