

Charity Number: 1011698

**SETTINGTON AND DOWNSVIEW COMMUNITY ASSOCIATION**

**UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

SETTINGTON AND DOWNSVIEW COMMUNITY ASSOCIATION

**CONTENTS**

	Page
Trustees Report	1-4
Independent Examiner's Report	5
Income and Expenditure Report	6

SETTINGTON AND DOWNSVIEW COMMUNITY ASSOCIATION

TRUSTEES REPORT

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2021.

**ADMINISTRATIVE DETAILS**

Charity registration number:	1011698
Principle address	The Community Centre Stonecross Lea Chatham Kent ME5 0BL
Trustees	D Tutt            Chairman M Fletcher      Vice Chairman Secretary A Osborne       Treasurer
Accountants	Alfur Accountancy Limited 18 Motney Hill Road Rainham, Kent ME8 7TZ
Bankers	Barclays Bank PLC 263/265 High Street Chatham Kent ME4 4BZ

**GOVERNANCE**

**Governing Document**

The Charity is an unincorporated association governed by its constitution adopted on 11<sup>th</sup> December 1973 and amended in April 2003.

SETTINGTON AND DOWNSVIEW COMMUNITY ASSOCIATION

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDING 31<sup>ST</sup> DECEMBER 2021

**Appointment of trustees**

A Council is elected annually by members at the annual general meeting. The Council may co-opt further members who also retire annually. The Council consists of:

- Representatives of local statutory authorities and local voluntary organisations.
- A representative of persons under the age of eighteen living in the area.
- A representative of well-wishers anywhere
- Honorary officers of the charity
- Persons employed by or seconded to the charity

**Training of trustees**

Trustees are aware of the need to remain up to date with their responsibilities and current developments in the charity sector.

**Organisation and decisions**

The policy and general management of the charity is directed by the council. Their primary function is to ensure that the community centre is used to achieve the charity's objectives. They meet not less than four times a year.

**Risk Management**

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems or procedures have been established to manage those risks.

**OBJECTIVES AND ACTIVITIES**

**Objectives**

The objectives of the charity are to:

- Promote the benefit of the inhabitants of the local estates and surrounding areas without distinction of sex, political, religious or other opinions by associating voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for said inhabitants
- Establish a community centre and maintain and manage such a centre for activities promoted by the charity and its constituent bodies in furtherance of the above objects.

SETTINGTON AND DOWNSVIEW COMMUNITY ASSOCIATION

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDING 31<sup>ST</sup> DECEMBER 2021

**Aims and activities**

To achieve these objectives the charity has built a community centre which is used by a variety of local organisations for a differing range of activities.

The council take all reasonable precautions to ensure that the community centre is well maintained and safe for all to use.

**Major risk**

There are currently no major risks to the charity

**Plans for the future**

The council aim to continue the usage of the facility by a range of clubs and organisations which meet the necessary criteria. The council will continue to encourage the social usage by providing social events for all local residents that meet the necessary criteria. The council intend to proceed with improvements to the building in order to modernise and make the facilities more aesthetically pleasing.

**FINANCIAL REVIEW**

**Review of the financial position**

The income from use of the hall in 2021 stands at £35,387. This was thanks in part to several grants made available due to the pandemic.

Charitable expenditure on the community centre was £25,599, due in part to improvements made on the centre to modernise and bring in line with current legislations as well as making sure the hall was compliant with all legislation regarding the ongoing Covid pandemic. At the end of 2021 there has been an increase in general undesignated funds to £57,594.

**Reserves policy**

The trustees have determined the level of income reserves which it is appropriate to maintain in order to meet its needs effectively as one year's costs of providing the community centre. This is in the region of £25,000. The association had this level of funds at the year end.

SETTINGTON AND DOWNSVIEW COMMUNITY ASSOCIATION

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDING 31<sup>ST</sup> DECEMBER 2021

**Trustees responsibilities**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and the government document. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on

and signed on their behalf.



D. Tutt

SETTINGTON AND DOWNSVIEW COMMUNITY ASSOCIATION

**INDEPENDENT EXAMINER'S REPORT**  
FOR THE YEAR ENDED 31 DECEMBER 2021

Reporting on the accounts for the year ended 31 December 2021 set out on page 6.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required (under section 144 (2) of the Charities Act 2011) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 of the 2011 Act)
- to state whether particular matters have come to my attention.

**BASIS OF THE INDEPENDENT EXAMINERS REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINERS STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alfur Accountancy Limited  
18 Motney Hill Road  
Rainham  
Kent  
ME8 7TZ

SETTINGTON AND DOWNSVIEW COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

**INCOME**

	<b>2021</b>
Crestway preschool	8,232
Fundraising	992
Government grants	16,859
Line Dancing	488
M.S.O.D	3,377
Pilates	360
Private hire	1,960
Puppy training	720
Slimming World	75
Zumba	2,325
<b>Total Income</b>	<b>35,387</b>

**EXPENDITURE**

Utilities	3,127
Rent and Rates	5,631
Cleaning	8,270
Repairs and maintenance	5,343
Subscriptions	217
Sundry expenses	638
Fire action	517
Computer expenses	673
Insurances	764
Donations	420
<b>Total Expenditure</b>	<b>25,599</b>

**SURPLUS** **9,788**