



Trustees' Annual Report for the period

From 1/1/2020 Period start date To 31/12/2020 Period end date

Charity name: Heddon Village Knott Memorial Hall

Charity registration number: 1012011

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide and maintain a Village Hall for the use of the inhabitants of the parish of Heddon the Wall.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Hall was made available to all residents of the Parish for use without distinction of political, religious or other options. This met the objects of providing facilities which would improve the conditions of life for the residents
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees were mindful of the Charity Commission's guidance of public benefit and use that as one of the guides for requests for use of the Hall

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Hall has been maintained as a functional entity through an extremely trying period. Due to Covid-19 the main activities of the Hall in the form of classes and clubs were curtailed. However, the Hall was utilised as a hub for the provision of food parcels and other items on behalf of Age UK and also the central resource for the production and supply of Covid-19 response kits to Village Halls within Northumberland.</p> <p>By ensuring the Hall was Covid secure, the Hall has at times been reopened providing a safe space for permitted gatherings which has had an impact on alleviating loneliness in some sections of the community</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash in the bank at 31/12/2020 was £21,003 in unrestricted funds and £3676 in restricted funds. This was the result of grants from Northumberland CC during the period of Covid Lockdown and a National Lottery Grant to refurbish the kitchen. This has provided the means of safeguarding the Hall until hire revenue returns.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Loss of hire revenue would impact severely on the Halls ability to be sustained, a reserve is held to enable continuation for 3 months and to support any unexpected capital cost
Amount of reserves held	Para 1.22	£5577.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funding is via hire charges for the use of the Hall and an annual grant from Samares Investments
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Any loss of Hire revenue will place a strain on the Halls ability to function
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Committee of trustees consists of 6 elected and 5 representative trustees. The elected trustees are elected at the AGM and serve a term of one year. The representative trustees are appointed by users and other parish bodies.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Heddon Village Knott Memorial Hall
Other name the charity uses	
Registered charity number	1012011
Charity's principal address	Towne Gate Heddon on the Wall NE 15 0BH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Francis Laker	Chair		
2	Margaret Bone			Admurum Singers
3	David Arthur Potts			St Andrews PPC
4	David Greensitt			
5	Pauline Wright			Dancercise
6	Hazel Thompson			
7	Alan Groves			Badminton Club
8	Michael Feeney			
9	Sarah Frances Hulse	Secretary		
10	Bryn Tailford			
11	Alexander Paul Edwards			Heddon on the Wall Parish Council
12	Paul Pocock			
13	David Blackett	Treasurer		
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID BLACKETT	MIKE LAKER
Position (eg Secretary, Chair, etc)	Treasurer	CHAIR

Date

30/9/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Heddon Village Knott Memorial Hall

1012011

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants and Donations	14,968	17,000	-	31,968	3,019
Hire Charges	2,102	-	-	2,102	8,260
Functions	1,140	-	-	1,140	560
Interest	6	-	-	6	11
Energy Rebates	235	-	-	235	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	18,451	17,000	-	35,451	11,850
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,451	17,000	-	35,451	11,850
A3 Payments					
Electricity/Gas	5,113	-	-	5,113	3,325
Insurance	285	-	-	285	508
Staff Remuneration	2,400	-	-	2,400	2,400
HMRC	601	-	-	601	401
Council Tax/Water Rates	411	-	-	411	602
Music licence	140	-	-	140	301
Kitchen Renovation	-	13,324	-	13,324	3,586
Adminstration	677	-	-	677	409
Maintenance	592	-	-	592	1,063
Sub total	10,219	13,324	-	23,543	12,595
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,219	13,324	-	23,543	12,595
Net of receipts/(payments)	8,232	3,676	-	11,907	745
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,771	-	-	12,771	-
Cash funds this year end	21,003	3,676	-	24,678	745

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		21,002	3,676	-
		-	-	-
		-	-	-
	Total cash funds	21,003	3,676	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David Blackett	20/9/2021
	Michael Laker	30.9.2021



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Heddon Village Knott Memorial Hall

On accounts for the year ended

31st December 2020 Charity no (if any) 1012011

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020 As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: [Signature] Date: 23/10/2021

Name: DAVID ARTHUR POTTS

Relevant professional qualification(s) or body (if any):

JOINT TREASURER OF ST. ANDREWS P.C.C., HEDDON-ON-THE-WALL

Address:

11 HEDDON BANKS
HEDDON-ON-THE-WALL
NEWCASTLE UPON TYNE NE15 0RY

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

