

REGISTERED COMPANY NUMBER: 02655764 (England and Wales)
REGISTERED CHARITY NUMBER: 1008228

**REPORT OF THE TRUSTEES AND
AUDITED CONSOLIDATED
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
FOR
HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)**



**HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)**

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FOR THE YEAR ENDED 31ST MARCH 2021**

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**HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

Hospice in Rossendale, known as Rossendale Hospice, is a Registered Charity operating within a Company Limited by Guarantee. The members of the Company are representatives from local voluntary groups and individuals from within the Borough of Rossendale and beyond. The board of members has the authority to co-opt individuals with relevant expertise where appropriate.

The board members, who are also directors of the company for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
02655764 (England and Wales)

Registered Charity number
1008228

Registered office
New Cribden House
Rossendale Primary Care Centre
161 Bacup Road
Rossendale
Lancashire
BB4 7PL

Trustees (Board members)

| Name | Role | Special Interest |
|-------------------|-------------------|--|
| Mr G D Summers | Chairman | Corporate Governance |
| Mrs C Durkin | Vice Chairman | Clinical Governance |
| Mrs C K Lees | Treasurer | Finance |
| Mr B Rhodes | Company Secretary | Communications and Fundraising |
| Dr L McGrogan | | Clinical and Corporate Governance |
| Mrs B J Mayer | | Human Resources |
| Mr S A Mayer | | Insurance and Corporate Governance |
| Mr B E Topham | | IT/Strategic Planning |
| Mrs A H Gallagher | | Clinical Governance, Occupational Health, Volunteers & Retail |
| Mr G Mangham | | Property and Fundraising |

Key management personnel

| | |
|--|--|
| Mrs I Smith | Chief Executive Officer / Registered Manager |
| Hille Halonen (Resigned November 2020) | Clinical Services Manager |
| Carmel Wiseman (Appointed November 2020) | Clinical Services Manager |
| Clare Richards | Head of Fundraising |
| Marion McCall | Family Support Services Lead |

**HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

Advisers

Sage UK Business and People Advice

Auditors

Ainsworths Limited
Chartered Accountants and Statutory Auditors
Charter House
Stansfield Street
Nelson
Lancashire
BB9 9XY

Bankers

National Westminster Bank Plc
28 Bank Street
Rawtenstall
Lancashire
BB4 8TS

Solicitors

Woodcocks Haworth & Nuttall
West View
Princess Street
Haslingden
Lancashire
BB4 6NW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company was incorporated on 21st October 1991 and registered as a charity on 12th February 1992. The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of new board members

Trustees are appointed to reflect the skills required to support the Board and its range of activities. Recruitment is through advertising and by individual contact.

Tenure is for three years with an opportunity for re-election at the appropriate Annual General Meeting.

Induction of the new board members is facilitated by the Chairman and the Chief Executive Officer (CEO). A full orientation is offered on the services provided and the role and responsibilities of a trustee. Training is also available via Hospice UK. Trustees are required to complete a skills matrix and a personal development plan.

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to ensure regular reports are produced and that the necessary steps can be taken to address any issues arising.

After a rigorous assessment process, the Care Quality Commission has accredited the Hospice, thus confirming that the required standards of care set down for independent health care organisations have been achieved and that systems are in place both to identify risks to the organisation and to ensure that clinical services are delivered safely. Annual unannounced inspections are conducted by the Care Quality Commission, including critical incident monitoring.

Within the organisation regular audits are undertaken under the auspices of the Clinical Governance Committee, a sub-committee of the Board which also covers Information Governance and Safeguarding. Service Provider compliance/quality audits are also submitted annually to the Commissioner of our services, East Lancashire CCG.

Organisation structure

The Board currently consists of ten trustees and is responsible for key policy decisions and the effective governance of the organisation overall. The Board meets every eight weeks.

The Board has the following sub committees to support and guide its decision making:

- Finance and Standing Committee
- Clinical Governance committee
- Information Governance Committee
- Fundraising Committee
- Retail Committee
- Remuneration Committee

As part of its accreditation process the Care Quality Commission requires a Responsible Individual and a Registered Manager to be identified, each with a specific set of responsibilities. At the Hospice, the Chairman is approved as Responsible Individual and the CEO is approved as the Registered Manager.

Related parties

Trustees are required to declare an interest if they are involved in any activities which may compromise their role as a Trustee and a monitoring mechanism is in place. There have been no related party transactions during the past year.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

OBJECTIVES AND ACTIVITIES

The objectives of the Hospice are set out in full in its Memorandum of Association. It presently meets these objectives and constantly aspires to improve the quality and range of the provision.

- Hospice in Rossendale aims to provide appropriate palliative care in Rossendale. The provision formerly focused on patients suffering only with cancer, but in addition now provides for patients presenting with other long term and life threatening disease.
- The Hospice offers support to patients and their families from diagnosis to recovery and, if that is not to be, through End of Life Care.
- Day Therapy services are provided on four days a week (with the exception of this year, due to Covid) from a purpose designed unit within the main Hospice premises. A range of services and information is available to all patients, including therapies, education and peer support, counselling, psychological support, information on clinical matters and welfare rights, and spiritual support are freely available.
- Our Hospice at Home service enables patients in the last twelve months of life to be cared for within their own home. The service operates 365 days per year, providing invaluable care to not only the patient, but also family/carer(s) at a particularly difficult period. Personal care, psychological support, respite visits and night sits form part of the care plan, which is led and continually re-assessed by the Senior Registered Nurse, in agreement with the patient and family. During the period of this report 87% of patients died at home, as was their wish, with dignity and respect, supported by our Hospice at Home Service.
- Pre and Post Bereavement counselling is available to families/carer(s) including a specialist service with the skills and experience to support children.
- The importance of volunteers in a variety of roles is recognised and our Volunteer Co-ordinator ensures that this invaluable help is deployed effectively in support of paid staff to the benefit of patients and their carers.
- There is a holistic approach to all activities, embracing staff, patients and volunteers.
- There is a commitment to education for staff and volunteers to best enable them to carry out their caring responsibilities.
- Hospice services are available to all residents within Rossendale who might benefit. Requests for access to Hospice services from patients who are resident outside Rossendale are considered on an individual basis.
- Working closely with the local Clinical Commissioning Group (CCG) the Hospice has been instrumental in further development of our Hospice at Home Service developing innovative services enabling us to care for more patients at End of Life.

Public benefit

Given the range and quality of services provided within Rossendale in the field of palliative care, as outlined above, the Board is confident that it offers services of real and practical use to the local population and therefore complies with the responsibility placed on all charities under the Charities Act 2011 to demonstrate a public benefit.

ACHIEVEMENTS AND PERFORMANCE

DAY THERAPY

The Pandemic dominated during this financial period and Hospice staff demonstrated their ability to work with agility and the ability to respond rapidly to the almost delay changes in guidance, both locally and nationally.

From the 13th March 2020 Day Therapy Services were withdrawn to ensure the safety of this particularly vulnerable patient group. Day Therapy Services continued to be closed up to and beyond April 2021, due to the pandemic

Staff from the Day Therapy team who were able to do so, were transferred across to work within our Hospice at Home service in March 2020, which enabled us to increase capacity to care for a greater and ever increasing number of patients.

Patients who were registered with Day Therapy Services were also supported during this period with "Wellbeing" phone calls from the Clinical Team. Many of them were isolating, so a call from a familiar voice and a nurse who knew their medical history was extremely beneficial. They were able to review and identify any problems and consult with the GP, District Nurses etc. where necessary.

HOSPICE AT HOME

87% of Hospice at Home patients died at home during this period with dignity and respect as was their wish. Sadly, it is sometimes necessary for patients to be admitted to hospital, due to complex clinical needs and symptom control.

Referrals during this time enabled patients to be discharged from the Hospitals which were under great pressure due to the pandemic.

We worked closely with East Lancashire CCG and other community providers to support patients requiring rapid discharge from Hospital as a member of a COVID Emergency Response Team.

Statistics for the Financial Year 2020/21

| | 2020/21 | 2019/20 |
|---|----------------|---------|
| Total patients | 77 | 76 |
| Number of hours of general care provided | 9,866 | 7,068 |
| Additional hours of respite/night sits provided | 940 | 1,440 |
| Total number of hours of care provided | 10,806 | 8,508 |

FAMILY SUPPORT SERVICES

It was crucial for us to continue to support existing and new patients/families and carers to access support from our team of Counsellors. Unable to provide face to face sessions due to the pandemic, the team continued to provide support via telephone counselling, which ensured continuity of care and support for many who were vulnerable and isolated due to their challenging and complex health needs.

The Psychological Support Service has maintained its Accreditation with the British Association for Counselling and Psychotherapy and the BACP Assessor noted that the Service's response to the covid-19 pandemic was well considered.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Plans for future periods

The Pandemic caused a radical review of services, which had to adapt very quickly to meet very different circumstances. The lessons learnt from our experience over the last twelve months will inform our decisions about future provision. The recently introduced process for strategic planning had to be put on hold and more pragmatic assessments made during the year. However, our hope is that we will soon be able to resume this structured approach for the purpose of better aligning our services to the needs of the local community, the requirements of the local health commissioners and maintaining our various funding sources, whilst at all times striving to provide the best possible service for our present and future patients.

FINANCIAL REVIEW

The attached statement of financial activities shows how our funds were raised and applied during the year. The statement separates funds, which the charity itself controls "unrestricted funds", from funds, which have to be spent in a manner, determined by the donor "restricted funds". Designated funds, whilst unrestricted, relate to funds allocated by the organisation for specific projects and/or developments.

The Pandemic significantly affected Rossendale Hospice from a financial perspective throughout the year, with compulsory lockdowns severely impacting our ability to raise funds. However, despite this the Hospice has recorded a large and unexpected surplus this year thanks almost entirely due to a series of one off / emergency government grants. These were given at a time when the Hospice was expanding its Hospice at Home service and helping to relieve the pressure on local hospitals caused by Covid.

Overall income increased by £103,843 compared to the previous year which was largely a result of £334,568 of NHSE Covid funding, with payments also received in relation to the Job Retention Scheme and for NHS England Pilot funding.

The uplift in income arising from these schemes was partly off-set by large year on year reductions in income generated from fundraising and retail activities, with the Hospice's ability to generate revenue from these sources compromised by uncertainty caused by the Pandemic, coupled by compulsory lockdowns. Whilst the fundraising team continued to work hard during the year, their ability to plan ahead and organise events was severely impacted. The Charity shops were also closed for much of the year and when open, footfall was lower than usual. The Hospice took the difficult decision to permanently close the Bacup shop during this period – this branch had been struggling prior to the Pandemic and the Board concluded that it was no longer viable in the current economic climate.

Charity expenditure, a significant proportion of which relates to largely fixed costs (mainly staff and property costs), were carefully monitored throughout the year, with some members of staff furloughed for a time. Overall costs were £7,023 lower than in the previous year, mainly due to a reduction in staffing and fund raising costs. Other costs increased because of the Pandemic, such as for PPE and for travel expenditure, given the expansion of Hospice at Home service.

The value of investments increased by £107,666 compared to the previous year, mainly reflecting the improved performance of the stock market in March 2021 compared to March 2020, at the start of the Pandemic. This was also a significant contributor to the strong result achieved for the year, with the net result being a surplus of £320,867, comprised of a surplus of £317,284 from Hospice operations and a surplus of £4,068 from Rossendale Hospice Trading Limited (with insurance proceeds of £33,978 received for trading interruption mitigating the underlying loss in retail).

FINANCIAL REVIEW (CONTINUED)

We consider this a creditable performance considering the continuing difficult climate in which we operate, exacerbated by the Pandemic, which created unprecedented issues for the Hospice. The Hospice and the people of Rossendale are grateful to the Government for their help at a time of great difficulty for the Hospice, which enabled us to continue to operate during this time. The Board also recognises the continued contribution of businesses and the general public, predominantly in Rossendale, without which the charity could not continue. On behalf of patients, their families and carers we again express our gratitude.

The trustees continue to recognise the need to guard against complacency, being fully aware of the difficult climate in which we operate and the risks of possible further reductions in funding, and we ensure there are always sufficient reserves to support our current cost base without compromising the quality and level of service we offer.

The members of the Board are guarantors of the company. Their liabilities, as set out in the Memorandum of the company, are limited to one pound per guarantor.

This statement of financial activities is a statement designed to show all sources coming into the charity and how these have been utilised.

Principal funding sources

Our principal funding resources during this period were East Lancashire CCG, the Department of Health, NHS England and the public in the format of charitable giving.

Investment policy

The trustees regularly monitor the available cash reserves of the charity and seek to maximise the interest earned on such funds. In view of the low interest rate environment several years ago, the Trustees opted to place £650,000 of cash reserves in a 'Low Risk' investment with an aim to maximising yield over time, in a vehicle which can be quickly converted back to cash in case of need. The performance of the investment is monitored regularly and inevitably fluctuates due to stock market movements. As at 31 March 2021 the value had increased to £715,740, a significant year on year uplift of £107,666.

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are free reserves of the charity at a level, which equates to approximately nine months' unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs to enable ongoing development of the charity. Unrestricted funds were maintained at least at this level throughout the year.

**HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Hospice in Rossendale for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP and FRS 102;
- make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

AUDITORS

The auditors, Ainsworths Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

ON BEHALF OF THE BOARD:



Mr G Summers – Trustee



Mrs C K Lees - Trustee

Date: 19th October 2021

CLINICAL GOVERNANCE

**Clinical Governance Report.
AGM 2021**

Clinical Governance meetings continue on a regular basis to ensure that a system is in place for continuously improving the quality of our services and safeguarding high standards of care. Any developments in service can be discussed with the wider team and any developments to current care provision. It is patient focused and helps to ensure that the services remain effective and efficient. All policies that have been developed or reviewed go through this meeting for final ratification, creating a robust system.

There is also a focus on safety with all incidents and feedback from any investigations being discussed and monitored by the group, highlighting any areas of learning that can be fed back through the organisation, further strengthening the Hospice commitment to delivering safe, effective, efficient care. There are a number of audits that take place throughout the year and these are also monitored through this meeting, to ensure that all actions are undertaken, helping to sustain and improve high practice standards throughout the Hospice.

There is also a staff focus where training and development needs are discussed and explored along with any relevant updates on national guidelines and feedback from any relevant meetings that have been attended.

Regular reporting and feedback from the group takes place to the Hospice Board and the CCG.

In March we were faced with pressures of Covid-19 and adapted our services to meet the requirements.

Many thanks to all the staff that have contributed to the Clinical Governance agenda throughout the year.

ON BEHALF OF THE CLINICAL GOVERNANCE COMMITTEE



Mrs A Gallagher – Trustee Chair of the Clinical Governance Committee and Clinical Advisor to the Board

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)**

Opinion

We have audited the financial statements of Hospice in Rossendale (the 'charity') for the year ended 31st March 2021 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable group's and of the parent company's affairs as at 31st March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information in the Report of the Trustees, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities set out on page eight, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- any matters we identified having made enquiries of management about their policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of noncompliance;
 - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
 - the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)**

We also obtained an understanding of the legal and regulatory frameworks that the company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and local tax legislation.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements, but compliance with which may be fundamental to the company's ability to operate.

Audit response to risks identified

As a result of performing the above our procedures to respond to the risks identified included the following:

- reviewing the financial statements disclosure and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- enquiring of management about actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risk of material misstatement due to fraud;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or noncompliance with laws and regulations throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Mark Sunter (Senior Statutory Auditor)
for and on behalf of Ainsworths Limited
Chartered Accountants
and Statutory Auditors
Charter House
Stansfield Street
Nelson
Lancashire
BB9 9XY

Date: 19th October 2021

HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2021

| | Notes | Unrestricted funds £ | Restricted funds £ | 31.3.21 Total funds £ | 31.3.20 Total Funds £ |
|--|-------|-------------------------|-----------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Donations and legacies | 2 | 132,015 | 5,998 | 138,013 | 240,616 |
| <i>Charitable activities:</i> | | | | | |
| Grants | 3 | 516,676 | 334,568 | 851,244 | 453,947 |
| Other | | 37,947 | - | 37,947 | 11,573 |
| Other trading activities | 4 | 141,041 | - | 141,041 | 357,030 |
| Investments | 5 | 798 | - | 798 | 2,034 |
| TOTAL | | 828,477 | 340,566 | 1,169,043 | 1,065,200 |
| Expenditure on: | | | | | |
| <i>Raising funds</i> | | | | | |
| Trading and marketing | 6 | 41,897 | - | 41,897 | 136,149 |
| Fundraising | 6 | 44,696 | - | 44,696 | 85,306 |
| Charitable activities | 6 | 527,331 | 341,918 | 869,249 | 741,410 |
| TOTAL | | 613,924 | 341,918 | 955,842 | 962,865 |
| Net incoming resources before investment gains/(losses) | | 214,553 | (1,352) | 213,201 | 102,335 |
| Net gains/(losses) on investments | | 107,666 | - | 107,666 | (37,255) |
| NET MOVEMENT IN FUNDS | | 322,219 | (1,352) | 320,867 | 65,080 |
| RECONCILIATION OF FUNDS: | | | | | |
| Total funds brought forward | | 1,328,006 | 9,691 | 1,337,697 | 1,272,617 |
| TOTAL FUNDS CARRIED FORWARD | | 1,650,225 | 8,339 | 1,658,564 | 1,337,697 |

There are no other recognised gains or losses for the year other than in the Statement of Financial Activities.

The notes form part of these financial statements

HOSPICE IN ROSSENDALE (REGISTERED NUMBER 02655764)
(A COMPANY LIMITED BY GUARANTEE)

CONSOLIDATED BALANCE SHEET
AT 31ST MARCH 2021

| | Notes | 31.3.21 £ | 31.3.20 £ |
|--|-------|------------------|------------------|
| FIXED ASSETS | | | |
| Tangible assets | 11 | <u>31,303</u> | <u>29,294</u> |
| | | 31,303 | 29,294 |
| CURRENT ASSETS | | | |
| Current asset investments | 13 | 715,740 | 608,074 |
| Debtors | 14 | 190,673 | 62,921 |
| Cash at bank | | <u>809,405</u> | <u>701,263</u> |
| | | 1,715,818 | 1,372,258 |
| CREDITORS | | | |
| Amounts falling due within one year | 15 | <u>(88,557)</u> | <u>(63,855)</u> |
| NET CURRENT ASSETS | | <u>1,627,261</u> | <u>1,308,403</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>1,658,564</u> | <u>1,337,697</u> |
| NET ASSETS | | <u>1,658,564</u> | <u>1,337,697</u> |
| FUNDS | 17 | | |
| Restricted funds | | 8,339 | 9,691 |
| Designated funds | | 325,000 | 325,000 |
| Unrestricted funds | | <u>1,325,225</u> | <u>1,003,006</u> |
| TOTAL FUNDS | | <u>1,658,564</u> | <u>1,337,697</u> |

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard 102 (effective 1st January 2015).

The financial statements were approved by the Board of Trustees on 19th October 2021 and were signed on its behalf by:


.....
Mr G D Summers – Trustee


.....
Mrs C K Lees - Trustee

The notes form part of these financial statements

HOSPICE IN ROSSENDALE (REGISTERED NUMBER 02655764)
(A COMPANY LIMITED BY GUARANTEE)

COMPANY BALANCE SHEET
AT 31ST MARCH 2021

| | Notes | 31.3.21 £ | 31.3.20 £ |
|--|-------|------------------|------------------|
| FIXED ASSETS | | | |
| Tangible assets | 11 | 30,498 | 28,538 |
| Investments | 12 | <u>1</u> | <u>1</u> |
| | | 30,499 | 28,539 |
| CURRENT ASSETS | | | |
| Current asset investments | 13 | 715,740 | 608,074 |
| Debtors | 14 | 194,645 | 89,396 |
| Cash at bank | | <u>802,119</u> | <u>669,053</u> |
| | | 1,712,504 | 1,366,523 |
| CREDITORS | | | |
| Amounts falling due within one year | 15 | (84,439) | (57,365) |
| | | <u>1,628,065</u> | <u>1,309,158</u> |
| NET CURRENT ASSETS | | | |
| | | 1,658,564 | 1,337,697 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | |
| | | <u>1,658,564</u> | <u>1,337,697</u> |
| NET ASSETS | | | |
| | | <u>1,658,564</u> | <u>1,337,697</u> |
| FUNDS | 17 | | |
| Restricted funds | | 8,339 | 9,691 |
| Designated funds | | 325,000 | 325,000 |
| Unrestricted funds | | <u>1,325,225</u> | <u>1,003,006</u> |
| TOTAL FUNDS | | <u>1,658,564</u> | <u>1,337,697</u> |

These financial statements have been prepared in accordance with the special provisions of Part 16 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard 102 (effective 1st January 2015).

The financial statements were approved by the Board of Trustees on 19th October 2021 and were signed on its behalf by:


.....
Mr G D Summers – Trustee


.....
Mrs C K Lees - Trustee

The notes form part of these financial statements

HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)

CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2021

| | Notes | 31.3.21 £ | 31.3.20 £ |
|---|-------|-------------------------|-------------------------|
| CASH FLOWS FROM CHARITABLE ACTIVITIES | | | |
| Cash generated from activities | 1 | <u>225,118</u> | <u>20,659</u> |
| Net cash from charitable activities | | <u>225,118</u> | <u>20,659</u> |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| Purchase of tangible fixed assets | | (10,108) | (13,172) |
| Interest received | | <u>798</u> | <u>2,304</u> |
| Net cash from investing activities | | <u>(9,310)</u> | <u>(10,868)</u> |
| Increase/(decrease) in cash and cash equivalents | | 215,808 | 9,791 |
| Cash and cash equivalents at start of year | | 1,309,337 | 1,299,546 |
| Cash and cash equivalents at end of year | 2 | <u>1,525,145</u> | <u>1,309,337</u> |

The notes form part of these financial statement

HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)

CONSOLIDATED CASH FLOW STATEMENT NOTES
FOR THE YEAR ENDED 31ST MARCH 2021

1. RECONCILIATION OF DEFICIT TO CASH GENERATED FROM ACTIVITIES

| | 31.03.21 | 31.03.20 |
|--|-----------------------|----------------------|
| | £ | £ |
| Surplus for the year | 320,867 | 65,080 |
| Depreciation charges | 8,099 | 5,589 |
| Finance income | <u>(798)</u> | <u>(2,304)</u> |
| | 328,168 | 68,365 |
| Decrease/(increase) in trade and other debtors | (127,752) | (14,521) |
| Increase/(decrease) in trade and other creditors | <u>24,702</u> | <u>(33,185)</u> |
| | 328,168 | 68,365 |
| Cash generated from charitable activities | <u>225,118</u> | <u>20,659</u> |

2. CASH AND CASH EQUIVALENTS

The amounts disclosed on the Cash Flow Statement in respect of cash and cash equivalents are in respect of these Balance Sheet amounts:

Year ended 31st March 2021

| | 31.03.21 | 1.04.20 |
|---------------------------|------------------|------------------|
| | £ | £ |
| Cash and cash equivalents | <u>1,525,145</u> | <u>1,309,337</u> |

Year ended 31st March 2020

| | 31.03.20 | 1.04.19 |
|---------------------------|------------------|------------------|
| | £ | £ |
| Cash and cash equivalents | <u>1,309,337</u> | <u>1,299,546</u> |

The notes form part of these financial statements

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

Company information

Hospice in Rosendale is a charitable company limited by guarantee, incorporated in England and Wales. The company number and registered office can be found in the Trustees report.

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

Basis of consolidation

The consolidated accounts of the group incorporate the accounts of the company and its subsidiary, Rosendale Hospice Trading Limited. The results of trading activities of the subsidiary have been summarised in the Consolidated Statement of Financial Activities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grants receivable are accounted for when due. Income is deferred when it is received in advance of the period to which it relates.

Income from donations, legacies, fundraising and other similar incoming resources are included in the year in which they are receivable.

Income from the sales of donated goods is recognised when the significant risks and rewards of ownership of the goods have passed to the buyer.

Investment income is recognised on a receivable basis.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|-------------------------|--------------------|
| Leasehold improvements | -20% - 25% on cost |
| Equipment and furniture | -20% - 25% on cost |
| Motor vehicles | -25% on cost |

Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES (CONTINUED)

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise unrestricted funds which have been set aside at the discretion of the trustees for specific purposes. The intended use of any designated funds is set out in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities in the period to which they relate.

Investments

Investments are shown in the financial statements at their fair value. Any change in fair value is recognised directly in the statement of financial activities. Investments are classified as current asset investments where the funds are readily convertible and if the investments do not meet the readily convertible criteria they are classified as a fixed asset investment.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

2. DONATIONS AND LEGACIES

| | 31.03.21 | | 31.03.20 | |
|---------------------|----------------|----------------|----------------|----------------|
| | Group | Company | Group | Company |
| | £ | £ | £ | £ |
| Donations and gifts | 123,063 | 123,063 | 158,641 | 158,641 |
| Legacies received | 14,950 | 14,950 | 81,975 | 81,975 |
| | <u>138,013</u> | <u>138,013</u> | <u>240,616</u> | <u>240,616</u> |

In 2020, the donation and legacies income included, £17,452 of restricted and £223,164 of unrestricted funds.

3. CHARITABLE ACTIVITIES

| | 31.03.21 | | 31.03.20 | |
|----------------------------|----------------|----------------|----------------|----------------|
| | Group | Company | Group | Company |
| | £ | £ | £ | £ |
| NHS: East Lancashire | | | | |
| Clinical Commission Group | 281,534 | 281,534 | 220,926 | 220,926 |
| Home Care Services | - | - | 132,890 | 132,890 |
| Continual Care Funding | 130,052 | 130,052 | 100,131 | 100,131 |
| NHSE Covid Funding | 334,568 | 334,568 | - | - |
| Job Retention Scheme Grant | 72,340 | 72,340 | - | - |
| NHS England ICS Pilot | 25,000 | 25,000 | - | - |
| EMIS Grant | 7,750 | 7,750 | - | - |
| | <u>851,244</u> | <u>851,244</u> | <u>453,947</u> | <u>453,947</u> |

In 2020, the charitable activity income included, £Nil of restricted and £453,947 of unrestricted funds.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

4. OTHER TRADING ACTIVITIES

| | 31.03.21 | | 31.03.20 | |
|---------------------|----------------|---------------|----------------|----------------|
| | Group | Company | Group | Company |
| | £ | £ | £ | £ |
| Fund raising events | 98,248 | 98,248 | 174,635 | 174,635 |
| Retails sales | 42,793 | 61 | 182,395 | 3,396 |
| | <u>141,041</u> | <u>98,309</u> | <u>357,030</u> | <u>178,031</u> |

In 2020, the other trading income included, £Nil of restricted and £357,030 of unrestricted funds.

5. INVESTMENTS

| | 31.03.21 | | 31.03.20 | |
|-----------------------|------------|------------|--------------|--------------|
| | Group | Company | Group | Company |
| | £ | £ | £ | £ |
| Investment receivable | 798 | 798 | 2,034 | 2,034 |
| | <u>798</u> | <u>798</u> | <u>2,034</u> | <u>2,034</u> |

In 2020, the investment income included, £Nil of restricted and £2,034 of unrestricted funds.

6. TOTAL RESOURCES EXPENDED

| | Raising Funds | Charitable Activities | Total 2021 | Total 2020 |
|--|---------------|-----------------------|----------------|----------------|
| | £ | £ | £ | £ |
| <i>Costs directly allocated to activities:</i> | | | | |
| Staff costs | 41,897 | 525,689 | 567,586 | 544,148 |
| Agency staff | - | 42,648 | 42,648 | 55,041 |
| Advertising | - | - | - | 3,246 |
| Travel and motor | 214 | 18,011 | 18,225 | 9,717 |
| Event expenses | 8,520 | - | 8,520 | 58,207 |
| Trading purchases | - | 36,185 | 36,185 | 5,151 |
| Rent, rates and utilities | 29,985 | 25,065 | 55,050 | 65,366 |
| Insurance | 196 | 9,276 | 9,472 | 9,167 |
| Training | - | 1,505 | 1,505 | 3,000 |
| Telephone | 910 | 4,539 | 5,449 | 3,434 |
| Depreciation – unrestricted | 487 | 7,612 | 8,099 | 5,589 |
| Repairs and renewals | 1,775 | 8,332 | 10,107 | 14,308 |
| Stationery, postage and printing | 640 | 13,543 | 14,183 | 9,734 |
| Miscellaneous | 710 | 18,518 | 19,228 | 23,230 |
| Support costs (Note 7) | 1,259 | 158,326 | 159,585 | 153,527 |
| | <u>86,593</u> | <u>869,249</u> | <u>955,842</u> | <u>962,865</u> |

In 2020, the total expenses included, £7,761 of restricted and £955,104 of unrestricted funds.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

7. SUPPORT COSTS

| | Governance | Support Costs | Total 2021 | Total 2020 |
|---|----------------|---------------|----------------|----------------|
| | £ | £ | £ | £ |
| <i>Support costs allocated to activities:</i> | | | | |
| Staff costs | 141,897 | - | 141,897 | 139,093 |
| Bank charges | 1,259 | 2,790 | 4,049 | 5,419 |
| Legal and professional fees | 9,505 | - | 9,505 | 5,005 |
| Audit and accountancy fees | 4,134 | - | 4,134 | 4,010 |
| | <u>156,795</u> | <u>2,790</u> | <u>159,585</u> | <u>153,527</u> |

8. NET OUTGOING RESOURCES - GROUP

Net resources are stated after charging/(crediting):

| | | |
|--|---------------|---------------|
| | 31.3.21 | 31.3.20 |
| | £ | £ |
| Depreciation - owned assets | 8,099 | 5,589 |
| Auditor's remuneration for audit services | 4,134 | 4,010 |
| Operating lease payments – land and building | <u>49,346</u> | <u>54,874</u> |

NET OUTGOING RESOURCES – COMPANY

Net resources are stated after charging/(crediting):

| | | |
|---|---------------|---------------|
| | 31.3.21 | 31.3.20 |
| | £ | £ |
| Depreciation - owned assets | 7,612 | 5,090 |
| Auditor's remuneration for audit services | 3,209 | 3,085 |
| Operating lease payments – land and buildings | <u>25,065</u> | <u>23,124</u> |

9. STAFF COSTS

| | 31.03.21 | | 31.03.20 | |
|-----------------------|----------------|----------------|----------------|----------------|
| | Group | Company | Group | Company |
| | £ | £ | £ | £ |
| Wages and salaries | 637,575 | 601,997 | 619,342 | 527,638 |
| Social security costs | 43,423 | 39,344 | 37,674 | 31,917 |
| Other pension costs | 28,485 | 26,244 | 26,225 | 23,283 |
| | <u>709,483</u> | <u>667,585</u> | <u>683,241</u> | <u>582,838</u> |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

9. STAFF COSTS - CONTINUED

The average monthly number of employees during the year was as follows:

| | 31.03.21 | | 31.03.20 | |
|-------------------------|-----------|-----------|-----------|-----------|
| | Group | Company | Group | Company |
| Day therapy | 9 | 9 | 9 | 9 |
| Hospice at home | 21 | 21 | 21 | 21 |
| Family support services | 1 | 1 | 1 | 1 |
| Administration | 7 | 7 | 7 | 7 |
| Fund raising | 4 | 4 | 5 | 5 |
| Hospice shops | 5 | - | 6 | - |
| | <u>47</u> | <u>42</u> | <u>49</u> | <u>43</u> |

No employees were paid over £60,000 for the year ended 31st March 2021 nor for the year ended 31st March 2020.

The Key Management Personnel were paid a total of £133,017 (2020: £119,467) during the year.

Trustees' Remuneration

No trustees received remuneration for their roles as trustees for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

10. FINANCIAL PERFORMANCE OF THE CHARITY

The consolidated statements of financial activities include the results of the charity's wholly owned subsidiary. The financial performance of the charity alone is:

| | 31.3.21 | 31.3.20 |
|------------------------------|----------------|-----------------|
| | £ | £ |
| <i>Income:</i> | | |
| Donations and legacies | 138,013 | 240,616 |
| Charitable activities | 851,244 | 453,947 |
| Other trading activities | 98,309 | 178,031 |
| Investments | 798 | 2,034 |
| Contribution from subsidiary | 1,680 | 30,982 |
| <i>Expenses:</i> | | |
| Raising funds | (76,600) | (85,306) |
| Charitable activities | (800,243) | (717,969) |
| Investment gains / (losses) | <u>107,666</u> | <u>(37,255)</u> |
| | <u>320,867</u> | <u>65,080</u> |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

11. TANGIBLE FIXED ASSETS – GROUP

| | Leasehold Improvements £ | Equipment & furniture £ | Motor vehicles £ | Totals £ |
|-------------------------|--------------------------------|-------------------------------|------------------------|----------------|
| COST | | | | |
| At 1st April 2020 | 30,457 | 112,500 | 77,540 | 220,497 |
| Additions | - | 10,108 | - | 10,108 |
| Disposals | - | - | - | - |
| At 31st March 2021 | <u>30,457</u> | <u>122,608</u> | <u>77,540</u> | <u>230,605</u> |
| DEPRECIATION | | | | |
| At 1st April 2020 | 29,853 | 83,810 | 77,540 | 191,203 |
| Charge for year | 301 | 7,798 | - | 8,099 |
| Elimination on disposal | - | - | - | - |
| At 31st March 2021 | <u>30,154</u> | <u>91,608</u> | <u>77,540</u> | <u>199,302</u> |
| NET BOOK VALUE | | | | |
| At 31st March 2021 | <u>303</u> | <u>31,000</u> | - | <u>31,303</u> |
| At 31st March 2020 | <u>604</u> | <u>28,690</u> | - | <u>29,294</u> |

TANGIBLE FIXED ASSETS – COMPANY

| | Leasehold Improvements £ | Equipment & furniture £ | Motor vehicles £ | Totals £ |
|------------------------|--------------------------------|-------------------------------|------------------------|----------------|
| COST | | | | |
| At 1st April 2020 | 11,640 | 103,831 | 77,540 | 193,011 |
| Additions | - | 9,572 | - | 9,572 |
| Disposals | - | - | - | - |
| At 31st March 2021 | <u>11,640</u> | <u>113,403</u> | <u>77,540</u> | <u>202,583</u> |
| DEPRECIATION | | | | |
| At 1st April 2020 | 11,640 | 75,293 | 77,540 | 164,473 |
| Charge for year | - | 7,612 | - | 7,612 |
| Eliminated on disposal | - | - | - | - |
| At 31st March 2021 | <u>11,640</u> | <u>82,905</u> | <u>77,540</u> | <u>172,085</u> |
| NET BOOK VALUE | | | | |
| At 31st March 2021 | <u>-</u> | <u>30,498</u> | - | <u>30,498</u> |
| At 31st March 2020 | <u>-</u> | <u>28,538</u> | - | <u>28,538</u> |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

12. FIXED ASSET INVESTMENTS

Investments comprise the cost of the investment in the subsidiary undertaking.

Details of the subsidiary undertaking are as follows:

| <u>Name of company</u> | <u>Proportion of nominal Value of issued shares held</u> | <u>Principal Activity</u> |
|-----------------------------------|--|---------------------------|
| Rosendale Hospice Trading Limited | 100% Ordinary shares | Charity shops |

13. CURRENT ASSET INVESTMENTS

| | 31.3.21 | 31.3.20 |
|--|-----------------------|-----------------|
| | £ | £ |
| Market value at beginning of year | 608,074 | 645,329 |
| Additions during the year | - | - |
| Disposals during the year | - | - |
| Net gain/ (loss) during the year | <u>107,666</u> | <u>(37,255)</u> |
| Market value at end of year | <u>715,740</u> | <u>608,074</u> |

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.03.21 | | 31.03.20 | |
|---|-----------------------|-----------------------|---------------|---------------|
| | Group | Company | Group | Company |
| | £ | £ | £ | £ |
| Trade debtors | 20,856 | 20,856 | 5,636 | 5,636 |
| Amounts owed by subsidiary undertaking | - | 49,485 | - | 36,780 |
| Prepayments and accrued income | 129,041 | 117,871 | 48,871 | 39,480 |
| Other debtors | <u>40,776</u> | <u>6,433</u> | <u>8,414</u> | <u>7,500</u> |
| | <u>190,673</u> | <u>194,645</u> | <u>62,921</u> | <u>89,396</u> |

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.03.21 | | 31.03.20 | |
|-----------------|----------------------|----------------------|---------------|---------------|
| | Group | Company | Group | Company |
| | £ | £ | £ | £ |
| Trade creditors | 18,588 | 15,588 | 20,291 | 15,765 |
| Accruals | 40,114 | 38,996 | 18,575 | 16,611 |
| Deferred income | 4,000 | 4,000 | - | - |
| Other creditors | <u>25,855</u> | <u>25,855</u> | <u>24,989</u> | <u>24,989</u> |
| | <u>88,557</u> | <u>84,439</u> | <u>63,855</u> | <u>57,365</u> |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS - GROUP

| | Unrestricted funds £ | Designated funds £ | Restricted funds £ | Total Funds £ |
|--------------------|----------------------------|--------------------------|--------------------------|---------------------|
| Fixed assets | 23,602 | - | 7,701 | 31,303 |
| Net current assets | <u>1,301,623</u> | <u>325,000</u> | <u>638</u> | <u>1,627,261</u> |
| | <u>1,325,225</u> | <u>325,000</u> | <u>8,339</u> | <u>1,658,564</u> |

ANALYSIS OF NET ASSETS BETWEEN FUNDS - COMPANY

| | Unrestricted funds £ | Designated funds £ | Restricted funds £ | Total Funds £ |
|--------------------|----------------------------|--------------------------|--------------------------|---------------------|
| Fixed assets | 22,798 | - | 7,701 | 30,499 |
| Net current assets | <u>1,302,427</u> | <u>325,000</u> | <u>638</u> | <u>1,628,065</u> |
| | <u>1,325,225</u> | <u>325,000</u> | <u>8,339</u> | <u>1,658,564</u> |

17. MOVEMENT IN FUNDS – GROUP AND COMPANY

| | At 1.4.20 £ | Net movement in funds £ | At 31.3.21 £ |
|--------------------------------------|------------------|----------------------------------|------------------|
| Restricted funds | | | |
| Fixed assets | 9,691 | (1,990) | 7,701 |
| NHSE Covid funding | - | - | - |
| Other donations | - | 638 | 638 |
| | <u>9,691</u> | <u>(1,352)</u> | <u>8,339</u> |
| Unrestricted funds | | | |
| <i>Designated funds:</i> | | | |
| Service Development in the Community | 45,000 | - | 45,000 |
| Hospice at Home legacy | 280,000 | - | 280,000 |
| General funds | 1,003,006 | 322,219 | 1,325,225 |
| | <u>1,328,006</u> | <u>322,219</u> | <u>1,650,225</u> |
| TOTAL FUNDS | <u>1,337,697</u> | <u>320,867</u> | <u>1,658,564</u> |

17. MOVEMENT IN FUNDS – GROUP AND COMPANY (CONTINUED)

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--------------------------------------|----------------------------|----------------------------|---------------------------|
| Restricted funds | | | |
| Fixed assets | - | (1,990) | (1,990) |
| NHSE Covid funding | 334,568 | (334,568) | - |
| Other donations | <u>5,998</u> | <u>(5,360)</u> | <u>638</u> |
| | 340,566 | (341,918) | (1,352) |
| Unrestricted funds | | | |
| <i>Designated funds:</i> | | | |
| Service Development in the Community | - | - | - |
| Hospice at Home legacy | - | - | - |
| General funds | <u>828,477</u> | <u>(506,258)</u> | <u>322,219</u> |
| | <u>828,477</u> | <u>(506,258)</u> | <u>322,219</u> |
| TOTAL FUNDS | <u><u>1,169,043</u></u> | <u><u>(848,176)</u></u> | <u><u>320,867</u></u> |

Designated funds

The Service Development in the Community

These funds were designated to enhance patient services and facilities at the New Cribden House, which the Hospice relocated to in April 2010. The remaining designated funds will be used to continue with the development of 'End of Life' care, particularly in respect of taking services to the patient to enable people to achieve their choice of place of care at the end of life, which is usually at home with their family.

Hospice at Home Legacy

A substantial Legacy was received during this financial year. Although the Legacy was not restricted it was discussed with the executors that it would be used for the purpose of contributing to the delivery and expansion of the Hospice at Home service. The Trustees consider it prudent to separately designate this Legacy to monitor its use over the coming years.

Restricted funds

Fixed assets

This fund relates to donations received for specific tangible fixed assets acquisitions.

NHSE Covid Funding

The NHSE awarded funding to allow the Hospice to make available additional community support from April 2020 to July 2020 to provide support to people with complex needs in the context of the COVID-19 situation and to provide additional community support from November 2020 to March 2021 for the same purpose.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

18. GIFTS IN KIND

The Hospice has benefitted from the generosity of a number of organisations and groups who have contributed by donating goods. ASDA and Tesco's gave care packages, Haslingden Sewing Club provided handmade nurse scrubs and washbags. Julie Cullane from Avon provided hand creams and Lyndsey Willets donated Body Shop packages. Bigtank Productions filmed our virtual Light up a Life service for free which would have cost £1,250.

19. MEMBERS

The company is a company limited by guarantee but not having a share capital. The liability of every member is limited to an amount not exceeding £1.

In the opinion of the trustees the company is ultimately controlled by all the members acting together as no individual has overall control.

20. COMMITMENTS UNDER OPERATING LEASES

The following operating lease payments are committed to be paid within one year.

Group

| | Land and buildings | | Other operating leases | |
|----------------------------|--------------------|---------------|------------------------|----------|
| | 31.03.21 | 31.03.20 | 31.03.21 | 31.03.20 |
| | £ | £ | £ | £ |
| Expiring: | | | | |
| Within one year | 26,250 | 13,750 | - | - |
| Between one and five years | - | 12,500 | - | - |
| More than five years | <u>25,350</u> | <u>24,408</u> | - | - |
| | <u>51,600</u> | <u>50,658</u> | - | - |

Company

| | Land and buildings | | Other operating leases | |
|----------------------------|--------------------|---------------|------------------------|----------|
| | 31.03.21 | 31.03.20 | 31.03.21 | 31.03.20 |
| | £ | £ | £ | £ |
| Expiring: | | | | |
| Within one year | - | - | - | - |
| Between one and five years | - | - | - | - |
| More than five years | <u>25,350</u> | <u>24,408</u> | - | - |
| | <u>25,350</u> | <u>24,408</u> | - | - |

**HOSPICE IN ROSSENDALE
(A COMPANY LIMITED BY GUARANTEE)**

**CONSOLIDATED DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

| | 31.3.21 | 31.3.20 |
|--|-----------------------|----------------------|
| | £ | £ |
| INCOMING RESOURCES | | |
| Donations and gifts | 123,063 | 158,641 |
| Legacies received | 14,950 | 81,975 |
| Fund raising events | 98,248 | 174,635 |
| Retail sales | 42,793 | 182,395 |
| Interest receivable | 798 | 2,034 |
| Clinical Commission Group | 281,534 | 220,926 |
| Home Care Services | - | 132,890 |
| Continual Care Services | 130,052 | 100,131 |
| NHSE Covid Funding | 334,568 | - |
| Job Retention Scheme Grant | 72,340 | - |
| NHS England ICS Pilot | 25,000 | - |
| EMIS Grant | 7,750 | - |
| Other income | 37,947 | 11,573 |
| Total incoming resources | 1,169,043 | 1,065,200 |
| RESOURCES EXPENDED | | |
| Staff costs | 709,483 | 683,241 |
| Agency staff | 42,648 | 55,041 |
| Advertising | - | 3,246 |
| Travel and motor | 18,225 | 9,717 |
| Specific event expenses | 8,520 | 58,207 |
| Trading purchases | 36,185 | 5,151 |
| Rent, rates and utilities | 55,050 | 65,366 |
| Insurance | 9,472 | 9,167 |
| Training | 1,505 | 3,000 |
| Telephone | 5,449 | 3,434 |
| Depreciation | 8,099 | 5,589 |
| Repairs and renewals | 10,107 | 14,308 |
| Stationery, postage and printing | 14,183 | 9,734 |
| Miscellaneous | 19,228 | 23,230 |
| Bank charges | 4,049 | 5,419 |
| Legal and professional fees | 9,505 | 5,005 |
| Audit and accountancy | 4,134 | 4,010 |
| Total resources expended | 955,842 | 962,865 |
| Net incoming resources before investments | 213,201 | 102,335 |
| Gains / (losses) on investments | 107,666 | (37,255) |
| Net incoming resources | <u>320,867</u> | <u>65,080</u> |

This page does not form part of the statutory financial statements