



**MINUTES OF THE ANNUAL GENERAL MEETING OF THE BROADBRIDGE
HEATH
VILLAGE CENTRE MANAGEMENT COMMITTEE**

**HELD AT THE BROADBRIDGE HEATH VILLAGE CENTRE AT 7.00pm ON
TUESDAY 30TH JANUARY 2024**

PRESENT:

Mr E. Mclennan-Murray	Trustee/Parish Council
Representative	
Mrs K Thomson	Trustee/Secretary
Mr N Smith	Trustee
Miss R Wood	Trustee/Skylarks Representative
Mrs B. Cole	Trustee/Ceroc Representative
Mr I. Thomson	Trustee/Maintenance
Mrs J. Butler	Village Centre Manager

APOLOGIES:

Mr P Senior	Trustee/Chairperson
Mrs A Senior	Trustee

Start of meeting :- 7.05pm

Fire Drill - Kathleen advised every one of the fire procedures in the event of a fire.

The trustees introduced themselves to the attendees.

Apologies were given for the Chairperson not being present at the AGM, it was explained that for the meeting to continue the trustees would need to elect one of the trustees to run the meeting.

K. Thomson proposed E. Mclennan-Murray and N. Smith seconded. All trustees agreed to vote for E. Mclennan-Murray to run the meeting.

Everyone present was eligible to vote.

MINUTES OF LAST A.G.M. :-

The minutes of the AGM held on 10th October 2022 were approved and signed by the acting chairperson E. McLennan-Murray - proposed by K.Thomson and seconded by R. Wood and agreed by all Trustees.

CHAIRPERSON'S REPORT:

Due to the chairperson not being present ,E. McLennan-Murray gave a brief talk about what had happened in the few months he had been trustee. Two trustees have resigned, we would like to thank K.Smith and P.Richardson for all their hard work for the charity. We have welcomed three new trustees, B. Cole, I. Thomson and E. McLennan-Murray.

Unfortunately, in December 2023 we had to end our occupational licence with the social club due to them bringing the licence into disrepute, with incidents that involved the police and complaints from the local residents. They also were unable to cover their bills. The trustees didn't take the decision lightly but felt it was in the best interests of the Village Centre as a whole and the other users.

Our energy bills have been very high over the last year. We are managing to cover the costs, but it has meant that we have had to increase our hirer charges to cover this cost. We are looking into investing in solar panelling to help with our utility costs. We are currently looking into applying for grants to help cover the cost.

A member of the public informed us that he works in pest control and is having a lot of problems with pigeons nesting in the panels, he advised that we need to ensure we have protection in place.

Mr T Oliver asked the trustees if they intended to look into getting a five-year business plan in place. The trustees are looking to discuss this at our next meeting and over the course of the next year put it in place.

VILLAGE CENTRE MANAGER'S REPORT:

The main hall is booked up every day with our regular users. We have lots of children and adult's parties booked at the weekends.

Since our last AGM we have put in place a new access system for the regular hirers to be able to access the hall independently. Which has made it easier for everyone.

We have started to transfer some of the outdated systems, with a Facebook and Instagram page, new website and an on line booking system for the halls.

The Centre has been redecorated, toilets have had a few new updates, new signage has been put on the building and at the entrance of the car park.

We have added some decorative touches to the building to make it more inviting.

New notice boards have been put up in all the halls for the use of the hirers and to display any pertinent information.

We have been working with a risk assessor and fire officer to ensure that we are meeting all the required safety standards.

We held an Autumn Event to showcase the centre. We had multiple stall holders selling goods, Skylarks Community Preschool ran some fete games for the children of the village to participate in. We held a fancy dress costume competition and children's disco. The event was well attended with over 300 hundred people.

We have a regular hirer who once a month is going to organise a family fayre. We are planning to run more events like these and more events for the community.

PRESENTATION OF ACCOUNTS:-

E. Mclennan-Murray explained to the attendees that we have had a few issues with the accounts and there are some errors (of the Village Centre's making) which need to be changed. We are liaising with our accountants, and they are fully aware of these errors. Once we have resolved these a new set of accounts will be put on our website for everyone to view.

The errors involve the public loan the council took out to cover the deficit for the upgrade of the centre. The Parish Council paid for all the works and invoiced the centre for the outstanding amount which was around £20,000. Unfortunately, that invoice did not get forwarded to the accountant so was not entered into the year end accounts. This loan has not affected the viability of the centre as we have entered into a repayment scheme with the Parish Council, and we are able to pay this off each year. We are confident that the centre is able to service the debt to the Parish Council.

The accountant now has all the relevant information, and this will be rectified in the year end accounts.

Member of the public asked do we feel we now have a robust system in place to prevent this happening again. The trustees were able to reassure the public that yes, we have reviewed our systems and have made appropriate changes to ensure this doesn't happen again.

ELECTION OF COMMITTEE MEMBERS:

All current committee members are prepared to stand again.

Mr N Smith - proposed by Mr E. Mclennan-Murray and seconded by K. Thomson.

Mrs K. Thomson - proposed by N. Smith and seconded by Mr E. Mclennan-Murray.

Mrs B. Cole - proposed by K. Thomson and seconded by N. Smith.

Miss R. Wood - proposed by K. Thomson and seconded by N. Smith,

Mr I. Thomson - proposed by B. Cole and seconded by A. Senior.

Rhiannon Wood - proposed by Mr E. Mclennan-Murray and seconded by B. Cole

Mr E. Mclennan-Murray – proposed by Mr N. Smith and seconded by K. Thomson

All trustees approve and its was a majority vote from the members of the public.

APPOINTMENT OF AUDITOR 2023/24

Proposed to use Shephards Accountants, proposed by Mr E. Mclennan-Murray and seconded by K. Thomson.

All trustees agreed and its was a majority vote from the members of the public.

INCORPORATED CHARITY

Mr E. Mclennan-Murray gave a brief talk about what it means to become an incorporated charity. He explained that we would be holding another meeting in the future where the members of the public would have the chance to vote.

MAINTENANCE OF THE FIELD

Mr E. Mclennan-Murray explained that we have an agreement in place with the Parish Council for the maintenance of the field, with no cost to the Village Centre. However, that agreement needs updating.

As trustees we would like to propose that we sign over the control of the field to the parish council. We believe the Parish Council are better resourced and equipped to maintain and develop the field to the standards that the public expect and deserve.

In the short term we are going to get an agreement in place with the football club for use of the field.

Mr E. Mclennan-Murray proposd a vote on asking the Parish Council to explore the possibility of them taking over ownership of the land. All trustees agreed and 10 of the public attendees agreed the rest chose to abstain.

ANY OTHER BUSINESS:-

Future Aims

The Centre Manager Mrs J Butler put forward the current plans for the upcoming year.

- Organise various fundraising events.
- Liaise with the Gala Association so they can keep using our facilities.
- Finalise plans for the new use of the Social Club area.
- We have some maintenance to deal with as the flooring in the main hall needs replacing.

- We would like to be able to improve our Kitchen and toilet facilities for the main hall as we weren't able to modernise these during the development.
- We are looking at different grants to help pay for these improvements.
- We require a new cleaner for the building, currently we have a person on trial, but if anyone would like to apply for the job, please let me know.

Social Club

There was a discussion with the attendees of the meeting regarding the social club reopening. Mr E. McLennan-Murray explained that we are looking at various options.

1. We could open it in-house through a limited company, but we feel we do not currently have the resources to do this.
2. Offer a lease agreement to a commercial business, but this would mean we are giving away charitable assets.
3. Offer an occupational licence.
4. Hire out the space to multiple users, clubs, societies as per the main halls.

No decision has been made and the trustees are not going to rush into making a decision as we want to make sure we achieve the best outcome for the centre and the community.

Mr E. McLennan-Murray asked the attendees if anyone would like to put in a business proposal for the space as we are willing to consider as many ideas as possible.

A lot of the attendees felt it was a shame that the social club had to close and why could we not just let them reopen it. Mr E. McLennan-Murray explained that in the present day having a social club for a select few members of the community does not conform with our trust deed. We need to ensure that whatever goes into the space it's for the use of the whole community.

Some attendees felt that they had been unfairly ignored by the social club committee, which resulted in the termination of their occupational licence.

Mr T Oliver asked for us to ensure that it will not be rented out to a member only business but to ensure that all community members are able to use it.

The trustees thanked everyone for attending.

The meeting closed at 8.39 pm.

**BROADBRIDGE HEATH VILLAGE CENTRE
MANAGEMENT COMMITTEE**

**REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST MARCH 2023

Charity No: 1011613

BROADBRIDGE HEATH VILLAGE CENTRE

YEAR ENDED 31ST MARCH 2023

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BROADBRIDGE HEATH VILLAGE CENTRE
YEAR ENDED 31ST MARCH 2023
LEGAL AND ADMINISTRATIVE INFORMATION

Committee	Chairman:	P Senior
	Secretary:	K Thomson
	Treasurer:	C Green
	Elected members:	A Senior P Richardson N Smith I Thomson
	Social Club Representative:	T Crosbie
	Parish Council Representative:	E McLennan-Murray
	Skylarks Representative:	R Wood
	Ceroc Representative:	B Cole
	Lone Wolf Representative:	P Wood
	Centre Manager:	J Butler
Charity Offices	Broadbridge Heath Village Centre Wickhurst Lane Broadbridge Heath Horsham West Sussex RH12 3LY	
Independent Examiner	Shepherd Accountants Limited 20 Lintot Square, Fairbank Road, Southwater Horsham West Sussex RH13 9LA	
Bankers	National Westminster Bank plc 47 Carfax Horsham West Sussex	

BROADBRIDGE HEATH VILLAGE CENTRE

YEAR ENDED 31ST MARCH 2023

REPORT OF THE COMMITTEE

The committee present their report along with the financial statements for the year ended 31st March 2023. The financial statements have been prepared in accordance with the accounting policies set out on page 7, and comply with the trust deed and applicable law.

MEMBERS

The committee consists of up to nine elected members, including chairman, treasurer and secretary. It can also co-opt up to three members. Officers and committee members are elected for one year at the AGM and are eligible for re-election.

CONSTITUTION, OBJECTS AND POLICIES

The charity's governing instrument is a trust deed dated 10th April 1991. It was registered with the Charities Commission on 4th June 1992 (no 1011613).

The aim of the centre is to provide a village hall for the use of the inhabitants of the Parish of Broadbridge Heath in the County of West Sussex, without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure occupation with the object of improving the conditions of life of the said inhabitants.

DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS

The overall income significantly reduced due to the hall being out of operation due to Covid restrictions..

FINANCIAL REVIEW

The financial statements show the current state of finances, which the committee consider to be sound.

STATEMENT OF THE COMMITTEE'S RESPONSIBILITIES

Law applicable to charities in England and Wales requires the committee to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing those financial statements, the committee is required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the committee will continue in operation.

BROADBRIDGE HEATH VILLAGE CENTRE
YEAR ENDED 31ST MARCH 2023
REPORT OF THE COMMITTEE (CONTINUED)

The committee is responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity, and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

This report was approved by the committee on 30.1.24 and signed on their behalf.

Mr E. McLennan-Murray
~~Mr P Senior - Chairman~~
For and on behalf of the Committee



Date: 31.1.24

BROADBRIDGE HEATH VILLAGE CENTRE
REPORT OF THE INDEPENDENT EXAMINER
TO THE BROADBRIDGE HEATH VILLAGE CENTRE

Report to the trustees/members of the Broadbridge Heath Village Centre (Charity No: 1011613) on the accounts for the year ended 31st March 2023:

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts.
The charity's trustees consider that an audit is not required for this year under section S144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is the examiner's responsibility to:

- examine the accounts (under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Shepherd Accountants Limited

Date

Address 20 Lintot Square
Fairbank Road
Southwater
Horsham
West Sussex
RH13 9LA

BROADBRIDGE HEATH VILLAGE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023

	Notes	Unrestricted Funds	
		2023	2022
Incoming Resources		£	£
Hall lettings		35,749	34,921
Rent receivable from Social Club		13,530	9,780
Grant and other income received		-	2,215
Interest receivable		23	1
Total incoming resources		<u>49,302</u>	<u>46,1917</u>
Resources Expended			
Establishment expenses	4	33,629	23,681
Administrative expenses	5	15,189	10,782
Financial and other expenses	6	1,121	1,115
Total resources expended		<u>49,939</u>	<u>35,578</u>
Net movement in fund for the year		<u>(637)</u>	<u>11,339</u>
Total fund brought forward		<u>17,606</u>	<u>6,267</u>
Total fund carried forward		<u>16,969</u>	<u>17,606</u>

There were no recognised gains or losses in 2022 or 2023, other than those included in the Statement of Financial Activities.

BROADBRIDGE HEATH VILLAGE CENTRE

**BALANCE SHEET
AS AT 31 MARCH
2023**

	Notes	2023		2022	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	9		-		
CURRENT ASSETS					
Debtors	10			3,562	
Cash at bank and in hand		18,645		15,470	
		<u>18,645</u>		<u>19,032</u>	
CURRENT LIABILITIES					
Creditors: Amounts falling due within	11	1,676		1,426	
NET CURRENT ASSETS			<u>16,968</u>		<u>17,606</u>
			<u>16,969</u>		<u>17,606</u>
FUNDS					
Unrestricted Funds			<u>16,969</u>		<u>17,606</u>

This report was approved by the committee on

and signed on their behalf.

Kathleen Thomson
Secretary

BROADBRIDGE HEATH VILLAGE CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

1 ACCOUNTING POLICIES:

Basis of Preparation of Accounts

The financial statements are prepared under the accruals basis and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002). In preparing the financial statements the charity follows the best practice as laid down in the Statement of Recommended Practice "Accounting by Charities (FROS2) and the Charities Act 2011.

Funds

All funds administered by the committee are unrestricted funds.

Depreciation of Assets

All assets are depreciated at 25% straight line per annum.

2 COMMITTEE MEMBERS' REMUNERATION AND EXPENSES:

No remuneration was paid or payable for the year to any committee member nor any person connected with them from the charity's funds.

3 STAFFING

The Committee employs one part time member of staff as Village Centre manager. The same person is also employed part time by the Social Club as the Social Club manager.

4 ESTABLISHMENT EXPENSES

	2023	2022
	£	£
Shared outgoings		
Rates	-	15,310
Insurance	1,174	2,510
Light and heat	1,911	1,707
Cleaning	12,900	2,838
Repairs and maintenance	9,136	1,219
Drive Sweep	8,054	97
Grass Cutting	288	
	169	
	<u>33,629</u>	<u>23,681</u>

BROADBRIDGE HEATH VILLAGE CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31ST MARCH 2023

5	ADMINISTRATIVE EXPENSES	2023	2022
		£	£
	Salaries and wages	13,633	10,250
	Licences and subscription	50	230
	Printing, postage and stationery	43	0
	Bank Charges	-	24
	Telephone	633	278
	Computer	59	
	Sessions	378	
	Photocopier Rental	96	
	PPL/PRS	293	
	Sundry (rounding)	4	
		<u>15,189</u>	<u>10,782</u>
6	FINANCIAL AND OTHER EXPENSES	2023	2022
		£	£
	Accountancy and Audit fees	1,121	1,115
	Depreciation		
	Profit on sale of asset		
		<u>1,121</u>	<u>1,115</u>
7	NET MOVEMENT IN FUNDS	2023	2022
	The net movement in fund for the year is stated after charging:		
	Accountancy and Audit fees	<u>1,121</u>	<u>1,115</u>
8	STAFF COSTS		
	No remuneration was paid to trustees in the year, nor were any committee expenses reimbursed.		
	The staff costs were:		
		2023	2022
		£	£
	Wages and salaries	<u>13,633</u>	<u>10,250</u>
	The average weekly numbers of staff employed calculated as full time equivalents during the year was as follows :		
		2023	2022
	Administrative	<u>0</u>	<u>0</u>

No employee received remuneration of more than £50,000.

BROADBRIDGE HEATH VILLAGE CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31ST MARCH 2023

9	TANGIBLE FIXED ASSETS FOR THE CHARITY		Fixtures and Fittings £
	Cost:		
	At 1st April 2022		21,994
	Additions		
	At 31st March 2023		<u>21,994</u>
	Depreciation:		
	At 1st April 2022		21,994
	Charge for the year		-
	At 31st March 2023		<u>21,994</u>
	Net Book Value:		
	At 31st March 2023		<u>Nil</u>
	At 31st March 2022		<u>Nil</u>
10	DEBTORS	2023	2022
		£	£
	Trade debtors		3,562
	Other debtors		
			<u>3,562</u>
11	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
		£	£
	Creditors (BBHVC)	1,201 55	1,006
	Supplier Accruals	420	420
		<u>1,676</u>	<u>1,426</u>

**BROADBRIDGE HEATH VILLAGE CENTRE
MANAGEMENT COMMITTEE**

**REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST MARCH 2023

Charity No: 1011613

BROADBRIDGE HEATH VILLAGE CENTRE

YEAR ENDED 31ST MARCH 2023

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YEAR ENDED 31ST MARCH 2023

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DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS

The overall income significantly reduced due to the hall being out of operation due to Covid restrictions..

FINANCIAL REVIEW

The financial statements show the current state of finances, which the committee consider to be sound.

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YEAR ENDED 31ST MARCH 2023
REPORT OF THE COMMITTEE (CONTINUED)

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APPROVAL

This report was approved by the committee on 30.1.24 and signed on their behalf.

Mr E. McLennan-Murray
~~Mr P Senior - Chairman~~
For and on behalf of the Committee



Date: 31.1.24

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- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and
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- the accounts do not accord with the accounting records

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Shepherd Accountants Limited

Date

Address 20 Lintot Square
Fairbank Road
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BROADBRIDGE HEATH VILLAGE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
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BROADBRIDGE HEATH VILLAGE CENTRE

**BALANCE SHEET
AS AT 31 MARCH
2023**

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		<u>18,645</u>		<u>19,032</u>	
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Creditors: Amounts falling due within	11	1,676		1,426	
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			<u>16,969</u>		<u>17,606</u>
FUNDS					
Unrestricted Funds			<u>16,969</u>		<u>17,606</u>

This report was approved by the committee on

and signed on their behalf.

Kathleen Thomson
Secretary

BROADBRIDGE HEATH VILLAGE CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

1 ACCOUNTING POLICIES:

Basis of Preparation of Accounts

The financial statements are prepared under the accruals basis and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002). In preparing the financial statements the charity follows the best practice as laid down in the Statement of Recommended Practice "Accounting by Charities (FROS2) and the Charities Act 2011.

Funds

All funds administered by the committee are unrestricted funds.

Depreciation of Assets

All assets are depreciated at 25% straight line per annum.

2 COMMITTEE MEMBERS' REMUNERATION AND EXPENSES:

No remuneration was paid or payable for the year to any committee member nor any person connected with them from the charity's funds.

3 STAFFING

The Committee employs one part time member of staff as Village Centre manager. The same person is also employed part time by the Social Club as the Social Club manager.

4 ESTABLISHMENT EXPENSES

	2023	2022
	£	£
Shared outgoings		
Rates	-	15,310
Insurance	1,174	2,510
Light and heat	1,911	1,707
Cleaning	12,900	2,838
Repairs and maintenance	9,136	1,219
Drive Sweep	8,054	97
Grass Cutting	288	
	169	
	<u>33,629</u>	<u>23,681</u>

BROADBRIDGE HEATH VILLAGE CENTRE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31ST MARCH 2023

5	ADMINISTRATIVE EXPENSES	2023	2022
		£	£
	Salaries and wages	13,633	10,250
	Licences and subscription	50	230
	Printing, postage and stationery	43	0
	Bank Charges	-	24
	Telephone	633	278
	Computer	59	
	Sessions	378	
	Photocopier Rental	96	
	PPL/PRS	293	
	Sundry (rounding)	4	
		<u>15,189</u>	<u>10,782</u>
6	FINANCIAL AND OTHER EXPENSES	2023	2022
		£	£
	Accountancy and Audit fees	1,121	1,115
	Depreciation		
	Profit on sale of asset		
		<u>1,121</u>	<u>1,115</u>
7	NET MOVEMENT IN FUNDS	2023	2022
	The net movement in fund for the year is stated after charging:		
	Accountancy and Audit fees	<u>1,121</u>	<u>1,115</u>
8	STAFF COSTS		
	No remuneration was paid to trustees in the year, nor were any committee expenses reimbursed.		
	The staff costs were:		
		2023	2022
		£	£
	Wages and salaries	<u>13,633</u>	<u>10,250</u>
	The average weekly numbers of staff employed calculated as full time equivalents during the year was as follows :		
		2023	2022
	Administrative	<u>0</u>	<u>0</u>

No employee received remuneration of more than £50,000.

BROADBRIDGE HEATH VILLAGE CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31ST MARCH 2023

9	TANGIBLE FIXED ASSETS FOR THE CHARITY	Fixtures and Fittings £
	Cost:	
	At 1st April 2022	21,994
	Additions	
	At 31st March 2023	<u>21,994</u>
	Depreciation:	
	At 1st April 2022	21,994
	Charge for the year	-
	At 31st March 2023	<u>21,994</u>
	Net Book Value:	
	At 31st March 2023	<u>Nil</u>
	At 31st March 2022	<u>Nil</u>
10	DEBTORS	2022
		£
	Trade debtors	3,562
	Other debtors	
		<u>3,562</u>
11	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022
		£
	Creditors (BBHVC)	1,006
	Supplier Accruals	420
		<u>1,426</u>
		<u>1,676</u>