

| <b>Trustees' Annual Report for the period</b> |  |                   |       |      |           |  |                 |       |      |
|---|--|-------------------|-------|------|-----------|--|-----------------|-------|------|
| <b>From</b>                                   |  | Period start date |       |      | <b>To</b> |  | Period end date |       |      |
|   |  | Day               | Month | Year |           |  | Day             | Month | Year |
|   |  | 01                | 08    | 2024 |           |  | 31              | 07    | 2025 |

## Section A Reference and administration details

|   |  |
|---|--|
| <b>Charity name</b>                       | COLWICH PLAYGROUP                      |
| <b>Other names charity is known by</b>    |  |
| <b>Registered charity number (if any)</b> | 1012984                                |
| <b>Charity's principal address</b>        | C/O COLWICH COMMUNITY HALL, MAIN ROAD, |
|   | COLWICH, STAFFORDSHIRE                 |
|   |  |
| <b>Postcode</b>                           | ST17 0XD                               |

### Names of the charity trustees who manage the charity

|   | Trustee name    | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------|-----------------|-----------------------------------|---|
| 1 | EMMA GREWAL     | CHAIRPERSON     |                                   | PARENTS & COMMITTEE   |
| 2 | GARETH LEWIS    | TREASURER       | 30/07/08 TO q31/07/25             | “ “   |
| 3 | AARON STEADMANS | VICE-CHAIR      |                                   | “ “   |
| 4 |                 |                 |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| n/a  |                                   |
|      |                                   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| n/a             |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

n/a

## Section B Structure, governance and management

### Description of the charity's trusts

|   |                          |
|---|--------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | PLA CONSTITUTION         |
| How the charity is constituted<br>(eg. trust, association, company) | REGISTERED CHARITY       |
| Trustee selection methods<br>(eg. appointed by, elected by)         | BY COMMITTEE AND PARENTS |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

n/a

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children, primarily under statutory school age by encouraging parents to take responsibility for and to be involved with the activities of the group. To offer opportunities for all children, whatever their race, culture, religion, means or ability.

To care for and educate pre-school children using the government EYFS statutory framework for early years to achieve the early learning goals. Community playgroup open to all children and their families, offering flexible and affordable childcare to the local community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Colwich Playgroup is grateful for the continued support of its trustees in continuing its long term operation. With particular reference to Mr Lewis who is leaving due to his own retirement at the end of this reporting period after many years. We also thank parents and families (past and present) for their continued support with our fundraising efforts and for donating their time for the group.



**Summary of the main achievements of the charity during the year**

The period from August 2024 to July 2025 progressed in line with expectations, with no significant H&S issues to report and Ofsted grading remains good.

We are grateful to the Colwich Community Hall Association, our landlords, for their continued support. As stewards of the community centre, they maintain the space for local user groups and uphold their mission of 'run by the community, for the community.' Their financial assistance, where possible, has been invaluable, and we sincerely thank them.

A heartfelt thank you also goes to parents for their ongoing support in our termly events—such as raffles, Christmas coasters, and other fundraising efforts. These contributions directly aid the reinvestment in resources and equipment for the preschool.

Our primary concern remains government funding rates. Whilst these rates have seen a marginal increase this year, they continue to lag behind overall statutory living wage rises. Inflation also continued to increase over the year, compounding the challenge with rising insurance and other operational costs. As a result, government funding (our main source of income) is still failing to keep pace with rising costs, which remains a pressing issue impacting our financial performance in the reporting period.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity recognises the need for a cash surplus to meet its costs during the traditionally quieter and loss making winter months. As at 31/07/2025 the Charity continues to hold sufficient funds within the Capital Account to operate including the Statutory Redundancy Reserve as per our policy.

### Details of any funds materially in deficit

As mentioned above, Government funding rates continue lag statutory limiting wage and tax increases.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The treasurer reminds the importance of maximising any fundraising opportunities, as the opportunity for local authority and business funding have reduced within the current economic climate. We continue to seek new fundraising activities and grants to replenish our reserves.

## Section F

## Other optional information


|  |
|--|
|  |
|--|

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |  |
|-------------------------------------|---|--|
| Signature(s)                        |  |  |
| Full name(s)                        | GARETH LEWIS  |  |
| Position (eg Secretary, Chair, etc) | TREASURER   |  |
| Date                                | 31/07/2025  |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|  |                        |
|--|------------------------|
| Charity Name<br><b>COLWICH PLAYGROUP</b> | No (if any)<br>1012984 |
|--|------------------------|

CC16a

## Receipts and payments accounts

|                     |                                 |    |                               |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date<br>01/08/2024 | To | Period end date<br>31/07/2025 |
|---------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| FEES  | 51 839                                 | -                                    | -                                   | 51 839                          | 53 888                        |
| DONATIONS, FUNDRAISING AND GRANTS                     | 206                                    | -                                    | -                                   | 206                             | -                             |
| INTEREST AND BANK CHARGES                             | 1 693                                  | -                                    | -                                   | 1 693                           | 1 724                         |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>53 738</b>                          | <b>-</b>                             | <b>-</b>                            | <b>53 738</b>                   | <b>55 612</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>53 738</b>                          | <b>-</b>                             | <b>-</b>                            | <b>53 738</b>                   | <b>55 612</b>                 |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| WAGES AND HOLIDAY PAY                                 | 44 811                                 | -                                    | -                                   | 44 811                          | 44 150                        |
| RENT  | 2 820                                  | -                                    | -                                   | 2 820                           | 2 820                         |
| INSURANCE   | 1 288                                  | -                                    | -                                   | 1 288                           | 861                           |
| TELEPHONE & INTERNET                                  | 696                                    | -                                    | -                                   | 696                             | 634                           |
| FUNDRAISING EXPENSES                                  | -                                      | -                                    | -                                   | -                               | -                             |
| TRAINING  | -                                      | -                                    | -                                   | -                               | 361                           |
| STATIONERY AND MATERIALS                              | -                                      | -                                    | -                                   | -                               | -                             |
| TOYS AND EQUIPMENT                                    | -                                      | -                                    | -                                   | -                               | -                             |
| SUNDRY ITEMS  | 2 028                                  | -                                    | -                                   | 2 028                           | 2 029                         |
| FOOD, DRINKS & HOUSEKEEPING                           | 3 642                                  | -                                    | -                                   | 3 642                           | 3 285                         |
| TAX AND NI  | 4 193                                  | -                                    | -                                   | 4 193                           | 3 326                         |
| GIFTS   | -                                      | -                                    | -                                   | -                               | -                             |
| FORWARD EXPENDITURE                                   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>59 477</b>                          | <b>-</b>                             | <b>-</b>                            | <b>59 477</b>                   | <b>57 466</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>59 477</b>                          | <b>-</b>                             | <b>-</b>                            | <b>59 477</b>                   | <b>57 466</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 5 739</b>                         | <b>-</b>                             | <b>-</b>                            | <b>- 5 739</b>                  | <b>- 1 854</b>                |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>50 900</b>                          | <b>-</b>                             | <b>-</b>                            | <b>50 900</b>                   | <b>52 753</b>                 |
| <b>Cash funds this year end</b>                       | <b>45 160</b>                          | <b>-</b>                             | <b>-</b>                            | <b>45 160</b>                   | <b>50 899</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories   | Details  | Unrestricted funds<br>to nearest £         | Restricted funds<br>to nearest £         | Endowment funds<br>to nearest £         |
|--|--|--|--|---|
| <b>B1 Cash funds</b>   | PETTY CASH   | 140  | -  | -                                       |
|  | CURRENT ACCOUNT  | 2 422                                      |  | -                                       |
|  | CAPITAL ACCOUNT  | 42 598                                     | -  | -                                       |
|  | <b>Total cash funds</b>                                | <b>45 160</b>                              | <b>-</b>                                 | <b>-</b>                                |
|  | (agree balances with receipts and payments account(s)) | OK   | OK                                       | OK                                      |
| <b>B2 Other monetary assets</b>                                | <b>Details</b>   | <b>Unrestricted funds<br/>to nearest £</b> | <b>Restricted funds<br/>to nearest £</b> | <b>Endowment funds<br/>to nearest £</b> |
|  |  | -  | -  | -                                       |
|  |  | -  | -  | -                                       |
|  |  | -  | -  | -                                       |
|  |  | -  | -  | -                                       |
|  |  | -  | -  | -                                       |
| <b>B3 Investment assets</b>                                    | <b>Details</b>   | <b>Fund to which<br/>asset belongs</b>     | <b>Cost (optional)</b>                   | <b>Current value<br/>(optional)</b>     |
|  |  |  | -  | -                                       |
|  |  |  | -  | -                                       |
|  |  |  | -  | -                                       |
|  |  |  | -  | -                                       |
| <b>B4 Assets retained for the<br/>charity's own use</b>        | <b>Details</b>   | <b>Fund to which<br/>asset belongs</b>     | <b>Cost (optional)</b>                   | <b>Current value<br/>(optional)</b>     |
|  |  |  |  |   |
|  |  |  | -  | -                                       |
|  |  |  | -  | -                                       |
|  |  |  | -  | -                                       |
|  |  |  | -  | -                                       |
|  |  |  | -  | -                                       |
|  |  |  | -  | -                                       |
| <b>B5 Liabilities</b>  | <b>Details</b>   | <b>Fund to which<br/>liability relates</b> | <b>Amount due<br/>(optional)</b>         | <b>When due<br/>(optional)</b>          |
|  | REDUNDANCY ACCRUAL                                     | FROM CAPITAL<br>ACCOLINT                   |  |   |
|  | HOLIDAY PAY ACCRUAL AUGUST                             | FROM CAPITAL<br>ACCOLINT                   |  |   |
|  |  |  | -  |   |
|  |  |  | -  |   |
| Signed by one or two trustees on<br>behalf of all the trustees | Signature  | Print Name                                 | Date of approval                         |   |
|  | GRL  | GARETH LEWIS                               | 01/09/2025                               |   |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
COLWICH PLAYGROUP

**On accounts for the year  
ended**

31/07/2025

**Charity no  
(if any)**

1012984

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

3.9.2025

**Name:**

Mandy Brazier

**Relevant professional  
qualification(s) or body  
(if any):**

Association of Accounting Technicians  
BSC Professional Management

**Address:**

4 Vardon Close

Kingston Hill

Stafford ST16 3YW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**