

FRIENDS OF APPLEFORD

STATEMENT OF ACCOUNTS: 1 SEPTEMBER 2019 - 31 AUGUST 2020

PROFIT & LOSS ACCOUNT

£ £

INCOME

Parents Reception Evening	1,703.50
Appleford Apple Juice	502.07
Cakesales	308.23
Donations (PG - Bursary)	2,500.00
School Bus	4,200.00
Christmas Fair	1,639.75
Carol Service	324.00
Easy Fundraising	261.63
Gift Aid	3,077.92
Second Hand Uniform	212.50
Apple Orchard Fund	834.00
Donation - Fundraising	13,730.00
TOTAL INCOME	29,293.60

EXPENDITURE

Appleford Apple Juice	235.50
Orchard garden	2,856.77
Contribution towards India trip	1,500.00
Media Pads to Lower School	2,099.90
Forest School - Lower School	1,500.00
Defibrillator	250.00
Activity Classes	1,000.56
TOTAL EXPENDITURE	9,442.73

TOTAL NET INCOME**19,850.87****BALANCE SHEET**

£ £

Debtors - receivables

Total Debtors

0.00

*Available to distribute:**

Cash	2,490.21
HSBC - FOA Treasury	16,690.62

*Reserved for agreed projects:***

HSBC - Apple Orchard Fund	3,170.00
School Account - Apple Orchard Fund	260.00
HSBC - Fundraising	33,428.23
HSBC - Garfield Weston Grant	9,000.00

65,039.06

Creditors - payables

Appleford School - Forest School

Total Creditors

NET ASSETS**65,039.06**

Balance sheet brought forward

45,188.19

Net income above

19,850.87

Net assets reconciliation

65,039.06** Total available funds*

19,180.83

*** Total reserved funds for agreed projects*

45,858.23

These accounts were approved by the Friends of Appleford on the November 12, 2020

Mrs C Newman

Carole Newman

Mrs C Shipstone - Secretary

C Shipstone



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Friends of Appleford

**On accounts for the year
ended**

August 31, 2020

**Charity no
(if any)**

1010066

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

G.P.C. Stallard

Date:

30 JANUARY 2021

Name:

GRAHAM P STALLARD

**Relevant professional
qualification(s) or body
(if any):**

NONE

Address:

Rose Cottage, 86 Little Ann Road, Abbots Ann

ANDOVER SP11 7NW

Hampshire

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

1. Please note that I am not a qualified accountant. I am a trained bookkeeper with many years experience of completing accounts to Income Statement and Balance Sheet. I also have had good experience of public accounts at District Council level as a Cabinet Member for Test Valley Borough Council (TVBC). As a Trustee of a completely different charity I am also very familiar with the Commission's requirements as I maintain that charity's details on the Commission's web site.
2. I would like to acknowledge the quality of the payment and receipt accounting at the Friends of Appleford and congratulate the Treasurer on that. All was clear, detailed and accurate. The cross referencing of each item was particularly useful to me, and provided a high level of confidence in the outcome.
3. I would recommend that a stronger system of financial governance be introduced by vote at the next AGM / EGM. Currently the Treasurer is empowered by HSBC correspondence to spend up to £5,000.00 on his/her authority alone. This works well in the accounts that I have seen. However, for stronger risk management going forward, I recommend that this is reduced to say £500.00 or £1,000.00 and that amounts up to £5,000.00 can be paid by the Treasurer only after a minuted committee resolution specific to the payee.
4. I fully understand that petty cash of nearly £2,500.00 has been held at times during this year as a result of the pandemic, and that this has recently been substantially reduced. I do, however, recommend that going forward much smaller amounts of petty cash are held.
5. I confirm that there are no further material matters to report or disclose.



Trustees' Annual Report for the period

From 31 August 2019
Period end date

Period start date To 31 August 2020

Charity name: The Friends of Appleford

Charity registration number:1010066

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To raise funds for Appleford School in order to provide facilities and support to pupils, teachers and parents. To promote Dyslexia and Special Educational Needs.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To organise events like Christmas Fayre, Applefordian day, Receptions and Fundraising events. Look at appropriate grants to support the school.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the charity commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>		<p>The charity has supported the development of a Forest School facility that has enabled an enhanced level of outdoor learning to take place and the development of practical skills by the children. Additionally, a new garden which will, as it matures, provide an attractive focal point for the school and an asset for our Occupational Therapists. A large gazebo which will provide an undercover, outdoor classroom to support the both the Forest School and lessons across the School. Planned social events (currently cancelled due to Covid).</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Friends of Appleford had an income of £29,293.60 and expenditure of £9,442.73, resulting in a net income of £19,850.87. As of August 31,2020, the net assets amounted to £65,039.06. Please see our accounts for further details.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for the following reasons: <ol style="list-style-type: none"> 1) Support a family with one term's school fee, if financial situation has changed temporarily. 2) Support a family financially, if they struggle to pay for a specialist report. 3) Annual reoccurring events 4) Agreed projects by the committee, which have not been completed within the financial year.
Amount of reserves held	Para 1.22	Amount reserved as of August 31, 2020 is £45,858.23
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the committee members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Friends of Appleford
Other name the charity uses	
Registered charity number	1010066
Charity's principal address	Appleford School Elston Shrewton Salisbury Wiltshire SP3 4HL

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Camilla Newman	
Full name(s)	CAMILIA NEUMAN ,	
Position (eg Secretary, Chair, etc)	chairman	
Date	19/01/2021	