

Christchurch Recreation Ground Charity AGM

Christchurch Community Centre
7:30pm Wednesday 30th June 2021

Minutes

1. Attendance: Bryan Burfield, Geoff Harper, Jill Watts, Kay Miller, Michelle Halls, Nigel Russell, Pat Rigby, Peter Owen, Liz Scott, Nate Lansdell, Sarah Vickers, Vincent Ford

Attendance via zoom: Richard Lloyd, Sandra Lloyd, James Hughes, Elaine Reed-Hughes

Apologies: Andy Street, Jill Bliss, Roger Gladwin, Sandra Kay

2. Minutes CRGC held on 26th May 2021

These were agreed and signed by chair.

3. Chairs Report

Due to Covid19 the CRGC have been unable to hold an AGM, the last being May 2019. From March 2020 the Community Centre has been closed to the public, from May 2021 we have slowly begun to re-open for clubs and events. Throughout the national lockdown the Committee have continued to meet remotely and continued to improve the facilities for when the building could re-open. We have also received two substantial grants equating to £22,468 to help cover costs throughout lockdown.

Listed below are investments achieved by grant funding and monies raised by the CRGC towards the up-keep and improvements to the Christchurch Community Centre. Period through 2019, Lockdown 2020, June 30th 2021

Project	Estimated Value (GBP)	Source of funding
Solar Panel Installation	£10,795	Grant - Whitemill FDC
Acoustic Panels (Main hall)	£1,800 £1,170	Grant - Whitemill FDC CRGC - Fund
Wine Glasses + Storage boxes	£150	CRGC - Funds
Meeting room Smart TV	£460	CRGC - Funds
Network Cabinet & Extra's	£100	CRGC - Funds
Hand dispensers	£100	CRGC - Funds
Dinner service plates	£799	CRGC - Funds
Internet - Connection	Free 3 Year Contract	Grant - Connecting Cams
Internet - Connection	£25.99 Per month	CRGC - Funds (Building maintenance)
CCTV Installation	£1,400	CRGC - Funds

Floor Polishing Machine	£1,500	CRCG - Funds
Building Maintenance	£1,500	CRCG - Funds

Further Committed asset expenditure approved by Committee April 2021
£6,000 max - Large flat screen TV Installation for main hall

Other Investments to our Community Centre.

Verandah	£25,000	Grant - Secured by Parish Council
Notice Board	£1,400	Donation Horse show committee

4. Financial Report

Due to there being no AGM in 2020 the treasurer has provided the enclosed financial reports for both 2019/20 and 2020/21.

5. Booking Secretary Report

The Community Centre has been closed for business since March 2020. No bookings for clubs or other hiring events have taken place. From May 2021 we have had limited uptake from our regular users of the hall, many clubs opting not to return in the current climate. Letters to all clubs were issued at the beginning of May 2021 stating a 50% reduction on charges up until April 2022 in order to help encourage getting 'back to normal'.

6. Election of Committee

All current members were required to stand down from the committee - all were re-elected for 2021/22.
Geoffrey Harper was re-elected as Chair
Nigel Russell was re-elected as vice chair
Peter Owen was re-elected as treasurer
Jill Watts was re-elected as secretary
Bryan Burfield was elected as the new bookings Secretary after Sandra Kay decided to step down in this position and requested not to stand for this role again.
James Hughes was re-elected as Health and Safety officer.

7. Policy Review

Policies were taken by Jill Watts to be checked for next meeting to ensure they are still current and up to date.

8. Any other business

- **TV** - Demonstration of 120" 4K widescreen projector TV took place at the hall and was attended by Geoff, Peter, Bryan and Elaine. This is a roller housed set up including a good sound system. Should additional surround sound be required - Geoff has a system that he is willing to donate. The cost of this TV is £5000, it was decided and seconded that Peter would go ahead and purchase this.

- **TV aerial** - Jill suggested using an amazon fire stick or other streaming device using wifi instead of paying the cost for aerial installation. This was seconded and agreed by the committee - Jill to purchase.
- **Internet** - A second line has been fed into the hall after initial problems with the first wifi system. The cost of this line is set up for 18 months for £26 per month.
- **Piano** - someone in the community has approached Geoff with the offer of a Piano for the hall - The committee agreed that although a generous offer, the space that this would use outweighed the actual need for such a large item. It was decided to go back to the person who made the offer, thanking them for the offer, with a suggestion of offering it to the School or the Church.
- **Staging** - Peter provided an updated costing for staging from 'stack a stage' - after looking at our options it was felt that a slightly larger staging would be required for the hall, this would be in two trollies (one containing 9m squared and one containing 6m squared) this would come to £4386, Peter asked for clarification on what the committee wanted to do about the staging quotes both the new ones and those that were supplied last meeting. As of last meeting it was left with 2 forerunners - 'stack a stage' and the stage identical to the schools one, Elaine was to check the dimensions of the school staging trolley to see if it would fit through the storage cupboard doors. Elaine confirmed that the school staging would not fit through our doorways, however some committee members hadn't seen the spec or details of the 'stack a stage' and felt that they would like to see this before making a final decision. Geoff would re-issue the design spec and quote to all committee members for 'stack a stage' so that a decision could be made next meeting.
- **Path to container-** It was passed to Elaine and James to get quotes from local builders for building a path from the community centre to the container, it was also suggested that a ramp would be useful from the veranda onto the grass for wheelchair access - this to be added to the works quote and brought to next meeting.
- **Caravan and motorhome club** - Peter has been approached to see if the committee would be interested in letting this club use the field and facilities. Peter to get more information on what they would require and timescales of when.
- **Cleaning** - Elaine and Sandra would like to continue with their Monday Cleans - they would also like to be able to liaise with the booking secretary in regards to knowing when an additional clean would be required and be offered these extra cleans before we contact external cleaning companies. Geoff suggested bringing in Sarah and Michelle to take up an additional cleans, however the committee felt that in the current climate, and with there being so few bookings, that this would not yet be needed and that our current staffing would be sufficient.

- **Work Party** - maintenance day to be looked at in the July meeting
- **Website** - Nate Lansdell has volunteered to have a look at the design of a website for the hall, this would incorporate a booking and payments system. A working party will be set up to discuss requirements and He will bring his ideas to the next meeting.
- **Hall pricing** - this to be added to next agenda
- Vincent Ford from Welney was in attendance - he'd been given information in regards to setting up and volunteering in a Box Aerobics club - unfortunately wires had been crossed and Vincent was only wanting to help out in a club on our site and not actually set up a club. The Committee thanked Vincent for attending, however we currently do not have anyone in the village wanting to set up such a club.

9. Date of next meeting Wednesday 28th July 2021 at 7:30pm at Christchurch Community Centre

Balance b/fwd £22,044.35 plus Income of £25,650.35 minus exp £9,672.78 =
£38,021.92

**Balance at 31/03/20 Community A/c £38,021.92 plus Business A/c
£167.65 = £38,189.57**

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