



Charity Registration Number: 1010427

**The Parent Teacher Association of the Cookham Rise County  
Primary School**

**Report and Accounts**

**Year Ended 31 August 2023**



### Reference and Administrative Details

<b>Trustees</b>	P Bradley	Chair
	A Reynolds	Secretary
	V Strudwick	Treasurer (appointed 26.9.23)
<b>Charity Registration Number</b>	1010427	

### Trustees Report

The trustees present the annual report together with the accounts for the charity for the year ended 31 August 2023.

#### Purpose of charity

The provision of funding to enhance the educational activities and environment available to pupils at Cookham Rise Primary School.

The main activities in relation to this purpose are:

- Organising fundraising events including Summer and Christmas Fairs
- Holding social events for parents, friends and families with the objective of fundraising for the charity
- Supporting school events by selling refreshments to raise funds for the charity
- Hosting welcome events for parents who are new to the school
- Selling second hand uniform

#### Contributions made by volunteers

The charity is reliant upon volunteers to run the committee and to organise and run fundraising activities.



## Treasurer's Report

The balance of the PTA and petty cash accounts at 31 August 2023 was £47,903 (2022: £22,411).

### Receipts

- The year ended 31 August 2023 was a very successful year for fundraising, with total funds raised of £44,327.
- The breakdown of the funds raised after expenses for the top 5 fund-raising events during the year were as follows:

<b>Event</b>	<b>Net Income</b>
Summer Fair	£9,927
School Lottery	£2,114
Christmas Fair	£1,643
Swimarathon	£1,594
Fundraising/refreshments	£656

- During the year a one-off parent donation of £15,231 (including gift aid) was received.
- This year a new fund-raising initiative was undertaken to raise funds through selling Christmas trees to parents and friends. Despite a good level of sales, unfortunately this activity generated a small loss of £139. This loss was due to making an additional bulk order of trees to sell at the Christmas Fair, in addition to orders placed by parents in advance, that were not fully sold.

### Expenditure

- The total expenditure for the year ended 31 August 2023 was £18,835 comprised of £10,801 incurred directly in relation to fund-raising activities and £8,033 incurred to support the purpose of the charity.
- Payment of £5,584 was made to the school during the year to support educational activities for the pupils at Cookham Rise Primary School.
- £2,128 was spent purchasing three marquees that can be used by the PTA for fundraising activities and by the school for events such as sports day.
- £322 was spent on PTA expenses including PTA membership and insurance.

### Outlook

- At 31 August 2023 the PTA had committed spend of £30,578 as follows:

<b>Event</b>	<b>Net Income</b>
IT suite upgrades	£7,500
Sound system for hall	£2,000
Astro Turf running track	£18,231
Norden Farm workshop	£1,917
School council spend	£500
Other	£430

- The PTA aims to hold £2,000 as working capital. This leaves funds of approximately £15,000 to support school projects during 2023/24.



- Whilst the PTA needs to be sensitive to the current financial climate where families have less disposable income the PTA remains positive that it can continue to raise funds to support upcoming school projects in the coming years.

#### Analysis of Receipts and Payments

	Petty Cash	CAF Bank	Total
<b>Opening Bank Balance at 1 Sep 2022</b>	£237	£22,173	£22,411
<b>Closing Bank Balance at 31 August 2023</b>	£2,536	£45,367	£47,903
<b>Movement on Accounts</b>	£2,298	£23,194	£25,492

#### **Fundraising and Other Activities**

	Income	Cost	Net
Bags 2 School	£627	£0	£627
Christmas Fair	£5,465	£3,822	£1,643
Christmas Tree Sale	£965	£1,104	-£139
Commissions Earned	£606	£0	£606
Parent Donation	£15,231	£0	£15,231
Easter Trail	£345	£0	£345
Fundraising/refreshments (various)	£813	£157	£656
Interest & Charges	£59	£0	£59
JustGiving donations	£153	£0	£153
KS1 Disco / KS2 Bingo	£0	£135	-£135
Quiz Night	£1,591	£982	£610
Scholastic Book Fair	£1,082	£1,335	-£252
School Lottery	£2,114	£0	£2,114
Second hand uniform donations	£268	£0	£268
Summer Fair	£13,193	£3,267	£9,927
Swimarathon	£1,594	£0	£1,594
Sweet Sales	£219	£0	£219
<b>Sub Total</b>	<b>£44,327</b>	<b>£10,801</b>	<b>£33,526</b>

#### **Costs and Other Associated with Fundraising**

Badge Making Machine	74
Bank Fees	87
ICO Data Protection Fee	75
Internet Safety Evening	143
Literary Tree Subscription	1163
Lottery Licence	20
M&M Theatre Productions	299
Normans Musical Instruments	1273
PTA-UK Membership (December)	140
Reception - chicks	275
School Marquees	2128
Seesaw - full version 3 year license	658
SF Year 6	402
Virtual Reality Day	650
Year 6 Leavers	646
<b>Sub Total</b>	<b>£8,034</b>

**Current Position as at 31 August 2023** **£47,903**



**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

*Victoria Strudwick*

**Name:** Victoria Strudwick

**Position:** Treasurer

**Date:** 20<sup>th</sup> June 2024



**Independent examiner's report to the trustees of The Parent Teacher Association of the Cookham Rise County Primary School**

I report to the trustees on my examination of the accounts of The Parent Teacher Association of the Cookham Rise County Primary School (the Trust) for the year ended 31 August 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: *Jason Gallagher*

Relevant professional qualification or membership of professional bodies (if any): FCCA 0672650

Address: 114 Broom Hill, Cookham SL6 9LQ

Date: 23 June 2024