

# **Living Word Church**

(Charity Number: 1013584)

## **Trustees Annual Report & Financial Statements for the year ended**

**5th April 2021**

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Charity Accounts Preparation &  
Independent Examination Services

# **Living Word Church**

(Charity Number: 1013584)

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# **Living Word Church**

## **Trustees' Annual Report for the period 6 April 2020 – 5 April 2021**

Charity's Full Name – **Living Word Church**

Registered Company Number – **None**

Registered Charity Number – **1013584**

### **Objectives and Activities**

#### **Summary of the purposes of the charity set out in its governing document:**

Proclamation and furtherance of the Gospel of God by every means possible concerning his Son, Jesus Christ our Lord and the preaching and teaching of the Christian faith throughout the city of York and its environs.

#### **Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts:**

The Church has been inspired and motivated to use the gifts that God has given them to bless people and make their lives better. This includes the material demonstrations of unconditional love through acts of service. The Church has continued to give to the poor and needy, both to people within the Church and those outside the Church.

The Church is committed to enabling as many people as possible to hear the Gospel and discover the joy and freedom that Jesus Christ has made available for all. The Riverside Centre is used as a Place of Worship; built initially as a public house, the building provides great spaces for the Church to worship and fellowship together and spaces for the wider community to meet and find friendship. The finances pay for the pastoral leader, hub manager and community worker and an administrator. During this period the caretaker role was changed to a media role as the Centre was used less during the national lockdowns. The new media role ensured that the Church could continue to pursue its main purposes online. The caretaking activities are continuing through commissioning specific trades as required. Work on the kitchen and the roof was completed. These paid roles support the large number of volunteers that make the community of faith and the charitable work possible.

During the financial year April 2020 to April 2021 Living Word Church used the Riverside Centre to support people in the York area. The Centre remained a place of worship, prayer and fellowship for the church community and a base for the Christian outreach and charitable works particularly the increased requirement for the Foodbank services. A large proportion of the lockdown period saw the church predominantly meet online.

The Centre has had to stop the weekly community café during the pandemic, the reopening of the café will be reviewed following the lockdown. Relationships with national and local food retailers and restaurants has increased with additional donations to the foodbank which has supported the increased demand.

It is estimated that we have spoken to, and given emergency food to, over 750 families through running one of the Trussell Trust foodbanks in connection with York Foodbank. At the start of the national lockdown we saw an increase in the number of people needing emergency food parcels. Although the Riverside Centre remained a base for outreach into the community around Huntington Road and into the Bell Farm Estate the Little Stars toddler and baby group was paused for the year.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

**Additional details of objectives and activities:**

The vast majority of the Church's income is from gifts from members. These gifts are split between incomes related to tithes, general offerings and earmarked gifts (for specific purposes). Where Gift Aid is applicable this is added to any earmarked gifts before these are passed on. The rest of the Gift Aid is used for projects and outreach. We encourage all members who can work to find work and we support them in that aim. Specific gifts were earmarked by the givers to support those who are poor or needy in the local area and abroad.

**Achievements and Performance**

**Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole:**  
Details of the performance and achievements are included in the sections above.

We continue to work with the York based Christian charity Bundles of Joy to store their baby equipment, clothing and consumables in the second floor rooms of the Riverside Centre. They distribute a bundle of baby items to families in the York area who are having a baby and are in need. During this financial year the Besom Charity continued using space in the Centre to supply furniture and white goods to households in need, as well as preparing many Christmas hampers for those in need.

**Financial Review**

**Review of the charity's financial position at the end of the period:**

The trustees have used some of the reserves to continue to employ a hub manager and community outreach worker to further develop the outreach programmes. The reserve has helped manage the cash flow during this period.

**Statement explaining the policy for holding reserves stating why they are held:**

The reserve funds are held in the Seed Fund which is 10% of the tithe income put aside to support the employment of the paid employees, for gift for ministries to the Church and a fund to support those in need. Reserves of an additional £2,000 has been set aside in a Reserve Fund which is expected to be used to support expenditure as the pandemic continues to affect income.

**Amount of reserves held:**

We ended the year with combined reserves of £8,746 in the Reserve Fund and Seed Fund.

**Reasons for holding zero reserves:**

N/A

**Funds materially in deficit:**

None

**Explanation of any uncertainties about the charity continuing as a going concern:**

N/A

**Additional Information:**

None

## Structure, Governance and Management

### Description of the charity's trusts:

Type of governing document – **Trust Deed**

How the charity is constituted – **Trust**

Trustee selection methods – **Appointment by current trustees**

### Additional governance issues:

If there is an even number of trustees and a decision is not unanimous then the lead trustee will vote twice and a simple majority will be adhered to.

If a trustee is related to any employee receiving a salary or benefit, that trustee cannot be involved in the decision-making process that affects the salary or benefit.

## Reference and Administration Details

Charity's full name – **Living Word Church**

Other names the charity is known by – **None**

Charity's principal address – **187-189 Huntington Road, York. YO319BP**

### Names of the trustees who manage the charity:

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Matthew Staples	Lead Trustee		
Franklyn Allsup	Trustee		
Richard Renier	Trustee		
Amy Ellis	Trustee		

### Corporate trustees – names of the directors at the date the report was approved:

None

### Name of trustees holding title to property belonging to the charity:

Trustee Name	Dates acted if not for whole year
Matthew Staples	
Franklyn Allsup	
Richard Renier	
Amy Ellis	

### Funds held as custodian trustees on behalf of others:

Description of the assets held in this capacity – **None**

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects – **None**

Details of arrangements for safe custody and segregation of such assets from the charity's own assets – **None**

Names and addresses of advisers – **None**

### Name of chief executive or names of senior staff members:

James Topliss (Lead Elder/Pastor – Employed by the Charity)

Peter White (Elder – Volunteer)

**The trustees declare that they have approved the Trustees Annual Report and Accounts**  
**Signed on behalf of the charity's trustees**

Signature



Full Name

– **Matthew Staples**

Position

– **Lead Trustee**

Date

– **16<sup>th</sup> January 2022**

I report on the accounts of: **Living Word Church**  
for the year ended: **05 April 2021** which are set out on pages 6 to 8.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

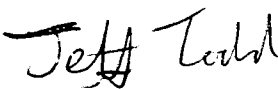
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

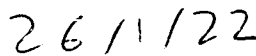
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Jeff Todd (FCA)**  
Outsource independent examination  
services  
The Hiscox Building  
Peasholme Green  
York YO1 7PR



**Date:**

**Living Word Church**  
(Charity Number: 1013584)

<b>Receipts &amp; Payments Accounts for the year ended:</b>		<b>5th April 2021</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
	<b>funds</b>	<b>funds</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>				
Tithes & offerings	110,984	-	110,984	110,568
Earmarked gifts & offerings	15,668	-	15,668	17,694
Contributions to events	50	-	50	565
Gift aid & other income	22,641	-	22,641	31,047
Interest	4	-	4	79
Other income	235	-	235	3,074
<b>Total receipts</b>	<b>149,582</b>	<b>-</b>	<b>149,582</b>	<b>163,027</b>
<b>Payments</b>				
Tithe of income	14,269	-	14,269	10,832
Salaries and expenses	74,344	-	74,344	73,710
Conferences, training and travel	360	-	360	900
Seed fund spend	8,025	-	8,025	4,224
Building costs & refurbishment	1,208	-	1,208	4,425
Hospitality	-	-	-	18
Visiting ministry	1,475	-	1,475	1,397
Earmarked gifts	14,904	-	14,904	17,500
Sponsorship	360	-	360	360
Children & youth work	245	-	245	12
Meeting costs	1,560	-	1,560	1,493
Outreach events & evangelism	224	-	224	365
Administration (inc utility costs)	20,460	-	20,460	17,087
Mortgage repayments	10,182	-	10,182	20,495
Other sundry costs	-	-	-	477
<b>Total payments</b>	<b>147,616</b>	<b>-</b>	<b>147,616</b>	<b>153,295</b>
<b>Net of (payments)/receipts</b>	<b>1,966</b>	<b>-</b>	<b>1,966</b>	<b>9,732</b>
<b>Balance brought forward</b>	<b>21,142</b>	<b>-</b>	<b>21,142</b>	<b>11,410</b>
<b>Balance carried forward</b>	<b>23,108</b>	<b>-</b>	<b>23,108</b>	<b>21,142</b>

**Living Word Church**  
(Charity Number: 1013584)

<b>Statement of Assets and Liabilities at:</b>	<b>5th April 2021</b>
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	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021 Total funds</b>	<b>2020 Total funds</b>
	£	£	£	£
<b>Assets</b>				
<b>Cash at bank and in hand</b>				
Current bank account	9,569	-	9,569	13,175
Savings bank account	13,539	-	13,539	7,966
Tracker account	-	-	-	1
	<b>23,108</b>	<b>-</b>	<b>23,108</b>	<b>21,142</b>

	<b>2021</b>	<b>2020</b>
<b>Assets retained for Charity's own use</b>	£	£
Building	<u>325,000</u>	<u>325,000</u>

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021 Total funds</b>	<b>2020 Total funds</b>
	£	£	£	£
<b>Liabilities</b>				
Independent Examination fee	360	-	360	350
Mortgage for building	222,834	-	222,834	233,016
	<b>223,194</b>	<b>-</b>	<b>223,194</b>	<b>233,366</b>

**Living Word Church**  
(Charity Number: 1013584)

<b>Notes to the Accounts for the year ended:</b>	<b>5th April 2021</b>
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The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

<b>Approval of Accounts for the year ended:</b>	<b>5th April 2021</b>
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The report and accounts were approved at a meeting of the Trustees held on:

16 JAN 2022

Date

**Signed for and on behalf of the Trustees:**

*mpstaple*

Signature

MATTHEW STAPLES

Name

LEAD TRUSTEE

Position (e.g. Chair etc)

19 JAN 2022

Date

*A Ellis*

Signature

AMY ELLIS

Name

TRUSTEE

Position (e.g. Chair etc)

20/01/2022

Date