

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	08	2023		31	07	2024

Section A Reference and administration details

Charity name	COLWICH PLAYGROUP
Other names charity is known by	
Registered charity number (if any)	1012984
Charity's principal address	C/O COLWICH COMMUNITY HALL, MAIN ROAD, COLWICH, STAFFORDSHIRE
Postcode	ST17 0XD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	EMMA GREWAL	CHAIRPERSON	21/12/17 TO PRESENT	PARENTS & COMMITTEE
2	GARETH LEWIS	TREASURER	01/09/08 TO PRESENT	“ “
3	AARON STEADMANS	VICE-CHAIR	12/11/15 TO PRESENT	“ “
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PLA CONSTITUTION
How the charity is constituted (eg. trust, association, company)	REGISTERED CHARITY
Trustee selection methods (eg. appointed by, elected by)	BY COMMITTEE AND PARENTS

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

n/a

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children, primarily under statutory school age by encouraging parents to take responsibility for and to be involved with the activities of the group. To offer opportunities for all children, whatever their race, culture, religion, means or ability.

To care for and educate pre-school children using the government EYFS statutory framework for early years to achieve the early learning goals. Community playgroup open to all children and their families, offering flexible and affordable childcare to the local community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The preschool is grateful for the continued support of its trustees in continuing its long term operation. We thank parents and families (past and present) for their continued support with our fundraising efforts and for donating their outgrown toys and equipment for use by the group.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The period from August 2023 to July 2024 progressed in line with planned operations, with no significant issues to report. Ofsted grading remains good.

While session numbers were lower compared to pre-pandemic levels, they steadily improved throughout the year. Our rigorous post-COVID infection controls remained in place, ensuring there were no closures due to illness.

We are grateful to the Colwich Community Hall Association, our landlords, for their continued support. As stewards of the community centre, they maintain the space for local user groups and uphold their mission of 'run by the community, for the community.' Their financial assistance, where possible, has been invaluable, and we sincerely thank them.

A heartfelt thank you also goes to parents for their ongoing support in our termly events—such as raffles, Christmas coasters, and other fundraising efforts. These contributions directly aid the reinvestment in resources and equipment for the preschool.

Our primary long-term concern remains government funding rates. While these rates have seen only marginal annual increases, they continue to lag behind statutory living wage rises. Inflation also increased substantially over the year, compounding the challenge. As a result, government funding—our main source of income—is failing to keep pace with rising wage costs, which remains a pressing issue moving forward.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity recognises the need for a cash surplus to meet its costs during the traditionally quieter and loss making winter months and the Charity continues to hold sufficient funds to operate for the foreseeable future. A provision for redundancy of staff is written in as a restricted reserve within the bank balances as is any other unspent ringfenced funding.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The treasurer reminds the committee of the importance of maximising any fundraising opportunities, as the opportunity for local authority and business funding have reduced within the current economic climate. We continue to seek new fundraising activities and grants to replenish our reserves from the COVID pandemic years.

A reserve is being maintained for Statutory Redundancy Pay for staff.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	G R Lewis	
Full name(s)	GARETH LEWIS	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	31/05/25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
LWICH PLAYGROUP

No (if any)
1012984

Receipts and payments accounts

CC16a

For the period from	Period start date 8/1/2023	To	Period end date 7/31/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FEES	53,888	-	-	53,888	52,582
DONATIONS, FUNDRAISING AND GRANTS	-	-	-	-	68
INTEREST AND BANK CHARGES	1,724	-	-	1,724	1,016
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	55,612	-	-	55,612	53,666
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	55,612	-	-	55,612	53,666
A3 Payments					
WAGES AND HOLIDAY PAY	44,150	-	-	44,150	42,537
RENT	2,820	-	-	2,820	4,230
INSURANCE	861	-	-	861	822
TELEPHONE & INTERNET	634	-	-	634	555
FUNDRAISING EXPENSES	-	-	-	-	13
TRAINING	361	-	-	361	188
STATIONERY AND MATERIALS	-	-	-	-	37
TOYS AND EQUIPMENT	-	-	-	-	1,054
SUNDRY ITEMS	2,029	-	-	2,029	208
FOOD, DRINKS & HOUSEKEEPING	3,285	-	-	3,285	3,962
TAX AND NI	3,326	-	-	3,326	2,655
GIFTS	-	-	-	-	9
FORWARD EXPENDITURE	-	-	-	-	-
	-	-	-	-	-
Sub total	57,466	-	-	57,466	56,270
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	57,466	-	-	57,466	56,270
Net of receipts/(payments)	- 1,853	-	-	- 1,853	- 2,604
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	52,753	-	-	52,753	55,356
Cash funds this year end	50,899	-	-	50,899	52,752

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	PETTY CASH	45	-	-
	CURRENT ACCOUNT	4,948		-
	CAPITAL ACCOUNT	45,905	-	-
	Total cash funds	50,899	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	REDUNDANCY ACCRUAL 2023	FROM CAPITAL ACCOUNT		
	HOLIDAY PAY ACCRUAL AUGUST 2024	FROM CAPITAL ACCOUNT		
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	GARETH LEWIS			5/31/2024



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
COLWICH PLAYGROUP

**On accounts for the year
ended**

31/07/2024

**Charity no
(if any)**

1012984

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 05/06/2025

Name: Mandy Brazier

**Relevant professional
qualification(s) or body
(if any):**

Association of Accounting Technicians
BA Professional Management

Address:

4 Vardon Close
Stafford
ST16 3YW

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).