

**BLACKBURNE HOUSE**  
(Company Limited by Guarantee)

**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS**

for the year ended  
31 July 2024

Company Registration Number 2674432  
Charity Number 1010546



# **BLACKBURNE HOUSE**

## **Financial Statements Year ended 31 July 2024**

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# BLACKBURNE HOUSE

## Members of the Board and Professional Advisors Year ended 31 July 2024

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<b>Registered Charity Name</b>	Blackburne House
<b>Company Number</b>	2674432
<b>Charity Number</b>	1010546
<b>The Board of Trustees</b>	Liz Cross (Chair) Sally-Anne Watkiss Annette Hennessy Claire Dixon (resigned 25/03/24) Nina Roberts Humaira Khan Ngunan Adamu (resigned 20/12/24) Lynda Brady
<b>Company Secretary</b>	Jennifer Lawson
<b>Chief Executive</b>	Andrea Rushton
<b>Registered Office</b>	Blackburne House Blackburne Place Off Hope Street Liverpool L8 7PE
<b>Statutory Auditor</b>	Mitchell Charlesworth (Audit) Limited Accountants Registered Auditor Suites C, D, E & F 14th Floor, The Plaza 100 Old Hall Street Liverpool L3 9QJ
<b>Bankers</b>	National Westminster Bank Plc 2 - 8 Church Street Liverpool L1 3BG
<b>Solicitors</b>	MSB Solicitors Ltd Silkhouse Court Tithebarn Street Liverpool L2 2LZ

# BLACKBURNE HOUSE

## Trustees' Annual Report Year ended 31 July 2024

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The trustees, who are also directors for the purposes of the Companies Act, present their annual report and the audited financial statements of the charity for the year ended 31 July 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland published October 2019".

### Trustees

The trustees who served the charity during the period were as follows:

Liz Cross (Chair)	Humaira Khan
Kate Fox	Claire Dixon (resigned 23/03/24)
Sally-Anne Watkiss	Nina Roberts
Lynda Brady	Ngunan Adamu (resigned 20/12/2024)
Annette Hennessy	

Trustees are appointed in accordance with the Memorandum and Articles of Association.

None of the trustees receive remuneration or other benefits for their work as trustees of the charity. Any connection between a trustee or senior manager of the charity with a company must be disclosed to the full Board of Trustees in the same way as any contractual relationship with a related party.

### Objectives of the Charity

The charity's objects and its principal activity continue to be to advance education and to relieve need by providing or assisting in the provision of vocational training for women and by providing guidance for such of them, as are in need, calculated to enable them to earn their own living. To promote any charitable purpose and in particular charitable purposes directed to the advancement of women's education and the provision of training facilities for women.

### Public Benefit

When planning our activities for the year, the trustees have considered the Charity Commission's guidance on public benefit and in particular the specific guidance on charities with other purposes currently recognised as charitable and any new charitable purposes which are similar to other charitable purposes.

We are an equal opportunities organisation and are committed to a working environment that is free from any form of discrimination on the grounds of race, ethnicity, sexual orientation, or disability.

It is a priority of the organisation that access to our services is not restricted to those who can afford our fees. Our concessionary fee policy contributes to the widening of access to the courses we offer and the facilities we provide.

The trustees have had due regard to the guidance published by the Charity Commission on public benefit and in particular the supplementary guidance on public benefit and fee charging.

# BLACKBURNE HOUSE

**Trustees' Annual Report** [Continued]  
**Year ended 31 July 2024**

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## **About Blackburne House**

Blackburne House, the sister company of Women's Technology Training Limited (known as Blackburne House Education), was founded to advance women from disadvantaged backgrounds into technical professions—fields where women were significantly underrepresented in 1983, when the organisation was established. For nearly four decades, Blackburne House has remained a beacon of opportunity and empowerment for women, dedicated to providing holistic education and support structures.

## **Strategic Report**

The organisation grew rapidly and, in 1991, moved into its iconic premises in Liverpool's Georgian Quarter. Over £4 million was raised to restore and revitalise Blackburne House, a beautiful Grade II-listed building that was once home to the first Girls' School in England. This remarkable building now serves as the vibrant hub of Blackburne House's activities.

After over 30 years of service, Blackburne House received local, national, and international recognition for its pioneering work in education and support for women. In June 2015, the organisation was awarded Freedom of the City of Liverpool, recognising its transformative contributions to education for women across the region and beyond.

Today, Blackburne House Education is thriving. Through Blackburne House, a diverse range of successful social enterprises has been established, each supporting the organisation's educational goals while providing tangible examples of how innovative solutions can address the needs of local communities. These enterprises not only generate income but also offer real-life work experience for learners, creating employment opportunities and fostering social impact.

Our facilities attract thousands of visitors annually and now include a bistro, café, wellness and counselling centre, conference and events facilities, a 36-place nursery, and a robust portfolio of projects. Blackburne House's activities are firmly rooted in its social purpose, ensuring that everything we do contributes to delivering exceptional educational and economic opportunities for women.

Feedback from learners and customers highlights the value of our wraparound educational opportunities, which empower women to access higher education and meaningful employment. Many of our learners become role models for their families and communities. Blackburne House remains integral to the economic empowerment of women, ensuring far-reaching social impact through its services.

## **Our Vision and Values**

Our vision is to educate and upskill women so that they can pursue professions in every sector and at every level, to give confidence to the women we work with, so that they can go on to live independent lives, believe in their dreams and achieve their ambitions. We want to inspire our women to believe that anything is possible, to instil a culture of empathy and understanding; of inclusion and acceptance and to overcome racism, prejudice, discrimination, and adversity, creating a positive and holistic environment where women can share, learn, and grow.

Our social enterprises provide an enterprising approach to teaching and learning. Enterprise encourages people to learn and develop in a way that meets their needs and develops skills for learning, skills for life and skills for work. The world is changing rapidly, and people need to be prepared. They need to have the skills and attitudes to cope with an unpredictable future, to be able to deal with setbacks and disappointments in a positive way and to continue to learn for the rest of their lives. Whenever possible, we utilise the resources across the whole of Blackburne House to provide our learners with real life opportunities to enhance their development and support them to become more influential in their own lives and that of others.

We have a core set of values that are embedded into everything that we do. Those values are integral to our organisation, helping to define our long-term aims and objectives and influence the way we work.

# BLACKBURNE HOUSE

## Trustees' Annual Report [Continued] Year ended 31 July 2024

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### **Inspiration**

We provide the highest possible quality of inspirational education and development – and our teaching and working methods and our services and environment reflect this relentless commitment.

### **Transformation**

We believe in using creative working methods to develop new and innovative ways of fulfilling and exceeding our financial, social, and environmental aims - renewing and transforming our business and helping us to touch and transform the lives of everyone who works with Blackburne House.

### **Equality**

Blackburne House is and has always been about holistic approaches to improving the lives of women – all women. We constantly build on the diversity and range of our services including support and education services for children and men, where these will contribute to improving the lives of women.

### **Independence**

As well as helping our students and service users to develop their own independence, our charitable and commercial activities all operate to continuously improving business standards – to deliver the independence of Blackburne House.

### **Activities, achievements, and performance**

The principal activity of Blackburne House is to provide support structures to its sister organisation, Blackburne House Education. Blackburne House has a range of social business areas, and each business area is driven by our values. In addition to this, our project portfolio provides unique and bespoke wrap around services to enhance wellness and learning opportunities. A summary of the performance of each of these businesses is given below:

#### **The Bistro**

The Blackburne House Bistro has a core mission: to provide value-for-money, nutritious meals in a relaxed and welcoming environment for students, staff, conference attendees, and a diverse range of customers. As a bistro guided by social values, we actively champion our 'Buy Social' agenda, delivering positive impact every day. Our efforts extend beyond serving meals and contribute meaningfully to the community in the following ways:

- **Healthy, Nutritious Meals:** We prepare high-quality, affordable meals from scratch every day, ensuring they are both healthy and delicious.
- **Support for Staff and Students:** Subsidised meals are offered to ensure that no staff member or student goes hungry, helping them stay nourished and achieve their personal and professional best.
- **Local and Sustainable Sourcing:** Over 90% of our fresh produce is sourced from local suppliers and social enterprises, supporting Liverpool's local economy.
- **Employment Opportunities:** We create good-quality jobs with fair wages, prioritising employment and training opportunities for women who are furthest from the labour market.
- **Inclusive Volunteering:** Volunteer and employment opportunities are provided for people with learning difficulties and disabilities, promoting inclusivity and empowerment.
- **Sustainability:** We use fair trade products and ensure all disposable items are biodegradable, aligning with our environmental commitments.

We are passionate about the quality of our food, the service we provide, and the positive impact we create within our community. Every action we take—whether supporting education, promoting sustainability, or empowering individuals—makes a meaningful difference. Our bistro serves as a model for how social values and business goals can coexist to create long-lasting change.

# BLACKBURNE HOUSE

## Trustees' Annual Report [Continued] Year ended 31 July 2024

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### The Café @ Clatterbridge

In partnership with Liverpool Clatterbridge Cancer Hospital, we successfully launched the Café @ Clatterbridge to provide healthy, nutritious meals for patients, staff, and visitors. This initiative aligns with our commitment to promoting health and wellbeing while also supporting Blackburne House's charitable objectives.

The hospital trust specifically sought to partner with a provider rooted in the Liverpool community—one that prioritises local staff and suppliers. This collaboration allowed us to expand our catering portfolio and strengthen our local supply chain, enhancing our contribution to the regional economy.

The Café @ Clatterbridge has provided an opportunity for growth and economies of scale within our Catering Portfolio. By operating another outlet, we have increased our hospitality turnover, supporting the future growth and sustainability of Blackburne House. This project is a vital part of our long-term strategy, ensuring we continue to deliver both economic and social value across the Liverpool community.

### Conference and Events

Blackburne House offers a variety of flexible rooms and spaces to host conferences, events, private functions, exhibitions, and development activities. We pride ourselves on being able to offer a welcoming conferencing and events service within a magnificent Grade II listed building.

Dating back to 1744, Blackburne House retains its original charm and style offering a venue with a difference. The very nature and versatility of the building enabled Blackburne House to navigate 2024 Conferencing and Events industry trends which saw event's organisers wanting smaller sized rooms and event delegates wanting events spaces with a casual atmosphere, quality food and drink as well as space for networking and break out rooms.

As people started to experience virtual fatigue, we saw an increase in demand for room hire along with equipment to support hybrid events. The ability to host hybrid events is predicted to be an industry trend in 2024 and one which Blackburne House must be able to meet if it is to remain competitive in the marketplace.

This year we have continued to work with the Visit Hope Street CIC stakeholder group and remain a BID Levy Payer as the Hope Street area becomes a BID (Business Improvement District) which is a designate zone (BID Area) which will benefit from a wide range of additional services over and above those funded through the standard commercial rates and council services.

Next year, Conferencing & Events Industry trends are expected to focus upon:

- **Sustainability**, with customers choosing venues with a more environmentally friendly footprint.
- **Social Responsibility**. As a social enterprise, Blackburne House must be bold in how promotes its purpose, social impact, and unique value proposition.
- **Accessibility & Inclusion** considerations to ensure that we make people feel welcome, valued, and included. As an organisation Blackburne House must consider a spectrum of solutions such as the use of Quiet Rooms, accessible room layouts, and appropriate audio-visual equipment.
- The use of **technology** and how it can enhance both user and events booking and planning experiences.
- **Wellbeing** meaning that the Wellness Centre can provide tailored offers to Conference and Events customers.

### Nursery

Our 36-place nursery, from babies to 5-year-olds, provides high quality and innovative childcare that enhances the opportunities and lives of children, parents and families locally. We continue to be a key support structure for our students and the wider community by offering affordable and attainable childcare. We provide early learning interventions for funded 2, 3- and 4-year-olds to ensure they have the opportunity to access a childcare environment and support their development to become school ready. We continue to offer the government 30 hours funded places for 3- and 4-year-olds, tax free childcare, in addition to 15 hours funded places for 2-year-olds.

# BLACKBURNE HOUSE

## Trustees' Annual Report [Continued] Year ended 31 July 2024

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### Nursery [Continued]

At our last Ofsted inspection was Jan 23, we were rated Good. The inspectors commended our staff and how they use their qualifications, knowledge, and skills to assess children's progress and to plan activities that reflect children's stages of development and interests.

We have now extended learning from indoors to our new outdoor sensory provision which offers children who do not have access to outdoors the opportunity to do so in a safe and controlled environment.

We pride ourselves on providing a diverse and rich multicultural environment where our children come from as many different nationalities. All our direct childcare staff are qualified to Level 3 or more and one member of staff has a degree in Early Years & childhood studies.

By working in close partnership with parents and carers we ensure all the child's needs are met and supported. We use a software app called Family in which we share observations, photographs, a live news feed for up-to-date information and any free advice, support or training for parent, carers or for extended family members who may not live in the same country.

As a charitable social enterprise, we give our children and local families the best possible life chances by:

- Offering subsidised childcare for our students and providing free meals where food poverty impacts a child's ability to learn and develop. Catering for children's dietary requirements or sensory needs.
- Delivering a holistic approach to parental and carer advice and support, guiding them through complex issues and concerns.
- Empowering mum's to go back into work.
- Providing more flexible, short term funded places to support parents and carers in need of respite.
- Delivering children's workshops to develop new experiences and skills e.g., Spanish Lessons. Supporting children with special educational needs, which included speech and language therapy, behaviour and sensory support.
- We retain SEND children when mainstream school places are deferred when not conducive to their individual needs or if no places at specialist provision are available. This provides consistency and routine for the children and family.
- Providing free nursery education places for two, three & 4-year-olds from the most disadvantaged families.
- Events celebrating parents and carers with their children.
- Holding our 5-year-old graduation ceremonies to celebrate the children's development and school readiness.

Many of our children experience Special Educational Needs & Disabilities (SEND).

### Wellness and Counselling Centre

Formerly known as The Health Place, our on-site space has been re-positioned and repurposed to become a dedicated Wellness and Counselling Centre. There remains significant mental health decline amongst women and so we responded to this through accessing funding support for wellness and counselling services, building on the program of counselling interventions and wellness services we had begun at the start of the pandemic and scaling up the level of services we offer to meet the increasing demand. We are currently providing both a funded and commercial offer for individuals and organisations. For this period, we have supported 836 women with our funded counselling and wellness interventions.

We have recruited a team of Counsellors all who are generalists and have knowledge and experience in areas such as domestic abuse, trauma and anxiety and our funders have recognised the vital role our services have played in the lives of women in our community. Developing 1-2-1 and group services delivered by counsellors and wellness practitioners. The more recent service developments include support for women who experience menopause and long covid.

# BLACKBURNE HOUSE

## Trustees' Annual Report [Continued] Year ended 31 July 2024

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### Wellness and Counselling Centre [Continued]

A further development is via our 'Education Through Enterprise' model, by linking education more closely to the commercial enterprise. We continue to provide Level 4 student counsellors who require 100hrs clinical practice a placement with supervision to gain their full qualification. We have recognized that there is a lack of diversity within the counsellor base, so we have recruited 50% of the learners from Black, Asian and Minority Ethnic backgrounds. This allows us to reach more women in need of mental health support whilst enabling student counsellors to qualify and become economically active.

Our social accounts show that our social return on investment for all activities are £1: £51.96.

We have developed the Wellness and Counselling Centre to become part of the core services of Blackburne House, making a significant social impact and becoming a vital part of our broader portfolio.

### Safeguarding

We are committed to safeguarding and promoting the welfare of our students and expect all of our staff, trustees and volunteers to share this commitment. Safeguarding of children, young people and vulnerable adults continue to be important to the organisation, and we take seriously our duty to comply with the Safeguarding Vulnerable Groups Act 2006, Education Act 2002 and Counterterrorism and Security Act 2015 and The Board of Trustees and staff have undertaken training in this area and continually review our performance and ability to adapt and respond. Our Board and the Education & Quality Committee closely monitor our policies and procedures and the organisation has an appointed a Board Safeguarding Lead, a Designated Safeguarding Officer and three four Safeguarding Officers.

We have continued to update our safeguarding policies and action plan in line with our activities.

### Projects and Business Development

Developing and maintaining contracts is vital to achieving our strategic aims and ensuring the long-term sustainability of Blackburne House. As a charity and social enterprise operating in a Grade II-listed building, the revenue generated through contracts, projects, and grant funding is critical. This funding not only contributes to core costs but also enables us to deliver significant social impact to our recipients, partners, and the wider community.

During this period, we have successfully maintained and developed contracts and partnerships, including:

- Clatterbridge Catering Contract – Supporting our expansion into the healthcare sector, providing quality catering services to staff, patients, and visitors.
- Liverpool Women's Hospital Catering Offer – Developing an enhanced catering service that aligns with our mission to support health, wellbeing, and sustainability.

### Our Strategic Arenas

To enrich our portfolio and ensure alignment with our values and strategic objectives, we continue to innovate, deliver or develop impactful programs across the following areas:

1. Health & Wellbeing:  
Focused on supporting women and families through programs addressing female health, mental health, loneliness, social isolation, and resilience-building.
2. Environmental & Cultural:
  - Programs with positive environmental outcomes, including contributions to the green economy, local biodiversity, and mitigating the effects of climate change.
  - Initiatives that preserve and celebrate cultural heritage, promote inclusion and equality, and maintain the integrity of our historical asset and archives.
3. Education & Employment:  
Providing access to career support, personal development, lifestyle courses, and non-accredited programs to help learners enhance their skills and life opportunities.

# BLACKBURNE HOUSE

Trustees' Annual Report [Continued]  
Year ended 31 July 2024

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## Our Strategic Arenas [Continued]

### 4. Business Development:

Delivering training and support in entrepreneurship, leadership, coaching and mentoring, and business start-up and scale-up. These programs are designed to empower individuals and businesses to achieve success and growth.

## Commitment to Innovation and Impact

Blackburne House remains committed to innovating and expanding our services to meet the evolving needs of our community and partners. Through our strategic projects and business development efforts, we are creating opportunities for sustainability, resilience, and meaningful change.

## Our plans for the future

Blackburne House boasts a diverse portfolio of businesses and projects that align with our core values of advancing education and vocational training for women. Our strength lies in our diversity, which enables us to capitalise on a variety of assets and opportunities to reach our full potential. This approach ensures that we remain innovative and adaptable while meeting the evolving needs of our community.

Through the development of new strategic partnerships, we aim to deliver impactful and bespoke support to women, families, and the Black, Asian, and Minority Ethnic (BAME) community. These partnerships will enhance the reach and effectiveness of our services while strengthening our trading and contracted activities, ensuring they are both sustainable and scalable to create significant social and economic impact.

## Key Areas of Focus

### 1. Wellness and Counselling Centre

- We will continue to seek funding to maintain and grow our Wellness and Counselling Centre, establishing it as a core service provision within Blackburne House. Our focus will be on expanding wellness services to support mental health, tackle inequalities, and provide a welcoming space for on-site counselling services and wellness activities.
- The centre will support over 1,000 women annually through both grant-funded and paid-for services, helping combat mental health challenges within the local community.
- Alongside Blackburne House Education, we will ensure learners have access to mental health counselling services to remove obstacles to learning. In addition, the Wellness Centre will provide placements for newly qualified Level 4 counsellors, helping to increase the number of qualified and diverse professionals in Liverpool to meet the growing demand for mental health services.
- By delivering a wider counselling curriculum, Blackburne House Education will provide pathways to employment, particularly for BAME learners, enabling service users to receive culturally competent care. This unique offering has already delivered significant social impact and remains vital to our broader portfolio.

### 2. Café @ Clatterbridge Cancer Centre

- Despite early challenges due to the pandemic, the café has flourished as visitor numbers have increased. Our offering of fresh, seasonal, and nutritious food has been well received by patients, staff, and visitors, with positive feedback from both customers and Trust management.
- This partnership has created an additional platform to raise Blackburne House's profile and promote our mission. We aim to replicate this successful social enterprise catering model at other suitable sites, ensuring continued growth and sustainability for our catering division.

### 3. Nursery Services

- We remain committed to delivering our essential Nursery services, which support families and learners. We have applied for an expansion grant via Early Years to increase our capacity by an additional 16 places, ensuring we can continue to meet demand and support working families.

# BLACKBURNE HOUSE

Trustees' Annual Report [Continued]  
Year ended 31 July 2024

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## Our plans for the future [Continued]

### 4. Conference and Events

- We have identified conference and events as a key growth area. By developing partnerships and hosting our own events, we aim to increase external bookings, generate income, and raise the profile of Blackburne House.
- Our historic, Grade II-listed building offers a unique venue experience, complemented by catering from our award-winning social enterprise bistro. As organisations increasingly value social responsibility, we are well-positioned to attract clients seeking venues with social impact.

### 5. Projects Portfolio

- We plan to expand our projects portfolio, working closely with local stakeholders such as Visit Hope Street CIC to identify initiatives that position Blackburne House as one of Liverpool's most vital social enterprises.

### 6. Catering Division

- Our Catering Division continues to grow, delivering increased trading levels while providing opportunities for employment and skill development. By offering subsidised meals for students and serving the local community, we strengthen our social mission while enhancing our reputation for quality food services across the city.

## Strategic Direction

The Board will continue to review and refine our plans to ensure we focus on mission-led, sustainable portfolios that align with our vision to empower women. Our proven track record, depth of expertise, and reputation in the local community position us strongly to adapt to emerging priorities and build on our successes.

With a blend of innovative services and a commitment to local needs, Blackburne House is well-equipped to strengthen its organisation and continue serving the women of Liverpool and the broader community for years to come.

## Financial review

The trustees' financial responsibilities include the solvency of the organisation, safeguarding the assets of the organisation and approving the annual budget to set financial objectives, which are quantifiable targets against which we can measure achievement. To assist us in achieving these objectives monthly management accounts are produced and discussed at Executive Leadership Team meetings. A formal cycle of reporting of management accounts has been established and includes bi-monthly meetings with both the Finance, Audit & Risk Committee (FA&RC) and the trustees. The FA&RC continually reviews the reporting mechanisms in place to ensure risk management and financial planning is developed and enhances the opportunities of the organisation. The FA&RC, under powers delegated to it by the trustees, regulate and control the finances of the organisation.

We have continued with the increased frequency of meetings and reporting to FA&RC to ensure that we managed and mitigated risks.

- Engaged the services of Adding Value to provide FD oversight and finance management
- Engaged more frequently with our bankers Natwest and Lenders.
- Enhanced cashflow management and reporting to review weekly along with extended forecasting.
- Instigated finance repayment holidays for loan and lease repayments.
- Accessed HMRC PAYE/NI payment plans with HMRC.
- Successfully applied for support grants with strategic partners

Our Financial Performance has significantly improved since 22/23 and with broader opportunities via additional products and services, for instance, contracts gain through our Wellness Centre supporting core costs and economies of scale through Clatterbridge.

We are reporting a net expenditure for the year of £259,336 in the year (2023: £72,564 net expenditure) which is stated after depreciation and endowment release costs of £70,856.

# BLACKBURNE HOUSE

## Trustees' Annual Report [Continued]

Year ended 31 July 2024

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### Financial review [Continued]

We continue to review our strategic plans with our trading ability focusing on sustainability and mission. The financial projections for the remaining part of 2024/25 have been prepared, considering the opportunities to strengthen our offer through strategic partnerships. They reflect our ability to adapt to the landscape in a strong and progressive manner in support of our learners and community. The trustees are confident that we have an ongoing viable business model, and they remain optimistic about the future and our ability to navigate the short-term challenges and trade back up to sustainable levels in the longer term.

### Remuneration of key management personnel

The trustees consider the Chief Executive and the Senior Management Team to be the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day-to-day basis.

It is the charity's policy to pay staff at rates reflecting the local market and in line with similar organisations.

### Reserves policy

The organisation's reserve policy has been reviewed in line with guidance from the Charity Commission. It is the policy of the organisation to maintain unrestricted funds, which are the free reserves of the organisation at a level, which equates to three months liquidity requirements. The trustees have reviewed the value of reserves required and have set the desired value of the reserves at £300,000 to reflect current level of overheads as the business grows. This provides sufficient funds to cover management, administration, and support costs for the development of our principal activities to enable us to provide a high-quality service to our stakeholders.

The organisation has not been able to achieve a surplus this year to improve the reserves position but is committed to continual improvement to reverse the negative reserves in future years. The trustees recognise that our negative unrestricted reserves position reflects the fact that we are a trading business rather than grant funded. We have invested our traded income into jobs, services, and strategic aims consistently over our many years in existence, responding to our communities needs and adapting to strengthen our social impact and services. The trustees continue to monitor the situation and have reviewed and agreed the strategy and priorities that align to this objective as we move forward.

### Risk policy

The trustees are responsible for overseeing the risks faced by the organisation. Detailed considerations of risks are delegated to the Senior Management Team. Risks are identified and controls established throughout the year. All significant activities undertaken are subject to a risk review. Systems have been established to mitigate the risks and the Senior Management Team regularly reviews the risks and takes any action identified.

### Investment powers and restrictions

Under the Memorandum and Articles of Association, the charity has the power, to invest or deposit funds in any manner only after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification.

The trustees, having regard to the liquidity requirements of operating the charity and to the reserves policy, do not consider it necessary to invest in a portfolio of investments, but instead have operated a policy of keeping available funds in an interest-bearing deposit account and seek to achieve a rate of deposit interest which matches or exceeds inflation as measured by the retail price index.

Invested funds are held on deposit in a high interest savings account for use as and when necessary.

# BLACKBURNE HOUSE

**Trustees' Annual Report** [Continued]  
**Year ended 31 July 2024**

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## **Environmental policy**

The Board of Trustees and the Executive Leadership Team are fully committed to the principles of sustainable development and to achieving environmental best practices across all aspects of the organisation. We strive to integrate environmental management as a core business function, recognising the need for leadership and collective responsibility to ensure that our activities align with these principles.

As an organisation, we recognise the importance of a proactive approach to addressing environmental challenges. This includes efforts to prevent pollution, minimise waste, reduce carbon emissions, and achieve continual improvements in our environmental performance. Our commitment extends to educating and engaging staff, learners, and stakeholders in adopting sustainable practices and making informed decisions that contribute to environmental sustainability.

In line with this commitment, Blackburne House operates a structured approach to the management of our environmental impact, ensuring compliance with, or exceeding, all relevant legal and regulatory requirements. We also seek to align with recognised best practices that address environmental aspects related to our operations.

### **Decarbonisation Initiatives (2024/25)**

A key component of our environmental policy is the decarbonisation of our Grade II-listed building, which will be a major focus throughout 2024/25. As custodians of a historic building, we recognise the unique challenges and opportunities presented in ensuring its sustainability for future generations. The decarbonisation project will focus on:

- Conducting a comprehensive energy audit to identify key areas for improvement in energy efficiency.
- Implementing energy-efficient systems, including the potential installation of renewable energy sources, such as solar panels and heat pumps, where feasible.
- Upgrading insulation and reviewing heating, ventilation, and lighting systems to reduce energy consumption.
- Working with specialists to develop innovative, sustainable solutions that respect the historic integrity of the building while significantly reducing its carbon footprint.

This decarbonisation effort aligns with both our organisational goals and wider local and national environmental targets, including the Liverpool City Region's ambition to achieve net-zero carbon emissions by 2040. By undertaking this project, we aim to set a benchmark for other organisations housed in historic or listed properties, showcasing that sustainable innovation and heritage preservation can coexist effectively.

### **Wider Environmental Commitments**

Our environmental priorities are further embedded into our organisational operations and include:

- **Sustainable Procurement Practices:** Working with suppliers who share our commitment to sustainability and reducing the environmental impact of goods and services.
- **Waste Management:** Implementing robust recycling initiatives and aiming for zero waste to landfill where possible.
- **Education and Advocacy:** Incorporating sustainability education into our curriculum to equip learners with the knowledge and skills needed to address global environmental challenges.
- **Sustainable Transportation:** Promoting the use of public transportation, car-sharing, and cycling for staff, learners, and visitors.

By embedding environmental considerations into our operations, decision-making processes, and educational offerings, Blackburne House is committed to fostering a culture of sustainability. This approach reflects our dedication to improving the wellbeing of both our local community and the planet, ensuring that environmental best practices remain central to our mission.

# BLACKBURNE HOUSE

## Trustees' Annual Report [Continued]

Year ended 31 July 2024

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### Structure, governance and management

#### Governing document

Blackburne House is a charitable company limited by guarantee (No. 2674432), incorporated in England on 30 December 1991 and registered as a charity (No. 1010546) on 15 April 1992. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. On winding up of the company each member will contribute £1.

#### Organisation

Each of Blackburne House's business areas and social enterprises is strategically organised to support our learners while financially contributing to the organisation's sustainability and growth. These enterprises facilitate the development of resources that enable us to deliver on our mission to empower women through education, skills, and opportunity.

The Board of Trustees oversees the governance and administration of the charity. Meeting bi-monthly, the Board is supported by dedicated sub-committees focused on Finance & Resources and Education & Quality, ensuring comprehensive oversight and accountability across all areas of the organisation.

The trustees appoint a Chief Executive (CEO) to manage the day-to-day operations of the charity. Operating within the terms of delegation approved by the trustees, the CEO has authority over operational matters, including finance, and provides strategic leadership to ensure Blackburne House's policies, systems, products, and services are aligned with its mission. This includes driving the organisation's social, environmental, and commercial objectives. The CEO leads business planning across all service areas, ensuring alignment with the organisation's strategic direction, local priorities, and values. By championing high performance and innovation, the CEO ensures the sustainability and long-term impact of Blackburne House and its group activities.

Blackburne House operates a range of award-winning social enterprises that are values-driven and designed to generate positive social and environmental impact within the communities we serve. These enterprises not only provide financial support to the charity but also offer practical opportunities for learners to gain valuable real-world experience.

#### The Management Team

The day-to-day management of the organisation is delegated to a highly skilled Senior Management Team, which is responsible for the effective operation and delivery of Blackburne House's mission. The current team is:

- A Rushton – Chief Executive
- L Mariah – Director of Business Development & Communications

#### Trustee appointment, induction and training

The Board adopt a strategic approach to trustee recruitment and when appropriate all vacancies are advertised within the community to attract trustees to serve on its board and also invite trustees to nominate prior to the AGM.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirements for any specialist skillset and competency needed that would enhance the organisation's ability to deliver on its strategic goals. Board members come from a variety of backgrounds, and it is this variety that adds value to the organisation. However, we recognise that our expectations are high and the demands we place on the Board are considerable, therefore we feel that it is important to support all Board Members with the training and development they need to complement and supplement their current skills and competencies.

# BLACKBURNE HOUSE

## Trustees' Annual Report [Continued] Year ended 31 July 2024

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### Trustee appointment, induction and training [Continued]

The induction program aims to give the new member an understanding of the work of Blackburne House Education and to help recognise how they can make a significant contribution to the organisation during their term of office. New trustees undergo an orientation program to brief them on their legal obligations under charity and company law, the contents of the Memorandum and Articles of Association, the committee and decision-making processes and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events and internal training and briefings where these will facilitate the undertaking of their role.

### Related Charities

Blackburne House is related to Women's Technology Training Limited by virtue of common directors, influence and shared resources.

### Statement of Trustees' responsibilities

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP 2019 (FRS 102).
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Trustees' statement of disclosure of information to the auditors

Each of the persons who is a trustee at the date of approval of this report confirm in so far as they are aware: -

- there is no relevant audit information of which the charity's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **BLACKBURNE HOUSE**

**Trustees' Annual Report** [Continued]  
**Year ended 31 July 2024**

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### **Auditors**

A resolution for the re-appointment of Mitchell Charlesworth (Audit) Limited will be proposed at the forthcoming Annual General Meeting.

### **Approval**

In approving the Trustees' Annual Report, we also approve the Strategic Report included therein in our capacity as company directors.

**Registered office:**  
Blackburne House  
Blackburne Place  
Off Hope Street  
Liverpool L8 7PE

**SIGNED BY ORDER OF THE TRUSTEES**

  
Liz Cross  
**CHAIR OF THE BOARD OF TRUSTEES**

**Approved by the trustees on 22 April 2025**

# Mitchell Charlesworth (Audit) Limited

Accountants

Suites C, D, E, F . 14th Floor, The Plaza . 100 Old Hall Street . Liverpool . L3 9QJ

## BLACKBURNE HOUSE

### Independent Auditor's Report to the Members of Blackburne House for the year ended 31 July 2024

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#### Opinion

We have audited the financial statements of Blackburne House (the 'charitable company') for the year ended 31 July 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Material uncertainty related to going concern

We draw attention to note 1(q) in the financial statements, which highlights the fact that there is a net current liability position of £314,355 and a deficit on unrestricted funds of £715,322. Whilst these conditions indicate that a material uncertainty exists that may cast doubt on the charitable company's ability to continue as a going concern, note 1(q) provides a full explanation of the circumstances surrounding this. Our opinion is not qualified in respect of this matter.

#### Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Mitchell Charlesworth (Audit) Limited

Accountants

Suites C, D, E, F . 14th Floor, The Plaza . 100 Old Hall Street . Liverpool . L3 9QJ

## BLACKBURNE HOUSE

### Independent Auditor's Report to the Members of Blackburne House for the year ended 31 July 2024 *[Continued]*

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#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities set out on page 14, the trustees (who are also the directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

# Mitchell Charlesworth (Audit) Limited

Accountants

Suites C, D, E, F . 14th Floor, The Plaza . 100 Old Hall Street . Liverpool . L3 9QJ

## BLACKBURNE HOUSE

### Independent Auditor's Report to the Members of Blackburne House for the year ended 31 July 2024 [Continued]

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#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

#### Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

#### Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- the charitable company's own assessment of the risks that irregularities may occur either as a result of fraud or error;
- the results of our enquiries of management and members of the Board of Trustees of their own identification of and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charitable company's documentation of their policies and procedures relating to:
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

# Mitchell Charlesworth (Audit) Limited

Accountants

Suites C, D, E, F . 14th Floor, The Plaza . 100 Old Hall Street . Liverpool . L3 9QJ

## BLACKBURNE HOUSE

### Independent Auditor's Report to the Members of Blackburne House for the year ended 31 July 2024 [Continued]

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As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas:

(i) The presentation of the charitable company's Statement of Financial Activities, (ii) revenue recognition, and (iii) the overstatement of salary and other costs. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and the Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued by the joint SORP making body .

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty. These included Safeguarding, Data Protection and food hygiene regulations.

#### **Audit response to risks identified**

As a result of performing the above, we identified the presentation of the charitable company's Statement of Financial Activities, revenue recognition and overstatement of wages and other costs as the key audit matters related to the potential risk of fraud. The key audit matters section of our report explains the matters in more detail and also describes the specific procedures we performed in response to those key audit matters.

In addition to the above, our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations described above as having a direct effect on the financial statements;
- enquiring of management and members of the Board of Trustees concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance and reviewing correspondence with relevant authorities where matters identified were significant; and
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

# Mitchell Charlesworth (Audit) Limited

Accountants

Suites C, D, E, F . 14th Floor, The Plaza . 100 Old Hall Street . Liverpool . L3 9QJ

## BLACKBURNE HOUSE

### Independent Auditor's Report to the Members of Blackburne House for the year ended 31 July 2024 (Continued)

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We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Mitchell Charlesworth (Audit) Limited*

**Mr Philip Griffiths**  
Senior Statutory Auditor

29 April 2025

**On behalf of Mitchell Charlesworth (Audit) Limited**  
Statutory Auditor

Suites C, D, E & F  
14th Floor, The Plaza  
100 Old Hall Street  
Liverpool  
L3 9QJ

# BLACKBURNE HOUSE

## Statement of Financial Activities Year ended 31 July 2024

Income from:	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations and legacies	2	5,834	-	-	5,834	11,847
Charitable activities	3	1,452,318	1,885	-	1,454,203	1,395,592
Investments	4	-	-	-	-	1
<b>Total income</b>		<u>1,458,152</u>	<u>1,885</u>	<u>-</u>	<u>1,460,037</u>	<u>1,407,440</u>
<b>Expenditure on:</b>						
Charitable activities	5	<u>(1,656,066)</u>	<u>(25,250)</u>	<u>(38,057)</u>	<u>(1,719,373)</u>	<u>(1,480,004)</u>
<b>Total expenditure</b>		<u>(1,656,066)</u>	<u>(25,250)</u>	<u>(38,057)</u>	<u>(1,719,373)</u>	<u>(1,480,004)</u>
<b>Net expenditure for the year</b>	10	<u>(197,914)</u>	<u>(23,365)</u>	<u>(38,057)</u>	<u>(259,336)</u>	<u>(72,564)</u>
Total funds brought forward		<u>(517,203)</u>	<u>2,189,295</u>	<u>2,638,647</u>	<u>4,310,739</u>	<u>4,383,303</u>
<b>Total funds carried forward</b>		<u>(715,117)</u>	<u>2,165,930</u>	<u>2,600,590</u>	<u>4,051,403</u>	<u>4,310,739</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classified as continuing.

The notes on pages 26 to 39 form part of these financial statements.

# BLACKBURNE HOUSE

## Statement of Financial Activities (Continued) Year ended 31 July 2024

### Comparative information for the year ended 31 July 2023

Income from:	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations and legacies	2	11,847	-	-	11,847	19,525
Charitable activities	3	1,253,454	142,138	-	1,395,592	1,111,257
Investments	4	1	-	-	1	1
Other		-	-	-	-	24,750
<b>Total income</b>		<b>1,265,302</b>	<b>142,138</b>	<b>-</b>	<b>1,407,440</b>	<b>1,155,533</b>
<b>Expenditure on:</b>						
Charitable activities	5	(1,276,272)	(165,675)	(38,057)	(1,480,004)	(1,316,019)
<b>Total expenditure</b>		<b>(1,276,272)</b>	<b>(165,675)</b>	<b>(38,057)</b>	<b>(1,480,004)</b>	<b>(1,316,019)</b>
<b>Net expenditure for the year</b>	10	<b>(10,970)</b>	<b>(23,537)</b>	<b>(38,057)</b>	<b>(72,564)</b>	<b>(160,486)</b>
Total funds brought forward		(506,233)	2,212,832	2,676,704	4,383,303	4,543,789
<b>Total funds carried forward</b>		<b>(517,203)</b>	<b>2,189,295</b>	<b>2,638,647</b>	<b>4,310,739</b>	<b>4,383,303</b>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 26 to 39 form part of these financial statements.

# BLACKBURNE HOUSE

## Summary Income and Expenditure Account Year ended 31 July 2024

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		2024	2023
	Notes	£	£
Income		1,460,037	1,407,439
Interest and investment income	4	-	1
<b>Gross income</b>		<u>1,460,037</u>	<u>1,407,440</u>
Expenditure		1,642,250	1,386,835
Interest payable		6,267	8,487
Depreciation		70,856	84,682
<b>Total expenditure</b>		<u>1,719,373</u>	<u>1,480,004</u>
<b>Net (expenditure)</b>		<u>(259,336)</u>	<u>(72,564)</u>

All of the activities of the charity are classed as continuing.

The notes on pages 26 to 39 form part of these financial statements.

# BLACKBURNE HOUSE

## Balance Sheet 31st July 2024

		2024		2023	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	14		4,821,289		4,887,170
<b>Current assets</b>					
Stocks	15	3,567		3,567	
Debtors	16	72,932		91,967	
Cash at bank and in hand		20,689		33,045	
		97,188		128,579	
<b>Creditors: Amounts falling due within one year</b>	17	<u>(411,543)</u>		<u>(223,970)</u>	
<b>Net current liabilities</b>			<u>(314,355)</u>		<u>(95,391)</u>
<b>Total assets less current liabilities</b>			4,506,934		4,791,779
<b>Creditors: Amounts falling due after more than one year</b>	18		<u>(455,531)</u>		<u>(481,040)</u>
<b>Net assets</b>			<u>4,051,403</u>		<u>4,310,739</u>
<b>The funds of the Charity</b>					
Endowment	21	2,600,590		2,638,647	
Restricted	22	2,165,930		2,189,295	
Unrestricted	23	<u>(715,117)</u>		<u>(517,203)</u>	
<b>Total funds</b>	24		<u>4,051,403</u>		<u>4,310,739</u>

These financial statements were approved by the trustees and authorised for issue on 22 April 2025 and are signed on their behalf by:



.....  
Sally Anne Watkiss  
Trustee

Company Registration Number: 2674432

The notes on pages 26 to 39 form part of these financial statements.

# BLACKBURNE HOUSE

## Statement of Cash Flows Year ended 31 July 2024

	Notes	2024		2023	
		£	£	£	£
<b>Cash flow from operating activities</b>					
Cash generated from operations	30		37,079		(22,766)
<b>Cash flow from investing activities</b>					
Payments to acquire tangible fixed assets		(4,975)		(3,528)	
Investment income received		-		1	
Net cash flow from investing activities			<u>(4,975)</u>		<u>(3,527)</u>
			32,104		(26,293)
<b>Cash flow from financing activities</b>					
Repayment of loans		(30,674)		(24,193)	
Payment of obligations under finance leases		(7,519)		(4,959)	
Interest paid		<u>(6,267)</u>		<u>(8,487)</u>	
Net cash flow from financing activities			<u>(44,460)</u>		<u>(37,639)</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>			(12,356)		(63,932)
Cash and cash equivalents at 1 August 2023			<u>33,045</u>		<u>96,977</u>
<b>Cash and cash equivalents as at 31 July 2024</b>			<u><u>20,689</u></u>		<u><u>33,045</u></u>

The notes on pages 26 to 39 form part of these financial statements.

# BLACKBURNE HOUSE

## Notes to the Financial Statements Year ended 31 July 2024

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### 1. Summary of accounting policies

#### (a) General information and basis of preparation

Blackburne House is a company limited by guarantee and a registered charity incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are set out in the Trustees' Report on page 3.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### (b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity where they have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The property fund is treated as a permanent endowment on the basis that the original building is not owned by the charity and the building alterations that have been carried out form a capital fund with which the charity has now power to convert the capital into income.

#### (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

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### 1. Summary of accounting policies [Continued]

#### (c) Income recognition [Continued]

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to special performance conditions and is recognised as earned as the related services are provided. Grant income included in this category provides funding to support performance activities and is recognised when there is entitlement, certainty of receipt and the amounts can be measured with sufficient reliability.

Investment income is earned through holding assets for investment purposes such as bank deposits. It essentially includes interest which is recognised using the effective interest method.

#### (d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes costs associated with the charity including support costs as appropriate.
- Other expenditure represents those items not falling into the category above.

#### (e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at the charity's registered office. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

The analysis of these costs is included in note 6.

#### (f) Capital grants

Grants received to cover the cost of building alterations and fixtures and fittings are included as restricted income and will be credited to the Statement of Financial Activities on a basis consistent with the depreciation policy.

#### (g) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Capital expenditure on equipment is written off in the period in which it is incurred if purchased from grant income. Individual assets are capitalised on the balance sheet where their cost exceeds £100.

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

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### 1. Summary of accounting policies [Continued]

#### (g) Tangible fixed assets [Continued]

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Building alterations & additions	1 - 10% per annum
Computers	10 - 33% per annum
Fixtures & fittings	10 - 20% per annum
Equipment	10 - 20% per annum

Whilst historically building alterations have been depreciated at 1%, additions are not considered to have the same life and so are depreciated over 10 years.

#### (h) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other cost incurred in bringing stock to its present location and condition. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

#### (i) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

#### (j) Loans and borrowings

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at present value.

#### (k) Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

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### 1. Summary of accounting policies [Continued]

#### (k) Financial instruments [Continued]

##### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### (l) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

#### (m) Leases

Assets acquired under finance leases are capitalised and depreciated over the shorter of the lease term and the expected useful life of the asset. Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding lease liability using the effective interest method. The related obligations, net of future finance charges, are included in creditors.

Rentals payable and receivable under operating leases are charged to the SoFA on a straight-line basis over the period of the lease.

#### (n) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

#### (o) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore meets the definition of a charitable company for UK corporation tax purposes.

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

### 1. Summary of accounting policies [Continued]

#### (p) VAT

The charity is partially exempt for VAT purposes. VAT for partial exemption which is not allowed in the year is written off to the Statement of Financial Activities.

#### (q) Going concern

The financial statements have been prepared on a going concern basis as the future outlook reflects the opportunities that have arisen as a result of our ability to support the communities we serve as we emerge from Covid-19. Whilst the Trustees acknowledge the net current liabilities position of £314,355 is a challenging basis on which to enter into post Covid-19 recovery, we are confident that our core business can respond to the transitioning period, bolstered by our embedded social impacts in action.

Our day to day activities that provide much needed services in support of our charitable aims to educate women and drive social and economic advancement have emerged as more valuable than previously recognised. During this pandemic, we have strengthened our work within our community as we are directly aligned to those who need us most. We are able to provide responsive and bespoke support to women, families and the BAME community that are impactful and immediate and funders are investing in organisations that are delivering social value through their day to day trading operations, activities and interventions, rather than through one off projects.

Funders have seen the value of organisations working with particular communities during Covid-19. We are rooted in the local community and have access to people who have been disadvantaged through this pandemic. Our learners and employees, a high proportion of which are women, part of the BAME community and those who experience social deprivation are even more at risk of mental ill health and cultural inequalities. Blackburne House have responded at speed with interventions that reach those people most in need and provided funders with the networks and reach to make a difference. We have successfully contracted to provide that support post Covid19 and we anticipate this will translate into long term, substantial contracts with significant interventions.

The trustees have reviewed the plans and consider that the budgeted income and expenditure is sufficient for the charity to be able to continue as a going concern and remain confident that core business is sustainable in the long term.

2. Income from donations and legacies	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 £
Donations	5,834	-	-	5,834	11,847
	<u>5,834</u>	<u>-</u>	<u>-</u>	<u>5,834</u>	<u>11,847</u>

All of the above income in 2023 was attributable to unrestricted funds.

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

3. Income from charitable activities	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 £
Nursery income	363,683	-	-	363,683	364,644
Café Bar income	239,322	-	-	239,322	221,489
Rent receivable	227,872	-	-	227,872	115,587
Events	140,642	-	-	140,642	102,720
Car park income	35,719	-	-	35,719	30,826
Clatterbridge café	425,693	-	-	425,693	387,222
Wellness Centre	18,309	-	-	18,309	29,957
Grants receivable:					
People's Postcode Lottery	-	-	-	-	27,083
Liverpool City Council - Public Health Domestic Abuse Mental Health	-	-	-	-	8,449
Liverpool City Council - Clinically Extremely Vulnerable People Grant	-	-	-	-	64,571
Big Issue Invest SESF	-	-	-	-	40,917
The National Garden Scheme	-	1,885	-	1,885	1,118
Other	1,078	-	-	1,078	1,009
	<u>1,452,318</u>	<u>1,885</u>	<u>-</u>	<u>1,454,203</u>	<u>1,395,592</u>

Of the above income in the prior year, £1,253,454 was attributable to unrestricted funds, and £142,138 was attributable to restricted funds.

4. Income from investments	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 £
Interest received on cash deposits	-	-	-	-	1
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1</u>

All of the above income in 2023 was attributable to unrestricted funds.

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

5. Analysis of expenditure on charitable activities	Activities undertaken directly £	Support costs £	Total 2024 £	Total 2023 £
Nursery	313,529	148,193	461,722	398,792
Wellness Centre	41,407	8,229	49,636	87,288
Cafe	425,724	97,519	523,243	504,239
Events	27,893	57,309	85,202	51,142
Projects and Business Development	48,182	-	48,182	(23,818)
Building management	97,728	107,408	205,136	163,234
Clatterbridge café	169,975	173,461	343,436	256,494
Other	-	2,816	2,816	42,633
	<u>1,124,438</u>	<u>594,935</u>	<u>1,719,373</u>	<u>1,480,004</u>

Of the above costs £1,656,066 (2023 £1,276,272) were attributable to unrestricted funds, £25,250 (2023 £165,675) were attributable to restricted funds, and £38,057 (2023 £38,057) were attributable to endowment funds.

6. Allocation of support costs	2024 £	2023 £
Management salaries	165,275	157,498
Premises costs	161,974	171,083
Office costs	76,486	73,494
Depreciation	70,856	84,682
Professional	49,188	649
Other	57,184	39,035
Governance costs (see note 7)	13,972	14,171
	<u>594,935</u>	<u>540,612</u>
7. Governance costs	2024 £	2023 £
Audit and accountancy fees	13,972	14,171
	<u>13,972</u>	<u>14,171</u>
8. Staff costs and employee benefits	2024 £	2023 £
<b>The aggregate payroll costs were:</b>		
Wages and salaries	787,029	703,268
Social security costs	54,013	44,785
Other pension costs	19,291	18,057
	<u>860,333</u>	<u>766,110</u>
Recharged salaries (net)	84,781	(30,000)
	<u>945,114</u>	<u>736,110</u>

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

### 8. Staff costs and employee benefits [Continued]

	2024	2023
Particulars of employees:	£	£
The average number of staff employed by the Charity during the financial year amounted to:	45	43
	<u>          </u>	<u>          </u>

There are no employees with emoluments above £60,000.

### 9. Trustees' and key management personnel remuneration and expenses

No remuneration was paid to the trustees during the year for their services as trustees (2023 £Nil) nor were any expenses reimbursed (2023 £Nil).

The total amount of employee remuneration received by key management personnel including recharges is £65,964 (2023 £67,800).

The charity considers its key management personnel to comprise the Executive Director of Operations. The CEO role is a shared resource between Blackburne House and its sister company, Women's Technology Training Limited. There is an annual recharge to Women's Technology Training Limited each year in connection with this resource.

### 10. Net income/(expenditure) for the year

	2024	2023
	£	£
<b>This is stated after charging:</b>		
Staff pension contributions	19,291	18,057
Depreciation	70,856	84,682
Auditors' remuneration - as auditors	13,972	14,171
	<u>          </u>	<u>          </u>

### 11. Auditor's remuneration

	2024	2023
	£	£
Fees payable to the charity's auditor for the audit of the charity's annual accounts	13,972	14,171
	<u>          </u>	<u>          </u>

### 12. Taxation

The company is exempt from corporation tax on its charitable activities.

### 13. Interest payable and similar expenses

	2024	2023
	£	£
Other loans	4,805	6,210
Finance charge payable under finance leases	1,462	2,277
	<u>          </u>	<u>          </u>
	6,267	8,487
	<u>          </u>	<u>          </u>

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

14. Tangible fixed assets	Building Alterations £	Equipment £	Fixtures & Fittings £	Computers £	Total £
<b>Cost</b>					
At 1 August 2023	6,139,422	265,316	284,552	58,790	6,748,080
Additions	-	2,630	2,345	-	4,975
At 31 July 2024	6,139,422	267,946	286,897	58,790	6,753,055
<b>Depreciation</b>					
At 1 August 2023	1,307,568	230,626	264,141	58,575	1,860,910
Charge for the year	61,394	6,780	2,575	107	70,856
At 31 July 2024	1,368,962	237,406	266,716	58,682	1,931,766
<b>Net book value</b>					
At 31 July 2024	4,770,460	30,540	20,181	108	4,821,289
At 31 July 2023	4,831,854	34,690	20,411	215	4,887,170

Included in the net book value of equipment is £20,720 (2023 - £27,627) in respect of assets held under finance leases.

15. Stocks	2024 £	2023 £
Goods for resale	3,567	3,567
16. Debtors	2024 £	2023 £
Trade debtors	24,729	64,437
Prepayments	48,203	27,530
	72,932	91,967
17. Creditors: Amounts falling due within one year	2024 £	2023 £
First Ark loan	16,961	20,974
People's Postcode Lottery loan	6,936	6,732
Bounce Back loan	5,736	5,571
Trade creditors	126,206	129,304
Social security and other taxes	118,053	40,130
Obligations under finance leases	8,334	7,519
Other creditors	49,095	1,174
Accruals and deferred income	80,222	12,566
	411,543	223,970

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

18. Creditors: Amounts falling due after more than one year	2024	2023
	£	£
First Ark loan	-	14,358
People's Postcode Lottery loan	29,262	36,199
Bounce Back loan	29,772	35,507
Obligations under finance leases	2,211	10,545
Other creditors (see note 25)	394,286	384,431
	<u>455,531</u>	<u>481,040</u>

The finance leases are secured against the assets acquired.

On 29 March 2018 First Ark advanced the charity £120,000 repayable in monthly instalments over 6 years at a rate of interest of 8.5%.

On 20 May 2020, National Westminster Bank plc advanced the charity £50,000 under the Coronavirus Bounce Back Loan Scheme (BBLS) originally repayable over 6 years but extended to 10 years on 4 June 2021, with an interest rate of 2.5% per annum.

On 31 January 2022, People's Postcode Lottery advanced the charity £50,000 repayable in monthly instalments over 7 years at a rate of interest of 3%.

### 19. Loans and overdrafts

Creditors include loans which are due to be repaid as follows:

	2024	2023
	£	£
Amounts payable:		
In one year or less or on demand	29,633	33,277
In more than one year but no more than two years	13,048	28,882
In more than two years but not more than five years	40,799	40,295
Over five years and payable by instalments	5,187	16,887
	<u>88,667</u>	<u>119,341</u>

### 20. Leases

#### Finance leases

Finance leases primarily relate to the purchase of kitchen equipment.

Total future minimum lease payments are as follows:

	2024	2023
	£	£
Not later than one year	8,334	7,519
Later than one and not later than five years	2,211	10,545
	<u>10,545</u>	<u>18,064</u>

#### Assets other than land and buildings

At 31 July 2024 the charity had future total commitments under non-cancellable operating leases as follows:

	2024	2023
	£	£
Within one year	52,723	40,069
Between two and five years	102,732	154,307
	<u>155,455</u>	<u>194,376</u>

# BLACKBURNE HOUSE

## Notes to the Financial Statements (Continued) Year ended 31 July 2024

21. Endowment funds	As at 1 August 2023 £	Income £	Expenditure £	As at 31 July 2024 £
<b>Permanent endowments:</b>				
Property fund	2,638,647	-	(38,057)	2,600,590

Comparative information in respect of the preceding period is as follows:

	As at 1 August 2022 £	Income £	Expenditure £	As at 31 July 2023 £
<b>Permanent endowments:</b>				
Property fund	2,676,704	-	(38,057)	2,638,647

22. Restricted funds	As at 1 August 2023 £	Income £	Expenditure £	As at 31 July 2024 £
Liverpool City Council Nursery capital	491	-	(491)	-
Liverpool City Region - Single Investment Fund (Capital Investment)	2,188,804	-	(22,874)	2,165,930
The National Garden Scheme	-	1,885	(1,885)	-
	<u>2,189,295</u>	<u>1,885</u>	<u>(25,250)</u>	<u>2,165,930</u>

Comparative information in respect of the preceding period is as follows:

Restricted funds	As at 1 August 2022 £	Income £	Expenditure £	As at 31 July 2023 £
Liverpool City Council Nursery capital	1,154	-	(663)	491
Liverpool City Region - Single Investment Fund (Capital Investment)	2,211,678	-	(22,874)	2,188,804
People's Postcode Lottery	-	27,083	(27,083)	-
Liverpool City Council - Public Health Domestic Abuse	-	8,449	(8,449)	-
Liverpool City Council - Clinically Extremely Vulnerable People	-	64,571	(64,571)	-
BIG Issue Invest SESF	-	40,917	(40,917)	-
The National Garden Scheme	-	1,118	(1,118)	-
	<u>2,212,832</u>	<u>142,138</u>	<u>(165,675)</u>	<u>2,189,295</u>

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

23. Unrestricted funds	As at 1 August 2023 £	Income £	Expenditure £	As at 31 July 2024 £
General fund	(517,203)	1,458,152	(1,656,066)	(715,117)

Comparative information in respect of the preceding period is as follows:

	As at 1 August 2022 £	Income £	Expenditure £	As at 31 July 2023 £
General fund	(506,233)	1,265,302	(1,276,272)	(517,203)

24. Analysis of net assets between funds	Tangible fixed assets £	Net current liabilities £	Creditors due after one year £	Total £
Endowment fund	2,600,590	-	-	2,600,590
Restricted fund	2,165,930	-	-	2,165,930
Unrestricted funds	54,769	(314,355)	(455,531)	(715,117)
	4,821,289	(314,355)	(455,531)	4,051,403

Comparative information in respect of the preceding period is as follows:

	Tangible fixed assets £	Net current liabilities £	Creditors due after one year £	Total £
Endowment fund	2,638,647	-	-	2,638,647
Restricted fund	2,189,295	-	-	2,189,295
Unrestricted funds	59,228	(95,391)	(481,040)	(517,203)
	4,887,170	(95,391)	(481,040)	4,310,739

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

### 25. Related party transactions

Blackburne House is related to Women's Technology Training Limited by virtue of common directors and influence. Both these charities operate from the same Registered Office. During the year Blackburne House charged Women's Technology Training Limited £312,720 for rent and services (2023 £142,372), £Nil (2023 £Nil) for childcare and other administration, project costs £53,106 (2023 £372,942). During the year Women's Technology Training Limited charged Blackburne House £49,938 (2023 £34,656) for management and administration costs and was refunded £16,912 (2023 £5,916) in relation to overstated childcare costs.

The above exclude VAT on vatable items.

At the year-end Blackburne House owed Women's Technology Training Limited £437,094 (2023 £384,431). On 31 July 2023 the trustees entered into a formal agreement to repay the loan in equal monthly instalments.

### 26. Pension scheme contributions

The charity operates a defined contributions pension scheme for its employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions paid by the charity to the defined contribution scheme which amounted to £19,291 (2023 £18,057).

27. Deferred income	Under 1 year £	2024 £	2023 £
At 1 August 2023	1,885	1,885	110,256
Additions	10,303	10,303	1,885
Amounts released to income	(1,885)	(1,885)	(110,256)
	<u>10,303</u>	<u>10,303</u>	<u>1,885</u>
At 31 July 2024	<u>10,303</u>	<u>10,303</u>	<u>1,885</u>

Income has been deferred when it is received in advance of the period to which it relates or where performance of the activities to which it relates have not yet been undertaken.

### 28. Company limited by guarantee

The company is limited by guarantee and has no share capital.

On winding up of the company each member will contribute £1.

### 29. Capital commitments

There are no capital commitments as at 31st July 2024 (2023 £Nil).

# BLACKBURNE HOUSE

## Notes to the Financial Statements [Continued] Year ended 31 July 2024

30. Reconciliation of net (expenditure) to net cash flow from operating activities	2024 £	2023 £
Net (expenditure)/income for the year	(259,336)	(72,564)
Interest receivable	-	(1)
Interest payable	6,267	8,487
Depreciation of tangible fixed assets	70,856	84,682
Decrease in stock	-	87
(Increase) in debtors	19,035	(4,583)
(Decrease)/increase in creditors	200,257	(38,874)
Net cash flow from operating activities	37,079	(22,766)
Cash and cash equivalent consists of:		
Cash at bank	17,059	29,029
Cash in hand	3,630	4,016
	20,689	33,045

  

31. Analysis of changes in net debt	Balance at 1st August 2023 £	Cashflows £	Non-cash Changes £	Balance at 31st July 2024 £
Long term borrowings	(86,064)	-	27,030	(59,034)
Short term borrowings	(33,277)	30,674	(27,030)	(29,633)
Obligations under finance leases	(18,064)	7,519	-	(10,545)
Total liabilities	(137,405)	38,193	-	(99,212)
Cash and cash equivalent	33,045	(12,356)	-	20,689
Total net debt	(104,360)	25,837	-	(78,523)