

Trustees' Annual Report for Juniper Hill PTA

For the year ended 31st July 2024

Reference and Administrative Details

Charity Name: Juniper Hill Parent Teacher Association (PTA)

Charity Registration Number: 1012841

Principal Address: Juniper Hill School, Churchill Close, Flackwell Heath, HP10 9LA

Trustees and PTA committee Members:

- Penny Drayton (Chairperson)
- Katie Havard (Vice Chairperson)
- Nicola Repath (Treasurer)
- Chris Smith (Secretary & Trustee)
- Troy Emery (Trustee)
- James McNicol (Trustee)

Independent Examiner:

- Nancy Bell (CIMA)

Structure, Governance and Management

Governing Document:

Juniper Hill PTA is governed by a constitution and the charity is registered with the Charity Commission.

Appointment of Trustees:

Trustees and committee members are elected annually at the Annual General Meeting (AGM).

Organisational Structure:

The PTA is managed by the committee which consists of elected officers and trustees. Sub-committees are formed for specific events and activities.

Objectives and Activities

Charitable Objectives:

The objectives of Juniper Hill PTA are to advance the education of the pupils in the school by providing and assisting in the provision of facilities not required to be provided by the education authority.

Main Activities and Achievements during the year:

- Fundraising Events: Successfully organised several fundraising events including the annual summer fair, Christmas Fair, and Bingo night.
- Purchases and Donations: Helped fund the build of the Intervention Cabin onsite, paid for new curtains in the hall and funded new Accelerated reader books amongst other items.
- Community Engagement: Strengthened community ties by hosting family-oriented events and collaborating with local businesses for sponsorship and donations.

Achievements and Performance

Review of Activities:

This year, the PTA has had a particularly successful year, raising a total of **£37,871** through various fundraising initiatives. These funds have been used to enhance the educational experience of the pupils at Juniper Hill.

Financial Review:

The PTA's financial health remains strong with a closing balance of **£41,238** at year-end. Detailed financial statements are provided in the attached financial report.

Plans for the Future

Future Activities:

In the coming year, the PTA plans to continue its efforts in fundraising and community engagement. Key projects include the funding of a new climbing frame in the school grounds.

Strategic Goals:

- Increase parent and community involvement in the PTA's activities.
- Explore new fundraising opportunities.
- Continue to support the school in providing enriching educational experiences for all pupils.

Trustees' Responsibilities Statement


The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

- In preparing these financial statements, the trustees are required to:
- Select suitable accounting policies and apply them consistently.
- Observe the methods and principles in the Charities SORP.

- Make judgments and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

Signature: 

Name: Chris Smith (Trustee and PTA Secretary)

Date: 7th May 2025

JUNIPER HILL PTA FINANCIAL SUMMARY 2023/24

NET FUNDS RAISED:			
EVENT	23/24	22/23	21/22
Juniparty	11,121	10,022	-
Grants	5,000	-	-
Fireworks	4,972	4,122	6,709
Xmas Fayre	3,345	3,222	3,183
Donations	2,615	6,427	2,240
RnR Bingo	1,628	519	1,940
Legoland	1,486	646	1,084
PTA Football	1,130	-	-
Treat Sales	1,053	390	183
Halloween Hunt Maps	929	554	661
Disco	814	792	1,192
Adult Xmas Party	686	-	-
Heath Fest	620	-	-
Carol Concert	537	-	-
Xmas Cards	433	585	964
100 Club	401	454	523
Bag2School	368	170	473
Uniforms	247	296	476
Bourne End Fun Night	148	-	-
Christmas on the Heath	147	-	-
Reception Tea Towels	119	480	-
Other (stalls, lottery, ink recycling)	72	116	522
Amazon Smile	-	507	388
Gala	-	-	791
Big Camp Out	-	-	416
Sponsorship	-	-	350
Wooburn Fair	-	-	224
TOTAL FUNDS RAISED:	37,871	29,301	22,320

JUNIPER HILL PTA FINANCIAL SUMMARY 2023/24

FUNDS DISTRIBUTED:

Anti-Bullying Workshop	640		
Internet Safety Workshops	730		
Accelerated reader books	902		
School Hall Curtains	958		
Intervention Cabin	35,000		
Minibus		12,000	
Murals		4,400	
Outdoor benches		1,300	
Other		37	-
Central Costs	433	724	328
Year 6 EOY	500	602	447
Friday Treat			128
TOTAL FUNDS DISTRIBUTED:	39,163	19,063	904

Net Funds Surplus/ (Deficit)	- 1,292	10,238	21,416
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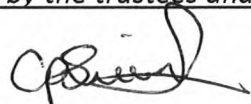
JUNIPER HILL PTA CASH BALANCES 2023/24

CASH BALANCES:

Opening Funds balance	45,262	34,134	12,844
Interest Earned	548	244	10
Prepayments / Accruals	(3,580)	346	(136)
Net Funds Surplus/ (Deficit)	(1,292)	10,238	21,416
Float	300	300	-
Closing Funds balance	41,238	45,262	34,134

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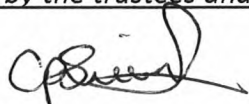
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Approved by the trustees and signed on their behalf by:

Signature:



Name: Chris Smith (Trustee and PTA Secretary)

Date:

07/05/25

Independent examiner's report to the trustees of Juniper Hill Parent Teacher Association (PTA)

I report to the trustees on my examination of the accounts of Juniper Hill PTA for the year ended 31st July 2024.

Responsibilities and basis of report

As the charity trustees of the PTA, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the PTA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Nancy Bell

Relevant professional qualification or membership of professional bodies (if any):
Chartered Global Management Accountant (CGMA)

Address: 13 Hill View, Headington, Oxford, OX3 8EB

Date: 21.05.2025