



## Trustees' Annual Report for the period

From 1/1/2021  
Period end date

Period start date To 31/12/2021

Charity name: Heddon Village Knott Memorial Hall

Charity registration number: 1012011

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provide and maintain a Village Hall for the use of the inhabitants of the parish of Heddon the Wall.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Hall was made available to all residents of the Parish for use without distinction of political, religious or other options. This met the objects of providing facilities which would improve the conditions of life for the residents</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees were mindful of the Charity Commission's guidance of public benefit and use that as one of the guides for requests for use of the Hall</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Hall has been maintained as a functional entity as a return to a more normal operating period was slowly achieved throughout 2021. Some Classes and clubs due to varying restrictions were unable to operate until mid way or later in the year. This it is anticipated will improve during 2022.</b></p> <p><b>The Hall operated three social events at no cost to support the local community and alleviate social detachment and re-instated the Christmas Market</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Cash in the bank at 31/12/2021 was £37667 in unrestricted funds and £3865 in restricted funds. This was the result of grants from Northumberland CC during the period of Covid Lockdown and an insurance claim for damage to the hall. This has provided the means of safeguarding the Hall until hire revenue returns.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Loss of hire revenue would impact severely on the Halls ability to be sustained, a reserve is held to enable continuation for 3 months and to support any unexpected capital cost</b>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The principal source of funding is via hire charges for the use of the Hall and an annual grant from Samares Investments</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>The slow return to normal use due to Covid and subsequent reduction in Hire revenue will place a strain on the Halls ability to function. Additionally rising cost of energy cause for concern</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The Committee of trustees consists of 6 elected and 5 representative trustees. The elected trustees are elected at the AGM and serve a term of one year. The representative trustees are appointed by users and other parish bodies.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Heddon Village Knott Memorial Hall
Other name the charity uses	
Registered charity number	1012011
Charity's principal address	Towne Gate Heddon on the Wall NE 15 0BH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Francis Laker	Chair		
2	Margaret Bone			Admurum Singers
3	David Arthur Potts			St Andrews PPC
4	David Greensitt			
5	Pauline Wright			Dancercise
6	Hazel Thompson			
7	Alan Groves			Badminton Club
8	Michael Feeney			
9	Sarah Frances Hulse	Secretary		
10	Bryn Tailford			
11	Alexander Paul Edwards			Heddon on the Wall Parish Council
12	Paul Pocock			
13	David Blackett	Treasurer		
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D Blakett</i>	<i>B Tailford</i>
Full name(s)	DAVID BLACKETT	B TAILFORD
Position (eg Secretary, Chair, etc)	TREASURER	TRUSTEE
Date	23/10/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Heddon Village Knott Memorial Hall

1012011

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants and Donations	19,274	-	-	19,274	31,968
Hire Charges	4,081	-	-	4,081	2,102
Functions	150	-	-	150	1,140
Insurance	-	3,865	-	3,865	-
Energy Rebates	301	-	-	301	235
Interest	1	-	-	1	6
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>23,807</b>	<b>3,865</b>	<b>-</b>	<b>27,672</b>	<b>35,451</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>23,807</b>	<b>3,865</b>	<b>-</b>	<b>27,672</b>	<b>35,451</b>
<b>A3 Payments</b>					
Electricity/Gas	3,181	-	-	3,181	5,113
Fire Inspection	268	-	-	268	285
Staff Remuneration	2,400	-	-	2,400	2,400
Defibrillator	88	-	-	88	601
Council Tax/Water Rates	244	-	-	244	411
Music Licence	80	-	-	80	140
Kitchen Renovation	3,599	-	-	3,599	13,324
Maintenance	535	-	-	535	592
Administartion	424	-	-	424	677
	-	-	-	-	-
<b>Sub total</b>	<b>10,819</b>	<b>-</b>	<b>-</b>	<b>10,819</b>	<b>23,543</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,819</b>	<b>-</b>	<b>-</b>	<b>10,819</b>	<b>23,543</b>
<b>Net of receipts/(payments)</b>	<b>12,988</b>	<b>3,865</b>	<b>-</b>	<b>16,853</b>	<b>11,908</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>12,988</b>	<b>3,865</b>	<b>-</b>	<b>16,853</b>	<b>11,908</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	32,021	3,865	-
	Deposit account	5,577	-	-
	Petty Cash	69	-	-
	<b>Total cash funds</b>	<b>37,667</b>	<b>3,865</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

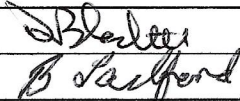
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID BLACKETT D TAILFORD	23/10/2022 23/10/2022



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Heddon Village Knott Memorial Hall

**On accounts for the year  
ended**

31<sup>st</sup> December 2021

**Charity no  
(if any)**

1012011

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> 12 / 2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*DA Potts*

**Date:**

26 / 9 / 22

**Name:**

David Arthur Potts

**Relevant professional  
qualification(s) or body  
(if any):**



**Address:**

11 Heddon Banks  
Heddon on the Wall  
Newcastle upon Tyne NE15 0BY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

