



# **CHIDDINGSTONE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION**

# Information

## **Trustees**

Mrs Kate Haysom (appointed 1 September 2023)

Mrs L Clarke

Mrs B Thomas (resigned 11 October 2024)

Mrs F Watson (appointed 4 October 2023)

Mrs S Woodward (appointed 11 October 2024)

Mrs Harriet Rose (appointed 11 October 2024)

## **Charity Number**

1013823

## **Address**

Chiddingstone Church of England School

Chiddingstone

Edenbridge

Kent

TN8 7AH

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## **Trustee's Annual Report For the Year Ended 31 August 2024**

The trustees present their report and accounts for the year ended 31 August 2024.

### **Constitution**

The Chiddingstone Primary School Parent Teacher Association is a registered charity 1013823 and is governed by an updated constitution which was adopted on 25 June 2018.

### **Objects of the Association**

The object of the Association is to advance the education of the pupils in the school. In furtherance of this object the Association may:

- 1) Develop more extended relationships between the staff, parents and others associated with the school.
- 2) Engage in activities which support the school and advance the education of the pupils attending it.
- 3) Provide and assist in the provision of facilities for education at the school (not normally provided by the Local Education Authority).

### **Trustees and Governance**

The following trustees held office since 1 September 2023:

K Haysom (Head Teacher) appointed 1 September 2023

L Clarke (School Finance)

B Thomas (Treasurer) resigned 11 October 2024

F Watson (Treasurer) appointed 4 October 2023

Mrs Harriet Rose (Chair) appointed 11 October 2024

Mrs S Woodward (Chair) appointed 11 October 2024

Trustees are elected at the Annual General Meeting and serve until the commencement of the next Annual General Meeting. Nominations shall be proposed and seconded by members and may be made any time prior to commencement of the Annual General Meeting. Vacancies may be filled by co-option until the next Annual General Meeting.

# Trustee's Annual Report

## For the Year Ended 31 August 2024

### Continued

#### Activities, Achievements and Plans for Future Periods

The aim of the PTA is to support the school both practically and financially through fundraising events and to facilitate a strong relationship between the parents and the teachers.

This year, the PTA donated £41,212 to the school and associated charities. This contributed to new astroturf in the outdoor areas, the leasing payments for the school minibus, together with donations for IT equipment, outdoor storage equipment and a new church projector. On providing the donations, the trustees have considered the Charity Commission guidance on public benefit.

We started the 2023/24 academic year with a general air of positivity. Our two existing co-Chairs agreed to continue in their roles until replacements were found. They mapped out the events for the year and got the new PTA reps up to speed on their tasks.

Term 1 is always fairly quiet due to the new starters in Reception, and those taking the 11+ in Year 6.

To kick off the fundraising year, we had a second hand uniform sale, which raised £195.39. The PTA provided refreshments at the Harvest Festival Service, raising £369.75. Additionally we had a pre-loved toy and book sale, which raised £239.09. In October, some children entered into the Hever Commando challenge, and their sponsorship raised £185.03 for the PTA.

Term 2 is notoriously a busy one for all as we gear up for Christmas.

The November Disco was thoroughly enjoyed by the children and raised a whopping £982.54. We had a Bag2School collection raising £200 and the Children's artwork for Christmas Cards raised £170.44.

Children were able to enjoy pantomime productions either at school or at the theatre and the PTA were very happy to be able to donate money towards ice creams as a treat for the children and cover the cost of the travel to/from theatres, with the PTA donating £968.60 in total to cover this and decorations for the school Christmas lunch.

The Christmas Wreath Workshop hosted by Katie Grant resulted in a £60 donation.

At the start of December we held our Christmas Fair, which was a huge success and raised just under £3,500 (including £377.80, which was donated for Bordeni)! Special thanks to Paul Hogan who agreed to take the lead on organising the fair - it is always a lot of work but a brilliant event to get everyone feeling Christmassy!

The Key Stage 1 nativity and Key Stage 2 carol concert were enjoyed by all, with refreshments provided by the PTA raising £650.79, and the Governors once again showed their generosity in donating prizes for the Christmas raffle, which raised £721.68.

# Trustee's Annual Report

## For the Year Ended 31 August 2024

### Continued

In Term 4 we were lucky enough to be treated to a wonderful Movie themed ball, including the amazing usual costumes. The Y6 Ball Committee did a superb job on the night and I'm thrilled to report that the Ball raised just over £11,800 for the PTA.

In Term 5 the Bag2School event raised £128 and the wonderful Maypole celebration raised a further £336.11.

Term 6 is another busy one with quite a few big events and this year we had the additional event of "Olympics Day". Massive thanks to Caroline Mace and her team for organising this wonderful day in celebrations of the Olympics and to raise money for our new astroturf. It raised an amazing £2,735.97. Sports Day raised £811.41 and open evening a further £1,178.60. We rounded off the year with the Summer Production, which was a wonderful send off for the outgoing Year 6, in total it raised £2,056.50.

Throughout the year we had additional second hand uniform sales, which generated £299.06 and '50p Fridays' throughout the year raised £597.18.

As well as our PTA events, we've had ad hoc Charitable Donations amounting to £149.25.

During the year the PTA have donated £2,000 for new PE Sheds, £1,500 towards the church projector, £11,500 towards new laptops, iPads and visualisers, which are due to be bought before the end of 2024, and £17,000 for the new astro. In addition the PTA have donated £1000 to the Chiddingstone Village Sports Association.

We're thrilled to have had a great year of fundraising - raising over £27,000. We are sadly saying goodbye to Lucy and Lauren as co-Chairs of the PTA as well as Bev who will now stand down as treasurer. Thank you to all 3 of them for the hours and hours of time they have all given to the school PTA over the last few years.

As always, a huge thank you to all parents and staff for your continued support.

# Trustee's Annual Report For the Year Ended 31 August 2024

## Continued

### Policies

The Association does not make investments, all funds being held in a non-interest bearing bank current account.

The Association aims to distribute funds to the school on a timely basis whilst maintaining a sufficient level to meet day to day operating requirements.

I declare, in my capacity of charity trustee, that the trustees have approved the report above and have authorised me to sign it on their behalf.



**Mrs F Watson**

**Trustee**

**Date:** 23.06.25

## Receipts and Payments Account for the Year Ended 31 August 2024

Year Ended	Year Ended 31 August 2024	31 August 2023
	£ Unrestricted Funds	£ Unrestricted Funds
<b>Receipts</b>		
Donations	149	668
Fundraising events including gift aid receipts	43,017	43,574
Grants	-	-
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<b>Total Receipts</b>	<b>43,166</b>	<b>44,242</b>
<b>Payments</b>		
Cost of fundraising events	15,590	20,922
Charitable payments to/for school:	41,212	18,695
Administration	405	441
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<b>Total Payments</b>	<b>57,207</b>	<b>40,058</b>
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<b>Net Receipts/ (Payments)</b>	<b>(14,040)</b>	<b>4,184</b>
<b>Cash Funds Last Year End</b>	<b>19,484</b>	<b>15,300</b>
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<b>Cash Funds This Year End</b>	<b>5,443</b>	<b>19,484</b>
	=====	=====
<b>Statement of Assets and Liabilities at Year End</b>		
Cash at bank	5,443	19,484
	=====	=====

Approved by the board of trustees:



Mrs F Watson

Date:

23.06.25

# Independent Examiner's Report to the Trustees of Chiddingstone Primary School Parent Teacher Association for the Year Ended 31 August 2024

I report to the trustees on my examination of the accounts of Chiddingstone Primary School Parent Teacher Association ('the Trust') as set out on page 6.

## Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

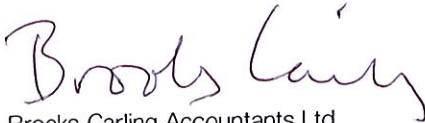
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2) the accounts do not accord with those records.
- 3) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Brooks Carling Accountants Ltd  
Highview House, 1<sup>st</sup> Floor  
Tattenham Crescent  
Epsom  
Surrey  
KT18 5QJ

Date: 24 June 2025