



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	08	2019	To	31	07	2020

Section A

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amanda Herrington	Chair		AGM
2	Lucy Thistlewood	Vice Chair		AGM
3	Nicky Bevington	Trustee		AGM
4	Marion Blundell	Treasurer	to 30/10/19	AGM
5	Kirsty Gallagher	Trustee		AGM
6	Caroline Royle	Trustee		AGM
7	Sarah Williamson	Trustee		AGM
8	Hayley King	Trustee		AGM
9	Amy Unwin	Secretary		AGM
10	Louise Chesher	Trustee		AGM
11	Amanda Castle	Trustee		AGM
12	Faye Conway-Bell	Trustee	30/10/19 to date	AGM
13	Gemma Halsall	Trustee	30/10/19 to date	AGM

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Nominated, seconded & voted for at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Bowdon Church School PTA works closely with the school and the head teacher or her representative, plus at least one member of teaching staff aims to attend committee meetings.

The charity is a member of Parentkind (formerly known as PTA UK).

The charity holds regular committee meetings, as a minimum once a term. Subcommittees may be formed by the committee to work on specific events / activities & will report back to the committee.

We would like to heartily thank all those volunteers who have made it possible to carry out our activities this year.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Association is to advance the education of pupils in the school in particular by:

Developing effective relationships between the staff, parents and others associated with the school;

Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Development of staff & school / parent relationships

The PTA attends new reception intake introduction mornings to serve coffees & teas, and to give parents a chance to meet each other. The PTA runs a Christmas & Summer Fair, which as well as raising funds for the school, also increase commitment & familiarity with the school for the whole family and members of the local community. The staff always play a key role in supporting these events, volunteering their time alongside that of parents.

All families are actively encouraged to take part in these events.

Activities to support the school & pupil education:

During this financial year the PTA has focused its fundraising efforts on raising money to enable the school to improve its playgrounds and outdoor learning spaces, as well as again raising money for an additional classroom to enable creative activities to take place.

The PTA aims to make all of its activities accessible to everyone in the school.

The trustees declare that they have throughout their activities, had regard to the guidance issued by the charity commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The PTA would like to recognise Marion Blundell, who has now stepped down, for her outstanding service to the PTA as a Trustee and Treasurer and thank her for constant support, guidance and contributions which have been pivotal to the PTA success.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Due to Covid-19 lockdown restrictions, none of the PTA fundraising events planned for the second half of the current financial year could go ahead.

The PTA was able to raise some funds for the school during the first half of the current financial year, by holding a Christmas Fair and a Winter Ball, as shown below:

Fundraising - Christmas Fair	6,308
Fundraising - Winter ball	14,049
Fundraising - Other events & expenses	903
Easy Fundraising & other commission	433
Co-op Community Fund	1,350

TOTAL FUNDRAISING (NET)	23,043
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Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not have a policy on reserves, but the treasurer looks to maintain enough money in the bank accounts to fund all forthcoming expenses floats & expenses for events, and any commitments to donations to the school. At no point in the year was the account overdrawn.

The PTA now has a deposit account to enable it to earn interest on reserves.

See the Financial Report for bank balance details.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

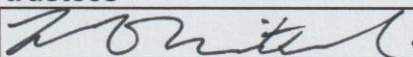
The PTA would like to thank all parents /family members and school staff for their assistance during the year. In particular, we would like to thank Mr Goddard, the school caretaker, and the staff in the school office.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LUCY THISTLEWOOD	
Position (eg Secretary, Chair, etc)	VICE-CHAIR	
Date	26/3/2021	



BOWDON CHURCH SCHOOL PTA 1012844

Receipts and payments accounts

CC16a

For the Period from 01/08/2019 to 31/07/2020

Section A Receipts and Payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total Funds to the nearest £	Last Year to the nearest £
A1 Receipts					
Fundraising - Summer/Christmas Fairs	7,204	-	-	7,204	16,805
Fundraising - Winter ball	29,760	-	-	29,760	30,088
Fundraising - Pledge Evening	-	-	-	-	-
Fundraising - Popup Circus	22	-	-	22	85
Fundraising - Enterprise challenge	0	-	-	0	714
Fundraising - Outdoor Learning	0	-	-	0	9,355
Fundraising - Other events	1,946	-	-	1,946	1,924
Co-op Community Fund	1,350	-	-	1,350	398
Commission - (EFR, AmazonSmile)	433	-	-	433	672
Interest Received	315	-	-	315	517
Donations/Gift Aid	-	-	-	-	-
Sub total (Gross Income for AR)	41,029	-	-	41,029	60,558
A2 Asset and Investment Sales					
	-	-	-	-	-
Sub total					
TOTAL RECEIPTS	41,029	0	-	41,029	60,558
A3 payments					
PTA Expenditure - Summer and Winter Fairs	896	-	-	896	2,420
PTA Expenditure - Winter Ball	15,711	-	-	15,711	15,713
PTA Expenditure - Pledge Evening	-	-	-	-	-
PTA Expenditure - Popup Circus	-	-	-	-	314
PTA Expenditure - Other Events	1,257	-	-	1,257	52
School Expenditure - Class Funds	-	-	-	-	-
School Expenditure - Outdoor Environment/MUGAs	30,370	-	-	30,370	-
School Expenditure - Outdoor Learning	9,355	-	-	9,355	-
School Expenditure - Creative Space	48,404	-	-	48,404	40,000
School Expenditure - Musical Tuition	-	-	-	-	-
Co-op Community Fund	-	-	-	-	-
School Expenditure - Other	-	575	-	575	425
Ball Deposit for 2021	-	-	-	-	1,000
PTA Expenses/insurance	122	-	-	122	177
Sub total	106,116	575	-	106,690	60,101
A4 Asset and Investment Purchases					
	-	-	-	-	-
Sub total					
TOTAL PAYMENTS	106,116	575	-	106,690	60,101
Net of Receipts/(payments)	(65,087)	(575)	-	(65,662)	457
A5 Transfers between funds	-	-	-	-	-
A6 Cash Funds last year end	94,682	918	-	95,600	95,143
Cash funds this year end	29,595	343	-	29,938	95,600

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B1 Cash Funds	Details			
	Bank and cash	29,595	343	-
		-	-	-
	Total cash funds	29,595	343	-

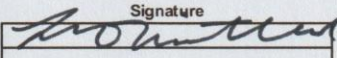
		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B2 Other Monetary Assets	Details			
			-	-
			-	-
			-	-

		Funds to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-

		Funds to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Funds to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of the trustees

Signature 	Print name L. THISTLEWOOD	Date of approval 26.3.2021
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Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Bowdon Church School PTA

On accounts for the year ended

31 July 2020

Charity no (if any)

1012844

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/20.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 26.8.21

Name: ALEXANDRA MARGARET MACLEOD

Relevant professional qualification(s) or body (if any):

FELLOW OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES (ICAEW)

Address:

AJHDENE, VICARAGE LANE, BOWDON, ALTRINCHAM WA14 3AS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.