

**The Society for the Study of Behavioural Phenotypes**

**Report of the Trustees and Financial  
Statements for the Year ended 31st December 2022**

**The Society for the Study of Behavioural Phenotypes**

**Contents of the Financial Statements  
for the Year ended 31st December 2022**

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**The Society for the Study of Behavioural Phenotypes**  
**Charity Information for the Year ended 31st December 2022**

**Charity commission number:** 1013849

**Principal address:** 32 Willows Road  
Bourne End  
Bucks  
SL8 5HG

**Governing document:** Constitution adopted 20 November 1991

**Trustees & Governors:**

<u>Name of Trustee</u>	<u>Office Held</u>
Assc Prof H Heussler	Chairperson
Dr A Jansen	Hon. Secretary
Prof P Howlin	President
Dr H Windram	Hon. Treasurer

**Accountants:** Hardcastle Burton LLP  
Chartered Accountants  
Lake House  
Market Hill  
Royston  
Hertfordshire  
SG8 9JN

**Bankers:** HSBC  
47 Rye Lane  
Peckham  
London  
SE15 5ET

**The Society for the Study of Behavioural Phenotypes**  
**Trustees Report**  
**for the Year ended 31st December 2022**

The Trustees submit their annual report and the financial statements for the year ended 31 December 2022. The Society is registered as a charity in the UK (No. 1013849). Its objective is the relief of persons suffering from biologically determined neurodevelopmental disorders, in particular by promoting research into the effects and treatment of such disorders.

**Structure, Governance and Management**

The Society is governed by a constitution and managed on a day-to-day basis by an administrator, an executive committee and 4 Trustees (as listed on page 1).

New Trustees are appointed and approved by the existing board as and when required.

**Public Benefit**

The trustees have had due regard for the Charity Commission's published guidance on public benefit.

**Trustees' responsibilities**

Law applicable to Charities in England & Wales requires the Trustees to prepare financial statements for each financial year that summarise the charity's receipts and payments during the year and its assets and liabilities at the end of the year. In preparing financial statements the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Objectives and activities**

In order to achieve compliance with the statement of policy, the Society for the Study of Behavioural Phenotypes has set the following objectives:

- to advance knowledge by the promotion and facilitation of research into the behavioural aspects of organic disorders of the brain occurring in early life;
- to organise scientific meetings with the specific objective of bringing together active research workers in the range of disciplines that contribute to the aims of the Society;
- to foster and support those aspects of the work of other charitable organizations and learned societies that are relevant to the aim of the Society;
- to disseminate by publications or by other suitable means, information that shall further the above objectives and promote awareness of behavioural phenotypes;
- to ensure that research promoted by or reported through the Society conforms to the highest ethical standards;

The Society for the Study of Behavioural Phenotypes  
Trustees Report cont'd....  
for the Year ended 31st December 2022

**Objectives and activities (continued)**

- to raise funds and invite and receive contributions from any person or persons whatsoever by way of subscriptions and otherwise provided that the Society shall not undertake permanent trading activities in raising funds for the same object.

**Achievements and Performance**

The accounts have been prepared on a receipts and payments basis, in accordance with the provisions of the Charities Act 2011.

The Trustee's are pleased with the overall success of the hybrid conference held in Oslo in 2022. The Society was fortunate that the local organisers had access to an in-house media team which facilitated this new format, enabling a number of delegates to participate in the conference who may otherwise not been able to attend.

**Financial Review**

At 31 December 2022 the Society had £112,238 in assets. There were two outstanding payments from 2021 totalling £1,041 which are included in the accounts for 2022. The present assets represent a reasonably strong position. This is due to the careful planning and budgeting of the Society's conferences. Members' subscriptions also provide an important source of steady income to the Society, and we need to sustain or increase these, without losing sight of the Society's distinctive family atmosphere.

**Reserves**

The Charity's principal source of income are fees received from individuals for attendance at the annual conference. The Charity is not dependant on the support of any one individual.

The Charity aims to generate sufficient funds to meet its charitable objectives and expenses. Any funds generated in excess of outgoings will be used to accunulate reserves.

The Trustees believe that the Charity's available resources are adequate to ensure that it can continue to achieve its aims and objectives.

**Plans for Future Periods**

The assets reported are consistent with the Reserves Policy agreed by the Committee, to allow the Society to withstand a major loss on a conference and maintain the administration to allow the Society to mount a successful conference in the following year. Currently the Society's annual scientific meeting represents by far its greatest recurring financial outlay. The Committee works closely with the local organisers in developing the budget for the meeting, and the Treasurer continues to monitor progress. However, in the event of unforeseen over-expenditure, the society remains financially exposed.

The Trustees are extremely grateful to Executive Committee members and others for volunteering their time and expertise to maintain and develop the Society.

This report was approved by the Trustees on .....

Dr A Jansen (Hon. Secretary)

**Anna Jansen**

Digitally signed by Anna Jansen  
DN: cn =Anna Jansen, o =UZ Antwerpen,  
ou =Division of Pediatric Neurology,  
email=anna.jansen@uz2.be, c=BE  
Date: 2023.09.13 08:40:17 +02'00'

**The Society for the Study of Behavioural Phenotypes**  
**Report of the Independent Examiners**  
**for the Year ended 31st December 2022**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2022 which are set out on pages 5 to 7.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners' statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1            accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2            the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Denise Lindsell FCA  
for and behalf of Hardcastle Burton LLP  
Chartered Accountants  
Statutory Auditor  
Lake House  
Market Hill  
Royston  
Herts SG8 9JN

Date: 11/10/2023

**The Society for the Study of Behavioural Phenotypes**  
**Receipts and Payments Account for the Year ended 31st December 2022**

	Notes	<u>Year ended</u> <u>31.12.2022</u> £	<u>Year ended</u> <u>31.12.2021</u> £
<b><u>RECEIPTS</u></b>			
Membership fees		6,609	7,046
Donations and conference fees	2.1	35,519	12,399
Deposit account interest		72	7
Other		445	-
<b>TOTAL RECEIPTS</b>		42,645	19,452
<b><u>PAYMENTS</u></b>			
<b>GENERAL</b>			
SSBP conference & general administrators' invoices	2.2	11,189	13,320
Bank charges & paypal fees		342	250
Other		678	108
Audit & accountancy		1,800	1,710
Website	2.3	1,404	535
		15,413	15,923
<b>CONFERENCE EXPENSES</b>			
Speaker expenses		1,848	-
Bank charges for speaker expenses		310	-
Venue and catering		-	-
Conference admin costs		2,384	-
Conference prog etc		660	710
On-line hosting expenses	2.4	8,517	770
Bursaries, prizes and awards	2.5	1,900	-
<b>TOTAL PAYMENTS</b>		31,032	17,403
Excess receipts over payments		11,613	2,049
Opening cash funds		100,625	98,576
Closing cash funds		112,238	100,625

The Society for the Study of Behavioural Phenotypes  
Statement of Assets and Liabilities as at 31 December 2022

			<u>31.12.22</u>	<u>31.12.21</u>
			£	£
<b>CURRENT ASSETS</b>				
Bank accounts	HSBC	Current	63,144	51,929
	HSBC	Deposit	47,114	47,042
	PAYPAL		1,980	1,654
			112,238	100,625
Closing cash funds			112,238	100,625

Dr H Windram *Heather Windram*

(Hon. Treasurer)

Asse Prof H Heussler

*H. Heussler*

(Chairperson)

*28 Sept 2023*

Date: *04/10/2023*

**The Society for the Study of Behavioural Phenotypes**  
**Notes to the Financial Statements**

**Notes**

**Accounting Policies**

**1 Basis of Accounting**

- 1.1** These financial statements have been prepared on a receipts and payments basis in accordance with the provisions of the Charities Act 2011.

**2 Receipts and Expenditure**

- 2.1** The conference fees were set at a low level for the online meeting in 2021. The in-person meeting in Oslo in 2022 commanded higher fees from participants. Donations were higher than usual in 2022 because of the money transferred for the James Harris fund. In 2022 the society also received a refund from HSBC.
- 2.2** The payment of administrative invoices (totalling £2,664) for the final quarter of the 2020 year was not made in 2020. These payments were made in 2021 and appeared as additional expenditure on the 2021 Accounts. The administrative invoices for the four quarters in 2022 were all paid before the year-end.
- 2.3** The 2021 online conference fee invoice from Flow Digital was not received until February 2022 and therefore appears as a cost in 2022's accounts.
- 2.4** £8,517.35 (equivalent to 99,850 Norwegian Krone) was paid to Frambu Media for the streaming, equipment and crew for the Oslo 2022 conference.
- 2.5** The poster prize for 2021 was paid in 2022 and reclaimed in general admin costs. Student bursaries totalled £1,400 in 2022 (no bursaries were awarded in 2021). The Pat Howlin and Leclezio-de-Vries prizes were revalued to £200 each for 2022 onwards, and the poster prize was similarly revalued to £100.

**3 Trustees' Expenses**

The trustee's received expenses totalling £0 (2021: £0).