

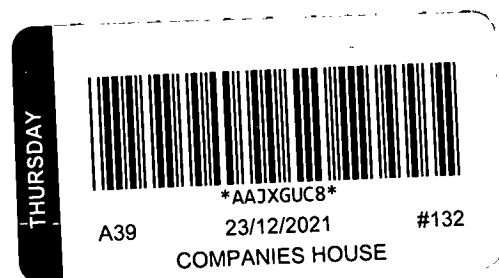
Registered number: 02663550
Charity number: 1008897

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021



EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

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EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees	Mrs H Dolphin, MBE Mrs O K Howes (appointed 1 April 2020, resigned 6 January 2021) Mr C D Wright Ms M Hammerton Mr J Rawlings Mrs A Hayes Mrs L Bilyard Mr J Griffith Mr P Short Ms M Hammerton
Company registered number	02663550
Charity registered number	1008897
Registered office	2 Napier Place Thetford Norfolk IP24 3RL
Company secretary	Mr C D Wright
Accountants	Larking Gowen LLP Chartered Accountants King Street House 15 Upper King Street Norwich NR3 1RB
Bankers	Barclays Bank Plc Bank Plain Norwich Norfolk NR2 4SF

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the Company for the year 01 April 2020 to 31 March 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and Activities

a. KEY PERFORMANCE INDICATORS

Targets for 2020/21 were to conduct 1662 assessments, but the actual number conducted was 583. This was a direct result of the centre closure following government guidelines for the Covid 19 Pandemic. First assessments were conducted on 6th July but in a reduced number to ensure the process was Covid compliant. Many outreaches were unable to open and this also impacted on assessment numbers. Fortunately, as of November 2021 all outreaches are now open although some running less frequently than previously. The DfT have been supportive and whilst there has been a clawback of £173,859 this will be recovered from quarters 3 and 4 of 2021/22, with provision to negotiate further installments if it proves financially detrimental.

Waiting times for assessments initially increased significantly and is currently around 10-12 weeks but has now settled to a 6 week average throughout EAD. In order to prioritise the assessments and try to reduce the waiting times the tuition service has been temporarily suspended.

Referral numbers are constant and there is an expectation by the DfT, our funders, that growth will continue once we are out of the pandemic. The consistency of referrals is attributed to the continuation of processing applications and referrals throughout all lockdowns and maintaining contact with our clients and referrers.

Through 2020/21 service promotion was delivered virtually with a short film being made of the assessment process which can be used for presentations.

The Regional Transport Hub has been used throughout the 2021 lockdown and proved popular. There is a current bid for permanent funding being considered in quarter 3 of 2021.

b. POLICIES AND OBJECTIVES

The Trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

The principal object of the Company is to act as a facilitating agent for the provision of a wide range of health and social services.

The Charity's objectives are to provide professional assessment, advice and recommendations to disabled people regarding independent outdoor mobility, irrespective of whether they are children, in mid-life or elderly people. Whilst there is particular emphasis on driving, advice is also available on all other forms of outdoor mobility including electric mobility vehicles. The Charity also aims to promote the preservation and protection of good health among persons in the United Kingdom. Through the achievement of these objectives the charity provides a public benefit.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

a. REVIEW OF ACTIVITIES

East Anglian DriveAbility has been limited this year in the services that it has been able to offer due to the Covid 19 pandemic. There has been a reduced amount of outreach services, but it is hoped that 2021 will see them all re-open. Outreaches are currently running in; Spalding, Lincolnshire; Peterborough, Cambridgeshire; Kings Lynn and Norwich, Norfolk and Colchester and Chelmsford, Essex. Campsea Ashe reopened in June 2021 and the Lowestoft outreach moved to a more suitable Covid secure venue in Bungay with the first assessments conducted in November 2021.

Assessment processes and procedures had to change slightly to become Covid compliant by reducing the amount of client contact time, enhanced cleaning of vehicles and premises and ensuring PPE was available for all.

In order to try and reduce the waiting list which is higher in some areas than others the outreaches are being used flexibly by increasing operating days at some and reducing at others.

Driving assessments comprised 89% of the total number of assessments, review driving assessments 7%, passenger assessments 3% and wheelchairs and scooters under 1%. Childrens' car seating assessments are included within the passenger assessments. Proportionally this is the same as last year.

b. INVESTMENT POLICY AND PERFORMANCE

The Trustees again obtained independent financial advice regarding the reinvestment of surplus funds and decided to reinvest in similar FTSE 100 Kick-out plans: a separate plan (each originally £55,000) matures each year.

Financial review

a. GOING CONCERN

It is likely that the 2021/22 financial year will continue to be impacted by the Covid 19 pandemic. It is hoped that following resumption of assessments on 12 April 2021 there will be no subsequent closures. During previous lockdowns a skeleton staff kept working from home answering telephone enquiries, processing referrals, keeping in touch with clients who were waiting for assessments and putting in place policies, procedures and PPE to ensure the charity would be able to provide Covid Secure assessments as the easing of restrictions allowed. This has meant that referral sources have remained good and there is a steady stream of assessments. There are no staff currently on furlough and all but one of the outreach services are now open.

DfT have remained supportive and although assessment targets were not reached in 2020/21 they have been pragmatic in their approach to clawback of funds which will be finalised in quarter three and four this year, but will take into account costs incurred that could not be avoided during lockdowns.

Current circumstances make it difficult to produce forecasts for the remainder of the financial year and medium term, nevertheless, the trustees have considered the current financial strength of the charity and the continued support of the Department for Transport. If there are no further lockdowns it is considered that the targets set for last year could be met this year. The trustees have concluded that they have a reasonable expectation that the charity will have adequate resources to continue in operational existence for the foreseeable future, and at least twelve months from the date of signing these financial statements. They therefore continue to adopt the going concern basis of accounting in preparing these financial statements.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Financial review (continued)

b. RESERVES POLICY

General funds of the Charity at 31 March 2021 amounted to £356,982 (2020: £353,772) which includes free funds (which excludes tangible fixed assets) of £256,899 (2020: £225,159). This sum has arisen from prudent investment of surpluses when these occurred. The reserves are held to smooth the flow of monies from one year to another, to provide resources for training needs, and as a means of financing the cost of administration of the Charity. The Trustees feel that it is prudent for them to retain reserves sufficient to cover six months of running costs and possible redundancy costs were the Charity ever to have to cease. The Trustees consider the Charity has adequate reserves.

East Anglian Driveability are grateful for the continued support from the Department for Transport (DfT). In addition to general unrestricted funding of £442,266, additional funding of £50,000 was received to run a pilot Regional Transport Hub which has reached over 400 individuals, over 100 organisations and 108 members of the public had completed initial questionnaires providing information on the benefits of the scheme for DfT. Included within these figures is a clawback on DfT funding of £173,849 in respect of underspends as a result of the pandemic.

The Trustees are prepared to expend from the General reserve if they feel that a good case has been made for doing so. The Trustees will review the policy annually.

Structure, governance and management

a. CONSTITUTION

The Company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 18th November 1991 and registered as a charity on 27 February 1992.

b. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Charity is controlled by its Trustees. Under the company's Article of Association, the Trustees are admitted in accordance with the rules made under Article 38, and must be approved by the Trustees.

The Trustees are appointed by election on a predefined rotational basis. The Trustees who served during the year and up to the date of this report are set out on page 1. Additional and replacement Trustees are sort through advertisement and invitation by staff and existing Trustees to apply for the position. All new Trustees are voted on during the AGM.

Trustees are given an induction manual and overview of the organisation. Induction includes background to mobility centres and the work of our umbrella organisation Driving Mobility, liabilities of Trustees, guidance on the role of Trustees (taken from advice issued by Bates Wells and Braithwaite 2004), model job descriptions for Chair, Company Secretary and Treasurer, model job description for a Trustee of the Charity, model code of conduct for Trustees, Memorandum and Articles of Association for EAD and Policy on Declarations of Interest.

Trustees are invited to visit the assessment centre and either experience an assessment or sit in on an assessment with permission of the client.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2021 was 7.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management (continued)

c. RISK MANAGEMENT

The Trustees have assessed the major risks to which the Company is exposed, in particular those related to the operations and finances of the Company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Plans for future periods

To increase the scope of our children's services on offer by extending our marketing in this area.

To reduce waiting times by ensuring cancellations are filled in a timely manner.

Explore opening an outreach centre in the Cambridge area to reduce travel time for clients, reduce waiting list and comply with DFT aims.

To secure permanent funding for the Regional Transport Hub.

To reinstate the driving tuition service once the waiting list for assessments has been addressed.

To successfully make the change to the new business system which is being introduced by Driving Mobility and funded by the DFT.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

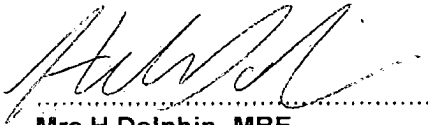
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102)
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Approved by order of the members of the board of Trustees and signed on their behalf by:



Mrs H Dolphin, MBE

Chair

Date: 12/12/21

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

Independent examiner's report to the Trustees of East Anglian Driveability Limited ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement


Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed: 

Christopher Yeates FCA DChA

Larking Gowen LLP
Chartered Accountants
Norwich
22 December 2021

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	637,343	50,000	687,343	646,636
Charitable activities	4	61,537	-	61,537	146,768
Investments	5	626	-	626	989
Other income		250	-	250	-
Total income		699,756	50,000	749,756	794,393
Expenditure on:					
Charitable activities		706,834	33,035	739,869	846,263
Total expenditure		706,834	33,035	739,869	846,263
Net gains/(losses) on investments		10,288	-	10,288	(2,984)
Net movement in funds		3,210	16,965	20,175	(54,854)
Reconciliation of funds:					
Total funds brought forward		353,772	14,967	368,739	423,593
Net movement in funds		3,210	16,965	20,175	(54,854)
Total funds carried forward		356,982	31,932	388,914	368,739

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 12 to 27 form part of these financial statements.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)
REGISTERED NUMBER: 02663550

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	10	100,083	128,613
Investments	11	159,686	149,399
		<u>259,769</u>	<u>278,012</u>
Current assets			
Debtors	12	35,824	32,624
Cash at bank and in hand		274,093	99,232
		<u>309,917</u>	<u>131,856</u>
Creditors: amounts falling due within one year	13	(180,772)	(41,129)
Net current assets		<u>129,145</u>	<u>90,727</u>
Total net assets		<u><u>388,914</u></u>	<u><u>368,739</u></u>
Charity funds			
Restricted funds	14	31,932	14,967
Unrestricted funds	14	356,982	353,772
Total funds		<u><u>388,914</u></u>	<u><u>368,739</u></u>

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)
REGISTERED NUMBER: 02663550

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2021

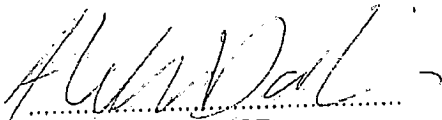
The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mrs H Dolphin, MBE

Chair

Date: 21/12/21

The notes on pages 12 to 27 form part of these financial statements.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Cash flows from operating activities		
Net cash used in operating activities	176,586	11,975
	<hr/>	<hr/>
Cash flows from investing activities		
Purchase of tangible fixed assets	(1,725)	(38,253)
	<hr/>	<hr/>
Net cash used in investing activities	(1,725)	(38,253)
	<hr/>	<hr/>
Change in cash and cash equivalents in the year	174,861	(26,278)
Cash and cash equivalents at the beginning of the year	99,232	125,510
	<hr/>	<hr/>
Cash and cash equivalents at the end of the year	274,093	99,232
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 12 to 27 form part of these financial statements

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. General information

East Anglian Driveability is a charitable company limited by guarantee, charity number 1008897 and company number 02663550. The registered office is 2 Napier Place, Thetford, Norfolk, IP24 3RL.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

East Anglian Driveability Limited meets the definition of a public benefit entity under FRS 102.

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies. The financial statements are prepared in sterling which is the functional currency of the Company rounded to the nearest £1.

The Company is a company limited by guarantee. The members of the Company are the Trustees named on page 1. In the event of the Company being wound up, the liability in respect of the guarantee is limited to £1 per member of the Company.

2.2 Going concern

The trustees have considered the charity's position at the time of signing the financial statements, and in particular the current issues caused by Covid-19 and its potential impact on the charity and the wider economy. The trustees have taken into account actual performance since the year end and the continued support of the Department for transport when making their assessment that the charity will have adequate resources to continue in operational existence for the foreseeable future, and at least twelve months from the date of signing these financial statements.

Further details can be found in the trustee's report contained within these accounts.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

2. Accounting policies (continued)

2.4 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

Charitable activities and Governance costs are costs incurred on the Company's operations including support costs and costs relating to the governance of the Company apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

2.6 Government grants

Government grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

2.8 Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost or valuation, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.8 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Freehold property	- no depreciation charged
Motor vehicles	- 10% or 25% SL
Fixtures and fittings	- 25% SL
Computer equipment	- 25% SL
Improvements to property	- 10% or 25% SL

2.9 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

2.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

2. Accounting policies (continued)

2.13 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.14 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

3. Income from donations and grants

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations and legacies	50	-	50
Grants	442,256	50,000	492,256
Coronavirus Job Retention Scheme grant	195,037	-	195,037
Total 2021	637,343	50,000	687,343
	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Donations and legacies	75	-	75
Grants	588,561	58,000	646,561
<i>Total 2020</i>	<i>588,636</i>	<i>58,000</i>	<i>646,636</i>

During the year the Charity received exceptional government funding as part of the Coronavirus Job Retention Scheme. Funding represents some of the costs of employing certain staff unable to carry out their duties as a result of the Coronavirus crisis.

EAST ANGLIAN DRIVEABILITY LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

4. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £
Assessment fees	61,537	61,537
Other income	-	-
Total 2021	<u>61,537</u>	<u>61,537</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Assessment Fees	146,536	146,536
Other income	232	232
<i>Total 2020</i>	<u>146,768</u>	<u>146,768</u>

5. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £
Interest received	626	626
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Interest received	989	989

EAST ANGLIAN DRIVEABILITY LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

6. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Assisting those with impaired mobility and training	654,237	85,632	739,869

	<i>Activities undertaken directly 2020 £</i>	<i>Support costs 2020 £</i>	<i>Total funds 2020 £</i>
Assisting those with impaired mobility and training	761,974	84,289	846,263

Analysis of direct costs

	Total funds 2021 £	Total funds 2020 £
Staff costs	567,285	638,940
Rent & premises	37,192	44,666
Postage, stationery & advertising	5,829	10,945
Motor & travelling	28,525	44,605
Computer Expenses	12,699	15,102
Staff welfare & training	2,707	7,716
Total 2021	654,237	761,974

EAST ANGLIAN DRIVEABILITY LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2021 £	<i>Total funds 2020 £</i>
Light & heat	6,352	6,077
Water rates	4,090	4,051
Insurance	9,972	9,064
Telephone	3,143	3,040
Cleaning & housekeeping	479	766
Irrecoverable VAT	5,940	10,116
Bank charges	757	1,152
Depreciation	30,254	30,880
Sundry	6,295	6,745
Accountancy	8,427	4,061
Legal & professional fees	9,923	8,337
Total 2021	85,632	84,289

7. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £2,000 (2020 - £1,940).

8. Staff costs

	2021 £	<i>2020 £</i>
Wages and salaries	513,266	577,241
Social security costs	35,134	43,992
Contribution to defined contribution pension schemes	18,885	17,707
	567,285	638,940

During the year the charity made redundancy payments of £2,386 (2020: £13,000), at the year end £Nil (2020: £Nil) remained outstanding in creditors.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

8. Staff costs (continued)

The average number of persons employed by the Company during the year was as follows:

	2021	2020
	No.	No.
Management	2	2
Assessors	21	20
Administration	8	8
	<u>31</u>	<u>30</u>

No employee received remuneration amounting to more than £60,000 in either year.

The total employee benefits of the key management personnel of the charity were £56,810 (2020: £56,551).

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, expenses totaling £NIL were reimbursed or paid directly to the Trustees (2020 - £41 to 1 Trustee).

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**NOTES TO THE FINANCIAL STATEMENTS
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10. Tangible fixed assets

	Freehold property £	Motor vehicles £	Fixtures and fittings £	Computer equipment £	Other fixed assets £	Total £
Cost or valuation						
At 1 April 2020	83,302	103,457	84,070	43,529	106,414	420,772
Additions	-	-	425	1,300	-	1,725
Disposals	-	(5,075)	-	-	-	(5,075)
At 31 March 2021	<u>83,302</u>	<u>98,382</u>	<u>84,495</u>	<u>44,829</u>	<u>106,414</u>	<u>417,422</u>
Depreciation						
At 1 April 2020	20,008	83,673	80,289	35,893	72,296	292,159
Charge for the year	-	11,082	2,512	4,830	11,831	30,255
On disposals	-	(5,075)	-	-	-	(5,075)
At 31 March 2021	<u>20,008</u>	<u>89,680</u>	<u>82,801</u>	<u>40,723</u>	<u>84,127</u>	<u>317,339</u>
Net book value						
At 31 March 2021	<u><u>63,294</u></u>	<u><u>8,702</u></u>	<u><u>1,694</u></u>	<u><u>4,106</u></u>	<u><u>22,287</u></u>	<u><u>100,083</u></u>
At 31 March 2020	<u><u>63,294</u></u>	<u><u>19,784</u></u>	<u><u>3,781</u></u>	<u><u>7,636</u></u>	<u><u>34,118</u></u>	<u><u>128,613</u></u>

Freehold property is not depreciated because the Trustees consider the estimated residual value of the asset is not materially different from the carrying value.

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FOR THE YEAR ENDED 31 MARCH 2021**

11. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2020	149,399
Revaluations	10,287
At 31 March 2021	<u><u>159,686</u></u>
Net book value	
At 31 March 2021	<u><u>159,686</u></u>
<i>At 31 March 2020</i>	<u><u>149,399</u></u>

Fixed asset investments represent investments in FTSE 100 Kick-out deposit plans.

12. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	10,978	4,805
Other debtors	2,476	-
Prepayments and accrued income	22,370	27,819
	<u><u>35,824</u></u>	<u><u>32,624</u></u>

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NOTES TO THE FINANCIAL STATEMENTS
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13. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	4,863	30,835
Other taxation and social security	-	524
Other creditors	173,859	7,770
Accruals and deferred income	2,050	2,000
	<u>180,772</u>	<u>41,129</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

14. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2021 £
Unrestricted funds					
Unrestricted income funds	314,373	699,756	(706,834)	-	307,295
Revaluation reserve	39,399	-	-	10,288	49,687
	<u>353,772</u>	<u>699,756</u>	<u>(706,834)</u>	<u>10,288</u>	<u>356,982</u>
Restricted funds					
Regional Transport Hub	<u>14,967</u>	<u>50,000</u>	<u>(33,035)</u>	<u>-</u>	<u>31,932</u>
Total of funds	<u><u>368,739</u></u>	<u><u>749,756</u></u>	<u><u>(739,869)</u></u>	<u><u>10,288</u></u>	<u><u>388,914</u></u>

The Regional Transport Hub restricted fund represents funding received to set up and run an advice and training service for those people within East Anglia who are no longer able to drive or those who will never be able to drive. It was also used to collate information on services currently available for transport and with a view to reducing social isolation and loneliness. Money from this fund has been used to pay for staff salaries and training, a vehicle with running costs, stationery, leaflets and marketing etc.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

14. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Gains/ (Losses)</i>	<i>Balance at 31 March 2020</i>
	£	£	£	£	£	£
Unrestricted funds						
Unrestricted income funds	353,443	736,393	(792,876)	17,413	-	314,373
Revaluation reserve	42,383	-	-	-	(2,984)	39,399
	<u>395,826</u>	<u>736,393</u>	<u>(792,876)</u>	<u>17,413</u>	<u>(2,984)</u>	<u>353,772</u>
Restricted funds						
Essex Centre Development	27,767	-	(16,492)	(11,275)	-	-
Regional Transport Hub	-	58,000	(36,895)	(6,138)	-	14,967
	<u>27,767</u>	<u>58,000</u>	<u>(53,387)</u>	<u>(17,413)</u>	<u>-</u>	<u>14,967</u>
Total of funds	<u><u>423,593</u></u>	<u><u>794,393</u></u>	<u><u>(846,263)</u></u>	<u><u>-</u></u>	<u><u>(2,984)</u></u>	<u><u>368,739</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS
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15. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	100,083	-	100,083
Fixed asset investments	159,686	-	159,686
Current assets	277,985	31,932	309,917
Creditors due within one year	(180,772)	-	(180,772)
Total	356,982	31,932	388,914

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	128,613	-	<i>128,613</i>
Fixed asset investments	149,399	-	<i>149,399</i>
Current assets	116,889	14,967	<i>131,856</i>
Creditors due within one year	(41,129)	-	<i>(41,129)</i>
Total	353,772	14,967	368,739

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NOTES TO THE FINANCIAL STATEMENTS
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16. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/expenditure for the year (as per Statement of Financial Activities)	20,175	(54,854)
Adjustments for:		
Depreciation charges	30,255	30,880
Gains/(losses) on investments	(10,287)	2,984
Decrease/(increase) in debtors	(3,200)	18,830
Increase in creditors	139,643	14,135
Net cash provided by operating activities	176,586	11,975

17. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	195,882	21,643
Notice deposits (less than 3 months)	78,211	77,589
Total cash and cash equivalents	274,093	99,232

18. Analysis of changes in net debt

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash at bank and in hand	99,232	174,861	274,093
	99,232	174,861	274,093

19. Pension commitments

The Company operates a defined contributions scheme. The pension cost charge represents contributions payable by the Company to the fund and amounted to £18,885 (2020: £17,707).

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NOTES TO THE FINANCIAL STATEMENTS
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20. Operating lease commitments

At 31 March 2021 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021	2020
	£	£
Within 1 year	8,970	8,270
Between 1 and 5 years	9,718	17,229
Total	18,688	25,499

21. Related party transactions

During the year Ms M Hammerton, a Trustee, provided accountancy services for the year totalling £3,290 to the Company (2020: £3,294).

The payments are permitted by the Charity's constitution.