



***CHIDDINGSTONE PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION***

# Information

## ***Trustees***

Mrs R Streatfeild  
Mrs L Clarke  
Mrs S Potter (resigned 22 September 2022)  
Mrs B Thomas

## ***Charity Number***

1013823

## ***Address***

Chiddingstone Church of England School  
Chiddingstone  
Edenbridge  
Kent  
TN8 7AH

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## ***Trustee's Annual Report For the Year Ended 31 August 2022***

The trustees present their report and accounts for the year ended 31 August 2022.

### ***Constitution***

The Chiddingstone Primary School Parent Teacher Association is a registered charity 1013823 and is governed by an updated constitution which was adopted on 25 June 2018.

### ***Objects of the Association***

The object of the Association is to advance the education of the pupils in the school. In furtherance of this object the Association may:

- 1) Develop more extended relationships between the staff, parents and others associated with the school.
- 2) Engage in activities which support the school and advance the education of the pupils attending it.
- 3) Provide and assist in the provision of facilities for education at the school (not normally provided by the Local Education Authority).

### ***Trustees and Governance***

The following trustees held office since 1 September 2021:

R Streatfeild (Head Teacher)  
L Clarke (School Finance)  
S Potter (Treasurer) resigned 22 September 2022  
B Thomas (Treasurer) appointed 22 September 2021

Trustees are elected at the Annual General Meeting and serve until the commencement of the next Annual General Meeting. Nominations shall be proposed and seconded by members and may be made any time prior to commencement of the Annual General Meeting. Vacancies may be filled by co-option until the next Annual General Meeting.

# **Trustee's Annual Report**

## **For the Year Ended 31 August 2022**

### **Continued**

#### **Activities, Achievements and Plans for Future Periods**

The aim of the PTA is to support the school both practically and financially through fundraising events and to facilitate a strong relationship between the parents and the teachers.

This year the PTA donated a total of £15,304 to the school. This covered leasing payments for the school minibus, together with donations for IT equipment and a donation towards replacing the stolen minibus. On providing the donations, the trustees have considered the Charity Commission guidance on public benefit.

We stepped into the 2021-22 academic year with a general feel of positivity from what we had faced previously with the Covid-19 pandemic. With our two new co-Chairs chomping at the bit to get going, their organisational skills were put to good use in mapping out the events for the year.

To start off the year we received in £1,400 which was from the Summer Raffle held in Term 6 of 2021 and £100 from Chiddingstone Parish for our efforts at the Summer Village Fete.

Year 3 organised a wonderful Jam Sale with special thanks to Stacey Hogan who made all the jam. This raised £282.

Some Y4 children entered into the LIDL Tough Mudder, and their sponsorship raised £295 for the PTA. We then had 50p Friday and the "Fundraisin'" fundraiser which raised £492. The pumpkin carving competition held through Half Term, also raised £230.

Term 2 is notoriously a busy one for all as we gear up for Christmas. We had a Bag2School collection raising £189 and the Children's artwork for Christmas Cards which raised £255. Children were able to enjoy pantomime productions either at school or at the theatre and the PTA were very happy to be able to donate money towards ice creams as a treat for the children and cover the cost of the travel to/from theatres, with the PTA donating £940 in total to cover this.

The Christmas Wreath Workshop hosted by Katie Grant also resulted in a £75 donation. The PTA arranged an apple collection to make Chiddingstone School's very first apple juice production! This was ready in time for the Christmas Fair and proved to be very popular! We held our first Christmas Fair outside, which was a huge success and raised just over £2,300 including the apple juice profits! Special thanks to Lucy and Lauren again here for all the thought and effort in organising this - I know there were a few sleepless nights as to whether or not this could go ahead!

The Key Stage 1 nativity and Key Stage 2 carol concert were enjoyed by all and the Governors once again showed their generosity in donating prizes for the Christmas raffle which raised £382.

Into the New Year, we had our "Twosday" Fundraiser held on 22<sup>nd</sup> February where children were asked to bring in 2ps. This raised a whopping £483 through the coins themselves and the JustGiving donations. I can tell you first hand that paying in £250 worth of 2ps will not make you very popular with a bank! We rounded off the Easter term with a 50p Friday raising £167.

In Term 5, Year 3 organised a superb quiz night at the end of April and this raised £1,544. A Bag2School collection also raised £104. We finally managed to hold a School Disco in May, having had to postpone one in the autumn months due to Covid, and this raised £841. This was hotly followed by the Ball on 13<sup>th</sup> May 2022. I think it's fair to say everyone loved the Bridgerton theme and the Ball Committee did a superb job on the night. I'm thrilled to report that the Ball raised just over £10,700 for the PTA.

Term 6 is another busy one and comprised quite a few events - maypole dancing and the rainbow raffle fundraisers together raised £921. The PTA also contributed towards a Jubilee Lunch for the children, with decorations and cupcakes provided. Sports Day at the end of June raised £618 and the open evening a further £552. We rounded off the year with the Summer Production, which despite the weathers best efforts to throw a few curveballs, raised £992.

Throughout the year we've had second hand uniform sales which have generated £438

The PTA has sold jute bags throughout the year and this has raised £215.

## ***Trustee's Annual Report For the Year Ended 31 August 2022***

### ***Continued***

As well as our PTA events, we've had many adhoc Charitable Donations amounting to: £880. Some of this is offset by the donation the PTA makes to Chiddingstone Village Sports of £500.

The Giving Machine and Amazon donations throughout the year totalled £316.

The committee's members and other parents have continued to give their support throughout the year for all the events, both large and small.

### ***Policies***

The Association does not make investments, all funds being held in a non-interest bearing bank current account.

The Association aims to distribute funds to the school on a timely basis whilst maintaining a sufficient level to meet day to day operating requirements.

I declare, in my capacity of charity trustee, that the trustees have approved the report above and have authorised me to sign it on their behalf.

***Mrs B Thomas***

***Trustee***

***Date:***

**Receipts and Payments Account**  
**for the Year Ended 31 August 2022**

	<b>Year Ended 31 August 2022</b>	<b>Year Ended 31 August 2021</b>
	<b>£</b>	<b>£</b>
	<b>Unrestricted Funds</b>	<b>Unrestricted Funds</b>
<b>Receipts</b>		
Donations	880	730
Fundraising events including gift aid receipts	35,958	10,890
Grants	-	5,000
	-----	-----
Total Receipts	36,838	16,620
<b>Payments</b>		
Cost of fundraising events	11,875	1,425
Charitable payments to/for school:	15,304	24,810
Administration	166	249
	-----	-----
Total Payments	27,345	26,484
	-----	-----
<b>Net Receipts/ (Payments)</b>	9,493	(9,864)
<b>Cash Funds Last Year End</b>	5,807	15,671
	-----	-----
<b>Cash Funds This Year End</b>	15,300	5,807
	=====	=====
<b>Statement of Assets and Liabilities at Year End</b>		
Cash at bank	15,300	5,807
	=====	=====

**Approved by the board of trustees:**

Mrs B Thomas

Date:

## ***Independent Examiner's Report to the Trustees of Chiddingstone Primary School Parent Teacher Association for the Year Ended 31 August 2022***

I report to the trustees on my examination of the accounts of Chiddingstone Primary School Parent Teacher Association as set out on page 5.

### ***Responsibilities and Basis of Report***

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### ***Independent Examiner's Statement***

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

### **Daniel Valentine ACA**

Begbies  
Unit 14, Park Barn  
Evegate Business Park,  
Smeeth  
Ashford  
Kent TN25 6SX

Date: June 2023