

BICESTER SPIRITUALIST CHURCH
REGISTERED CHARITY NO. 1013339

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31ST DECEMBER 2022
AND
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2022

BICESTER SPIRITUALIST CHURCH
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE PERIOD ENDED 31ST DECEMBER 2022

<u>Registered Name</u>	Bicester Spiritualist Church
<u>Registered Number</u>	1013339
<u>Principal Office</u>	The Clifton Centre Ashdene Road Bicester OX26 2BH
<u>Trustees</u>	Robert Gooch (Custodial Trustee) Anthony Plowman (Custodial Trustee) Lynn Beckett Rita Clifton Judith Plowman (General Secretary) Derek Taylor Sue Young (Treasurer) Simon Boshier (from November 2022) Susan Boshier (from November 2022)
<u>Bankers</u>	HSBC UK
<u>Independent Examiner</u>	Mrs H C Fanthome FCA, King Loose & Co St John's House, 5 South Parade, Summertown, Oxford OX2 7JL

BICESTER SPIRITUALIST CHURCH

TRUSTEES' ANNUAL REPORT

FOR THE PERIOD ENDED 31ST DECEMBER 2022

The Trustees present their Report and Accounts for the period ended 31st December 2022. The accounts comply with the charity's constitution, the Charities Act 2011, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – Charities SORP (FRS 102); and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Charity's Trusts

The Charity was registered on 4th August 1992 and is governed by model rules and constitution adopted 31st May 1992 and amended 24th October 2016.

Legal and Administrative Information

This information is given on page 1.

Objects

As set out in the Charity's governing documents, the Charity's objectives are:

- to advance the Christian religion in particular the Christian Spiritualist church

Organisation of Services, Activities and Achievements during the Period

Incoming funds are generated principally from rentals, together with monies from collections, private donations, and from fundraising events. As well as raising funds for the ongoing costs of running a parish, these events aim to build community within the parish and to raise awareness of the Charity in the wider community of Bicester.

The main activities for the public benefit in relation to the objectives of Bicester Spiritualist Church during the period were:

- the organisation and running of Bicester Spiritualist Church to enable those who wish to use it to assist the development of their Christian and spiritualist faith.
- the organising of regular religious services with a recognised medium and, where practical, allowing the public to join in and worship.
- the organising of healing sessions and facilitating healing workshops and training for the development of healing techniques.
- the provision of workshops for the development of Christian Spiritualism.

More specifically the Trustees concluded the improvements to the security system and general maintenance was carried out.

BICESTER SPIRITUALIST CHURCH
TRUSTEES' ANNUAL REPORT (CONT'D)
FOR THE PERIOD ENDED 31ST DECEMBER 2022

Future developments

The ongoing of maintenance of the premises remains a priority, but considerations for improvements are always explored.

It is hoped that this continuing commitment to maintaining and enhancing the charity's resources, in a cost effective manner, will attract additional user groups to the premises.

Public Benefit

In reviewing the Charity's ongoing objectives and activities, the Trustees have considered the guidance set out in the Charity Commission's guidelines on public benefit, and are of the opinion that the objectives and activities are in total compliance therewith.

Trustees

The Trustees named on page 1 served during the period and up to the date of signing this report. There are no other Trustees.

Two new Trustees, Simon and Susan Bosher, were appointed on 20th November 2022.

Appointment and Training of Trustees

Trustees are appointed following selection based on their professional skills and/or representational qualities.

Induction and training of new Trustees is informal, mainly covered by word of mouth and attendance at meetings where policy decisions are taken, and matters of concern discussed. There is no specific training policy.

Reserves Policy

The Trustees consider that free liquid reserves amounting to six month's operating costs is prudent and advisable to cover the various uncertainties and risks in the current economic climate. These requirements are under constant review by the Trustees, who consider that the position at the period end date is in line with policy.

Trustees Remuneration/Expenses

No expenses are paid to Trustees other than to reimburse authorised disbursements incurred.

Risk Management

The Trustees have examined the major strategic, business and operational risks which the Charity faces or may face, and confirm that systems are in place to enable regular reports to be produced, so that the necessary steps can be taken to lessen any such risks.

The principal risks faced by the charity are:

- sustainability of rental incomes
- ability to maintain rental properties to a high standard, at reasonable cost
- maintaining, or increasing, the number of Trustees.

The Trustees are aware of these risks and, together with their professional advisers, keep the issues under constant review.

BICESTER SPIRITUALIST CHURCH
TRUSTEES' ANNUAL REPORT (CONT'D)
FOR THE PERIOD ENDED 31ST DECEMBER 2022

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the Trustees are required to:

- * select suitable accounting policies and then apply them consistently;
- * observe the methods and principles of the applicable Charities SORP;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- * prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ascertain the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable Charities SORP. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report has been approved by the Trustees and is signed on their behalf by:

Signed J. A. Ploman.....
 (Trustee)

Date 4th June 2023.....

BICESTER SPIRITUALIST CHURCH

SECRETARY'S ANNUAL REPORT

FOR THE PERIOD ENDED 31ST DECEMBER 2022

Bicester Spiritualist Church (BSC) has for the first time in three years been working fully and continuously in their aspirations to uphold the Objectives as set out in the Constitution in the advancing of the Christian religion in particular the Christian Spiritualist Church that has been established since its inception on 29th June 1989, in supporting the community in the assistance of those wishing to development their spiritual interests and assisting others to share their services with the community at large.

During 2022 BSC opened its doors every Sunday except of course when it was a bank holiday and our number in the congregations during this year has varied from 20 to 40. The church has held a number of events: Clairvoyant Afternoons with 1-2-1 readings, Clairvoyant Evenings with three mediums at each event and of course our very popular Clairvoyant Evening with Stephen Holbrook – on a number of occasions our numbers exceed 70 and on one Clairvoyant evening recently we had over 100 – obviously BSC is doing something right when our numbers are so strong; we will continue to put on events and I thank everyone who is involved in making these evenings a success.

Founder member Susan Taylor sadly passed away in June; Susan was a regular member of the church, and took part in the many activities of the church, played the organ, chaired, gave readings, lead the singing of hymns and was a great supporter to many of the congregation. BSC held a memorial service for Susan just after she died then following her cremation an afternoon tea to celebrate Susan's life was held at the church. Rest in Peace Susan, we all miss you very much.

BSC regret that due to many hurdles, work commitments, holidays etc the only Management Meeting that was convened in the year was in January 2022, fortunately we were able to all stay in touch via emails and much business was conducted as such and safe to say that all legal documentation e.g. Accounts and Charity Commission returns and appointment of Auditors were all returned in a very timely manner which ensured that apart from not meeting physically all requirements of the Constitution were complied with.

The Clifton Centre businesses, Slimming World, Real Fitness, U3A, BLHS and Creative Dance have returned to their weekly meetings. Unfortunately, Yogabeing, notified BSC that they will not be returning this year because most of their clients prefer to work from home. However as one door closes another opens and in 2023 Bicester WI and Oxfordshire Motorbike Club are using the facility on a monthly basis. Oxfordshire Motorbike Club started in November and hold their meeting monthly in the Viridor Room.

The usage of The Clifton Centre is currently approximately 38.5% of availability (25% unavailable midnight to 8am!) – used generally six days a week and most evenings – as a rough estimate.

CDC honoured us with a grant of £2,667 related to the Covid grants being applied to businesses, and also the furlough grant which we applied to one employee terminated in September 2021.

As advised in our 2020 Secretary's Report BSC's tenant KEA were due a rent and tenure review in February 2021. It was agreed by the trustees that due to the current situation rental should remain the same until February 2023 when a rent review will take place – unless after Management Meeting in December 2022 other decisions will be taken – due to current costs of living e.g. utility bills – although I believe that the government may make allowances for businesses.

BICESTER SPIRITUALIST CHURCH

SECRETARY'S ANNUAL REPORT (CONT'D)

FOR THE PERIOD ENDED 31ST DECEMBER 2022

Thanks to Derek Taylor (BSC Grants Co-ordinator) in July 2021 a request for a grant was placed with Viridor to replace the tin roof. BSC were very lucky and Viridor agreed to the grant which we received in February 2022 and the new roof was replaced by Carma UK Ltd in March/April 2022. With grants received from CDC and BTC, BSC was financially able to complete the replacement of the strip lighting to the more economical LEDS, to replace the outside security lights and most recently to replace two toilets and joining plumbing works. Wright Way redecorated the main areas of the hall during August 2021 again with the financial aid of a grant from BTC.

Tony Plowman and Robert Gooch (Custodial Trustees) ensure that the value of the property is not diminished and continued to maintain the buildings and computer systems. Tony is to be thanked for always being available to keep the maintenance costs to a minimum and being on hand when inspections etc are planned. Thank you, Tony.

BSC hopes to continue its journey and promises to allow all visitors to enjoy the ambience of the Church and hall and going forward hopes to put on many more events in 2023. All suggestions are considered. Healing courses and development groups continue and I'm happy to announce that Simon Boshier is now a Probationary Minister with CSSI and is being tutored under the pupillage of Adrian Denney. Our best wishes to Simon. Susan and Simon Boshier were elected to stand as trustees and will formally be announced at the AGM to be held in January 2023.

To all the trustees, our employee, volunteers, who all willingly set up the church, make the tea, chair, read and generally welcome all the congregation. Thank you, and thanks also must go to our congregation, associates and the CSSI particularly Vice President Adrian Denney who is always available if we have any problems or discussion; they have all contributed to the on-going success of Bicester Spiritualist Church and The Clifton Centre through attendance, discussions, organising, planning and being able to participate and provide support when able to do so, it is appropriate that your personal and collective efforts are acknowledged, and we hope to continue with our full services and community usage and perhaps add even more users to the Centre. Thank you.

Minister Judith A Plowman
General Secretary Bicester Spiritualist Church
March 2023

BICESTER SPIRITUALIST CHURCH
INDEPENDENT EXAMINER'S REPORT
FOR THE PERIOD ENDED 31ST DECEMBER 2022
REGISTERED CHARITY NO. 1013339

I report on the accounts of the charity, for the year ended 31st December 2022, which are set out on pages 5 to 7.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

King Loose & Co
 St John's House
 5 South Parade
 Summertown
 Oxford OX2 7JL

Heather C. Fanthome

 H C FANTHOMÉ FCA
 Dated..... 4th June 2023

BICESTER SPIRITUALIST CHURCH

5.

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDED 31ST DECEMBER 2022 (CHARITY NO. 1013339)

	<u>2022</u>		<u>2021</u>
	£	£	£
<u>RECEIPTS</u>			
Collection		1,723.32	1,048.37
Raffle		39.00	-
Tickets		3,947.00	1,860.00
Refreshments & donations		378.53	83.97
Open circle		291.00	-
Psychic PR & library		-	-
Xmas Draw		-	-
Rent		26,013.51	13,712.81
Book/DVD sales		-	-
CJRS (furlough) money		-	1,451.71
Government Grants		2,667.00	21,374.83
Grant for roof repairs (2021 chairs)		22,441.00	408.00
Donation for defibrillator		400.00	-
Interest Received		296.17	-
		<hr/>	<hr/>
		58,196.53	39,939.69
 <u>PAYMENTS</u>			
Roof repairs	52,441.05		
Building repairs & maintenance	5,447.08		3,617.58
Heat/light/water	9,076.60		5,469.79
Affiliation fee	833.97		-
Insurance (inc PLI)	472.65		1,175.32
Accountant	300.00		300.00
Other (flowers, milk, stationery etc)	1,103.90		422.55
Other expenses	116.00		92.92
Medium expenses	2,911.00		1,455.00
Wages	2,394.67		1,840.17
Small Equipment & chairs purchased	-		560.00
Bank Charges	79.79		-
Donations	129.08		-
Costs of obtaining grant	2,244.10		-
		<hr/>	<hr/>
		(77,549.89)	(14,933.33)
 Net (Deficit)/Surplus		<hr/> <u>(19,353.36)</u>	<hr/> <u>25,006.36</u>

BICESTER SPIRITUALIST CHURCH


6.

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31ST DECEMBER 2022 (CHARITY NO. 1013339)

	<u>Notes</u>		<u>2022</u>		<u>2021</u>
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	2		247,153.10		247,153.10
<u>CURRENT ASSETS</u>					
<u>Cash and Bank</u>					
Community Account		19,420.25		39,069.82	
Business Saver Account		30,396.17		30,100.00	
		<hr/>		<hr/>	
		49,816.42		69,169.82	
<u>CURRENT LIABILITIES</u>					
Creditors		<hr/>		<hr/>	
		-		-	
Net Current Assets			49,816.42		69,169.82
			<hr/>		<hr/>
NET ASSETS			<u>296,969.52</u>		<u>316,322.92</u>
<u>FUNDS</u>					
Unrestricted Funds B/Fwd			316,322.88		291,316.56
(Deficit)/Surplus for the period			(19,353.36)		25,006.32
			<hr/>		<hr/>
UNRESTRICTED FUNDS C/FWD			<u>296,969.52</u>		<u>316,322.88</u>

Approved by the Trustees


A W Plummer

Dated


14 June 2023

BICESTER SPIRITUALIST CHURCH**NOTES TO THE FINANCIAL STATEMENTS****FOR THE PERIOD ENDED 31ST DECEMBER 2021****1. Accounting Policies****(a) Basis of preparation**

The accounts (financial statements) have been prepared on a receipts and payments basis.

(b) Tangible Assets and Depreciation

Tangible fixed assets held for the charity's own use are stated at cost.

2. Tangible Fixed Assets

	<u>Building</u> <u>Equipment</u>		<u>Total</u>
	£	£	£
Cost			
Brought forward 01.01.22	246,768	385	247,153
Additions	-	-	-
Disposals	-	-	-
Carried forward 31.12.22	<u>246,768</u>	<u>385</u>	<u>247,153</u>
Depreciation			
Brought forward 01.01.22	-	-	-
Charge for the period	-	-	-
Depreciation on disposals	-	-	-
Carried forward 31.12.22	<u>-</u>	<u>-</u>	<u>-</u>
Net Book Value at 31.12.22	<u>246,768</u>	<u>385</u>	<u>247,153</u>
Net Book Value at 31.12.21	<u>246,768</u>	<u>385</u>	<u>247,153</u>

All tangible fixed assets are used directly for charitable purposes.

3. Trustees Remuneration/Expenses

None of the Trustees receive a salary from the charity. No expenses are paid to Trustees other than to reimburse occasional, low-value authorised disbursements incurred.