



**South Derbyshire Music Centre**

William Allitt School, Sunnyside, Newhall, Derbyshire. DE11 0TL Tel: 07860 101417

# The Trustees

# REPORT

## South Derbyshire Music Trust

## 2020/2021

**The South Derbyshire Music  
Trust**

E-mail: [coordsdmc@hotmail.co.uk](mailto:coordsdmc@hotmail.co.uk)  
Tel: 07860 101417  
Registered Charity Number  
1008568

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**ARTS COUNCIL  
ENGLAND**



# South Derbyshire Music Trust

## Annual General Meeting

### Minutes of meeting on

Friday 15th October 2021 at 6.30pm

1. **Apologies:** Colin Silvester, Julie Wright, Sarah Gregory,

**Present:**

Trustees: Wendy Connor  
Roy Dolan  
Kerry Haines (South Derbyshire District Council)  
Lesley Holt  
Steven Powlson  
Chris Spare  
Simon Thomas

Associate Trustees: Nick Parrans-Smith  
Susanna de Jongh  
Andrea Hurst (following her appointment at the meeting)

Ex Officio: Philip King – Head of Centre  
Matt Pope – Head of Band Development  
Helen Smith – Coordinator

2. Election of Chair:

Philip reminded the Trustees that due to the exceptional circumstances last year, Simon and Lesley had held the offices as Chair and Vice Chair for an additional year, making four years in total. He proffered his thanks for their tremendous support and work they had done as Chair and Vice chair.

Election of new Chair:

**Steve Powlson** - Proposed by Wendy and seconded by Chris, carried unanimously by 6 votes.

Election of Vice Chair:

**Roy Dolan** - Proposed by Wendy and seconded by Chris, carried unanimously by 6 votes.

Philip informed the Trustees that Alan had resigned as Trustee. Philip agreed to write to Alan, thanking him for his many years of valued support.

This left a vacancy for a Trustee. He suggested that **Colin** be appointed full Trustee and take on the role as Trustee Treasurer: - Proposed by Roy and seconded by Simon, carried unanimously by 6 votes.

It was suggested that **Andrea Hurst** be appointed as an Associate Trustee to replace Colin: Proposed by Steve and seconded by Roy, carried unanimously by 6 votes.

3. Minutes of the last meeting were accepted as a true and accurate record.

Steve reported that the Post Office banking card had been sorted out, enabling Wendy and Helen to pay cash/cheques into the Post Office now that the Swadlincote HSBC branch had closed.

**Minutes proposed by Steve and seconded by Simon.**

4. Report from the Head of Centre (previously distributed with SLA):  
Chris stated that the SLA was a very important document as it covered overarching issues from pre-lockdown as well as current ones.  
  
Steve asked whether there would be a “safety net” in the allocation of the Arts Council Grant to support music centre as it recovers from losing members during the pandemic.  
Philip replied that he had just completed a Music Partnership survey which requested information on current membership numbers compared to pre-Covid; whether F2F rehearsal had resumed and, if so, whether times and ensembles had needed to change; numbers of new members this term etc. He stated in the survey that all music centre staff had been retained as we were working hard to increase membership numbers. It was therefore even more important that the income from the Arts Council remained the same to aid the rebuilding of music centre.  
  
On a personal note, Steve added that Pam had been a tremendous supporter and good friend to Music Centre, and we all look forward to taking part in an event next year in celebration of her life.
5. Report from Head of Band Development (previously distributed):  
There were no questions for Matt, but Chris expressed her thanks to the music team for their efforts in maintaining music centre sessions last year.
6. Finance and Coordinator Reports (previously distributed):  
Philip read out an email he had received from Colin expressing a valid point regarding the Finance report:  
*A point I would have made is whether in future years the financial reports could include some details of outstanding liabilities to make it easier to compare year to year. On the face of it Sdmc finished the year in a vastly better position than it started but this is no doubt due to some bills that have yet to come in. If that info was included with the financial report then we could see the underlying position a lot better.*  
Helen replied that all invoices had been paid and accounted for in the finance report and there were no outstanding liabilities. The reason the finances look significantly healthier than previous years is that there were a number of the larger costs, such as rent, photocopying, set-up team, etc that were not incurred last year, although we had received the same Arts Council grant.  
  
The coordinator’s report highlighted the low membership numbers.  
Nick asked if the Trustees could have figures based on numbers of families ie how many siblings do we have attending music centre.  
Matt also asked if the figures could be broken down further so Trustees could see how many children attended more than one ensemble.
7. Gift Aid and Just Giving Reports (previously distributed):  
Philip thanked Lesley for the very significant time and effort she had once again put into the Gift Aid claims. This additional finance is really valuable.
8. Adoption of Handbook of Policies and Procedures for school year 2021-2022:

All the changes previously distributed have now been made to the Handbook. The revised Handbook was adopted unanimously.

9. Open discussion:

Matt explained that music centre had received a grant from Leicestershire Community Fund for after schools' clubs at Donisthorpe, Measham, and Overseal primary schools. These clubs will be for 3 terms of 10 weeks for approx.15 children to learn to play Doods and Toots. These are very simple versions of the flute and clarinet and hence good starter instruments. It is hoped that these children will join music centre at the end of the projects.

Matt stated that there are currently 553 children in South Derbyshire primary schools accessing the Wider Opps projects including 90 at Woodville, 58 at St Edwards, 151 at Fairmeadows (woodwind, brass, ukulele and singing) and 60 at Newhall Juniors. We need to find a way to engage with these children and also the Wider Opps deliverers.

Philip suggested that a group of Trustees meet with Bex from the Music Partnership to discuss this seeming lethargy in promoting music centre. There are also outstanding issues regarding accreditation.

10. Any Other Business:

Simon declared that he is also a trustee for Gresley Brass Band.

Matt asked whether it would be more efficient for music centre to communicate with parents via a text message-based system, as most schools do. This could be a welcome addition to the way we handle communications, but it needs further exploration. **Action: Roy, Matt & Simon**

11. Steve closed the meeting, thanking everyone for their time and support.

Signed.....Stephen E Paul..... Date.....24/10/2021.....  
Chairman, South Derbyshire Music Centre

Signed ..... Date.....

**South Derbyshire Music Centre Balance Sheet 2020/21**

| Accounts           | Income             |                    |               |                    | Expenditure        |                   |                    |
|--------------------|--------------------|--------------------|---------------|--------------------|--------------------|-------------------|--------------------|
|                    | Fees               | Holding            | BMM           | Totals             | Fees               | Holding           | Totals             |
| Subscriptions      | £ 4,852.00         |                    |               | £ 4,852.00         |                    |                   | £ -                |
| Music Staff        |                    |                    |               | £ -                | £ 9,488.00         |                   | £ 9,488.00         |
| Set up team        |                    |                    |               | £ -                | £ 89.00            |                   | £ 89.00            |
| Co-ord             |                    |                    |               | £ -                | £ 4,500.00         | £ 900.00          | £ 5,400.00         |
| Director of Music  |                    |                    |               | £ -                | £ 3,105.00         | £ -               | £ 3,105.00         |
| 200 Club           | £ 2,247.00         |                    |               | £ 2,247.00         | £ 840.00           |                   | £ 840.00           |
| Amazon Smile       | £ 12.95            |                    |               | £ 12.95            |                    |                   |                    |
| Concerts           | £ -                |                    |               | £ -                | £ -                |                   | £ -                |
| Donations          | £ 4,448.00         |                    | £ 2.00        | £ 4,450.00         |                    |                   |                    |
| DCC                |                    | £ 17,000.00        |               | £ 17,000.00        |                    |                   | £ -                |
| Duffield Award     |                    |                    |               | £ -                | £ 575.00           | £ -               | £ 575.00           |
| Exams              |                    |                    |               | £ -                | £ -                |                   | £ -                |
| Flowers            |                    |                    |               | £ -                | £ -                |                   | £ -                |
| Gifts              |                    |                    |               | £ -                | £ 130.00           |                   | £ 130.00           |
| Glebe Project      | £ -                |                    |               | £ -                | £ -                |                   | £ -                |
| HMRC               | £ 6,949.51         |                    |               | £ 6,949.51         | £ 1,220.00         |                   | £ 1,220.00         |
| ICO                |                    |                    |               | £ -                | £ -                |                   | £ -                |
| Instrument Hire    | £ -                |                    |               | £ -                |                    |                   | £ -                |
| Instruments        |                    |                    |               | £ -                | £ 458.86           |                   | £ 458.86           |
| Insurance          |                    |                    |               | £ -                | £ -                |                   | £ -                |
| Just Giving        |                    | £ 66.29            |               | £ 66.29            |                    |                   | £ -                |
| Leics CMF grant    |                    | £ 2,672.00         |               | £ 2,672.00         |                    | £ 1,476.00        | £ 1,476.00         |
| Meetings           |                    |                    |               | £ -                | £ 664.50           |                   | £ 664.50           |
| Misc               | £ 175.01           | £ -                |               | £ 175.01           | £ 293.95           |                   | £ 293.95           |
| Music              |                    |                    |               | £ -                | £ 105.92           |                   | £ 105.92           |
| Music Shop         | £ -                |                    |               | £ -                | £ -                |                   | £ -                |
| Music Sorting      |                    |                    |               | £ -                | £ 180.00           |                   | £ 180.00           |
| Open Evening       |                    |                    |               | £ -                | £ -                |                   | £ -                |
| Photocopying       | £ -                |                    |               | £ -                | £ -                | £ -               | £ -                |
| polos/hoodies      | £ -                |                    |               | £ -                | £ -                |                   | £ -                |
| Rent               |                    | £ -                |               | £ -                | £ 134.00           | £ -               | £ 134.00           |
| Repairs            |                    |                    |               | £ -                |                    |                   | £ -                |
| SDDC Grant/Trust   |                    | £ 28.96            |               | £ 28.96            | £ -                |                   | £ -                |
| Sing Out/CCC       | £ -                |                    |               | £ -                | £ -                |                   | £ -                |
| Special Projects   |                    |                    |               | £ -                | £ -                |                   | £ -                |
| Staff Refreshments |                    |                    |               | £ -                | £ 12.60            |                   | £ 12.60            |
| Stationery         |                    |                    |               | £ -                | £ 32.75            |                   | £ 32.75            |
| summer camp        | £ 682.00           |                    |               | £ 682.00           | £ 700.00           |                   | £ 700.00           |
| Training           |                    |                    |               | £ -                | £ -                |                   | £ -                |
| Transfers          | £ 2,500.00         | £ -                |               | £ 2,500.00         |                    | £ 2,500.00        | £ 2,500.00         |
| Tuck Shop          | £ -                |                    |               | £ -                | £ -                |                   | £ -                |
| Web/database       |                    |                    |               | £ -                | £ 518.16           |                   | £ 518.16           |
| Summer raffle      | £ 485.00           |                    |               | £ 485.00           |                    |                   | £ -                |
| Xmas 2020 raffle   | £ 969.00           |                    |               | £ 969.00           | £ 50.00            |                   | £ 50.00            |
| <b>Totals</b>      | <b>£ 23,320.47</b> | <b>£ 19,767.25</b> | <b>£ 2.00</b> | <b>£ 43,089.72</b> | <b>£ 23,097.74</b> | <b>£ 4,876.00</b> | <b>£ 27,973.74</b> |

| Difference         |             |
|--------------------|-------------|
| Subscriptions      | £ 4,852.00  |
| Music Staff        | -£ 9,488.00 |
| Set up             | -£ 89.00    |
| Co-ord Fees        | -£ 5,400.00 |
| Director of Music  | -£ 3,105.00 |
| 200club            | £ 1,407.00  |
| Amazon Smile       | £ 12.95     |
| Concerts           | £ -         |
| Donations          | £ 4,450.00  |
| DCC                | £ 17,000.00 |
| Duffield Award     | -£ 575.00   |
| Exams              | £ -         |
| Flowers            | £ -         |
| Gifts              | -£ 130.00   |
| Glebe              | £ -         |
| HMRC               | £ 5,729.51  |
| ICO                | £ -         |
| Instrument Hire    | £ -         |
| Instruments        | -£ 458.86   |
| Insurance          | £ -         |
| Just Giving        | £ 66.29     |
| Leics CMF grant    | £ 1,196.00  |
| Meetings           | -£ 664.50   |
| Misc               | -£ 118.94   |
| Music              | -£ 105.92   |
| Music Shop         | £ -         |
| Music Sorting      | -£ 180.00   |
| Open E & Publicity | £ -         |
| Photocopying       | £ -         |
| polos/hoodies      | £ -         |
| Rent               | -£ 134.00   |
| Repairs            | £ -         |
| SDDC Trust Grant   | £ 28.96     |
| Sing Out/CCC       | £ -         |
| Special Projects   | £ -         |
| Staff Refreshments | -£ 12.60    |
| Stationery         | -£ 32.75    |
| summe camp         | -£ 18.00    |
| Training           | £ -         |
| Transfers          | £ -         |
| Tuck Shop          | £ -         |
| Web                | -£ 518.16   |
| Summer raffle      | £ 485.00    |
| xmas 2020 raffle   | £ 919.00    |
| <b>£15,115.98</b>  |             |

**AUDIT OPINION**

In my opinion the financial accounts and associated statements of SDMC give a true and fair view of transactions for the year 2020/2021.

Signed:  Mark Spare

Date: 10th October 2021